



MINUTES
KEIZER VOLUNTEER COORDINATING COMMITTEE
Thursday, October 10, 2024
Robert L. Simon Council Chambers
Keizer, Oregon

1. CALL TO ORDER/NOTE OF ATTENDANCE

CALL TO ORDER: Chair Corri Falardeau called the meeting to order at 6:08 pm.

ATTENDANCE:

Present:

Corri Falardeau, Chair
Larry Jackson
Dawn Reichle Bailon
Leslie Risewick
Council President Shaney Starr

Absent:

Jane Herb, Vice Chair
Daisy Hickman
Emerson Carella

Staff Present:

Dawn Wilson, Deputy City Recorder

2. PUBLIC TESTIMONY

3. APPROVAL OF MINUTES

a. August Minutes

Larry Jackson moved for approval of the August 2024 minutes. Dawn Bailon seconded. Motion passed unanimously as follows: Reichle Bailon, Falardeau, Jackson, and Risewick in favor with Carella, Hickman, and Herb absent.

4. VOLUNTEER OF THE QUARTER

a. Nominee: Carol Phipps

It was noted that both nominees are very deserving.

Nominator Rhonda Rich, with the support of Carolyn Homan and Colleen Busch, suggested having Ken Gierloff receive the third quarter award and Carol Phipps receive the fourth quarter or have both recognized for the same quarter and in the same month but at different Council meetings.

Larry Jackson moved to have Carol Phipps named as well as Ken Gierloff forward to City Council for the Third Quarter of the Volunteer of the Quarter and present Ken Gierloff at the City Council meeting on November 4th and

Carol Phipps on November 18th. Leslie Risewick seconded. Reichle Bailon, Falardeau, Jackson, and Risewick in favor with Carella, Hickman, and Herb absent.

b. Nominee: Ken Gierloff

5. OTHER BUSINESS

a. Volunteer Applications ~ Discussion on Questions

There was discussion on the volunteer application questions. It was noted that a member would like the freedom to ask the questions that the members want to ask. The Councilors did a great job appointing the qualified members on the Community Diversity Engagement Committee (CDEC).

Council President Starr explained that the CDEC wants the Volunteer Coordinating Committee (VCC) vetting them and take the direct appointments out of the process. The CDEC wants their questions to be used by the VCC.

It was suggested to have exiting questions for the members so that the VCC members would know why volunteers resign. It was noted that some members shared that the CDEC wasn't moving fast enough and there wasn't enough work. The application process would be a positive because the applicants would understand their objectives.

It was noted that the direct council appointments are a faster process and that they would know who could do the best work for the CDEC, which would essentially be a better process for the turnover.

There was apprehensiveness for the VCC members to complete the rubric since it wouldn't be anonymous. It was noted that the CDEC would devise definitions for its Statement of Values in the Committee's Resolution. An example was to replace the word justice with betterment in the questions because there should be simplistic language and not hard to define words.

It was requested that that data be pulled from City's survey responses for the City Charter and Strategic Plan to better inform on the outreach work.

It was suggested that if there would be community engagement that the City find interested persons to volunteer and then coordinate them with the Councilor for appointment.

There was concern about the CDEC creating policies for communication when the perception was for the CDEC to go to the community. It was thought that the application takes away creativity for the VCC.

It was suggested that the application recommend that the applicant attend a

committee meeting that they want to serve on and that the rubric was a little confusing.

There was a consensus that the VCC wants the Council direct appointments to remain by the councilors. The VCC wants to have dialogue at the upcoming Work Session with the City Council and CDEC and then return to another discussion on the process for the CDEC.

Dawn Bailon motioned to table the decision on this until after the next joint work session and more information was gathered regarding the nomination versus application process. Leslie Risewick seconded. Reichle Bailon, Falardeau, Jackson, and Risewick in favor with Carella, Hickman, and Herb absent.

b. Volunteer Recognition Process ~ Motion Needed

The Committee reviewed the revised Volunteer Recognition Process, and no further changes were requested.

Leslie Risewick moved to approve the Volunteer Recognition changes made on 08/22/24. Dawn Bailon seconded. Reichle Bailon, Falardeau, Jackson, and Risewick in favor and Herb, Carella, and Hickman absent.

c. Exit Survey from Former Youth Councilor Grayton Woodard

The Committee discussed the exit survey from former Youth Councilor Grayton Woodard.

Based upon Mr. Woodard's responses, the VCC felt that there should be an orientation for the youth positions and the youth positions were similar to the CDEC for outreach purposes. There should be some sort of introduction for them before going live at a meeting.

The VCC suggested that the survey should have a number range to grade the questions and a comments section.

6. ADJOURNMENT

Meeting was adjourned: 7:10 p.m.

Minutes approved: November 14, 2024

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