



MINUTES
KEIZER CITY COUNCIL
Monday, November 3, 2003
Keizer City Hall
Robert L. Simon Council Chambers
Keizer, Oregon

CALL TO ORDER Mayor Christopher called the regular meeting to order at 7:11 pm.
Roll Call was taken as follows:

Present:

Lore Christopher, Mayor
Jacque Moir, Council President
Judy K. Smith, Councilor
James Taylor, Councilor
Richard Walsh, Councilor
Michel Gaynor, Councilor
Chuck Lee, Councilor
Crisel Perez, Youth Councilor

Staff:

Shannon Johnson, City Attorney
Marc Adams, Police Chief
Chris Eppley, City Manager
Rob Kissler, Public Works
Nate Brown, Community Development Director
Tracy Davis, City Recorder

FLAG SALUTE Crystal Bolner, new Statesman Journal reporter and resident of Keizer led the Council in the Flag Salute.

PUBLIC TESTIMONY Steve Stuckey, P.O. Box 9273, Salem – addressed the Council regarding transitional housing services in the Keizer community. He reported that “Stepping Out Ministries” had been looking at a facility in Keizer and wanted to open discussion with the City regarding the establishment of this service.

The facility is designed for men coming out of jail into the community to begin their life. It is a structured home with a set of rules and a house leader or manager housing between 5 and 10 men. Stepping Out Ministries tries to locate the facility a minimum of 1,000 feet from any school and the property being considered is slightly less than ½ mile

from a middle school.

He noted that supervision at the home is provided by volunteers. Parole Officers and Police officers can drop in at any time, an on-site manager is there from about 7 pm until early morning when he goes to work. There are a number of rules that members must abide by. Four rules that dictate automatic eviction are: threatening or assaulting another resident; bringing in pornography, use of drugs or alcohol while they are living at the facility, and committing a new crime. Residents of this facility are required to do 2 hours a month of community service. Stepping Out Ministries hopes to prevent a situation that would make the residents of the home feel unwelcome. These residents will hopefully become citizens of the community.

The organization is hoping to secure the place and start moving in around mid December. The goal is that once the move-in occurs, no one is aware they are there because they become good citizens. They try to keep a low profile because they don't want to be known as a criminal. The location that is being considered is off Chemawa Road and is fairly isolated.

Mr. Stucky offered to provide a copy of the rules for the house and noted that the brochure was being updated but would be available within the next 30 days.

PUBLIC HEARINGS

None

COMMITTEE REPORTS

Appointments to the Keizer Planning Commission : City Manager reported that on September 30, 2003, the three-year terms of Planning Commission Members Mike Smith and Frank Moore expired. Both Mr. Smith and Mr. Moore have expressed their interest and desire to be reappointed to their respective positions. Each is eligible to serve another term on the Commission. The Volunteer Coordinating Committee unanimously recommended reappointment of Mr. Moore and Mr. Smith each to another three-year term on the commission. It is recommended that City Council accept the recommendation and reappoint Frank Moore and Mike Smith each to another three-year term on the Planning Commission.

Councillor Moir moved to reappoint Frank Moore and Michael Smith to another three-year term on the Planning Commission. Councilor Smith seconded.

The motion passed unanimously as follows:

AYES: Christopher, Moir, Smith, Taylor, Walsh, Gaynor and Lee (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

OTHER BUSINESS

- **Miracle of Christmas Food Barrel** – Councilor Moir reminded Council that traditionally they have worked the first weekend of the Miracle of Christmas Food Barrel night. The hours are 6 to 10 pm. Last year 16,838 pounds of food were collected and \$13,000 was donated. Consensus was to work on Friday, December 5. Councilor Moir continued that staff competition might be a good idea. Chair persons are Bud and Trena Staudenmier at 503-393-6345.
- **Civic Center Task Force** – Councilor Gaynor reported that the Civic Center Task force has had a number of meetings over the last few weeks, getting input from neighbors, businesses and the public. He noted that he was looking forward to getting some good alternatives and ideas and the City will have a lot to talk about in terms of future direction.
- **Salem Keizer Area Transportation Study Group (SKATS)** – Councilor Walsh noted that the meeting had tabled the issue of forming a New Citizen Task Force. The groups invited to participate in the group were 1000 Friends, Friends of Marion County and the Audubon Society, but it was determined that it would be better to have open public sessions rather than having designated representatives. Additionally, the group endorsed the concept of a Parkway to Highway 22 connection with a bridge near Pine Street. At the meeting, Polk County and other members were in favor of looking into bringing the Parkway across to 22 but also wanted to investigate the possibility of creating a loop around the City. The group also discussed certifying up to the Brooks exit as part of the urban area for purposes of federal funding and matching funding, etc.
- **Mid-Willamette Valley Area Commission on Transportation (MWACT)** – Councilor Walsh reported that there will be a meeting next week. At the last meeting the State Transportation Improvement Program (STIP) was reviewed. He noted that he had summaries available for anyone interested.
- **Volunteer Coordinating Committee** – Councilor Smith reported the committee will be meeting on November 13 at 6:30, to review Traffic Safety Commission openings.
- **Habitat for Humanity** – Councilor Smith reported that on November 19 at 8 am there will be an informational breakfast at the Mission Mill in Salem. She encouraged anyone who would like to attend to contact her at 503-390-9297, leave a message at City Hall or e-mail her at Councilorsmith@comcast.net. She also noted that the hope was to have a Habitat house built at the Iris Festival in 2005 to be placed on a lot by St. Edwards Church. The next Keizer Build Day will be next summer.

- **Police Department Promotions** – Chief Adams reported that the promotion process to fill the vacant Captains positions had been completed. There were a total of 10 applicants, 7 selected for interviews and 5 appeared. The committee forwarded the top two candidates to him and he approved. Sergeant Jeff Kuhns and Sergeant John Teague were promoted on November 2 to Captain.
- **Public Works** – Rob Kissler reported that Wednesday, November 5 is set as the start up time for the Wheatland/River Road traffic signal. Traffic Engineer will be working with City of Salem signal technicians to install the software programs and begin the phasing. If anyone is aware of a problem, please contact Public Works.
- **River Road Renaissance Project** – Nate Brown distributed the brochure that has been developed to advertise the project. He noted that 450 of the brochures went out via a Chamber of Commerce mailing and additional copies will be distributed to business and property owners along River Road. The project is scheduled to begin on November 19.
- **Qwest Litigation/Keizer Station Litigation** – City Attorney Shannon Johnson reported that there was oral argument today in the Qwest litigation and if he gets an update he will pass it on. Oral argument on the Keizer Station project is scheduled for November 10 at 1:30 pm in the Court of Appeals.
- **City Hall “Spookify Your Work Space” Contest** – City Manager Chris Eppley thanked those who participated in the contest noting that it was nice to have everyone show some spirit in their work place and have some fun.

ADMINISTRATIVE ACTION

a. ORDINANCE - Authorizing Payment of System Development Charge in Installments and Imposing Lien (Merrill)

City Attorney Shannon Johnson reported to Council that Public Works staff has been working with the Merrills who own some small acreage in the Clear Lake area. Because their septic failed and they are within 300 feet of a public sewer line they are required to hook up. Because of their acreage, however, they have a sizeable system development charge. They are planning on selling the property and it is very likely that the charge will be paid off in a short amount of time, but they are not in a position to front the amount. Statute requires the city to allow them to pay the fee in installments. In order to correctly impose a lien, an ordinance must be passed imposing the System Development Lien.

Councilor Moir moved to adopt a bill for an Ordinance Authorizing Payment of System Development Charges in Installments and Imposing Lien; and Declaring an Emergency. Councilor Gaynor seconded.

The motion passed unanimously as follows:

AYES: Christopher, Moir, Smith, Taylor, Walsh, Gaynor and Lee (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**b. RESOLUTION –
Establishing Keizer
23 Cable Television
Committee**

Mayor Christopher pulled this item because there had not been sufficient time to work on it.

**c. RESOLUTION –
Establishing River
Road Renaissance
Task Force**

Mayor Christopher pulled this item because some members had been left off and determination of voting members had not been established. Councilor Smith noted that John Preston had asked to be taken off the list and Lydon Zaitz had agreed to serve in his place.

off

Zaitz

**CONSENT
CALENDAR**

- a. Liquor License – Change of Ownership – Cherry Avenue Market and Deli
- b. Approval of September 2, 2003 Regular Session Minutes
- c. Approval of September 15, 2003 Regular Session Minutes
- d. Approval of September 22, 2003 Special Session Minutes
- e. Approval of September 25, 2003 Work Session Minutes
- f. Approval of October 6, 2003 Regular Session Minutes
- g. Approval of October 13, 2003 Work Session Minutes
- h. Approval of October 20, 2003 Regular Session Minutes

*Corrected
12-1-03*

Items b, d, e, f and h pulled.

Councilor Moir moved for approval of Consent Calendar (a, c and g).

Councilor Smith seconded.

The motion passed unanimously as follows:

AYES: Christopher, Moir, Smith, Taylor, Walsh, Gaynor and Lee (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Councilor Moir moved for approval of the September 2, 2003, Regular Session Minutes as corrected. Councilor Smith seconded.

The motion passed unanimously as follows:

AYES: Christopher, Moir, Smith, Taylor, Walsh, Gaynor and Lee (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Councilor Moir moved for approval of the October 6, 2003, Regular Session Minutes as corrected. Councilor Lee seconded.

The motion passed unanimously as follows:

AYES: Christopher, Moir, Smith, Taylor, Walsh, Gaynor and Lee (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Councilor Moir moved for approval of the October 20, 2003, Regular Session Minutes as corrected. Councilor Smith seconded.

The motion passed unanimously as follows:

AYES: Christopher, Moir, Smith, Taylor, Walsh, Gaynor and Lee (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Councilor Lee moved for approval of the September 22, 2003, Special Session Minutes and the September 25, 2003 Work Session Minutes. Councilor Moir seconded.

The motion passed unanimously as follows:

AYES: Christopher, Moir, Smith, Taylor, Walsh and Gaynor (6)

NAYS: None (0)

ABSTENTIONS: Lee (1)

ABSENT: None (0)

WRITTEN COMMUNICATIONS

Mayor Christopher read a thank you letter from Charles Shirley regarding the removal of No Parking signs and the quick, positive response to the request.

AGENDA INPUT

November 5, 2004

1:30 pm Special Session to approve DDA

November 10, 2003

12:00 pm (Noon) Work Session

November 11, 2003

12:00 (noon) Management Meeting (Cancelled)

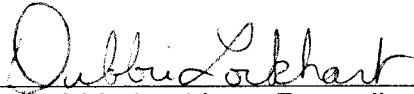
November 17, 2003

7:00 pm City Council Meeting

ADJOURNMENT

Mayor Christopher adjourned the meeting at 8:07 p.m.

APPROVED:



Debbie Lockhart, Recording Secretary

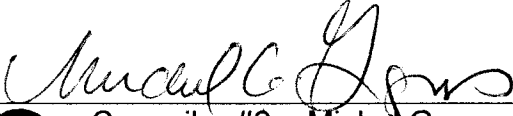
MAYOR:

Lore Christopher

COUNCIL MEMBERS



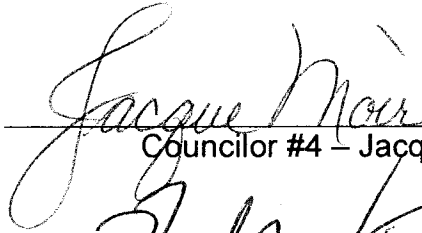
Councilor #1 – Judy K. Smith



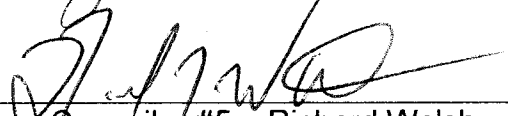
Councilor #2 – Michel Gaynor



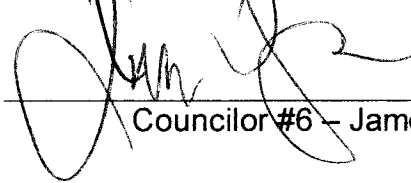
Councilor #3 – Charles E. Lee



Councilor #4 – Jacques Moir



Councilor #5 – Richard Walsh



Councilor #6 – James Taylor

Minutes approved:

December 1, 2003