CITY OF KEIZER MISSION STATEMENT

KEEP CITY GOVERNMENT COSTS AND SERVICES TO A MINIMUM BY PROVIDING CITY SERVICES TO THE COMMUNITY IN A COORDINATED, EFFICIENT, AND LEAST COST FASHION

AGENDA

KEIZER CITY COUNCIL
REGULAR SESSION
Monday, November 3, 2008
7:00 p.m.
Robert L. Simon Council Chambers
Keizer, Oregon

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC TESTIMONY**

   This time is provided for citizens to address the Council on any matters other than those on the agenda scheduled for public hearing.

5. **PUBLIC HEARINGS**

6. **ADMINISTRATIVE ACTION**

7. **CONSENT CALENDAR**

   a. **RESOLUTION – Authorizing City Manager to Enter Agreement with Green Acres Landscaping Company for Dearborn Avenue Landscaping Improvements**

   b. **RESOLUTION – Authorizing City Manager to Enter Interagency Agreement Renewal for Marion County Meth Strike Force**

   c. **Use of Keizer Police Vehicle Funds for Lease of Unmarked Vehicles Rather Than Purchase**

   d. **Use of Vehicle Lease Funds for Keizer Police Motorcycle Repair**

   e. **Approval of October 6, 2008 Regular Session Minutes**

f. **Approval of October 13, 2008 Work Session Minutes**

g. **Approval of October 20, 2008 Regular Session Minutes**

8. COMMITTEE REPORTS

9. OTHER BUSINESS

This time is provided to allow the Mayor, City Council members, or staff an opportunity to bring new or old matters before the Council that are not on tonight's agenda.

a. **New Business or Old Business Issues**

10. WRITTEN COMMUNICATIONS

To inform the Council of significant written communications.

11. AGENDA INPUT

November 10, 2008
5:45 p.m. City Council Work Session

November 17, 2008
7:00 p.m. City Council Meeting

December 1, 2008
7:00 p.m. City Council Meeting

12. ADJOURNMENT

CITY COUNCIL MEETING:____________________

AGENDA ITEM NUMBER:_________________

TO: **MAYOR CHRISTOPHER AND CITY COUNCIL MEMBERS**

THROUGH: **CHRIS EPPLEY**
CITY MANAGER

FROM: **ROB KISSLER**
DIRECTOR OF PUBLIC WORKS

SUBJECT: **LANDSCAPING ON DEARBORN NE**

DATE: **OCTOBER 29, 2008**

BACKGROUND:

The final improvement to complete the Dearborn NE street widening project is the landscaping between the curb and sidewalk. This improvement consists of planting approximately 90 trees, 2500 4" ground cover type plants and 650 1 gallon container plants beginning at River Road extending to 12th Ave NE. The types of plantings selected are similar to the Chemawa Road NE plantings installed a few years ago. Residents overall requested a consistent look of plantings like Chemawa along the entire improvement. The design City staff has selected meets that goal.

The City received three quotes from qualified landscape contractors to perform landscape improvements along Dearborn. The successful low bidder is Green Acres Landscape Co. at a cost of $29,830. City staff anticipates this project to begin November 15, 2008 with completion in 60days.

FISCAL IMPACT:

Funding for this project is budgeted in the Street Fund line item 105.

RECOMMENDATION:

Staff recommends Council adopt the attached Resolution authorizing the City Manager enter a contract with Green Acres Landscaping Co. for $29,830 for landscaping improvements along Dearborn NE. Please contact me if you have questions.

CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

Resolution R2008-_____

AUTHORIZING THE CITY MANAGER TO ENTER AGREEMENT WITH GREEN ACRES LANDSCAPING COMPANY FOR DEARBORN AVENUE LANDSCAPING IMPROVEMENTS

WHEREAS, the final improvement to complete Dearborn Avenue NE street widening project is the landscaping component;

WHEREAS, the City has received three quotes from qualified contractors to perform the landscape improvements with the lowest quote being $29,830.00 from Green Acres Landscaping Company. NOW, THEREFORE

BE IT RESOLVED by the City Council of the City of Keizer that the City Manager is hereby authorized to enter into an agreement with Green Acres Landscaping Company for Dearborn Avenue Landscaping Improvements

PASSED this ____ day of ___________________________, 2008.

SIGNED this ____ day of ___________________________ , 2008.

____
Mayor

____
City Recorder

CITY COUNCIL MEETING: November 3, 2008

AGENDA ITEM NUMBER: ______

TO: MAYOR CHRISTOPHER AND CITY COUNCIL MEMBERS

THRU: CHRIS EPPLEY, CITY MANAGER

FROM: H. MARC ADAMS, CHIEF OF POLICE

SUBJECT: Authorization to Enter Into Interagency Agreement Renewal for County Meth Strike Force

ISSUE:

The City of Keizer Police Department desires to enter into an Interagency Agreement Renewal with law enforcement agencies in Marion County and the Marion County District Attorney's office with a primary effort of investigation and prosecution of individuals and organizations involved in the distribution of methamphetamine in Marion County. This renewal adds a participating law enforcement agency (Oregon State Police) and extends the operations date to June 30, 2009.

FISCAL IMPACT:

The strike force was initiated in February 2007 and has been financed with private donations, Emergency Board funding, and any other source agreed upon by the strike force policy board, the participating agencies, and their governing bodies. Any funds allocated in 2008-2009 shall be equitably distributed to the staffing agencies as determined by the Policy Board.

Activities of the strike force may result in the forfeiture of proceeds or instrumentalities of criminal conduct. To the extent permitted by law, each staffing agency will contribute its share of forfeiture proceeds to the strike force so that the proceeds can be used to pay operational costs and other costs as determined by the policy board. If forfeiture proceeds seized during strike force operations become available after the termination of the strike force, each staffing agency agrees to contribute its share of the forfeiture proceeds to the Marion County District Attorney's Office, which will distribute an equal portion of the forfeiture proceeds to the five staffing agencies

RECOMMENDATION:

It is recommended that Council adopt the attached Resolution authorizing the Keizer Police Department Chief of Police to enter into the attached interagency agreement renewal. If you have any questions please contact H. Marc Adams, 503.390.3713 – adamshm@keizer.org

CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

Resolution R2008-______

AUTHORIZING THE KEIZER POLICE CHIEF TO ENTER INTO RENEWAL OF INTERGOVERNMENTAL AGREEMENT WITH MARION COUNTY LAW ENFORCEMENT AGENCIES FOR COUNTY METH STRIKE FORCE

WHEREAS, the City of Keizer has participated in an interagency law enforcement strike force in the past and desires to continue their participation;

WHEREAS, this strike force was established with a primary purpose of investigating and prosecuting individuals and organizations involved in the distribution of methamphetamine in Marion County; NOW, THEREFORE

BE IT RESOLVED by the City Council of the City of Keizer that the Keizer Police Chief is hereby authorized to enter into the Intergovernmental Agreement, a copy of which is attached as Exhibit "A", with other law enforcement agencies for investigation and prosecuting of individuals and organizations involved in the distribution of methamphetamine in Marion County.

PASSED this _____ day of ________________________________, 2008.

SIGNED this _____ day of ________________________________ , 2008.

____
Mayor

____
City Recorder

INTERAGENCY AGREEMENT

RENEWAL

This Interagency Agreement, entered into pursuant to ORS Chapter 190, sets forth the agreement between the District Attorney (DA) for Marion County, the Board of Commissioners for Marion County, and each of the following law enforcement agencies within Marion County: Salem Police Department, Marion County Sheriff's Office, Keizer Police Department, Woodburn Police Department, Oregon State Police, Aumsville Police Department, Aurora Police Department, Gervais Police Department, Hubbard Police Department, Mt. Angel Police Department, Silverton Police Department, Stayton Police Department, and Turner Police Department regarding cooperative law enforcement activities in the fight against methamphetamine through the creation of the Marion County Methamphetamine Strike Force (Strike Force). During the tenure of the Strike Force, the following terms and conditions apply:

1. **<u>Goals and Objectives</u>**

The Strike Force's primary effort will be the investigation and prosecution of individuals and organizations involved in the distribution of methamphetamine in Marion County. The Strike Force's investigations will focus primarily on mid-level methamphetamine traffickers, while working in conjunction with the DEA Task Force, the Salem Police Department's Street Crimes Unit (SCU), the Marion County Sheriff's Office's Street Crimes Unit (SCU), the Keizer Police Department's Community Response Unit (CRU), the Woodburn Police Department's Street Crime's Unit (SCU), and with every other participating police agency. The Strike Force will operate as an interagency team, staffed with at least one experienced narcotics detective from the following police agencies: Salem Police Department, Marion County Sheriff's Office, Keizer Police Department, and Woodburn Police Department, **and beginning January 1, 2009, Oregon State Police** ("staffing agencies"). In addition, and as required, all participating police agencies agree to work collaboratively with the Strike Force in their jurisdictions during every phase of investigations conducted by the Strike Force. Specifically, each participating agency agrees to provide personnel support whenever possible to the Strike Force.

The Marion County District Attorney's Office will provide a full time prosecutor to the Strike Force. The prosecutor will advise the Strike Force on matters involving criminal law, and prosecute cases investigated by the Strike Force. State qualified criminal cases, including forfeitures, will be prosecuted by this prosecutor in state court; federal quality cases may also be prosecuted by this prosecutor in federal court, subject to approval by the United States Attorney's Office.

The Strike Force's investigations will fill a void that currently exists in Marion County between Street Crimes Units and the DEA Task Force. While the Strike Force will centralize its efforts on mid-level methamphetamine traffickers, it is understood that those individuals who engage in the trafficking of methamphetamine often engage in the trafficking of other illicit substances, and the Strike Force may become involved in poly-drug investigations. The Strike Force will use information provided by the Street Crimes Units and participating agencies to develop informants, enlist cooperating defendants, and attempt at all times to identify and arrest the supplier(s) to the street level dealer. The

DA's Office will aggressively prosecute every criminal case investigated by the Strike Force that it determines to be viable.

2. **Administration**

The Strike Force will be overseen by a Policy Board that is comprised of eight members: The Marion County District Attorney, Marion County Sheriff, City of Salem Police Chief, City of Keizer Police Chief, City of Woodburn Police Chief, or a representative of these officials designated by their agencies, business members Dave Hafner and Craig Christoff. Both business member representatives are to be appointed by the remaining members of the Policy Board. **Beginning January 1, 2009, Lieutenant Eric Davenport, or his designee, will represent the Oregon State Police on the Policy Board.** The Chair and lead agency for the Strike Force Policy Board will be the Marion County District Attorney. The Policy Board will maintain cooperation between participating agencies, oversee Strike Force policy and manage public relations of the Strike Force. The DA will regularly update the Policy Board on the Strike Force budget. The Policy Board will work collaboratively with the Marion County Public Safety Coordinating Council.

The Policy Board shall convene at least once each quarter to review the Strike Force's activities and policies. Each member of the Policy Board shall have an equal vote in the conduct of its business. When a quorum of the Policy Board votes on any matter, except conflict resolution, the affirmative votes of a majority of the members present shall be required for passage. In an emergency situation, the Chair may conduct a conference call of board members to resolve an issue. The Policy Board will not be involved in the day to day operations of the Strike Force, except as necessary to resolve disputes brought to it by the Strike Force, its staffing agencies, or participating agencies. Representatives from participating agencies may attend regularly scheduled or emergency meetings. Minutes will be maintained for each Policy Board meeting, and will remain confidential to the full extent allowed under Oregon's Public Records laws .

3. **Supervision**

Overall direction of the Strike Force's operations, including the setting of investigative priorities and general operating procedures, shall be vested in the supervisor appointed by the Policy Board from one of the staffing agencies. That supervisor will deal with the day to day supervision and decision making of the team, working collaboratively with team members and other drug units in Marion County and elsewhere. Any personnel issues or issues related to internal affairs will be referred to the participant's staffing agency. It is expected that the appointed supervisor will provide input to the staffing agency for each participant for purposes of personnel evaluations to the extent allowed under the agency's collective bargaining agreements and personnel rules.

Should issues arise regarding the day to day operation of the strike force, the supervisor should first attempt to resolve the issue with the assistance of the assigned prosecutor. Any issues that cannot be resolved should be referred to the Policy Board for resolution. If necessary, the Policy Board may convene an emergency meeting to deal with unresolved issues referred to it by the appointed supervisor or prosecutor.

4. **<u>Personnel</u>**

The names of the detectives appointed to the Strike Force from the Salem Police Department, Marion County Sheriff's Office, Keizer Police Department, and Woodburn Police Department will be submitted to the Policy Board at its first meeting. Thereafter, all proposed changes in personnel will be submitted in writing to the Policy Board at least 30 days prior to the expected date of change. **Beginning January 1, 2009, Oregon State Police's detective will be appointed to the Strike Force.**

5. **<u>Agency Support</u>**

It will be the responsibility of the staffing agency to provide all necessary equipment for its representative, unless equipment is provided with approval from the Policy Board by another funding source or agency. Necessary equipment will include: vehicle, tactical gear, investigative tools such as field test kits, etc. Other equipment, such as computers and surveillance equipment, will as much as possible be used or borrowed from existing supplies from participating agencies. In some instances, necessary equipment may be purchased with Strike Force operational cost funding.

6. **<u>Financing</u>**

Funds allocated in 2008 or 2009 shall be equitably distributed to the staffing agencies as determined by the Policy Board. The District Attorney or prosecutor assigned to the strike force will be the financial officer of the Strike Force, and will be responsible for overseeing the payment or reimbursement of operational costs. All contracts and payments shall be consistent with rules governing local contracting and purchasing. Overtime expenses will be paid by the staffing agency.

7. **Forfeitures**

Activities of the Strike Force may result in the forfeiture of proceeds or instrumentalities of criminal conduct pursuant to state and federal civil and criminal forfeiture statutes. To the extent permitted by law, each staffing agency agrees to contribute its share of forfeiture proceeds received as a result of Strike Force activities to the Strike Force so that the proceeds can be used to pay operational costs and other costs as determined by the Policy Board. If forfeiture proceeds seized during Strike Force operations become available after the termination of the Strike Force, each staffing agency agrees to contribute its share of the forfeiture proceeds to the Marion County District Attorney's Office, who will distribute an equal portion of the forfeiture proceeds to the four staffing agencies (SPD, MCSO, KPD, WPD, **and OSP beginning January 1, 2009**).

8. **Duration**

This Agreement shall commence on the day and year it is executed by all participating agencies, but not later than February 28, 2007. It shall continue until June 30, 2009. Any staffing agency (SPD, MCSO, KPD, WPD, **OSP**) may withdraw from the Strike Force by written statement directed to the Chair of the Policy Board. Termination of the agency's participation shall take place automatically 30 days after receipt of such written notice. Any non-staffing participating agency may withdraw from this Memorandum and Agreement by written statement directed to the Chair of the Policy Board, and such termination will take place automatically upon receipt of written notice. This agreement may be renewed upon written agreement of participating agencies.

9. **Conflict Resolution Procedures**

In the event of a conflict among the participating agencies as to any issue arising under this agreement, the participating agencies agree that such conflict shall be referred to the Policy Board for resolution and that a majority vote of the members of the Policy Board shall be determinative of the issue in conflict. If the Policy Board determines by majority vote that the conflict cannot be resolved, it shall be referred to the participating agencies and their governing boards.

10. **Modification of Agreement**

The terms of this Agreement may be modified or amended at any time with express written approval of all participating agencies to this agreement.

11. **Term of Agreement**

This Agreement contains all the terms and conditions agreed upon by the participating agencies. No other previous understanding, oral or written, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties.

Upon signing, this Agreement will remain in effect until funding has been exhausted, discontinued, or until the Agreement is terminated by the participating agencies.

12. **Indemnification**

Each participating agency shall be responsible for the acts of their respective employees under this Agreement. Each participating agency agrees to defend, indemnify, and hold harmless the other participating agencies, and the other participating agencies' officers, employees, and agents, against any and all claims, actions or suits which may arise out of an act of the participating agency, or that participating agency's respective officers, employees and agents, occurring in the course and scope of activities under this Agreement. This mutual right to indemnity is in addition to and not in lieu of any other right of contribution or indemnity which may exist in favor of any party under Oregon law. "Indemnify," as used herein, means to indemnify, defend, and save harmless.

____
Gerald Moore, Chief
Salem Police Department
Date: ____________

____
Russ Isham, Sheriff
Marion County Sheriff's Office
Date: ____________

____
Marc Adams, Chief
Keizer Police Department
Date: ____________

____
Scott Russell, Chief
Woodburn Police Department
Date: ____________

____
Eric Davenport, Lieutenant
Oregon State Police
Date: ____________

____
Mike Andall, Chief
Aumsville Police Department
Date: ____________

____
Chris Conboy, Chief
Aurora Police Department
Date: _____________

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Chief
Gervais Police Department
Date: _____________

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David Dryden, Chief
Hubbard Police Department
Date: _____________

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Brent Earhart, Chief
Mt. Angel Police Department
Date: _____________

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Rick Lewis, Chief
Silverton Police Department
Date: _____________

____
Don Eubank, Chief
Stayton Police Department
Date: _____________

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Gary Will, Jr., Chief
Turner Police Department
Date: _____________

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Walter Beglau, District Attorney
Marion County District Attorney
Date: _____________

CITY COUNCIL MEETING: November 3, 2008

AGENDA ITEM NUMBER: ______________

TO: MAYOR CHRISTOPHER AND CITY COUNCIL MEMBERS

THRU: CHRIS EPPLEY, CITY MANAGER

THRU: MARC ADAMS, CHIEF OF POLICE

FROM: JOHN TEAGUE, POLICE DEPT. PATROL COMMANDER

SUBJECT: USE OF POLICE VEHICLE FUNDS FOR LEASE OF UNMARKED VEHICLES RATHER THAN PURCHASE

ISSUE:

With the goals of stabilizing the vehicle budgets from year to year and saving money where possible, the Police Department (PD) proposed a long-term vehicle budget which was adopted by the Council for the current fiscal year. As a means of reducing costs, three unmarked vehicles were authorized to be purchased at the end of their leases and kept for two or three years before being replaced with new, leased vehicles; however, since that budget was adopted, the PD has identified unforeseen and fiscally responsible uses of funds for police vehicles, namely that it can acquire new leases for substantially less than previously quoted.

This staff report is, frankly, a housekeeping measure, because, the PD has already entered into those 48-month leases. $19,340 from Patrol Vehicle Purchase was used to lease and up-fit* three new unmarked vehicles. It is noteworthy that the PD required non-appropriation clauses and that they were written into the leases.

On pages 70 and 71 of the FY 08-09 *Council Adopted Budget*, the *Police Vehicle Lease and Purchase Program* is presented. Because the new leases are less than what was quoted, the Reserve amount in increased by a few hundred dollars. This year's bottom line for the long-term vehicle budget will remain the same because the PD is still purchasing, not leasing, three SRO cars.

Next year the bottom line Program Cost is forecasted to remain the same, although the amount designated as Reserves should be about 20% less. Future years' bottom lines may increase, though not with the increases and fluctuations seen in recent years. As a reminder, that lesser increase and that stability is because the PD is purchasing some patrol cars and using those deferred lease costs as Reserves to offset future lease costs.

See the diagram below to see the effect of the newly acquired leases upon the current budget. Again, the bottom line remains the same.

RECOMMENDATION:

It is recommended that Council approve a motion to move $20,000 from Patrol Vehicle Purchase (014-111-352462) to Patrol Vehicle Leases (014-111-302402).

Police Vehicle Leases	$217,020
Charger Leases	+12,040
Upfitting*	+7,100
	$236,360
Purchase of three SRO cars	+21,000
	$257,160
Reserve	+15,261
	$272,421

* Up-fit – to install emergency or additional equipment

CITY COUNCIL MEETING: November 3, 2008

AGENDA ITEM NUMBER: _______________

TO: MAYOR CHRISTOPHER AND CITY COUNCIL MEMBERS

THRU: CHRIS EPPLEY, CITY MANAGER

THRU: MARC ADAMS, CHIEF OF POLICE

FROM: JOHN TEAGUE, POLICE DEPT. PATROL COMMANDER

SUBJECT: USE OF VEHICLE LEASE FUNDS FOR MOTORCYCLE REPAIR

ISSUE:

The Chief of Police is aggressively moving the PD toward a fully staffed Traffic Safety Unit, necessitating the need for another police motorcycle. Current funding to lease a new motorcycle is unavailable. It has been deemed prudent to repair and retain a 2001 BMW motorcycle that will otherwise be disposed of as surplus property as approved by R07-1833.

The surplus value of the motorcycle is about $500. The repair cost is about $4,500, with a value of about $4,000 after repairs.

Repairing the motorcycle does three things: (1) it puts another traffic officer on a motorcycle now, not next fall; (2) it will be used as a training motorcycle for new motor officers, eliminating predictable damages to leased motorcycles; and (3) it will be held as a spare motorcycle when others are out of service.

The funding for this repair will come from current sources and will not require any re-appropriation; therefore, a budget resolution is not needed. $14,400 was appropriated for lease vehicles for undercover officers in the event criminal forfeiture vehicles did not become unavailable. In fact, those vehicles were forfeited to the PD, freeing most of the $14,400 budgeted.

RECOMMENDATION:

It is recommended that Council approve a motion to use $4,500 of Patrol Vehicle Leases (014-111-302402) as a capital investment in the repair of a police motorcycle.

MINUTES
KEIZER CITY COUNCIL REGULAR SESSION
Monday, October 6, 2008
Keizer City Hall
Robert L. Simon Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Christopher called the regular session to order at 7:06 pm. Roll Call was taken as follows:

Present:	Staff:
Mayor Lore Christopher	Chris Eppley, City Manager
Richard Walsh, Council President	Kevin Watson, Assistant to the City Manager
Brandon Smith, Councilor	Shannon Johnson, City Attorney
Cathy Clark, Councilor	Machell DePina, Human Resources Director
David McKane, Councilor	Rob Kissler, Public Works Director
James Taylor, Councilor	Marc Adams, Police Chief
Jacque Moir, Councilor	Tracy Davis, City Recorder

FLAG SALUTE

Mayor Christopher led the pledge of allegiance.

PUBLIC TESTIMONY

None

PUBLIC HEARING

a. Mini-Super Liquor License Application

City Manager Chris Eppley reported that an application was submitted for a Full Off Premises Sales Liquor License for Mini-Super at 3443 River Road North, Keizer, Oregon. A public hearing was scheduled, notice published, necessary notification given, a background check was done, and Keizer Planning Department finds the location of the establishment to be properly zoned and has no comment on the application. Staff recommends that following a public hearing Council approve the application.

Mayor Christopher opened the Public Hearing.

The applicant, Maria Iberra, fielded questions regarding the location and participation in the responsible vendor program.

<u>Councilor Walsh moved to recommend approval of the application for a Limited Off-Premises liquor license for Mini-Super under the guidelines as established by ORS 471.178 and the Ordinances of the City of Keizer and to forward this recommendation to the Oregon Liquor Control Commission for final approval. Councilor Taylor seconded. Motion passed unanimously as follows:</u>

AYES: Christopher, Walsh, Smith, McKane, Moir, Clark and Taylor (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

ADMINISTRATIVE ACTION

a. ORDINANCE - Amending Keizer Sign Regulations Regarding Electronic Message Signs – Amending Ordinance No. 98-389

City Attorney Shannon Johnson reminded Council that they had closed the public hearing and directed staff to prepare the ordinance which was before them for adoption.

Councilor Moir noted that she had watched the proceedings from the last council meeting so she would be participating in this decision. Councilor Taylor recused himself because he had done so during the Public Hearing due to potential conflicts.

Councilor moved to adopt an Ordinance Amending Keizer Sign Regulations Regarding Electronic Message Signs Section 2.308 and Amending Ordinance No. 98-389, Keizer Development Code. Councilor Clark seconded. Motion passed as follows:

AYES: Christopher, Walsh, Smith, McKane, Moir and Clark (6)
NAYS: None (0)
ABSTENTIONS: Taylor (1)
ABSENT: None (0)

b. Keizer Little League Park Management – Request for Proposals

Assistant to the City Manager, Kevin Watson, explained that the City would like to request proposals to manage the Keizer Little League Park. He noted that the current contract with Keizer Youth Sports Association will expire on October 31, 2008, so the intention is that the new contract will be effective November 1, 2008 through October 31, 2011. He reviewed activities that would be expected from the park management and concluded that staff recommends approval of the RFP. He then fielded questions regarding the 5% of Gross Revenue payment to the City, who had reviewed the document, audits, concessions, sub contracting, usage by other groups and equitable charges for usage and/or classification for users.

Following lengthy discussion the following amendments were made to the RFP:

(4) Expand criteria for evaluation of business plan/maintenance and enhancement of the park. Criteria should include “prepare and enhance facility, provide programs for youth and provide revenue to the City”.

(8) Add potential adult users – equitable usage for groups beyond youth, i.e. church adult league, etc. Add language regarding fees – equitable based on similar use with not everyone paying the same fee. The fee schedule will be presented on an annual basis for City approval.

(13) Elimination of the percentage number. Appropriate percentage would be negotiated

Flexibility to allow the park to be used as a park when it is not in use by organized teams.

Councilor Walsh moved to direct staff to approve the RFP for a professional organization to manage all aspects related to proper operation of the youth ball fields located at 52435 Ridge Drive with amendments. Councilor Clark seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Moir, Clark and Taylor (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

c. RESOLUTION - Indicating the City's Intent to Expand PERS Participation

Machell DePina reviewed details of the City's current retirement plan which consists of enrollment of some employees in PERS and some in ICMA. She noted that to ensure equity and improve opportunities to attract well-qualified candidates for future city positions, it is the city's desire to shift the balance of Keizer employees to PERS as the sole retirement plan. The City would like to switch the department heads not already enrolled in PERS during this fiscal year and continue shifting additional groups of employees over the next 3-5 fiscal years. She explained that adoption of the resolution does not obligate the city to take this action.

Discussion then took place regarding costs, efficiency, comparable cities who have already made this shift; employee levels, participation and return on investment. Mr. Eppley pointed out that PERS is a "defined benefit plan" as opposed to a "defined contribution plan" and that makes it an effective recruiting tool.

Councilor Walsh suggested that verbiage be placed in the Resolution ensuring that the city would not be obligated by this resolution.

Councilor Walsh moved to adopt a Resolution indicating the City of Keizer's intent to expand PERS participation as amended. Councilor Taylor seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Moir, Clark and Taylor (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

CONSENT CALENDAR

No Items

COMMITTEE REPORTS

a. Keizer Planning Commission Appointment

City Manager, Chris Eppley, reported that the term for Position #5 on the Planning Commission had expired. Notice of the vacancy was published and Doug Schneider was unanimously recommended to fill the vacancy by the Volunteer Coordinating Committee.

Councilor Walsh moved to accept the recommendation of the Volunteer Coordinating Committee and appoint Doug Schneider to position #5 on the Keizer Planning Commission for a three-year term expiring on September 30, 2011. Councilor Taylor seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Moir, Clark and Taylor (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

b. Keizer Points of Interest Appointment

City Manager, Chris Eppley, reported that there was a vacancy on the Keizer Points of Interest Committee (Position #5 – the unexpired three-year term of Jan Deardorff expiring November 2009). Notice of the vacancy was published and Arlette Johnson was unanimously recommended to fill the vacancy by the Volunteer Coordinating Committee.

<u>Councilor Walsh moved to accept the recommendation of the Volunteer Coordinating Committee and appoint Arlette Johnson to fill Position #5 on the Keizer Points of Interest Committee. Councilor Taylor seconded. Motion passed unanimously as follows:</u>

AYES: Christopher, Walsh, Smith, McKane, Moir, Clark and Taylor (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

COMMITTEE REPORTS
OTHER BUSINESS
a. New Business
b. Old Business

Councilor McKane invited interested citizens to the next meetings of Traffic Safety Commission and the next Parks Advisory Board.

Councilor Moir commended Doug Schneider for his active role on the Planning Commission and for serving as the Commission representative on the River Road Renaissance Advisory Commission and the Keizer Urban Renewal Board. She also reminded everyone of the upcoming Open House sponsored by the TD Keizur Statue Task Force for viewing of the maquette.

Councilor Smith reported that

- Stormwater Advisory Committee met on September 30 and reviewed the schedule for the next year. The committee will develop ordinances that will be coming to Council for approval.
- He attended the League of Oregon Cities Conference last week. He thanked the city of Independence for hosting the ghost tour and fun dinner. He will be going to Independence on the 14th and talk to their Council.
- West Keizer Neighborhood Association will meet at Cummings on October 9 at 7 p.m and Gubser Neighborhood Association will meet on October 16 at Gubser at 7 p.m.

Mayor Christopher reported that

- The city had received a check for $350 from the Making Keizer Better foundation – proceeds from the 2008 RiverFair. She commended the group.
- Water Wastewater Task Force will be looking at projections for the next 5 years. People are conserving water so some projections have not come to fruition and the review may benefit Keizer citizens because they may not do another cost of service analysis for two more years.

Councilor Walsh reported that

- He had attended the League of Oregon Cities conference and he thanked City Recorder Tracy Davis for her coordinating efforts both at the conference and the Keizer tour of Keizer Rapids Park, River Road, Keizer Station and the Civic Center.
- Commissioners Breakfast will be on October 8
- Keizer Rapids Work Group will meet October 7

Mayor Christopher interjected that the Keizer tour got rave reviews and she commended city staff for their participation in the tour. She also encouraged everyone to visit Keizer Rapids Park to see all the improvements and explore the trails.

Councilor Clark thanked the City of Salem for hosting the League of Oregon Cities Conference and putting together the coalition with other cities to make the conference truly a Mid-Willamette Valley showcase. She then reported that:

- Friends of the Library will host a book sale October 3-4 at the Lions Club.
- Keizer Fire District had an open house for fire safety which included EVAK, KARES and Keizer Police.
- Chemawa Interchange Area Management Plan met last week and discussed alternatives for various interchanges and connectors.
- Technical Advisory Committee for updating the Transportation System Plan met the same afternoon as the CIAMP; it is anticipated that the TSP will be finalized by the end of the year.
- Salem Keizer Area Transportation Study met and the Transportation Enhancement Grant for Chemawa Road North got awarded the number one nod from SKATS to go forward in the application process. This grant is tied with the Auburn Road safety project. The participation of the public in the survey is a primary reason that the grant is moving forward.
- The City and Fire District will meet November 4 to discuss Iris Fest plans.
- Newberg is hosting City Hall week on Tuesday October 14 from 5 to 7.

Councilor Taylor reported that Bikeways Committee did a bike rodeo at the Fire District Open House and this will qualify the City to receive grants for additional helmets and safety materials. They meet again on October 15 at the Public Works shop. He also invited everyone to view the maquette of the T.D. Keizur statue on October 9 at City Hall.

Chief Adams expressed excitement over the new Police Department facility noting that it would enhance the ability of staff to get the job done. He explained that the City Hall-Police Department walkway will be paved soon.

Public Works Director, Rob Kissler, reported that the process of installing the foundations for public art is underway. The locations are: Inland Shores East, Albertson's complex, Keizer Vet and Keizer Plaza.

Assistant to the City Manager, Kevin Watson reiterated the invitation to view the T.D. Keizur maquette on October 9. He then reported that EVAK (Emergency Volunteers Assisting Keizer) met on October 4 and reviewed planning logistics adding that it is an amazing group and he was glad to be part of it.

Human Resources Director, Machell DePina, reported that

- She had attended the League of Oregon Cities conference
- Keizer received a City County Insurance Services League of Oregon Cities Safety Award for low time loss
- All Staff meeting would be held on October 8 and Council is invited to attend.

WRITTEN COMMUNICATIONS

None

AGENDA INPUT

October 13, 2008

5:45 p.m. City Council Work Session

- Sidewalks

October 20, 2008

7:00 p.m. City Council Meeting

- Parks system Development Charge Public Hearing
- Proclamation – Domestic Violence Awareness Month

November 3, 2008

7:00 p.m. City Council Meeting

ADJOURNMENT

Mayor Christopher adjourned the meeting at 8:22 p.m.

APPROVED:

MAYOR:

Debbie Lockhart, Deputy City Recorder

Lore Christopher

COUNCIL MEMBERS

Councilor #1 – David McKane

Councilor #4 – Cathy Clark

Councilor #2 – Brandon Smith

Councilor #5 – Richard Walsh

Councilor #3 – Jacque Moir

Councilor #6 – James Taylor

Minutes approved:

MINUTES
KEIZER CITY COUNCIL
WORK SESSION
Monday, October 13, 2008
Keizer City Hall, Council Chambers
Keizer, Oregon

CALL TO ORDER

Council President Richard Walsh called the work session to order at 5:46 pm. The following were present:

Councilors:
Richard Walsh, Council President
Cathy Clark, Councilor
Jim Taylor, Councilor
Brandon Smith, Councilor
David McKane, Councilor
Jacque Moir, Councilor

Absent:
Lore Christopher, Mayor

Staff
Chris Eppley, City Manager
Kevin Watson, Assistant to the CM
Rob Kissler, Public Works
Tracy Davis, City Recorder

DISCUSSION

a. City of Keizer Sidewalks

Assistant to the City Manager, Kevin Watson, explained items contained in the handout noting that currently adjacent property owners are responsible for maintenance and repair of their sidewalks and that the City wants to educate the public on their responsibilities regarding sidewalk maintenance. Public Works Director, Rob Kissler, noted that the City had spent money for improvement on some River Road Renaissance projects but property owners should maintain the sidewalks.

Councilor Clark expressed desire to bring together staff and the need for ADA compliance, maintaining a good sidewalk network throughout the city in order to comply with the City Transportation System Plan and to allow Public Works to develop a Sidewalk Maintenance and Construction Plan and Capital Improvements Plan to be reviewed annually.

Discussion then took place regarding the process for development and inclusion of sidewalks, under-utilized areas with right of way but no improvements and using street funds for sidewalks. Councilor Clark referred to the brochure developed for educational purposes and urged that it be put in the water bill to educate homeowners on their sidewalk maintenance and repair responsibility. Mr. Watson reviewed the brochure in detail with discussion following regarding what the city of Salem is doing, how repairs are generated, Neighborhood Enhancement Program, repair of damage due to street trees, identifying ADA issues and ADA standards.

Discussion then took place regarding bringing the current ordinance up to ADA compliance, street tree requirements and permit requirements. Mr. Kissler suggested that he could work with Mr. Watson and Ms. Werner in Public Works to develop procedures for handling ADA repair to be included in the new ordinance.

Mr. Watson then explained that some cities have assigned contractors who will meet their standard sidewalks that they get through an RFP. This is a method that can be used so that when residents need to repair their sidewalks they can use the City contractor. Another alternative is to have a list of certified contractors that residents can choose from. Following lengthy discussion regarding public bidding, endorsement vs. referral, insurance, costs and sidewalk standards, Councilors voiced a preference for development of a list.

Discussion took place regarding funding options such as liens against the property, loans, use of federal home loan funds for the sidewalk improvement loans, and Local Improvement Districts which would be used for areas where there are no sidewalks or substandard sidewalks. Mr. Kissler noted that throughout the city willing property owners have made the sidewalk improvements and then the city makes extensions with current street fund dollars. Additional dialogue ensued regarding a size requirement for establishment of an LID. Mr. Eppley suggested that the City initiate an education campaign and then start being proactive and send out letters to areas in need of repair and see what happens. Mr. Watson suggested that Public Works identify areas needing sidewalk repair and this would be where an LID or loan program would come in. They would notify property owners in that immediate area and the funding options would flow from there. Discourse continued regarding repairing sidewalks or upgrading to the new City and ADA standards, deferring to neighborhood preference, making it dependent upon the funding being used, and City assistance for the upgrade.

Mr. Eppley volunteered to work with Mr. Kissler and develop parameters for the different funding methods. Council recommended that a priority list be developed as well.

Following discussion regarding use of innovative design in lieu of traditional sidewalk design such as a wider shoulder, Councilors agreed that they were not opposed to using an asphalt foot and bicycle path.

In conclusion, Mr. Watson noted that staff would develop funding and CIP criteria for Council approval.

ADJOURNMENT Meeting adjourned at 7:14 p.m.

APPROVED:

MAYOR:

Debbie Lockhart, Deputy City Recorder

~ Absent ~

Lore Christopher

COUNCIL MEMBERS

Councilor #1 – David McKane

Councilor #4 – Cathy Clark

Councilor #2 – Brandon Smith

Councilor #5 – Richard Walsh

Councilor #3 – Jacque Moir

Councilor #6 – James Taylor

Minutes approved:

MINUTES
KEIZER CITY COUNCIL REGULAR SESSION
Monday, October 20, 2008
Keizer City Hall
Robert L. Simon Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Christopher called the regular session to order at 7:06 pm. Roll Call was taken as follows:

Present:	Staff:
Mayor Lore Christopher	Chris Eppley, City Manager
Richard Walsh, Council President	Kevin Watson, Assistant to the City Manager
Brandon Smith, Councilor	Shannon Johnson, City Attorney
Cathy Clark, Councilor	Rob Kissler, Public Works Director
David McKane, Councilor	Bill Lawyer, Public Works Superintendent
James Taylor, Councilor	Marc Adams, Police Chief
Jacque Moir, Councilor	Tracy Davis, City Recorder

FLAG SALUTE

Mayor Christopher led the pledge of allegiance.

PUBLIC TESTIMONY

Chuck Lee, Keizer, spoke on behalf of the Salem-Keizer School Board and urged support of the school bond issue. Mr. Lee concluded that in his opinion it is just the right thing to do because children are the community's most valuable resource and he encouraged everyone to support the bond measure. Mr. Lee then fielded questions regarding school maintenance and repairs and explained how the maintenance budget has been increased.

Clint Holland, Keizer, representing the Parks Advisory Board, reported on the high usage of the Keizer Rapids Dog Park and explained that the Keizer Rapids Work Groups had been folded into the Parks Advisory Board. He added that the Board is recommending that the 9-member board continue and requests that they not be required to attend Keizer Urban Renewal Board meetings but attend on an "as needed" basis; a subcommittee has been formed to develop a recommendation to Council regarding naming of facilities; there is one vacancy on the board and three terms expiring in January. He concluded with details of the amphitheater construction progress and thanked all participants. Councilors each thanked Mr. Holland and volunteers for their efforts at the amphitheater. Councilor McKane noted that Council action would be required regarding the number of Parks Board members, elimination of the requirement for a Parks Board representative on the Keizer Urban Renewal Board and setting up a meeting to address park security. City Attorney Shannon Johnson noted that if the Parks Board wishes to keep its membership at 9 there is no need to take any action, but he voiced concern regarding the membership of KURB being an even number if the Parks Board dropped its representation.

Jerry McGee, Keizer, reporting from the Statue Committee, asked for Council validation of the committee's maquette approval noting that it was available for public display on October 9. He then explained that following Council ratification, the artist would submit the completed bust for approval.

By consensus Council ratified the Task Force approval of the T.D. Keizur maquette.

PUBLIC HEARING

a. Keizer Parks and Recreation System Development Charge Methodology Update

Public Works Superintendent, Bill Lawyer, reviewed the history and purpose of this project noting that adoption of the SDC Methodology update would cause no immediate fiscal impact on the current City Budget. Lengthy discussion took place regarding the three options with the consultant, Don Gaynor, and Public Works Director, Rob Kissler, explaining the fiscal impact of the options and fielding questions regarding property valuation and adjustments, SDC rates, inflation factors, under-funding growth-eligible projects and development of an assisted living unit category.

Mayor Christopher opened the public hearing.

Mike Erdman, Home Builders Association of Marion and Polk Counties, voiced dismay at the revised methodology being offered for approval stating that the housing market was in dire condition and could not support the increase. He suggested that Council omit the two new small parks from the SDC methodology until the urban growth boundary is expanded in order to keep the system development charges reasonable.

Mr. Kissler and Mr. Gaynor then fielded additional questions regarding funding of projects, projected population, projects added later or placed in the methodology as placeholders, multi-family housing SDC rates, priorities and funding options. Responding to lengthy discussion regarding funding of parks with SDCs Mr. Gaynor recommended that all projects be left in the methodology and be shown as fundable at 100% but that the resolution adopting the methodology adopt a rate of less than 100%; this would assure there would be no question on how the SDCs are spent. City Attorney Shannon Johnson concurred.

Paul Holstag, Salem, Capital Enterprises, reviewed his recent experience in the home building field and voiced agreement with Mr. Erdman that now is not the time to increase SDC charges because the public cannot afford it and home builders are in a "survival mode".

Jeff Hawkins, referred to the fact sheet and requested that the "Independent Living" and "Senior Living" category be broader, perhaps "Senior Living Facilities" or "Senior Housing" to encompass both the categories. Responding to questioning regarding park amenities that would be appropriate for residents of these facilities, Mr. Hawkins noted that the park would have to be fully ADA accessible and expensive to build; he recommended against it.

Jeanne Bond-Esser, Keizer, cautioned against dividing residents into categories and pointed out that the City does not have a choice about making ADA parks; all facilities need to be ADA accessible. She also noted that she felt that Keizer citizens want to provide access to parks to everyone, regardless of physical abilities. She noted that the Parks Board had made accessibility to parks one of their top priorities. Ms. Bond-Esser concluded that this was a bad time to raise taxes; she would hate to think that these charges would prevent potential home buyers from buying a home; and she urged Council to adopt an appropriate methodology, discount it down to the bone and revisit the issue when times get better.

Councilor Walsh stated that, considering that the housing industry is in the worst crisis in 40 years, he thought the timing inappropriate for increasing SDCs.

<u>Councilor Walsh moved to continue the public hearing to the second meeting in April, 2009. Councilor Taylor seconded</u>.

Councilor Clark voiced concern at delaying action and urged staff and consultant to develop a plan that would phase the methodology. Councilor Taylor noted that he felt the proposed program was good but implementation should be postponed for six months. Councilor Moir voiced opposition to phasing, adding that she felt the plan should be implemented immediately but the increases should not take place until the housing industry picks up. Additional discussion followed with Mr. Kissler and Mr. Johnson fielding procedural questions regarding the public hearing, determination of land value and contract issues with the consultant.

<u>Motion passed as follows:</u>

AYES: Christopher, Walsh, Smith, McKane and Taylor (5)
NAYS: Moir and Clark (2)
ABSTENTIONS: None (0)
ABSENT: None (0)

ADMINISTRATIVE ACTION

a. ORDINANCE - Amending the Ordinance Regulating the Maintenance, Planting and Removal of Certain Trees

Public Works Director, Rob Kissler, explained that a well-qualified Keizer citizen had developed a list of trees for use in the city which was reviewed by Elizabeth Sagmiller and Terry Witham. The resultant list of approved trees is being offered to Council for approval. Discussion then took place regarding trees that utility companies are responsible for, tree removal responsibility, sidewalk damage due to tree roots, maintenance and vision clearance.

<u>Councilor Walsh moved to adopt an ordinance Amending the Ordinance Regulating the Maintenance, Planting and Removal of Certain Trees (Tree Preservation Ordinance 95-332). Councilor Taylor seconded.</u> <u>Motion passed unanimously as follows:</u>

AYES: Christopher, Walsh, Smith, McKane, Moir, Clark and Taylor (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

CONSENT CALENDAR

a. RESOLUTION ~ Authorization for Supplemental Budget – Oregon Department of Parks and Recreation Grant – Keizer Rapids Park
b. RESOLUTION ~ Authorization for Supplemental Budget/Appropriation Transfer – Oregon Department of Land Conservation – Visioning Project; Oregon Marine Board Grant – Keizer Rapids Park
c. RESOLUTION ~ Adopting an Identity Theft Prevention Program in Accordance with the Federal Fair and Accurate Credit Transaction Act of 2003
d. Approval of September 8, 2008 Work Session Minutes
e. Approval of September 15, 2008 Regular Session Minutes

Councilor Moir pulled item e.

<u>Councilor Walsh moved for approval of Items a, b, c and d of the Consent Calendar. Councilor McKane seconded. Motion passed unanimously as follows:</u>

AYES: Christopher, Walsh, Smith, McKane, Moir, Clark and Taylor (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

<u>Councilor Walsh moved for approval of Item e of the Consent Calendar. Councilor McKane seconded. Motion passed as follows:</u>

AYES: Christopher, Walsh, Smith, McKane, Clark and Taylor (6)
NAYS: None (0)
ABSTENTIONS: Moir (1)
ABSENT: None (0)

COMMITTEE REPORTS

a. Proclamation ~ Domestic Violence Awareness Month

(Taken out of Order) Walt Beglau and *Jane Downing* explained the far reaching impacts of domestic violence and added that October was an opportunity to bring together communities and public safety to focus on this problem. They thanked Keizer citizen, Mark Caillier, and Keizer Police for their efforts and reviewed services such as their shelters, website and hotline as well as training opportunities available to assist in relief of domestic violence. They then fielded questions regarding shelters and in closing invited everyone to the December 2 Mid Valley fund raiser at Mission Mill.

Councilor Taylor reported that two young men had attended the last Bikeways Committee meeting to report continued vandalism occurring at the BMX trails in Keizer Rapids Park. He noted that they had also spoken to Bill Lawyer and Shane Witham about it. Councilor Taylor added that he hoped that by making the public aware of this problem citizens would participate in the apprehension of the vandals. Mr. Kissler encouraged the public to contact the park host or City staff should they see anything so that the police could be contacted and noted that the city intended to monitor the area.

Councilor Clark reported that:

- Keizer Community Library raised nearly $900 through their book sale; over $2500 has been raised this year. She commended Art Burr, the

Keizer Community Library Board, the Friends of the Library and all the volunteers who have stepped up.

- She attended the League of Oregon Cities town hall meeting with Mark Caillier in Newberg. Upcoming legislative session priorities, problems with the ethics legislation and infrastructure and transportation funding were discussed.
- She will be attending the Surface Transportation Forum, the Chemawa Interchange Area Management Plan meeting and the Emergency Management meeting.

Councilor Walsh thanked Keizer Fire District for hosting the Keizer Rotary Exchange Student dessert and reported that:

- A productive meeting was held with Marion County Commissioners which gave Keizer officials an opportunity to thank them for their support in the grant application process. Additional projects anticipated with the County include working on disposal of pharmaceuticals and prevention of abuse, flooding issues and monitoring of the burner.
- Habitat for Humanity breakfast will be on November 4.
- He attended a wine tour sponsored by the Chamber of Commerce. He voiced amazement at the amount of wineries in the immediate area.

Councilor Smith reported that

- Keizer Urban Renewal Board was cancelled
- K-23 Advisory Committee will meet with citizens interested in serving on the committee on October 27
- Stormwater Advisory Committee will meet on October 28

Councilor Moir thanked everyone who visited City Hall to view and comment on the maquette of the T.D. Keizer statue.

Councilor McKane noted that the Parks Board report had already been given and he had no report from Traffic Safety Commission.

OTHER BUSINESS
a. New Business
b. Old Business

Chief Marc Adams updated Council on the electronic citation process, reported that a tobacco purchase sting was done recently and 3 out of 7 vendors will receive a warning letter for selling; a citation will be issued for next offense.

Assistant to the City Manager, Kevin Watson reported that he had given each Councilor a copy of a memorandum of understanding for partnering with Silverton, Aurora and Woodburn for the University of Oregon's Partnership for Disaster Resilience to develop a hazard mitigation plan.

Public Works Director, Rob Kissler, reported that the landscaping on Dearborn is scheduled to begin around November 15 following Council approval of a contract on November 3.

Mayor Christopher reported that:

- City Hall would not be a ballot drop off this year. 2008 Drop Off sites would be US Bank and the Fire District.
- Annual Fall Haul would be December 6. Citizens should take their leaves

to the Keizer Little League fields.

- There are volunteer openings on the Bikeways Committee, Keizer Points of Interest Committee, Traffic Safety Commission and the Parks Board.
- Keizer Public Arts Gala is on November 8 at 6:30. Everyone is invited.
- Elections signs should be placed on private property, not on public right of way and they should be removed within seven days of the election.

Councilor Walsh brought up the request of Parks Board to have the requirement for representation on the Keizer Urban Renewal Board removed. City Attorney Shannon Johnson was directed to take care of this matter.

WRITTEN COMMUNICATIONS

None

AGENDA INPUT

November 3, 2008
7:00 p.m. City Council Meeting
November 10, 2008
5:45 p.m. City Council Work Session
November 17, 2008
7:00 p.m. City Council Meeting

ADJOURNMENT

Mayor Christopher adjourned the meeting at 10:10 p.m.

APPROVED:

MAYOR:

Debbie Lockhart, Deputy City Recorder

Lore Christopher

COUNCIL MEMBERS

Councilor #1 – David McKane

Councilor #4 – Cathy Clark

Councilor #2 – Brandon Smith

Councilor #5 – Richard Walsh

Councilor #3 – Jacque Moir

Councilor #6 – James Taylor

Minutes approved: