Personnel Policy Committee

Date:	**Thursday, November 07, 2013**	**Time Called to Order:**	12:30 p.m.

Committee Member		**Present**	**Absent**	**Staff:**		**Present**	**Absent**
Lore Christopher	Mayor	X		Machell DePina	Human Resources	X	
Cathy Clark	Councilor	X		Kristen Brokaw	Human Resources	X	
Jim Taylor	Councilor	X		John Teague	Police Chief	X	
				Chris Eppley	City Manager	X	

Agenda Item	Introduced	Reviewed	Discussed	**Action Taken**
Approval of Minutes		✓		Minutes approved.
Review of Cover Memo		✓	✓	Reviewed summary version of packet topics. Full packet provided in January 2014.
- Retirement Seminar				Mayor Christopher asked that the City consider the possibility of inviting City volunteers to participate in the Retirement Seminar planned for Spring 2014. HR Director DePina confirmed that she anticipated it would be possible to broaden the training and she would confirm with the City Manager and vendor and report back to the PPC at the next meeting.
Other Business				
Police Department organizational review.	✓	✓	✓	PPC members asked questions and expressed support of planned changes with the request that for full support, a KPD Communication Plan be shared in the near future. The group wanted to ensure that the public is provided information on all the positive aspects of the changes being implemented.

Next Meeting: February 5, 2014	**Adjourn:** 1:45 p.m.	**Minutes Approved:** 2/05/14