

MINUTES
KEIZER CITY COUNCIL
Monday, November 6, 1995
Robert L. Simon Council Chambers
Keizer City Hall
Keizer, Oregon

CALL TO ORDER

Mayor Koho called the regular meeting to order at 7:00 p.m.
Roll call was taken as follows:

Present:

Dennis Koho, Mayor
Carl Beach, Councilor
Jim Keller, Councilor
Jerry McGee, Councilor
Al Miller, Councilor
Bob Newton, Councilor
Jerry Watson, Councilor

Staff:

Dotty Tryk, City Manager
John Morgan, Community Development Director
Wally Mull, Public Works Director
Kim Krause, Finance Officer
Lt. Pat Bowe, Keizer Police Department
Shannon Johnson, City Attorney
Tracy L. Davis, City Recorder

**PUBLIC
TESTIMONY**

There was no public testimony to come before the Council.

**COMMITTEE
REPORTS**

Mayor Koho introduced Robert Grundidge of Boy Scout Troop 121 who is presently working on a communications badge. Mr. Grundidge will be observing this council meeting.

**CLAGGETT CREEK
TASK FORCE
APPOINTMENTS**

Dotty Tryk, City Manager reported members of the Claggett Creek Task Force have been appointed. The following appointments were confirmed by the Council.

- Bob Vian - Mayor Koho
- Robin Marshburn - Councilor Watson
- Bill Galligan - Councilor Newton
- Annette Crosley - Councilor Keller
- Toni Signer - Councilor Beach
- Paul Massey - Councilor Miller
- Jonathon Pope - Councilor McGee

- Holly Erickson - Property Owner
- Rosalie Herber-Moore - Property Owner/Parks Board Rep.
- Jay Compton - Property Owner
- Gary Nelson - McNary High School Science Teacher
- McNary High School Student (to be named)

Mayor Koho also announced the Financial Planning task force will be meeting for the last time on Tuesday, November 7 at 7:00 p.m. A presentation to the Council and Budget Committee will be set for Tuesday, November 14, 1995 with their final recommendations.

PUBLIC HEARINGS

HHC, INC LIQUOR LICENSE APPLICATION

Mayor Koho opened the public hearing.

Dotty Tryk, City Manager reported receipt of an application for a package store liquor license from HHC Incorporated (Howard and Connie Hinsdale) to conduct a mail order retail wine operation from their home at 3875 Rivercrest Drive N, Keizer, Oregon. The application has been reviewed by the Planning Department and Police Department with no objection from either party. Based upon the liquor license review ordinance, notice of this hearing was sent to property owners within 200 feet of the residence.

Mayor Koho announced the receipt of several letters on this matter.

Shannon Johnson, reviewed the criteria outlined in the Ordinance which the Council will follow in deliberating on this issue. Mr. Johnson requested those presenting testimony to address their concerns under this criteria.

Mayor Koho also added this is only a recommendation for approval or denial to the Oregon Liquor Control Commission.

Presenting testimony was:

Shirley DeShon, 3985 Rivercrest Drive N, Keizer appeared before the Council as a representative of several of her neighbors. Ms. DeShon questioned the notification process of only apprising property owners within 200 feet of the application when there will be impact to the entire neighborhood. She requested the Council address this process. In voicing her opposition to the application, Ms. DeShon cited the lack of knowledge of this business operation and the establishment of a liquor business in a residential area were of the greatest concerns. In addition, this business will increase the traffic in an area where there are several children and pedestrians.

In addition, Ms. DeShon stated the notice which was posted on the residence was not sufficient notification for the neighbors and residents of this area to see or understand exactly what Mr. Hinsale intends to do. Furthermore, Ms. DeShon stated the letter included with the public hearing notice included the phrase... *accordingly I do not anticipate customers coming to my house to pick up the product.* Ms. DeShon suggested the word *anticipate* is deceiving in what his intent for the business will be.

Ralph Carver, 612 Sunset Avenue, Keizer noted he agreed with the view and statements made by Ms. DeShon.

Ken Vance, 674 Hornet Street, Keizer also agreed with the comments made by Ms. DeShon. He too is opposed the granting of this liquor license.

Lynn Sappingfield, 318 Dennis Lane, Keizer noted she was not formally notified of this hearing, however she was advised of this by a neighbor. She also agreed the notification area should be increased to allow all property owners in the neighborhood ample opportunity to respond. Ms. Sappingfield presented a map of the area which notes the location of three child care facilities within two blocks of Mr. Hinsdale's residence, one of these which is licensed for fifty children. Furthermore, Ms. Sappingfield stated the Willamette Manor Park is a short distance from the proposed business. The map also showed the route, which includes Rivercrest Drive, used by school children to get to Cummings Elementary School each day. In conclusion, Ms. Sappingfield stated this area is filled with children and therefore is opposed to the location of a liquor business within this neighborhood due to increased traffic this business will generate.

In response to a question from Councilor McGee, Ms. Sappingfield stated she is opposed to any business locating in this residential area, not just an alcohol related business, due to increased traffic.

Responding to a concern of Councilor Watsons, Councilor McGee noted the child care facility business licensed for fifty children on Sunset preexisted prior to the zoning ordinance regulations. John Morgan noted the Ordinance allowing a child care facility for six or more children is allowed in a single-family zone as a conditional use.

Joe Rakocy, 3840 Rivercrest Drive N, Keizer stated he lives within 200 feet of Mr. Hinsdale's residence and was notified of the application. He is strongly opposed to the granting of the

liquor license in his neighborhood which is a residential, non-commercial area consisting of children and adults of all ages. Mr. Rakocy noted the nearest commercial business is a half-mile away on River Road and the addition of a liquor related business would be an intrusion upon this solid residential community.

Mr. Rakocy conveyed his disbelief that a resident of this neighborhood would bring a commercial liquor outlet to this area. He requested Mr. Hinsdale withdraw his liquor license application or move the business to a suitable location. Mr. Rakocy noted he has discussed this issue with several area residents and the majority were appalled this establishment could be located and allowed to operate in their neighborhood.

In reviewing the notice posted on Mr. Hinsdale's garage door, Mr. Rakocy noted it listed the business as primarily a mail order outlet. He questioned if Mr. Hinsdale would turn away customers who phoned or visited rather than doing their business by mail. In addition, the notice also indicated the proposed business hours were from 7:00 a.m. to 2:30 a.m. the next day. He questioned the length of the hours the business would be allowed to operate.

In summary, Mr. Rakocy stated the granting of this liquor license would be the opening of Pandora's box and he appealed to the Council not allow this business to operate in this neighborhood. Mr. Rakocy also noted he previously submitted a letter of objection on this issue which lists additional reasons why this application should be denied.

Howard Hinsdale, 3875 Rivercrest Drive NE, Keizer noted he is the applicant for the proposed mail order retail wine operation from his home at 3875 Rivercrest Drive NE. Mr. Hinsdale added he has been in the wholesale wine business for 23 years and based upon changes in wine retail, he became interested in operating a mail order outlet. However, when requesting an application from the Oregon Liquor Control Commission he was advised there was not a specific license for a mail order business and would fall under the guidelines of the package store license. Mr. Hinsdale believes the package store term has generated the most concerns and questions about what the operation would be. As an example, the hours posted on the notice by Oregon Liquor Control Commission are the hours a package store may sell alcohol, not his intended hours of operation. Furthermore, there will not be a store, a sign or neon lights that will call attention to his residence that would indicate a liquor establishment is in operation.

Mr. Hinsdale explained he intends to generate a newsletter that will list specific types of wine in small quantities which would not be available at most grocery store outlets. This will produce orders via phone, facsimile machine or mail. He does not anticipate an increase in traffic since he will personally pick-up and deliver the merchandise to his customers, therefore there will not be customers visiting his home. Mr. Hinsdale noted if the business is successful, he will move it from his residence to a warehouse.

Mr. Hinsdale apologized for the lack of information contained in his letter that was sent with the public notice due to the questions and concerns brought forth during this hearing. However, he does not feel this business will have a negative effect on the community or neighborhood and will certainly not devalue the surrounding property. Mr. Hinsdale requested he be allowed the opportunity to get this business started.

In response to a question from Councilor Watson, Mr. Hinsdale stated the wine will be stored in a portion of his garage which is secured. He also noted he would be willing to accept limitations for only a mail order operation with no on-site customers or signage as a condition of approval for this license.

Councilor Keller inquired at what level of success Mr. Hinsdale would consider moving his business from his home to another location. Mr. Hinsdale responded when the portion of his garage he is using has insufficient storage space and there is a need to hire employees. He was unsure of the expected time frame when he would reach this status. Mr. Hinsdale noted he will be using a 200 square foot portion of his garage.

Responding to a question from Councilor Beach, Mr. Hinsdale stated he does not have any other wine retail business at this time. Councilor Beach stated the costs of leasing a commercial building should not be cost prohibitive.

Councilor Miller confirmed Mr. Hinsdale would not object to the restrictions suggested by Councilor Watson. In response, Mr. Hinsdale noted a dinner guest could be considered a customer if he chose to buy wine from Mr. Hinsdale.

Councilor McGee announced the zoning requirements for home occupations only allow operating hours from 8:00 a.m. to 8:00 p.m. which would supersede those listed on the Oregon Liquor Control Commission requirements. In addition, Councilor McGee inquired if Mr. Hinsdale would have a tasting license under his package store license. Mr. Hinsdale stated he has been told this is accepted under the package store

requirements as passed in the recent legislative session. Councilor McGee noted this would be a significant issue if Mr. Hinsdale would be granted a tasting license along with his package store license.

Councilor Watson asked if it would be feasible to store the wine at other storage facilities than Mr. Hinsdale's residence and only operating the business as a mail order/communication center. Mr. Hinsdale stated it could be feasible but he did not want to incur the additional expense. Councilor Watson stated he is interested in adding a restriction for the amount of wine stored at the residence in order to alleviate some of the traffic generated by this business. Mr. Hinsdale announced he is required to keep a log of his trips under the Oregon Liquor Control Commission laws and would consider keeping to under ten trips per day.

Councilor Newton commented that a residential area is inappropriate to do any alcohol related business. He suggested Mr. Hinsdale find another location to operate this business.

Mayor Koho noted the issues being discussed result in the lack of flexibility in the licensing guidelines set forth by the Oregon Liquor Control Commission. He suggested the Commission establish a type of license to regulate this type of facility. Mayor Koho voiced his concern with recommending a liquor license which allows more than Mr. Hinsdale is proposing.

Councilor Miller stated under the guidelines of the liquor license ordinance and the home occupation zoning ordinance, there is no basis to recommend denial of this application. He suggested the recommendation to Oregon Liquor Control Commission include restrictions for Mr. Hinsdale to comply with. Councilor Miller also noted the Council only has the ability to make a recommendation on this license, since the Oregon Liquor Control Commission has the final approval authority.

In light of the fact the Council only has the authority to make a recommendation on this application, Councilor McGee suggested the neighbors voice their opposition to the Oregon Liquor Control Commission. In addition, he suggested Mr. Hinsdale consider moving his business to another location outside of the residential area.

Mr. Hinsdale stated he is within the laws of the zoning ordinances and liquor license requirements. He suggested if the Council is concerned with what is allowed under the home occupation ordinance, they should consider amendments which specifically would not allow alcohol related businesses in

a residential area.

Councilor Watson concurred with Mr. Hinsdale and requested the home occupation zoning ordinance be reviewed by the Council.

Bill Baugher, 507 Honeysuckle Street N, Keizer voiced his opposition to having a commercial business in this residential area. Mr. Baugher requested the City review their conditional use guidelines for allowing home occupations in residential areas. He stated he moved to this area because it was residential and would like it to remain as that.

Mr. Baugher criticized Mr. Hinsdale for failing to notify the neighbors of his intent to pursue this liquor license for his home. In addition, he stated if a package store license is granted to Mr. Hinsdale, he would be allowed all the rights associated with the license.

George Davis, 573 Hollyhock Place N, Keizer also noted this type of business should not be allowed in a residential area. If this business is allowed all other types of business should be allowed to locate in a residential area.

Jim Reimann, 459 Palmer Drive N, Keizer spoke in support of Mr. Hinsdale and his past history as a competent business man. He stated Mr. Hinsdale has voiced his willingness to negotiate with the neighbors and comply with certain restrictions suggested by the Council. Mr. Reimann was confident of Mr. Hinsdale business success and felt this venture would not be any different from past business experiences.

Charles Lindover, 3965 Rivercrest Drive N, Keizer also voiced his opposition to the application. He does not believe the personality of Mr. Hinsdale should be considered only the effects of this business upon the neighborhood. Mr. Lindover suggested the Council review the zoning requirements for business operations in residential areas.

Mayor Koho closed the public hearing at this time.

Mayor Koho suggested the application be denied based upon the fact that a package store is inappropriate for this residential area. However, if the Oregon Liquor Control Commission chooses to ignore this recommendation, the license should be granted with certain limitations discussed earlier. Mayor Koho noted this may force the Oregon Liquor Control Commission to explore an additional license category for this type of operation.

Councilor Miller proposed the conditions discussed this evening be reviewed by the staff and the applicant and be formalized at the next Council meeting.

Mayor Koho also suggested that all of those presenting testimony or submitting written response be notified of the conditions and the date of the next meeting to allow any additional testimony or response to the conditions.

Councilor Keller requested one goal would be for Mr. Hinsdale's business to become successful and move from the neighborhood as quickly as possible. He suggested including a condition to make this determination based upon a dollar amount or volume of sales.

Councilor Beach also concurred the home occupation ordinance should be reviewed by the Council at an upcoming meeting.

Councilor Watson announced there are some changes proposed in the upcoming revisions to the zoning code.

Mayor Koho unclosed the hearing and continued it to November 20, 1995 at 7:00 p.m.

Mayor Koho directed staff to bring back a list of restrictions to be attached to the liquor license recommendation to the Oregon Liquor Control Commission. In addition, he requested all interested parties be informed of these restrictions prior to the meeting.

**ORDINANCE -
WHEATLAND/RIVER
ROAD STREET
VACATION**

Mayor Koho opened the public hearing.

Wally Mull, Public Works Director reported on October 2, 1995 the Council initiated the vacating of a parcel of public right of way along Wheatland Road adjacent to the Keizer Courthouse Athletic Club and McNary Golf Course. Several years ago when the City realigned River Road and Manzanita the sewer line was extended along River Road. Under an agreement with the property owners, after completion the unneeded right of way would be vacated back to the adjoining property owners.

There was no testimony to come before the Council.

Mayor Koho closed the public hearing.

Councilor Miller moved a bill for an Ordinance to Vacate a Portion of Public Right of Way Portion of Old Wheatland Road/River Road Intersection in the City of Keizer, State of Oregon. Councilor Keller seconded the Motion.

Councilor McGee voiced his concern with the lack of a written agreement on this matter.

Addressing the Council on this issue was:

Jim Reimann, 459 Palmer Drive N, Keizer, Oregon stated he is a party in this matter and believed there was a written agreement to vacate the unneeded portion back upon completion of the improvements. However, this was not followed up upon completion.

Councilor McGee requested written documentation be kept of these types of agreement. He asked Mr. Reimann to provide a copy of the agreement for the city records.

Councilor Watson stated he will support this item and referenced a similar issue that will be before the Council at the next meeting. However, he feels there is a difference since the property owner gave the city something valuable. Any unused portion should be returned as agreed.

The Motion passed as follows:

AYES: Beach, Keller, Koho, McGee, Miller, Newton and Watson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**ADMINISTRATIVE
ACTION**

**MIRACLE OF
CHRISTMAS NOISE
VARIANCE REQUEST**

Dotty Tryk, City Manager reported the Gubser Neighborhood Association has submitted a request for a noise variance for the Miracle of Christmas lighting event scheduled to begin on December 3, 1995. In addition, the association has requested a permanent variance be granted for this event which is similar to the one granted to McNary Golf Course for the mowing of the greens.

In response to a question from Councilor Keller, City Manager Tryk noted this exemption would include music from individual homes within the proposed boundaries of the area. However, she noted certain limitations would be in effect under the ordinance.

Councilor McGee moved to grant a class B variance from the noise ordinance for the 1995 Miracle of Christmas event. Councilor Watson seconded the Motion.

The motion passed as follows:

AYES: Beach, Keller, Koho, McGee, Miller, Newton and Watson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Councilor Miller requested staff report back if a permanent variance was granted would the City have control if a problem occurred during this event.

Councilor Watson disagreed stating it is not difficult to grant this variance on a year to year basis.

The Council agreed by consensus not investigate options for a permanent variance at this time and require the event to obtain a variance each year.

CONSENT CALENDAR

The consent calendar consisted of the following:

- a. 1995-96 City Goals Report
- b. Approval of October 12, 1995 Special Session Minutes

Councilor Keller moved for approval of the Consent Calendar. Mayor Koho seconded the Motion.

The Motion passed as follows:

AYES: Beach, Keller, Koho, McGee, Miller, Newton and Watson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

OTHER BUSINESS

****Mayor Koho announced he would be attending the annual League of Oregon Cities conference in Eugene this coming weekend. Councilor Watson announced he would also be attending the conference.**

****Mayor Koho noted in reference to material distributed by Councilor Newton with respect to a possible a relationship with the city of Tatebayashi, Japan, he requested the Council discuss their interest in pursuing this issue.**

Councilor McGee requested a copy of the correspondence previously sent by Mayor Koho to this city. He stated he is skeptical of pursuing a sister-city relationship between Keizer and this city.

Councilor Newton stated Keizer Rotary has also shown an interest in pursuing a cultural relationship with this City.

Dotty Tryk, City Manager reported a Keizer mug and a dozen Iris Festival pins were sent to this Japanese city as gifts. In addition, she briefly described her experience in visiting as an exchange guest at a city in Russia when she was employed by Grants Pass.

Councilor Watson commended the staff for sending these tokens to the Japanese city. He noted it is important to establish relationships with places outside of our country to strive towards world peace. Councilor Watson stated he would be supportive of pursuing this issue as long as the financial aspect is minimal.

In response to a question from Councilor Beach, Mayor Koho stated this relationship would provide a better understanding of the world around us and also the youth of our area a better understanding of far away places and people.

Councilor McGee stated the reasons outlined for establishing a relationship is the basis for the rotary club involvement, in which he supports. However, he feels the Council and staff should devote their time to issues within the city of Keizer at this time.

Councilor Watson noted international politics are too important to leave up to national leaders. He described a recent personal experience hosting foreign visitors in his home.

Councilor Keller expressed his desire to explore the options available to the City.

In conclusion, Mayor Koho stated he would distribute copies of the letter sent to Tatebayashi to the Council and then discuss this issue further at a later date.

****Mayor Koho suggested the city explore or discuss options to participate in an electronic mail or internet program with other agencies and areas. He advised he had three volunteers to explore this matter with no cost to the city. Mayor Koho added their may be a monthly connection fee charged, however savings could result in time or postage.**

The Council agreed by consensus to direct the Mayor to explore the options available to the city on this issue.

****Councilor Newton announced he has been discussing the creation of a proclamation regarding veterans of underage military service. This should be presented to the Council in the near future.**

****In addition, Councilor Newton briefed the Council on a organizational meeting he and Councilor Keller attended recently. This is a community progress team which was a proposal from Marion County Children and Family Commission. The purpose is to get volunteers involved with children and family issues. Councilor Newton suggested this will be a valuable application for the neighborhood associations. He requested the Council allow the director to give a brief presentation at an upcoming Council meeting.**

****Councilor McGee asked for an update on the sign he requested recognizing the 45 parallel which runs directly through Keizer. This is one of the few unique aspects of Keizer. Councilor McGee asked the City Manager provide a report on this issue.**

****Furthermore, Councilor McGee requested an update on the status of the street sweeping. Wally Mull, Public Works Director stated this matter should be before the Council at the next Council meeting.**

****Councilor McGee also asked for an explanation of the information provided to the Financial Planning Task Force which indicated some of the accounting matters were possibly illegal. He had requested a report be presented to the Council outlining these issues and a plan devised to correct this problem. In addition, he hoped this information would be shared with the task force.**

Kim Krause, Finance Officer reported the issue was discussed in the audit management letter pertaining to the negative cash balance in certain funds.

Dotty Tryk, City Manager noted fund should not have a negative balance without having a plan to bring these amounts positive during the course of the next fiscal year. In addition, she stated she previously has recommended plans to correct this problem.

Councilor McGee voiced his concern with the evasiveness in response to his questions. He requested information regarding this issue to be reported to the Council and the Financial Planning Task Force at the first opportunity.

Councilor Keller expressed his concern with the manner in which information has been presented to the Financial Planning Task Force. He noted minutes of these meeting should have been kept in order to provide the information to the other members of the Council. He requested all material be distributed to those members of the Council who are not part of this task force.

Councilor Watson suggested staff prepare a full report on this issue which should be discussed at the next Council meeting. Councilor Newton concurred with this idea.

Mayor Koho directed staff to compose a report on the accounting issues and return to the Council at the next meeting.

****Councilor Watson suggested staff address the issues raised during the public hearing concerning home occupations. He requested specifically how liquor outlets should be handled in residential areas. Councilor Watson asked this matter be presented prior to the full review of the zoning amendments.**

****In response to a question from Mayor Koho, John Morgan, Community Development Director reported there were several trees removed from property located on the north side of Bever. A permit was not required for the removal of trees, however upon development of this property they will be required to conform with the ordinance in replacing the trees.**

****Dotty Tryk, City Manager announced she received a proposal from Capital Community Television to offer community TV services to the City of Keizer. The program is for one year starting January 1, 1996 through December 30, 1996. Upon completion of the program, there would not be any commitment to renew or renegotiate to continue these services. Ms. Tryk reported the cost to the city if \$6000 which would cover two council meetings each month, a monthly forum program titled *Keizer Today* and a community TV outreach and information campaign in Keizer.**

Mayor Koho noted this is a different proposal than previously explored by the City.

In response to a question from Councilor McGee, Ms. Tryk noted this is a one-year contract with no further expectations.

Councilor Newton favored this opportunity to provide a connection between city government and the citizens of Keizer.

Councilor Watson also supported this possibility of providing the citizens with a view of their city government. He requested additions be made to the agreement to include provisions for showing each meeting twice, once live and once tape-delayed, and input on the development of the monthly forum meeting.

Councilor Keller inquired if a measurement of the viewership would be available to determine the success of this agreement.

Councilor McGee voiced his concern with the lack of information regarding costs in the second year. He noted if the proposal would be the same for additional years, it would be a good deal.

Councilor Newton concurred this information should be obtained prior to entering into this agreement.

City Manager Tryk stated the previous proposal in 1993 anticipated Keizer's contribution would have been \$24,000, payable in increments of \$6000. In addition, two percent of the franchise fee would be required each year.

Councilor Watson stated this is only a one year agreement and future agreements should be evaluated after the value of this program is determined.

Councilor Watson moved to negotiate a deal with Capital Community Television for \$6000 for one calendar year of services which include additional showings, explicit involvement of the Council in developing the monthly forum programs, and a process for measuring the viewership. Councilor Newton seconded the Motion.

Councilor McGee requested all previous information on this matter be reviewed by the Council prior a decision being made.

Councilor Miller noted this is a new proposal for a one year period only. The agreement does not contain any requirements for a second years participation.

Councilor Newton confirmed this is a pilot project for a one-year period. During the course of the year it will allow the Council adequate time to calculate the costs of continuing such a program and the feasibility to do so.

Councilor Watson suggested extending the agreement for an additional six months to concur with the fiscal year and the budget cycle for the 1997-98 fiscal year.

City Manager Tryk noted this agreement is based upon a one-year training program and would need to investigate if an extension would be possible.

Councilor Newton requested the City Manager investigate additional information for continuation of this program to discuss during the upcoming budget sessions.

The Motion passed as follows:

AYES: Keller, Koho, Newton and Watson (4)

NAYS: Beach, McGee and Miller (3)

ABSTENTIONS: None (0)

ABSENT: None (0)

****Dotty Tryk, City Manager distributed a copy of the budget preparation calendar for the 1996-97 fiscal year. The first meeting of the budget committee will be on November 28, 1995 with meetings following each Tuesday and Thursday thereafter. A public hearing is scheduled for January 2, 1996.**

****Lt. Pat Bowe of the Keizer Police Department updated the Council on a recent narcotics investigation and subsequent arrest at 843 Plymouth Drive. The arrest resulted in the seizure of a 1972 Chevrolet Pick-up, 52 grams of cocaine, \$5000 in cash and one weapon.**

In response to a question from Mayor Koho, Lt. Bowe noted the officer was only assigned to narcotics two months ago.

The Council discussed the civil forfeiture procedure for seizure of the items apprehended in the arrest.

****John Morgan, Community Development Director distributed a handout obtained at a recent conference developed by Dave Leland. Mr. Leland worked on the River/Chemawa project and made several references to this project during his presentation. In addition, Mr. Morgan reported the City was awarded only one of the three grants applied for under the Transportation Growth Management program. This will provide funding to complete the local transportation plan.**

There was no further other business to come before the Council.

**WRITTEN
COMMUNICATION**

**Mayor Koho noted the receipt of a letter from Dave Bauer of the Salem-Keizer School Board acknowledging the Council's input on the school facility plan.

**Dotty Tryk, City Manager also noted the receipt of a letter from William Wieber and the response of Bill Peterson, City Engineer on the Garden Court sewer problems. Ms. Tryk reported the City of Salem has completed a physical sewer inspection and the final report has not been submitted as of this date.

In response to a question from Councilor Keller, Ms. Tryk stated the street problems are intertwined with the sewer problems and is too early to react at this point.

Mayor Koho requested this be expedited as soon as possible.

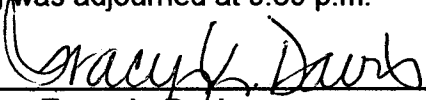
There was no other written communication to come before the Council.

AGENDA INPUT

Mayor Koho noted the agenda input items.

ADJOURNMENT

The meeting was adjourned at 9:39 p.m.



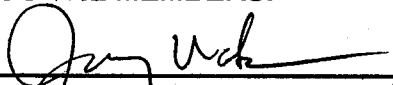
Tracy L. Davis
City Recorder

APPROVED:
MAYOR:

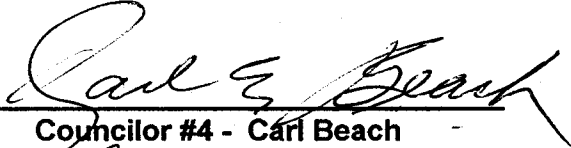


Dennis Koho

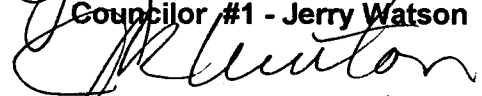
COUNCIL MEMBERS:



Councilor #1 - Jerry Watson



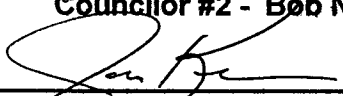
Councilor #4 - Carl Beach



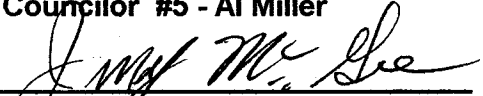
Councilor #2 - Bob Newton



Councilor #5 - Al Miller

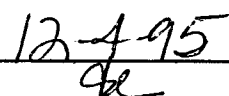


Councilor #3 - Jim Keller



Councilor #6 - Jerry McGee

Minutes approved:



12-4-95