



**CITY OF KEIZER
AUDIT COMMITTEE MEETING MINUTES
November 3 at 12:00 Noon via ZOOM**

Attendance:

Melissa Martin, Citizen, Budget Committee

Tim Wood, Finance Director

Jonathan Thompson, Citizen, Budget Committee

Shannon Johnson, City Attorney

Dan Kohler, City Councilor

Elizabeth Smith, City Councilor

Shaney Starr, City Councilor

Meeting convened at 12:03 p.m.

Finance Director Tim Wood explained that after tallying the proposals submitted by auditing firms, SingerLewak was .05 points above the City's current auditor, Grove Mueller & Swank. For this reason he wanted to reach out to the committee to see if they wanted to (1) move forward with SingerLewak, (2) do in person interviews with both firms, or (3) choose the current auditing firm Grove Mueller & Swank.

City Attorney Shannon Johnson pointed out that the City has a lot of discretion in matters like this, but that because the Audit Committee is a public body, the decision must be made at a public meeting. He noted that statistically the results are a virtual tie but to make the selection as objective as possible the city uses the point system.

It was noted that one of the lead auditors with SingerLewak used to be with Grove Mueller & Swank.

Committee members indicated that they felt the choice should be the one with the highest score: SingerLewak.

Melissa Martin moved that the Audit Committee recommend that Council award the City's auditing contract to SingerLewak. Jonathan Thompson seconded. Motion passed unanimously as follows: Martin, Thompson, Kohler, Smith and Starr in favor.

With no further business meeting concluded at 12:10 p.m.

Approved: 03-09-23