



MINUTES
KEIZER CITY COUNCIL
Monday, November 5, 2018
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Marlene Parsons, Councilor
Kim Freeman, Councilor
Laura Reid, Councilor
Roland Herrera, Councilor
Bruce Anderson, Councilor
Anne Farris, Youth Councilor

Absent:

Amy Ryan, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Bill Lawyer, Public Works Director
John Teague, Police Chief
Tim Wood, Finance Director
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS

a. PROCLAMATION

– Small
Business
Saturday

Mayor Clark read the proclamation naming November 24, 2018 Small Business Saturday and urged all citizens to support small local businesses. Scott White from the Keizer Chamber of Commerce Board accepted it.

**COMMITTEE
REPORTS**

David Loudon, Parks Advisory Board, reported that staff has reported that since the on-site caretaker position at Keizer Rapids Park has been eliminated there has not been an increase in vandalism or homeless camps, but the camps are not being found as quickly and garbage cans are overflowing on the weekends. The Parks Board recommends that Council look into the feasibility of reinstating the caretaker.

City Manager Chris Eppley explained that Council had directed the elimination of the position when its usefulness transitioned from being a presence at the park to being labor. So a more traditional route was taken to leasing the house and paying for the labor with the rental funds.

Discussion followed regarding the effectiveness of hired labor and asking the Parks Board to come up with a plan to provide after-hours service and trash issues. Public Works Director Bill Lawyer noted that more trash receptacles have been added at the Big Toy in an effort to alleviate the overflow.

PUBLIC TESTIMONY

Danielle Bethell with Scott White and Dave Wallery, Keizer, provided information about the Jingle Dash and the Holiday Lights Parade and requested a waiver of the fees for these events and for the food trucks to help defray the costs of the events.

Mayor Clark noted that the costs for Police, Public Works and barricades were included in the budget (\$5950). The requested waiver for other costs are application fees, food truck fees and K-23 costs (\$830).

Dave Wallery announced that the lights will go up on November 18 at 6 am. The tree will be decorated on December 1 at 8 am and the tree lighting ceremony is December 4 at 6 pm.

Scott White announced that the Keizer Chamber of Commerce is moving to 4118 River Road in the heart of Keizer. Ms. Bethell provided details.

Mike DeBlasi, Keizer, voiced opposition for commercial air service at the Salem airport noting that he did not feel area businesses should be subsidizing airlines for their risk since they are not hurting for money. He suggested instead that support be given to high speed rail between Portland and Salem and/or that Council support the intermodal facility in Brooks which will economically benefit Keizer and the mid-Willamette valley. Mayor Clark noted that the City submitted a letter of support for the intermodal facility.

Martin Doerfler, Keizer, questioned if the existing Keizer wells would support the growth that is being considered. Public Works Director Bill Lawyer responded that a study was done on the potential expansion related to water and sewer and the current wells have capacity but there is a need for more storage. Discussion followed regarding having a brewery in Keizer and peak water demands.

Charles Anderson, Keizer, reported that problems on Newberg Drive continue to escalate because it is the only open gate to McNary. He complained about student smoking, graffiti, trash, vandalism and unauthorized occupancy at a vacant house. He urged that the gate be locked.

Chief Teague responded that the Police are aware of the vandalism in the area and it is not unique to his home. With regards to the squatters, the house is a bank-owned foreclosure and the trespassers may not be students. The house is actively trying to be sold at this time. Regarding the traffic, Chief Teague noted that he would alert the School Resource Officer to the continued problem. He added that there is a trespass notice on the vacant house so Police can now enforce no trespassing without having to call the realtor each time.

PUBLIC HEARING None

ADMINISTRATIVE ACTION

a. RESOLUTION - Authorizing Council President to Send Letter of Support for Bringing Back Sustainable Commercial Air Service to Salem

City Attorney Shannon Johnson summarized his staff report. Mayor Clark added that the letter will be signed by the Council President since she works for the agency that will be giving the grant.

Councilor Parsons moved that the Keizer City Council adopt a Resolution Authorizing Council President to Send Letter of Support for Bringing Back Sustainable Commercial Air Service to Salem. Councilor Freeman seconded.

Mayor Clark clarified that the letter urges parties to look into the feasibility of getting air service but does not pledge any financial support. Councilor Anderson reviewed the benefits to the community and reiterated that there is no money being committed at this time.

Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Ryan (1)

b. RESOLUTION - Relating to Wastewater Service Charges (2019-2020); Repeal of Resolution R2016-2729

Finance Director Tim Wood summarized his staff report. Mr. Johnson interjected that state statute requires an allowance for public comment. No one wished to testify.

Councilor Parsons moved that the Keizer City Council adopt a Resolution Relating to Wastewater Service Charges (2019-2020); Repeal of Resolution R2016-2729. Councilor Freeman seconded.

Mr. Lawyer provided information regarding the Wastewater Master Plan, maintenance, the treatment plant and distribution system and the bio-solids energy conversion facility.

Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Ryan (1)

c. RESOLUTION - Authorizing a Temporary Suspension of the Ordinance Prohibiting Street Vendors

Mr. Johnson summarized his staff report.

Councilor Parsons moved that the Keizer City Council adopt a Resolution Authorizing a Temporary Suspension of the Ordinance Prohibiting Street Vendors. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Ryan (1)

**RESOLUTION –
Authorizing
Temporary Uses
Subject to
Conditions for
Jingle Dash 5K
Run/Walk and
Keizer Holiday
Lights Parade
(2018)**

Councilor Parsons moved that the Keizer City Council adopt a Resolution Authorizing Temporary Uses Subject to Conditions for Jingle Dash 5K Run/Walk and Keizer Holiday Lights Parade (2018). Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Ryan (1)

Councilor Parsons moved to waive all fees as listed in the staff report. Councilor Freeman seconded.

Mayor Clark clarified that this is \$830 for the other charges and fees associated with the event. Councilor Freeman urged that attention be paid at the next budget meetings as to what fees are being waived.

Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Ryan (1)

**CONSENT
CALENDAR**

- a. Approval of October 1, 2018 Regular Session Minutes
- b. Approval of October 15, 2018 Regular Session Minutes
- c. Approval of October 22, 2018 Work Session Minutes

Councilor Parsons moved for approval of the Consent Calendar. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Ryan (1)

**COUNCIL LIAISON
REPORTS**

Councilor Anderson reported on the Dearborn Bridge opening, Family Building Blocks luncheon, the last two work sessions, and Marion County Re-Entry breakfast and announced the upcoming ground breaking ceremony for Salem Police Department. He thanked everyone for the birthday wishes, commended Commissioner Carlson and urged everyone to vote and to thank a veteran noting that this year Veterans Day commemorates the 100th anniversary of the end of World War I.

Councilor Herrera, reported on the Bridging the Gap breakfast, Dearborn ribbon cutting, the NAACP Freedom banquet, the LAC, the Linda Herrera retirement, the Keizer Little League Park Long Range Planning Task Force meeting, the Homeless Initiative update and the school district boundary meeting. He congratulated Commissioner Carlson, the McNary Celtics, and Laura Hoagland. He announced that Kennedy Elementary is looking for mentors and wished former Mayor Koho a happy birthday.

Councilor Parsons announced upcoming meetings/events including the Community Business and Education Leaders Collaborative meeting, Marion County Commissioner breakfast, the Personnel Policy Committee, Greater Gubser Neighborhood Association, and Keizer Little League Park Long Range Planning Task Force meetings and the Veterans Day parade in Albany. She also reported on the Homeless Initiative update and the mentor training at McNary.

Councilor Reid reported on the Keizer Festival Advisory Board meeting, the Southeast Keizer Neighborhood Association meeting, announced that Weddle Elementary School is looking for mentors and shared information about nominees/recipients of the Crystal Apple Awards. She announced the Seniors vs. Staff basketball game at McNary, the Stormwater and Heritage Foundation Board meetings, the Keizer Band concert, McNary conferences, the Oregon Shakespeare Festival workshops and musical revue at McNary and that winter sports will be starting soon.

Councilor Freeman reported on the Marion County Re-entry breakfast, the upcoming West Keizer Neighborhood Association meeting and thanked the Elks Lodge for hosting the veterans dinner.

Mayor Clark reported on the Council of Governments Board, the Oregon Metropolitan Planning Organization Consortium, the Homelessness Initiative Steering Committee, and the Salem Task Force meetings, and Coffee with Cathy. She announced the Keizer Art Association 'Black, White and Gray' show, noted that Council will work the food barrel at the Miracle of Lights on December 9, and reminded everyone to refrain from blowing their leaves into the street.

Youth Councilor Farris announced the upcoming 'Living History Day', Drones & Technology & Robotics meeting, Conferences for C-TEC, and the Oregon Game Project Challenge and reported on College Week.

OTHER BUSINESS Finance Director Tim Wood urged residents to continue conserving water to that they would have a lower sewer bill and pointed out that a Marion County ballot drop box is located in the Civic Center parking lot.

Chief Teague reported that the police fee cops are on the road; the traffic team will start on Monday and a property detective is coming on board. This will serve the public better. He noted that the Police Department interest is in traffic safety, not generating tickets.

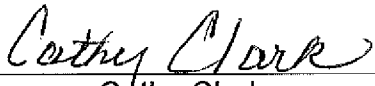
WRITTEN COMMUNICATIONS None

AGENDA INPUT November 12, 2018, 5:45 pm – Work Session - Canceled
November 19, 2018, 7:00 pm - City Council Regular Session
December 3, 2018, 7:00 pm - City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:39 p.m.

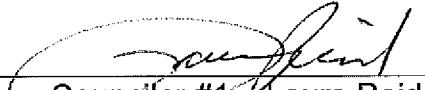
MAYOR:

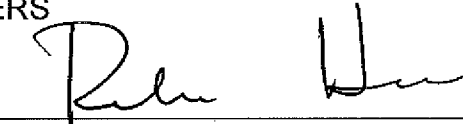

Cathy Clark

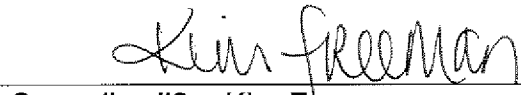
APPROVED:


Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

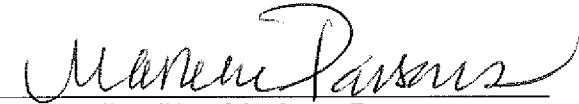

Councilor #1 – Laura Reid

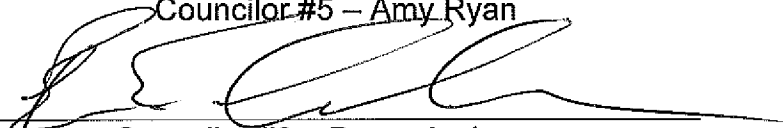

Councilor #4 – Roland Herrera


Councilor #2 – Kim Freeman

~ Absent ~

Councilor #5 – Amy Ryan


Councilor #3 – Marlene Parsons


Councilor #6 – Bruce Anderson

Minutes approved: November 19, 2018