



MINUTES
KEIZER COMMUNITY DIVERSITY ENGAGEMENT COMMITTEE
Thursday, November 7, 2024
Robert L. Simon Council Chambers

Call to Order

Chair Thais Rodick called the meeting to order at 6:02 p.m. Attendance was noted as follows:

Present:

Thais Rodick, Chair
Benita Picazo, Vice Chair
Laura Reid
Tammy Kunz
Carrie Brown

Absent:

Open Position
Open Position - Youth Member
Council President Shaney Starr
Stephanie Cross

Staff:

Dawn Wilson, Deputy City Recorder
Tim Wood, Assistant City Manager

Approval of Minutes

a. October 2024

Tammy Kunz moved for approval of the October 2024 Minutes. Councilor Reid seconded. Motion passed as follows: Picazo, Kunz, Rodick, Reid, Cross, and Brown in favor with two open positions and Starr absent.

Appearance of Interested Persons

There were no interested persons.

Committee Member Reports

There were no committee member reports.

Neighborhood Association Reports-Out from Committee Members

Tammy Kunz reported on the Greater Northeast Keizer Neighborhood Associations would be hosting a Safety Awareness gathering on December 10th that includes Keizer and Salem Neighborhood Associations.

March 11th Work Session Recommended Action Items

a. Minutes from the

The City Council Work Session minutes were not discussed.

**March 11th City
Council Work
Session with the
Community
Diversity
Engagement
Committee**

**b. Volunteer
Coordinating
Committee's
Interview
Questions &
Rubric for the
CDEC (attached) ~
Re-visit**

Chair Rodick reported that there would be a Joint Meeting with City Council and the Volunteer Coordinating Committee (VCC) and the Community Diversity Engagement committee. Chair Rodick read the following excerpt from the October VCC, draft minutes:

“There was a consensus that the VCC wants the Council direct appointments to remain by the councilors. The VCC wants to have dialogue at the upcoming Work Session with the City Council and CDEC and then return to another discussion on the process for the CDEC.”

Discussion ensued on the goals, philosophy, and mission of this Committee, the VCC's hesitation to interview candidates and that there was a lack of transparency with the direct Councilor appointments. It was suggested that the councilors ask the same questions of candidates. This Committee would like to have a standard for the Councilors and for them to understand the goals, philosophies, and mission of this Committee.

It was noted that the Councilors should specify the goals of this Committee because there have been some oppositions to the principals of this Committee's Resolution if this Committee should dissolve. It was questioned on how the mission of community engagement and diversity would remain. It was suggested that the Joint Work Session in December should include the opposition being stated on record and the fact that this Committee hasn't been whole for a long time so that these issues could be addressed.

The Committee decided to change question #2 in the application to include a slash and "or," so the applicants could select from the list.

**c. Definitions ~ see
attached
Resolutions**

The Committee Members suggested and discussed several definitions for the Resolutions. Tammy Kunz reached out to several neighborhood associations and collected their thoughts on various definitions.

Carrie Brown submitted some papers on several definitions for Justice. It was noted that Justice was important to treat everyone in the community fairly and have the same opportunities for everyone.

It was noted that the definitions should be short. Assistant City Manager Tim Wood suggested an example of a definition for the word Justice, which was:

"Justice is directly dismantling barriers to resources and opportunities in

society so that all individuals in communities can live a full and dignified life."

Mr. Wood would provide his example definitions to the Members. Chair Rodick read definitions that Stephanie Cross previously provided.

The definition and intent for this Committee's use of Justice was further discussed. There were considerations for changing the application questions so that they would be less complex.

It was suggested that the Members wordsmith the definitions discussed for the next meeting. It was noted that the questions should include how the definitions would apply to government services.

**d. Community
Engagement
Framework ~
Chair Rodick's
Updated
Document**

Chair Rodick would provide the Community Engagement Framework edits to Deputy City Recorder.

**Other Business/Staff
Liaison Report**

**a. Community
Engagement
Framework
(modeled after
Clackamas
County)**

Assistant City Manager Tim Wood summarized the Community Engagement Framework that he modeled after Marion County. He explained that it would become a policy document that would eventually go before the City Council for adoption after this Committee approves it.

Chair Rodick clarified that this Committee wasn't requesting to increase costs for reaching out to the community but rather to be creative to better reach everyone.

Councilor Reid suggested that there be an avenue for questions and complaints by including frequent issues and the avenues that should be used, so the issues would be addressed. It was noted to include where the persons could communicate rather than just how to communicate. It was suggested to have a Keizer 101 on the website for residents and owners moving into Keizer.

It was suggested that the Utility Billing Newsletter include additional frequently asked questions about the various departments. It was noted to send out seasonal information annually and to have all of this information in writing.

The Members would add suggestions to this framework for Mr. Wood to compile for the next meeting.

Adjourn

Meeting adjourned: 7:01 p.m.

Minutes approved: _____

“Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury.”