

MINUTES

KEIZER BUDGET COMMITTEE

**Monday, November 1, 1993
Robert L. Simon Council Chambers
Keizer City Hall**

CALL TO ORDER

Chair Simon called the meeting to order at 6:30 p.m. Roll call was taken as follows:

Present

Robert L. Simon, Chair
Carl Beach
Roy Duncan
Dick Inman
Jim Keller
Dennis Koho
Jerry McGee
Al Miller
Chet Patterson
Jerry Watson (arrived 6:35 p.m.)

Absent

JoAnne Beilke
Mark Caillier
Robert Emmerich
Marlene Wellin

Staff

Dotty Tryk, City Manager
Lynn Owen, Administrative Assistant

PUBLIC TESTIMONY

There was not any public testimony given.

DISCUSSION

Review of Community Input Meetings

Dennis Koho gave a brief overview of the public input meetings held on October 11, 14 and 21 in which approximately 100 people attended. Jim Keller commended the staff in their presentations during the meetings and felt the meetings were an overall success.

**Review Tentative
Budget Calendar**

Instruction to Staff

City Manager Dotty Tryk reviewed the tentative budget calendar with the Committee. The schedule is as follows:

November 29, 1993	Receipt of Budget Message and Budget Document
December 2, 1993	Review of Administration, Municipal Court/City Recorder, Community Development, Parks, Maintenance, City Hall Replacement and Revenue Sharing.
December 7, 1993	Police Department
December 9, 1993	Water, Water Facilities Replacement and Budget Approval
January 3, 1993	Budget Public Hearing
January 18, 1993	Final Council Adoption
March 22, 1993	Election

Chet Patterson inquired if staff is comfortable with a three-year plan. City Manager Tryk advised the Committee the document they receive on November 29, 1993 will be an actual one-year budget with an additional two-year plan.

Al Miller asked if this next budget document will exceed the current budget document. City Manager Tryk advised it will exceed the current level. Jerry McGee stated the figures must be presented to the Committee before he would decide between a one-year levy, three-year levy or new tax base.

City Manager Tryk stated the Committee will receive the budget message and budget document on November 29 with a brief overview and then discuss at the meeting on December 2.

Dennis Koho asked City Manager Tryk to explore franchise fee options, non-sworn personnel for Police Department and possible addition of staff for administration. Jim Keller

supported the addition of non-sworn personnel for Police but would need additional information for adding of staff at administration.

Jerry Watson would like to have a zero based budget - one that increases not to exceed proportionate growth in population - as a comparative base.

Al Miller cited concerns with the repeat of citizens attending each of the meetings and how community wide the input actually was. This causes him concern for the passage of a levy or tax base.

Dennis Koho asked City Manager Tryk to outline the statutory requirements for attempting passage of a new tax base in her budget message. Bob Simon would like an overall review of the repairs and remodeling for city hall. Carl Beach suggested an explanation of population growth and how it relates to the budget increase.

OTHER BUSINESS

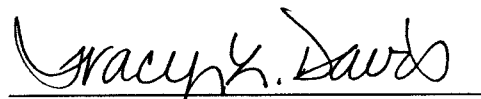
Dennis Koho announced he received a letter of resignation of Robert Emmerich from the Budget Committee. The Volunteer Coordinating Committee will be making a recommendation for replacement at their next meeting.

**WRITTEN
COMMUNICATION**

There was not any written communications to come before the Committee.

ADJOURN

The Meeting was adjourned at 6:53 p.m.



TRACY L. DAVIS
City Recorder

APPROVED:

CHAIR:
