



MINUTES
KEIZER CITY COUNCIL
Monday, November 6, 2006
Keizer City Hall
Robert L. Simon Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Christopher called the regular meeting to order at 7:02 pm. Roll Call was taken as follows:

Present:

Lore Christopher, Mayor
Richard Walsh, Council President
David McKane, Councilor
Troy Nichols, Councilor
Jim Taylor, Councilor

Staff:

Shannon Johnson, City Attorney
Chris Eppley, City Manager
Marc Adams, Chief of Police
Rob Kissler, Public Works
Tracy Davis, City Recorder

Absent

Chuck Lee, Councilor
Jacque Moir, Councilor

FLAG SALUTE

The pledge of allegiance was led by Mayor Lore Christopher.

**PUBLIC
TESTIMONY**

Mike Gottersba, Salem Public Works Department, provided an update on the pile driving at Willow Lake. He reported that this work should continue 6 days a week and be complete by Thanksgiving.

Scott Fleming, Keizer, an employee at Willow Lake, inquired about property behind Blake's and easements for a roadway including a small piece of land that may be unavailable as the last connecting piece for the road. Nate Brown responded that there have been no formal offers; conversation has taken place but the current owner has indicated unwillingness to sell. He added that City of Salem has indicated that they would be willing to sell the easement to cross the property but there is a problem with lining up with the road. He concluded that either way the easement has to go through the Blake property and he would notify Mr. Fleming prior to making any decision.

PUBLIC HEARINGS

a. Mario Contreras
Subdivision
Appeal Case No.
2006-28

The hearing on this matter was cancelled due to withdrawal of appeal.

**b. RESOLUTION ~
Forming
McGee Court
Street Lighting
District**

City Manager, Chris Eppley, provided a history of the formation of a Street Lighting Local Improvement District and noted that the Public Hearing was to consider remonstrances to the project and objections to proposed assessments. Staff recommendation is that City Council open a Public Hearing to consider oral objections and written remonstrances to the formation of McGee Court Street Lighting Local Improvement District and if there are no objections, close the public hearing and consider adoption of the resolution forming the district and the proposed assessment ordinance.

Mayor Christopher opened the Public Hearing.

With no testimony, Mayor Christopher closed the Public Hearing.

Councilor Walsh moved to adopt Resolution R2006 Forming McGee Court Street Lighting Local Improvement District. Councilor Nichols seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Nichols, Taylor and McKane (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Lee and Moir (2)

**ORDINANCE ~
Spreading
Assessments
to McGee Court
Street Lighting
District**

Councilor Walsh moved to adopt Ordinance 2006 Spreading Assessments to McGee Court Street Lighting Local Improvement District. Councilor Nichols seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Nichols, Taylor and McKane (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Lee and Moir (2)

**c. RESOLUTION ~
Forming Naomi
Start
Subdivision
Street Lighting
District**

City Manager, Chris Eppley, provided a history of the formation of a Street Lighting Local Improvement District and noted that the Public Hearing was to consider remonstrances to the project and objections to proposed assessments. Staff recommendation is that City Council open a Public Hearing to consider oral objections and written remonstrances to the formation of Naomi Start Subdivision Street Lighting Local Improvement District and if there are no objections, close the public hearing and consider adoption of the resolution forming the district and the proposed assessment ordinance.

Mayor Christopher opened the Public Hearing.

With no testimony, Mayor Christopher closed the Public Hearing.

Councilor Walsh moved to adopt Resolution R2006 Forming Naomi Start Subdivision Street Lighting Local Improvement District. Councilor Nichols seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Nichols, Taylor and McKane (5)

NAYS: None (0)

ABSTENTIONS: None (0)

**ORDINANCE ~
Spreading
Assessments
to Naomi Start
Subdivision
Street Lighting
District**

ABSENT: Lee and Moir (2)

Councilor Walsh moved to adopt Ordinance 2006 Spreading Assessments to Naomi Start Subdivision Street Lighting Local Improvement District. Councilor Nichols seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Nichols, Taylor and McKane (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Lee and Moir (2)

**ADMINISTRATIVE
ACTION**

a. RESOLUTION ~ Adopting Policies for Keizer Parks and Recreation Donation Opportunities

Mayor Christopher noted that this item had been pulled from the agenda in order to incorporate all donations within the city of Keizer. She added that this item would be placed on the November 20th agenda.

**CONSENT
CALENDAR**

- A. RESOLUTION ~ Authorizing the City Manager to Enter Agreement with MIG for Parks Master Plan**
- B. Approval of Change of Ownership for Wall Street Bar and Grill Liquor License (Wittenberg Inn)**
- C. RESOLUTION – Authorizing the Donation/Disposal of Surplus Property (Computer Equipment and Cell Phones)**
- D. Approval of October 2, 2006 Regular Session Minutes**
- E. Approval of October 9, 2006 Work Session Minutes**
- F. Approval of October 16, 2006 Regular Session Minutes**
- G. Approval of October 23, 2006 Special Session Minutes**

Items B, E and G were pulled from the Consent Calendar.

Councilor Walsh moved for approval of Items A, C, D and F on the Consent Calendar. Councilor Nichols seconded.

Motion passed unanimously as follows:

AYES: Christopher, Walsh, Nichols, Taylor and McKane (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Lee and Moir (2)

Councilor Walsh moved for approval of Item B the Consent Calendar. Councilor Nichols seconded.

Councilor Taylor noted that because the applicant was not in attendance he would vote against approval.

Motion passed as follows:

AYES: Christopher, Walsh, Nichols and McKane (4)

NAYS: Taylor (1)

ABSTENTIONS: None (0)
ABSENT: Lee and Moir (2)

Councilor Walsh moved for approval of Item E of the Consent Calendar. Councilor Taylor seconded.

Motion passed as follows:

AYES: Walsh, Taylor and McKane (3)
NAYS: None (0)
ABSTENTIONS: Christopher and Nichols (2)
ABSENT: Lee and Moir (2)

Councilor Walsh moved for approval of Item G the Consent Calendar. Councilor Nichols seconded.

Motion passed as follows:

AYES: Christopher, Walsh, Nichols and McKane (4)
NAYS: None (0)
ABSTENTIONS: Taylor (1)
ABSENT: Lee and Moir (2)

COMMITTEE REPORTS

Wallace House Task Force Report and Recommendations:
Postponed to next meeting.

Councilor Nichols reported that Keizer Urban Renewal Board met on October 25 for updates on projects and discussion of a new improvement project for Dazy Maze. Approval was postponed pending receipt of further information. Next meeting will be December 6. Discussion followed regarding the three-bid requirement. Mr. Brown explained that he and the Board feel it is important to get three bids although it is not formally required. Mayor Christopher suggested that the three bid requirement be re-evaluated. Councilor Nichols added that the board is considering an outreach strategy focusing on improvements of *segments* of River Road rather than "patchwork".

Councilor Walsh reported that

- The Cherriots stakeholders meeting discussed the parking lot issue, and feedback from this and other issues will be submitted to their consultant.
- West Keizer Neighborhood Association discussed the Keizer Rapids Park and questioned when the Boat Ramp Task Force would begin meeting. Council responded with the following suggested individuals to serve: RIVERR Task Force (Dieker and one other), Parks Board (Gaynor & Philbrick), Council (McKane & Taylor), neighbors (Hilgeman & Smith), a citizen-at-large, a representative from Polk County River Patrol, representatives from Marine Board, Nate Brown and Sam Litke. Nate agreed to move

forward with the assignments with membership finalized for Council approval on December 4. He added that the first meeting would most likely take place in January.

- Library Task Force members were informed that the LTSA grant was awarded to Keizer with ranking above Salem and Independence. Councilor Walsh commended Nancy Woodward and Jan Deardorff. Additionally the Library Task force will be recommending that Council support the application of the Keizer Community Library for the Myers Grant. These funds would be combined with the LTSA funds to solicit a more thorough survey.
- Hooley's Willamette River United meeting was well attended with representatives from every community from Eugene to Portland. RIVERR Task Force submitted ideas for priorities: water clarity and cleanup; incentives for private landowners for river access; 150 miles of trails by the 150th birthday of Oregon; and pedestrian bridges.
- RIVERR Task Force members discussed interim park policies which will be submitted to Council for approval at the next meeting. Nate Brown interjected that the task force had agreed that until the city has land use approval from Marion County, the property would be closed to the public except by permission. Nate Brown explained that Marion County staff will process the application, provide notice and invite input, consider the input and render their decision. The process will take 30-45 days. It is anticipated that the application will be submitted by the end of the week. Citizens interested in providing input must do so in writing. Specific designs are not included in the Master Plan so will not be addressed by Marion County. Councilor Walsh then detailed various organizations who had offered support/donations for the park development.
- Bikeways Committee has applied for an ACTS (Alliance for Community Traffic Safety) Oregon Grant for safety vests. The committee moved to encourage the completion of a bikepath along the easement adjacent to Curley's Dairy to Jacobe, tying into Tepper and Keizer Station. Discussion took place regarding ownership of the easement. Council requested that city staff research this.

Councilor Taylor reported that

- Keizer Points of Interest met and discussed the Oral History Project and narrowed it down to the 1942 flood. One is done and another planned and hopefully the histories will be compiled in a book which will be available at the iris Festival. Additionally, Jan Deardorff has offered to contact Dr. Brauner for the Wallace House dig.
- River Road Renaissance Advisory Committee met and discussed improvement at River Road and Lockhaven and improvements at

West Coast Bank. Nate Brown detailed the specific details planned for River and Lockhaven.

Councilor McKane reported that Traffic Safety Commission is dealing with the school district lack of bussing for Claggett Creek Middle School children west of River Road. A meeting is scheduled for November 16 and includes members of the Traffic Safety Commission, the School District, Keizer Public Works and Keizer Police to understand why the bussing was discontinued and consider possible safety features that could be implemented to protect the students.

Mayor Christopher

- Questioned when the work session would be to address paid lobbying. Chris Epley responded that it was scheduled for November 9 at 5:45 p.m.
- Read a letter from the Fire District which requested \$6,311.09 (134.25 hours) for time spent planning and carrying out urban renewal area goals pursuant to the meetings held earlier this year. Monthly bills will follow. Mayor Christopher explained that this had been the city's idea and she requested that Council direct staff to cut a check in this amount. Discussion followed regarding the impact of the urban renewal amendments, primarily related to Keizer Station. Mr. Epley noted that this amount could be accommodated administratively so that the Urban Renewal Agency would not have to meet. Nate Brown suggested that the Fire District establish a "Plan Review Fee" in the future. Rob Kissler added that Public Works does that as well.
- Commended Officer Wenning for his participation with Linda Andrew, her daughter Pam Peters and the Keizer First Grade Bear, KY, in visiting City Hall, the Police Department, Public Works and Keizer Station.
- Reported that she had gotten a letter from the Governor regarding a license directory and encouraging all local communities to participate.
- Noted that Keizer 23 is now accepting photographs of Keizer Station, Keizer Kids and Keizer Pets for publication. She encouraged interested citizens to watch Keizer 23 for details. The Keizer 23 Task Force meeting will be held December 4.

OTHER BUSINESS

- a. **New Business**
- b. **Old Business**

Chief Adams reported that two recruits graduated on the 27th and are now in the last phase of their training; background investigations are currently underway on two finalist lateral positions. An officer is resigning in the middle of the month, the meth task force is nearing its financial goals and this will create one more opening. There is a \$500 reward being offered for information leading to the arrest of participants in the multiple acts of vandalism over the weekend.

Human Resources Director, Dianne Hunt, reported that the city has donated 22 computers to Keizer schools and 33 cell phones to organizations who provide them to people in transition.

Rob Kissler, Public Works, reported that the final hurdle for design of the tunnel under the railroad on Tepper has been accomplished and construction will now move forward.

City Manager Chris Eppley reported that he would be meeting with Group Mackenzie on Thursday to begin contract negotiations.

In response to negative publicity about the City of Keizer as it related to a special Measure on the November ballot, Councilor Taylor asked the City Manager to clarify the city's actions which Mr. Eppley did.

Mayor Christopher reviewed City Council goals for 2005-2007 marking those completed with the "complete" stamp:

- Issues relating to City Hall and Keizer Police Department improvement plan
- Initiate River Road Renaissance implementation, safety improvements/economic development improvements
- Capital Improvement Project review
- Increase community involvement by establishing a task force to revamp and review neighborhood community process groups
- Determine coordination and direction for No Meth Task Force for the next 24 months
- Establish task force for Keizer 23
- Complete Keizer Station Local Improvement District cost and content (first one is done)
- Urban Renewal revisions, area deletions, time and amount increases
- Complete River Road Renaissance Master Plan
- Implement changes when necessary to maintain safe drinking water

Councilor Taylor noted that these goals are set with input from the citizen survey. Councilor Walsh added that there has been a great deal of work done on many items which are not yet complete.

Richard Walsh noted that a group working on the Willamette River channel maintenance is meeting on November 16. Anyone interested in attending should contact 503-302-3313.

WRITTEN COMMUNICATIONS

AGENDA INPUT

November 13, 2006

5:45 p.m. City Council Work Session

- ***Emergency Management - NIMS

November 20, 2006

7:00 p.m. City Council Regular Session

- Keizer Station Master Plan Amendment Public Hearing
- Keizer Development Code Text Amendments Public Hearing
- Wallace House Task Force Recommendation
- Park/City Donation Program
- Library Grant Report

ADJOURNMENT

Mayor Christopher adjourned the meeting at 8:43 p.m.

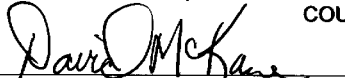
MAYOR:


Lore Christopher

APPROVED:


Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS


Councilor #1 – David McKane

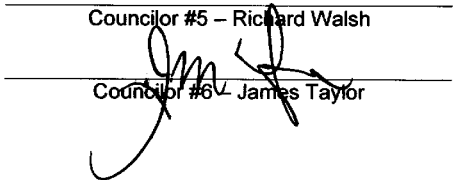
~ Absent ~
Councilor #4 – Jacque Moir

Councilor #2 – Troy Nichols

Councilor #5 – Richard Walsh

~ Absent ~

Councilor #3 – Charles E. Lee


Councilor #6 – James Taylor

Minutes approved:

November 20, 2006