



MINUTES
KEIZER CITY COUNCIL
Monday, November 6, 2017
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER Mayor Clark called the meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:

Cathy Clark, Mayor
Marlene Parsons, Councilor
Kim Freeman, Councilor
Bruce Anderson, Councilor
Laura Reid, Councilor
Amy Ryan, Councilor
Roland Herrera, Councilor
Youth Councilor Samuel Hernandez

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community Development
Bill Lawyer, Public Works
John Teague, Police Chief
Tim Wood, Finance Director
Tracy Davis, City Recorder

FLAG SALUTE Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS None

COMMITTEE REPORTS None

**PUBLIC
TESTIMONY**

Kris Fairbrother, Deborah Kennedy and Theresa Thomson, Keizer, expressed dismay over the Public Safety and Parks Fees stating that there was inadequate public discussion, notice, and input.

Mayor Clark provided explanation and clarification noting public outreach is one of the challenges faced by city government and that the fees were implemented by ordinance and would not be changed without additional public input. She urged them to attend the Budget Committee meetings.

Gary Blake, Keizer, representing the West Keizer Neighborhood Association, introduced Carolyn Holman who read a letter regarding safety at Sunset Park and requesting that signs be posted at the shooting range advising shooters not to fire in the direction of Sunset Park. Chief Teague responded that his department has been working with the land owner and a sign has been posted, but there are other properties in this area that people shoot on.

Charles Anderson, Keizer, complained about parents of McNary students parking in his neighborhood for evening events and McNary students parking in his neighborhood during the day and leaving trash in his yard

and damaging his property. He complained that suggestions made at the recent forum have not been implemented noting that all the problems began when Eric Jespersen became principal and asked that the gate be locked for a few months as a trial. Mayor Clark urged Mr. Anderson to contact Mr. Jespersen and Chuck Lee.

PUBLIC HEARINGS None

ADMINISTRATIVE ACTION

a. RESOLUTION

– Affirming Intent of the City Council of the City of Keizer Regarding Replacement Funding for Economic Development

City Attorney Shannon Johnson reminded Council that at the last meeting they had directed him to make the Area A LID net proceeds available for economic development following reimbursement of the affected jurisdictions. The resolution is before Council in response to that direction.

Councilor Parsons move that the Keizer City Council adopt a Resolution Affirming Intent of the City Council of the City of Keizer Regarding Replacement Funding for Economic Development. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

b. ORDER – Designating “No Parking” Zone in a Certain Area of Cade Avenue Northeast, Keizer, Oregon

Public Works Director Bill Lawyer reviewed his staff report which provided explanation and background information. He then fielded questions regarding businesses at this location and right of way.

Councilor Parsons moved that the Keizer City Council adopt an Order Designating “No Parking” Zone in a Certain Area of Cade Avenue Northeast, Keizer, Oregon. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

c. RESOLUTION – Authorizing City Manager to Sign Intergovernmental Agreement Relating to Creation of a Program Coordinator for the Mid-Willamette Homeless Initiative

Mr. Johnson explained that this is the first of two items dealing with the Mid-Willamette Valley Council of Governments. He reviewed his staff report which provided background information and details.

Councilor Parsons moved that the Keizer City Council adopt a Resolution Authorizing City Manager to Sign Intergovernmental Agreement Relating to Creation of a Program Coordinator for the Mid-Willamette Homeless Initiative. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**d. RESOLUTION –
Authorizing
City Manager to
Sign
Agreement with
Mid-Willamette
Valley**

Mr. Johnson summarized his staff report noting that the agreement is to create an Americans with Disabilities Act Transition Plan.

Councilor Parsons moved that the Keizer City Council adopt a Resolution Authorizing City Manager to Sign Agreement with Mid-Willamette Valley. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

**CONSENT
CALENDAR**

- a. RESOLUTION – Authorizing City Manager to Sign Consent to Petition to Vacate Phillip Street
- b. RESOLUTION – Extending City Manager's Employment Contract (2018-2019)
- c. RESOLUTION – Extending City Attorney's Employment Contract (2018-2019)
- d. RESOLUTION – Approving the City Engineer's Report; Declaring the City's intent to Form Galina Court Street Lighting Local Improvement District; Providing Notice and Setting Hearing
- e. RESOLUTION – Approving the City Engineer's Report; Declaring the City's intent to Form Pinecrest Addition Street Lighting Local Improvement District; Providing Notice and Setting Hearing
- f. Approval of October 16, 2017 Regular Session Minutes

Councilor Parsons moved for approval of the Consent Calendar. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

**COUNCIL
LIAISON
REPORTS**

Councilor Anderson reported that he had participated in the Work Source Oregon Agency meeting which is engaged in getting services to our veterans and the Marion County Re-entry Initiative Breakfast. Upcoming meetings/events include the Chamber Board and the Eagle Charter School field trip.

Councilor Herrera announced that he had attended the Keizer Heritage Foundation Halloween party and the Chrystal Apple Awards ceremony. He congratulated the McNary football team and reminded everyone about the upcoming school bond community forum at McNary.

Councilor Parsons reviewed actions of the Keizer Festivals Advisory Board and announced the upcoming Planning Commission meeting and the Marion County Commissioners Breakfast.

Councilor Reid announced that the Keizer Festivals Advisory Board had

developed a Holiday Calendar which will be posted on the City website soon. She reported on the recent tree planting at Keizer Rapids Park, the Town Hall meeting with Senator Ron Wyden at McNary, the community breakfast and the Southeast Keizer Neighborhood Association meeting. She announced a Community Listening Session for the upcoming school bond at McNary and upcoming Homegrown Theater plays, the McNary Musical and Living History Day at McNary and thanked all veterans.

Councilor Freeman reported on the Marion County Re-entry Breakfast and the recycling facility tour and announced upcoming events/meetings including the Marion County Commissioners Breakfast, Traffic Safety/Bikeways/Pedestrian Committee and West Keizer Neighborhood Association meetings. She also announced volunteer openings in various city committees and the Chamber Turkey Dash.

Councilor Ryan announced that she would be attending/participating in the Turkey Dash, various committee meetings, the Eagle Charter School field trip, and the McNary game at West Linn. She commended Keizer's City Attorney and City Manager noting that it was a privilege to extend their contracts.

Youth Councilor Hernandez announced the McNary play Wizard of Oz, and school closure for Veterans' Day. He noted that he had attended the Wyden Town Hall meeting and that November is an important month for finishing college applications; Gates Scholarship results come out on the 15th.

Mayor Clark reported on the Council of Governments Board, Salem-Keizer Area Transportation Study, Story Pole charrette, Mayors' Coalition, Catholic Community Services and Family Building Blocks luncheons, the Whiteaker Middle School/Scout Troop 19 service event at Keizer Rapids Park, Keizer PD Drug Take-Back Day, and the Black White & Gray Show. She announced that the new League of Oregon Cities Executive Director is Mike Cully and upcoming events include Strategic Economic Development Corp luncheon, the Keizer Community Band performance, and Keizer Heritage Board and Personnel Policy Committee meetings.

OTHER BUSINESS

Finance Director Tim Wood announced that for the 4th year in a row the City received the Distinguished Budget Presentation Award from the Government Finance Officers Association.

Chief Teague announced that a drug take back container is in the Police Department lobby year round for drop off of medications.

Public Works Director Bill Lawyer explained that street work being done throughout the city is a massive fiber optic project by the School District to connect all schools to one system. It is not a City project.

Community Development Director Nate Brown provided information regarding the upcoming Planning Commission meeting to discuss glazing mitigation efforts through landscape design at the new theater.

**WRITTEN
COMMUNICATIONS**

None

AGENDA INPUT

November 13, 2017

5:45 p.m. – City Council Work Session - Cancelled

November 20, 2017

7:00 p.m. - City Council Regular Session

December 4, 2017

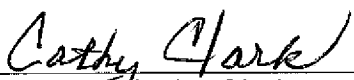
7:00 p.m. City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:40 p.m.

MAYOR:

APPROVED:


Cathy Clark



Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS



Councilor #1 – Laura Reid



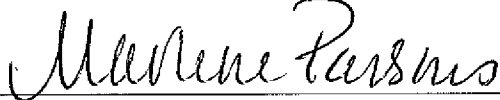
Councilor #4 – Roland Herrera



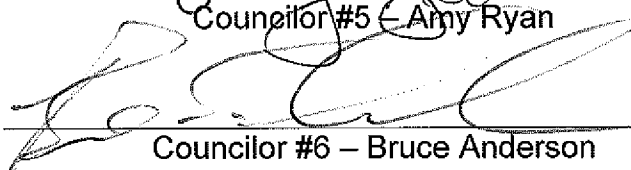
Councilor #2 – Kim Freeman



Councilor #5 – Amy Ryan



Councilor #3 – Marlene Parsons



Councilor #6 – Bruce Anderson

Minutes approved: November 20, 2017