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KEIZER PARKS & RECREATION ADVISORY BOARD **AGENDA**

Tuesday, November 14, 2023, 6:00 PM
Keizer Civic Center

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES**
 - a. October 2023 Minutes**
- 3. APPEARANCE OF INTERESTED CITIZENS**
- 4. NEW/OLD BUSINESS**
 - a. Legal Graffiti/Tagging Wall**
 - b. Park Reports:**
 - Tanya Hamilton: Country Glen & Mike Whittam
 - Gwen Carr: Claggett Creek & Ben Miller
 - David Loudon: Wallace House & Meadows
 - Katie Brady: Ryan J. Hill & Northridge
 - Lisa Cejka: Palma Ciega & Willamette Manor
 - All: Keizer Rapids Park
 - c. Fence Issue around Ben Miller Park**
- 5. STAFF REPORT**
- 6. COUNCIL LIAISON REPORT**
- 7. OTHER BUSINESS**
 - a. Board Member Reporting to Council: David Loudon, Monday November 20, 2023**
 - b. Potential Cancellation of December 12, 2023 Meeting.**

8. **ADJOURNMENT**

9. **NEXT MEETING: DECEMBER 12TH OR JANUARY 9TH?**

Reminders: Next Board Meeting: December 12, 2023

“Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury.”



MINUTES
KEIZER PARKS & RECREATION ADVISORY BOARD
Tuesday, October 10, 2023
Keizer Civic Center

- 1. CALL TO ORDER** CALL TO ORDER – Chair Tanya Hamilton called the meeting to order at 6:00 p.m. Attendance was noted as follows:

Present:

Tanya Hamilton, Chair
Lisa Cejka, Vice Chair
Gwen Carr
Matt Lawyer
Michael Pantalone
Clay Rushton
one open position

Staff Present:

Robert Johnson, Parks Division Manager
Dawn Wilson, Deputy City Recorder

Absent:

Katie Brady
David Loudon

Council Liaison Absent:

Councilor Kohler

- 2. APPROVAL OF MINUTES** Matt Lawyer moved for approval of the August 2023 Minutes. Lisa Cejka seconded. Motion unanimously passed as follows: Cejka, Pantalone, Carr, Rushton, Lawyer, Hamilton and in favor with Brady and Loudon absent and one position vacant.

a. August Meeting Minutes

- 3. APPEARANCE OF INTERESTED CITIZENS** None.

4. GRANTS

- a. Request by Carol Phipps with the West Keizer Neighborhood Association.** The grant request was presented by *Rhonda Rich*, president of the West Keizer Neighborhood Association, for Carol Phipps. They had some plants die from persons riding bicycles up the hill and requested \$388.50 for 55 plants. They also need an additional 20 plants for \$90.00. She asked the Parks Board to amend the amount to \$500.00 for more plants and bark mulch. They will also add signage for folks too stay off of the hill in effort not to damage the plants again. They would get the planting done in October.

Matt Lawyer moved to motion to approve a not-to-exceed \$600.00 grant. Lisa Cejka seconded. Motion passed as follows: Cejka, Pantalone, Carr, Rushton, Lawyer, Hamilton and in favor with Brady and Loudon absent and one position vacant.

5. NEW/OLD BUSINESS

- a. **Request from Keizer Public Arts Commission to place 'Rosalie's Silly Cows' Signage and sculpture in Claggett Creek Park.** Lisa Cejka moved for motion to table the discussion for Item 5a. Gwen Carr seconded. Motion passed as follows: Cejka, Pantalone, Carr, Rushton, Lawyer, Hamilton and in favor with Brady and Loudon absent and one position vacant.

b. Parks Reports:

- **Mike Pantalone: Sunset & Bob Newton** **Mike Pantalone** reported on *Sunset Park* – looks beautiful as usual | *Bob Newton* looks good.
- **Clay Rushton: Bair & Hidden Creek** **Clay Pantalone** reported on *Bair Park* – looks great | *Hidden Creek Park's* clearing looks great.
- **Vacant Position: Keizer Little League & Northview** **Chair Tanya Hamilton** report on *Keizer Little League* – looks heavily used but nothing of concern. Robert Johnson stated that the City has a contract, and the City's maintenance responsibility is minimal. For the Love of the Game has the majority of the maintenance responsibilities. Concerns can be directed to the City Manager.
- **Matt Lawyer: Chalmers-Jones & Clearlake** **Matt Lawyer** reported on *Clear Lake*, which has a section for the dog park, and it has a lot more activity than prior years. The Big Toy at *Keizer Rapids Park* is super-active and the raised slope looks great. Someone was renting kayaks in the park, so Robert Johnson will look into this.
- **All: Keizer Rapids Park** **Lisa Cejka** reported on *Keizer Rapids Park* looks great and park's staff is always out there. She'd like to see more trash cans like the one that doesn't have any problems. Robert Johnson is waiting for the Eagle Scouts or another group to work on projects so the trash cans can be replaced.

6. STAFF REPORT

Robert Johnson reported on the leaves, they removed the shade sails, and Ben Miller Park continues to see heavy use. He is working on receiving clarity on standards for the pickleball courts' bids. The pickets at The Big Toy still need to be named. The City will be placing an advertisement as to how persons can place a picketing order.

- 7. **COUNCIL LIAISON REPORT** None.
- 8. **OTHER BUSINESS** Matt Lawyer would like to bring up the fence issue around Ben Miller Park again. They're going to plant a pollinator garden on October 28th for Wallace House to attract butterflies and bees to contribute to the environment. They're looking for participants and tools to help with the garden.
- a. **Board Member Reporting to Council: Lisa Cejka, Monday, October 16**
- 9. **ADJOURNMENT ~** Adjourned: 6:35 p.m.
Next Meeting:
November 14th

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