MINUTES
KEIZER CITY COUNCIL
Monday, November 5, 2007
Keizer City Hall
Robert L. Simon Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Christopher called the regular meeting to order at 7:03 pm. Roll Call was taken as follows:

Present:	**Staff:**
Mayor Lore Christopher	Chris Eppley, City Manager
Richard Walsh, Council President	Shannon Johnson, City Attorney
Jim Taylor, Councilor	Nate Brown, Community Development
Jacque Moir, Councilor	Rob Kissler, Public Works
David McKane, Councilor	John Teague, Police Department
Brandon Smith, Councilor	Tracy Davis, City Recorder
Cathy Clark, Councilor	
Alex James, Youth Councilor	

FLAG SALUTE

Mayor Christopher led the pledge of allegiance.

PUBLIC TESTIMONY

Vic Backlund, Keizer, distributed a written proposal to honor not only the McNary football champions on the I-5 city gateway signs, but to include all seven championship teams. Discussion then took place regarding sign location and funding with Councilor Taylor agreeing to co-chair a task force with Mr. Backlund to develop a plan for this including a method to keep the signs current over the years.

Dennis Kilfoil, Director of Marion County Housing, explained the program operations and history and gave examples of successful projects. He concluded with a request to be allowed to offer Section 8 housing for Keizer. Following lengthy discussion with Mr. Kilfoil fielding questions, Council directed staff to research this and come back to Council with the appropriate Intergovernmental Agreement and a recommendation.

Christine Dieker, Keizer Chamber of Commerce, shared the map showing Keizer and the official Points of Interest noting that it would be offered for sale in the near future. She also invited those interested to the:

- Luncheon honoring veterans and local heroes on November 14
- Christmas Tree Lighting at River & Cherry on November 27
- First Citizen Award Banquet on January 26. Nomination forms are on the Chamber website and will be accepted through December 15.

PUBLIC HEARING

a. Keizer Station Area B Master Plan (continued from 9/17/07)

Shannon Johnson explained that this matter had been continued twice due to considerations with the property but confirmation had just been received that the transaction is moving forward and, although the city is acting as the applicant, it has been requested that the city withdraw and a new application be submitted. The city is therefore withdrawing so there is no need to continue this public hearing.

ADMINISTRATIVE ACTION

a. RESOLUTION ~ Authorizing City Manager to Enter Agreement with Gelco Construction for Dearborn Avenue Storm Drain Improvements

Public Works Director, Rob Kissler, summarized the proposed improvements for Dearborn and the basis of the award noting that Gelco had submitted the lowest bid at $223,848.45 and that funds are available in the Public Works Street Fund line and from the Oregon Department of Transportation. Discussion followed regarding timelines, parking, significant trees and street closure.

Councilor Walsh moved to adopt Resolution R2007 Authorizing the City Manager to enter an Agreement with Gelco Construction for Dearborn Avenue Storm Drain Improvements. Councilor Taylor seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Moir, Clark and Taylor (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

b. RESOLUTION ~ Authorization for Appropriation Transfer (Holiday Decorations)

City Manager Chris Eppley explained that Oregon Budget Law allows for the transfer of appropriation within a fund during the fiscal year and detailed the costs of the decorations concluding with a recommendation that Council adopt the resolution and direct staff to include a place holder in the 2008-2009 budget for holiday decorations.

Councilor Walsh moved to adopt Resolution R2007 Authorization for Appropriation Transfer. Councilor Taylor seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Moir, Clark and Taylor (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

Councilor Walsh moved to direct staff to include a holiday decoration line item in the next budget. Councilor Moir seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Moir, Clark and Taylor (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

c. ORDINANCE ~ Keizer Parks Regulations – Amending Park Hours

City Attorney, Shannon Johnson, explained that staff and the Parks Advisory Board are recommending that area parks be open from sunrise to sunset rather than from 6 am to 6 pm. Parks Board and staff believe that this change is appropriate and necessary to protect park patron and public property.

Discussion followed at length regarding campers, the definition of daylight and dark and using "daylight hours" or "daylight to dark" instead of "sunrise to sunset". Council directed staff to work with the Police Department to determine what would be the easiest for them to enforce and bring this back to Council.

CONSENT CALENDAR

A. **RESOLUTION – Authorizing the City Manager to Enter Lease Agreement for Keizer Police Motorcycle**
B. **RESOLUTION – Initiating Craftsman Ridge Street Lighting District**
C. **RESOLUTION – Repealing Administrative Fee for Formation and Maintenance of Street Lighting Districts (R2002-1335)**
D. **Plaza Morelia – Change of Liquor License – New Location**
E. **Approval of September 24, 2007 City Council Special Session Minutes**
F. **Approval of October 1, 2007 City Council Regular Session Minutes**
G. **Approval of October 8, 2007 City Council/Planning Commission Work Session Minutes**
H. **Approval of October 15, 2007 City Council/Civic Center Task Force/Parks Advisory Board Special Session Minutes**
I. **Approval of October 15, 2007 City Council Regular Session Minutes**
J. **Approval of October 22, 2007 City Council/Parks Advisory Board Work Session Minutes**

Councilor Moir pulled Items A , G and J; Councilor Clark pulled items H and J.

Councilor Walsh moved for approval of Items B, C, D, E and F of the Consent Calendar. Councilor Moir seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, McKane, Moir, Smith, Clark and Taylor (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

Responding to questions from Councilor Moir regarding Item A, the Lease Agreement, Mr. Eppley explained that it is hoped that leasing the motorcycles will be cheaper than purchasing due to mechanical failures that have been experienced in the past. Captain Teague added details regarding maintenance costs.

Councilor Walsh moved for approval of Item A of the Consent Calendar. Councilor Moir seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, McKane, Moir, Smith, Clark and Taylor (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

Councilor Moir made a correction on page one of each of Items G and J (Minutes). Councilor Walsh moved for approval of Items G and J of the Consent Calendar as corrected. Councilor Moir seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, McKane, Moir, Smith, Clark and Taylor (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

Councilor Walsh moved for approval of Items H and I of the Consent Calendar. Councilor Moir seconded. Motion passed as follows:

AYES: Christopher, Walsh, McKane, Moir, Smith and Taylor (6)
NAYS: None (0)
ABSTENTIONS: Clark (1)
ABSENT: None (0)

Action taken after Committee Reports:
Councilor Walsh moved to reconsider Item E of the Consent Calendar. Councilor Taylor seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Moir, Clark and Taylor (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

Councilor Walsh moved to approve Item E of the Consent Calendar. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Walsh, McKane, Moir, Clark and Taylor (6)
NAYS: None (0)
ABSTENTIONS: Smith (1)
ABSENT: None (0)

COMMITTEE REPORTS

a. Volunteer of the Quarter Award

Taken out of order. Mayor Christopher detailed the efforts of Paul Morgan relating to the operation of the Keizer Community Food Bank, commended him for those efforts and presented him with an engraved clock commemorating the honor. Mr. Morgan explained the program and appealed to all citizens to join in the effort to feed the hungry in the community.

b. RESOLUTION ~ Accepting Final Report and Discharge of Something Special Task Force

Councilor Taylor reviewed the assignments and recommendations of the Something Special Task Force noting that the Task Force has completed its duties and was therefore presenting the final report to Council for acceptance. Following discussion, it was noted that it is the intent of the Council that the recommended $2 million is for both the land and the building. City Attorney Shannon Johnson noted that acceptance of the report was strictly housekeeping and did not constitute approval of the recommendations.

Councilor Walsh moved to adopt Resolution R2007 Accepting Final Report and Discharge of Something Special Task Force with the Council's thanks. Councilor Taylor seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, McKane, Moir, Smith, Clark and Taylor (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

c. RESOLUTION ~ Accepting Final Report and Discharge of Keizer Channel 23 Task Force

Councilor Clark reviewed the assignments and recommendations of the K23 Task Force noting that the Task Force recommends that Keizer 23TV Advisory Committee be established to refine policy governing the operation of the channel and expansion of programming.

Councilor Walsh moved to adopt Resolution R2007 Accepting Final Report and Discharge of Keizer Channel 23 Task Force with the Council's thanks. Councilor Moir seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, McKane, Moir, Smith, Clark and Taylor (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

Mayor Christopher appointed Councilor Smith as the Council Liaison to the K23 Committee.

Councilor Walsh moved to direct staff to bring back on the agenda a resolution creating a Channel 23 Advisory Committee. Councilor Smith seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Moir, Clark and Taylor (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

d. RESOLUTION ~ Accepting Final Report and Discharge of

Councilor Walsh reviewed the history and summarized accomplishments of the RIVERR Task Force with a Power Point presentation.

Councilor Walsh moved to adopt Resolution R2007 accepting the Final Report and Discharge of RIVERR (Regional Intergovernmental Visions Enhancing River Resources) Task Force with Council's thanks. Councilor McKane seconded.

RIVERR Task Force

Mayor Christopher, and Councilors Moir and Taylor commended Councilor Walsh for his tireless effort in this endeavor.

Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Moir, Clark and Taylor (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

e. Volunteer Coordinating Committee Recommendations for Appointments

City Manager, Chris Eppley, reported that there were vacancies on the Traffic Safety Commission, Bikeways Committee, Budget Committee, Planning Commission and Keizer Points of Interest Committee. Notice of the vacancies was published and the Volunteer Coordinating Committee has recommended Richard Hoover to fill the Traffic Safety Commission vacancy; Terry Grover to fill the Bikeways Committee vacancy; Ronald Berson and Michael Lopez to fill the vacancies in the Budget Committee; Holly Graf, Jim Jacks and Douglas Tookey to fill the Planning Commission vacancies; and Barbara Clement to fill one of the vacancies on the Keizer Points of Interest Committee.

Mayor Christopher explained that after the Volunteer Coordinating Committee meeting and recommendation, Mr Tookey found out that he would be out of the country for an indefinite period of time and consequently would miss several Planning Commission meetings. He therefore had withdrawn his application. Nate Brown suggested that because the Planning Commission has been working on a project for several months and continuity was important, Greg Rands be reappointed to the Planning Commission. Councilor Moir, Council Liaison to the Planning Commission, voiced support for Mr. Rand's reappointment.

Councilor

corrected 12-3-07

Councilor Walsh moved to accept the recommendations from the Volunteer Coordinating Committee regarding all the recommended appointees with the exception of Position Number 3 on the Planning Commission. ~~Cathy~~ Clark seconded the motion. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Moir, Clark and Taylor (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

Councilor Moir moved to appoint Greg Rands to fill Position Number 3 for another term on the Planning Commission. Councilor Taylor seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Moir, Clark and Taylor (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

Councilor Moir noted that she would be reporting on the new city hall complex at the upcoming West Keizer Neighborhood Association meeting at McNary High School.

Councilor Walsh

- Encouraged interested citizens to attend the Library Task Force meeting on November 8 at City Hall.
- Reported that the Salem River Crossing committee is making significant progress and invited citizens to the upcoming open houses.
- Attended the Chamber Government Affairs committee meeting to consider the Keizer Station Area B and C text amendment.
- Reported that Councilors Clark and Moir will attend the Commissioner breakfast.

Councilor Clark reported that:

- Emergency Management Committee finished its work on the Emergency Operations Plan. The group will not meet again until spring.
- EVAK is working on their 2008 calendar and on finding a temporary emergency operations site during the civic center construction project. A new volunteer orientation will be held in April; applications are available on the Keizer website.
- MWACT (Mid-Willamette Advisory Commission on Transportation) viewed an ODOT funding presentation which looks at adjustments that will cause projects to be cut or delayed. This does not effect Keizer projects.
- She attended a breakfast sponsored by "Give Back Today", a volunteer organization in coordination with No Meth, Not in My Neighborhood and the Crystal Darkness program. This program offers an opportunity for citizens to get involved. www.givebacktoday.org

OTHER BUSINESS

a. New Business

b. Old Business

Captain Teague reported that:

- Scot Kensington should be ready to go solo in the next couple of weeks.
- The EOP review is a two year roation. He commended the committee, city staff, the Fire District and particularly Marion County for allowing Keizer to participate in a grant, revise the EOP and ship it to publishers to make it a professional, thorough plan.

Community Development Director, Nate Brown, reported that:

- Planning Commission meets on November 14 and will continue the Public Hearing regarding the text amendment. The Chamber Economic Government Affairs Committee will be appearing to provide their recommendation to the Commission
- Infill work session with Planning Commission will meet on November 13. He requested that this session also discuss the transit center. Following lengthy discussion, Councilors agreed to include this issue in the work session and requested that Hersch Sangster be invited.

Councilors agreed to cancel the December 17 Council meeting.

WRITTEN COMMUNICATIONS Mayor Christopher read a letter to Council complimenting the new Chemawa bridge

AGENDA INPUT **November 13, 2007 (Tuesday)**
12:00 Noon City Council/Planning Commission Work Session
- Infill Development Discussion

November 19, 2007
7:00 p.m. City Council Regular Session

December 3, 2007
6:15 p.m. City Council Work Session
- Allocation of 911 Tax

7:00 p.m. City Council Regular Session
- Keizer Station Assessment Public Hearing

December 17, 2007 - CANCELLED

ADJOURNMENT Mayor Christopher adjourned the meeting at 9:50 p.m.

APPROVED:

MAYOR:

Lore Christopher

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – David McKane

Councilor #4 – Cathy Clark

Councilor #2 – Brandon Smith

Councilor #5 – Richard Walsh

Councilor #3 – Jacque Moir

Councilor #6 – James Taylor

Minutes approved:

December 3rd, 2007