



LIBRARY TASK FORCE MINUTES
Thursday, November 8, 2007
5:30 p.m. Keizer City Hall
Conference Room A

1. **CALL TO ORDER** ~ The meeting was called to order at 5:35 p.m. Task Force members sang Happy Birthday to Chair Richard Walsh.

2. **ROLL CALL**

Present

Richard Walsh
Lea Jenny
Eric Meurer
Lyndon Zaitz
Lore Christopher
Jim Taylor

Absent

Art Burr

Also Present:

Jan Deardorff, Technical Advisor
Ruth Metz, Library Consultant
Shannon Johnson, City Attorney
Debbie Lockhart, Deputy City Recorder

Interested Citizens:

Michael Hickman
Daisy Santana
Councilor Brandon Smith

3. **REVIEW OF SURVEY** ~ Members reviewed the proposed final survey question by question with Ms. Metz making the changes on her computer and confirming the exact verbiage throughout the course of the meeting. Upon completion of the review, Ms. Metz noted that she would email the finished survey to members Friday morning.
4. **TIMELINE** ~ Discussion followed regarding Council review of the survey and the timeline. Chair Walsh agreed to email the final survey to Councilors for their review and comment so that it could be addressed quickly at the November 19 Council meeting and the survey could begin immediately thereafter. Ms. Metz explained that the survey consultant report should be ready to present to the task force in early January.
5. **SUPPLEMENTAL SURVEY** ~ Following lengthy discussion, members agreed that a website survey would not be appropriate, but that an article on the Keizer website with a link allowing citizens who are not called during the survey to voice their opinion would be beneficial. The article will be similar to one planned for the newspaper with the email link going to Lyndon Zaitz.
6. **ADJOURNMENT** ~ Meeting adjourned at 6:55 p.m.

Next meeting ~ December 6, 2007

Approved: 1-03-07