

MINUTES

Volunteer Coordinating Committee

Thursday, November 9, 2006

Robert L. Simon Council Chambers - Keizer City Hall

Kim Beesley, Chair of the Volunteer Coordinating Committee called the meeting to order at 6:30 p.m. In attendance were:

Members:

Kim Beesley
Cathy Clark
David Fifer
Debbie Lowery
Jerry McGee
Bill Quinn
Lore Christopher – Council Liaison
Tracy Davis – Staff Liaison

Absent

Brian Stephen

PUBLIC TESTIMONY

There was no public testimony to come before the Committee.

APPROVAL OF MINUTES

Jerry McGee moved for approval of the September 14, 2006 Volunteer Coordinating Committee minutes. Bill Quinn seconded the Motion.

The Motion passed 6-0-1 with Brian Stephen absent.

COMMITTEE APPOINTMENTS

KEIZER POINTS OF INTEREST COMMITTEE

Chair Beesley reported an application had been received for appointment to the Keizer Points of Interest Committee. Ms. Beesley noted the application was received from Ms. Jan Deardorff.

Bill Quinn moved to bring forth the name of Jan Deardorff for consideration for appointment to the Keizer Points of Interest Committee. Jerry McGee seconded the Motion.

The Motion passed 6-0-1 with Brian Stephen absent.

Jerry McGee moved to recommend the appointment of Jan Deardorff to the Keizer Points of Interest Committee. Debbie Lowery seconded the Motion.

The Motion passed 6-0-1 with Brian Stephen absent.

Ms. Deardorff gave an oral presentation to the Committee (*Please note, Ms. Deardorff arrived after the vote of the Committee and gave her oral presentation at that time.*)

PARKS ADVISORY BOARD

Chair Beesley announced on December 30th the terms of Vickie Hilgemann and Richard Ford will expire on the Keizer Parks Advisory Board. A press release was issued and two applications have been received.

Bill Quinn moved to bring forth the names of Vickie Hilgemann and Jeanne Bond-Esser for consideration for appointment to the Parks Advisory Board.

The Motion passed 6-0-1 with Brian Stephen absent.

Oral presentations were made by Jeanne Bond-Esser and Vickie Hilgemann.

Jerry McGee moved to recommend the appointments of Vickie Hilgemann and Jeanne Bond-Esser to the Parks Advisory Board. Cathy Clark seconded the Motion.

The Motion passed 6-0-1 with Brian Stephen absent.

TRAFFIC SAFETY COMMISSION

Chair Beesley announced on December 30th the terms of Steve Prothero, Susan Keen, and Chris Arnett will expire on the Traffic Safety Commission. A press release was issued and two applications have been received.

David Fifer requested the Committee consider holding over these appointments to the next regularly scheduled meeting. He indicated there were some potential applicants that were unaware of the current openings and did not have a chance to submit their application.

The Committee discussed the potential of postponing the recommendations until the December meeting. Jerry McGee noted that volunteer applications are accepted even when openings are not posted. Those applications will remain on file for one year.

David Fifer moved to hold all positions over for another month. Jerry McGee seconded the Motion.

The motion failed 1-5-1 with Kim Beesley, Cathy Clark, Debbie Lowery, Jerry McGee and Bill Quinn voting in opposition and Brian Stephen absent.

Bill Quinn moved to bring forth the names of Steve Prothero and Susan Keen for consideration for appointment to the Traffic Safety Commission. Jerry McGee seconded the Motion.

The Motion passed 5-1-1 with David Fifer in opposition and Brian Stephen absent.

Oral presentations were made by Susan Keen and Steve Prothero.

Bill Quinn moved to recommend the appointments of Susan Keen and Steve Prothero to the Traffic Safety Commission. Debbie Lowery seconded the Motion.

The Motion passed 5-1-1 with David Fifer in opposition and Brian Stephen absent.

BIKEWAYS COMMITTEE

Chair Beesley announced on December 31st the terms of Julius (Red) Vanis and Darlene Taylor will expire on the Keizer Bikeways Committee. A press release was issued and one application has been received.

David Fifer moved to bring forth the name of Julius (Red) Vanis for consideration for appointment to the Bikeways Committee.

The Motion passed 6-0-1 with Brian Stephen absent.

An oral presentation was made by Julius (Red) Vanis.

Jerry McGee moved to recommend the appointment of Julius (Red) Vanis to the Bikeways Committee. Cathy Clark seconded the Motion.

The Motion passed 6-0-1 with Brian Stephen absent.

The Committee noted the additional vacancy on the Bikeways Committee will be reviewed at the December 14th meeting.

OTHER BUSINESS

Mayor Lore Christopher recommended the distribution should be broadened for the announcements for volunteer opportunities. She suggested distributing the press release to KSND Radio, Keizertimes and Statesman Journal, Keizer Channel 23, and Keizer Statesman Journal – Keizer Wednesday edition. She noted mention of volunteer opportunities can also be relayed in the Keizer Quarterly and a possible Keizertimes column submitted by the City Manager. In addition, she requested the timeline for submitting applications should be increased to at least four weeks. The Committee discussed additional thoughts on getting an increased number of applications to consider.

Bill Quinn noted the Volunteer Coordinating Committee is also charged with training of the volunteers. He suggested a session be offered to Committee Chairs on parliamentary procedure training. Another suggestion is to include the volunteer committee chairs in a leadership training session sponsored by the Chamber of Commerce. Chair Beesley will check on this possibility.

Mayor Christopher also noted the current appointments to the Volunteer Committee will expire in January. Council members will be making two-year appointments at their first meeting in January. She thanked everyone for being a part of this very important committee and making the volunteer appointment process fair and professional.

NEXT MEETING DATE

The next meeting of the Volunteer Coordinating Committee will be on December 14, 2006 at 6:30 p.m.

ADJOURNMENT

The meeting was adjourned at 8:11 p.m.


Tracy L. Davis, MMC
City Recorder/Staff Liaison