

CITY OF KEIZER MISSION STATEMENT
**KEEP CITY GOVERNMENT COSTS AND SERVICES TO A MINIMUM BY PROVIDING CITY
SERVICES TO THE COMMUNITY IN A COORDINATED, EFFICIENT AND LEAST COST FASHION**

A G E N D A

KEIZER CITY COUNCIL
SPECIAL SESSION

Monday, November 8, 1999

7:00 p.m.

**Robert L. Simon Council Chambers
Keizer City Hall
Keizer, Oregon 97303**

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC TESTIMONY

This time is provided for citizens to address the Council on matters not scheduled on the agenda.

4. OTHER BUSINESS

This time is provided to allow the Mayor, Council Members or staff an opportunity to bring new or old matters before the Council which are not listed on the agenda.

5. ADMINISTRATIVE ACTION

a. Nomination of Candidates to Fill Council Vacancy Position Number One

b. Presentations by City Council Position Number One Candidates

c. Appointment to Fill Council Vacancy Position Number One

d. RESOLUTION – Validating Appointment of Council Position Number One

6. ADJOURN

Upon request, auxiliary aids and/or special services for those with disabilities will be provided. To request services, please contact us at 390-3700 or through Oregon Relay 1-800-735-2900 at least two working days (48 hours) in advance.

COUNCIL MEETING: November 8, 1999

AGENDA ITEM NUMBER: _____

TO: MAYOR NEWTON AND CITY COUNCILOR MEMBERS

THROUGH: WALLY G. MULL
CITY MANAGER

FROM: TRACY L. DAVIS, CMC
CITY RECORDER

SUBJECT: COUNCIL APPOINTMENT PROCESS

ISSUE:

The attached appointment process has been drafted as outlined by the City Council at their November 1, 1999 meeting and by guidelines set forth in the City Charter. Any deviations from this process should be announced prior to the commencement of the voting process.

City Council Appointment Process

November 8, 1999

Council Nominations

- ❑ A motion should be made to bring forth the names of the nine individuals who have expressed their interest in filling the vacancy on the City Council.
- ❑ A member of the Council may nominate other individuals at this time.
- ❑ At the point where it appears there are no more nominations to be made, a motion shall be made to close the nominations.

Candidate Presentations

- ❑ Each candidate who has been nominated for consideration will be given three minutes to give a brief presentation to the Council on their backgrounds, their reason for seeking the appointment, or any matter they wish to talk about.
- ❑ There will not be any questions from members of the City Council.

Appointment Vote

- ❑ The Mayor shall review the appointment voting process with members of the audience.
- ❑ The City Recorder shall distribute ballots containing the names of the nominated candidates.
- ❑ The voting process will proceed as follows:
 - a) Each of the remaining members of the Council shall select one candidate and mark their ballot accordingly. If one candidate receives the majority of the votes of the remaining members of the Council, they shall be appointed to fill the vacant position.
 - b) If no candidate receives a majority vote of the remaining members of the Council on the first ballot, a second ballot shall be distributed. The second ballot shall contain the names of the two candidates receiving the most votes from the first ballot, unless a tie resulted from the first ballot. In a tie situation, the first place candidates will be placed on the second ballot. Each remaining member of the Council shall select one candidate and mark their ballot accordingly. The candidate receiving a majority of the votes of the remaining members of the Council shall then be appointed to fill the vacant position.
 - c) If a tie results from the second ballot, a third and final ballot will be prepared containing the names of the two candidates, or in case of a tie, the first place candidates of the second vote. Each remaining member of the Council shall select one candidate and mark their ballot accordingly. The candidate receiving the majority of the votes of the remaining members of the Council shall be appointed to fill the vacant position.
 - d) In case of a tie vote on the third and final vote, the names of the first place candidates will be placed in the official city bucket, and the City Recorder will draw the name of the successful candidate to fill the vacant position.
 - e) By Resolution, the Council shall validate the appointment.

APPLICANTS FOR CITY COUNCIL POSITION NUMBER ONE

CARL BEACH

PAUL GORLINSKY

JIM WARNER

RAYMOND KELLY

JOHN COPELAND

ROBERT HERBERGER

JAMES MADSEN

J.L. WILSON

RICHARD WALSH

1 CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

2 Resolution R99-_____

3 VALIDATING APPOINTMENT TO CITY COUNCIL POSITION NUMBER ONE

4
5 WHEREAS, on September 29, 1999 Garry Whalen tendered his
6 resignation from City Council position number one;

7 WHEREAS, Councilor Whalen was in the middle of a four-year term
8 scheduled to expire in January, 2001;

9 WHEREAS, the Charter states a vacant elective office shall be filled by
10 appointment and a majority vote of the remaining members of the City
11 Council shall be required to validate the appointment;

12 WHEREAS, the remaining members of the City Council met in a special
13 session on this date to vote on the appointment to fill the vacancy in Council
14 position number one; NOW, THEREFORE,

15 BE IT RESOLVED THAT the appointment of _____ is hereby
16 validated and that _____ shall fill the vacancy in City
17 Council position number one for the remainder of the term.

18 PASSED this _____ day of _____, 1999.

19 SIGNED this _____ day of _____, 1999.

20
21 _____
22 Mayor

23
24 _____
25 City Recorder