



EMERGENCY PLANNING COMMITTEE MINUTES
Thursday, October 27, 2005
3:30 p.m. Police Auditorium

1. CALL TO ORDER

The meeting was called to order at 3:35

2. ROLL CALL

The following members were present:

Captain John Teague, Chair
Bob Trump, Patrol Sergeant and designated Operation Sections Chief
Roger Williamson, Red Cross
Larry Morgan, EVAK
John Vanderzanden, Marion County Emergency Management
Ray Hanson, EVAK
Mary Nathe, EVAK
Mike Tinker, Fire District
Jacque Moir, City Councilor
Chris Epley, City Manager
Rob Kissler, Public Works
Wanda Blaylock, Police Department
Debbie Lockhart, Deputy City Recorder

3. APPROVAL OF MINUTES ~ Minutes were approved as submitted.

4. EMERGENCY OPERATIONS PLAN REVIEW

Section 3-b – HAZARDOUS MATERIALS ~ Page 3: move "Keizer Public Works Department" up on the list so that it is grouped together with the Keizer Police Department and Fire District. Page 10: "Fire Standards and Accreditation Board" should be changed to "Department of Public Safety Standards and Training". Captain Teague added that he would work with Rod Conway to review this section before printing.

Section 3-h – TRANSPORTATION and INDUSTRIAL ~ Discussion took place regarding sludge trucks from Willow Lake Sewage Treatment Plant, closures of I-5 and 99E, ODOT notification, damage assessment and related funding. It was agreed that initial damage assessment could be done by the city and should be included in the plan.

Captain Teague concluded that review of the manual was now complete. The public health annex is still in the hands of Teresa Crocker. He will incorporate parts of the

completed public health annex and the NIMS language into the EOP and submit it to the committee for review at the January meeting.

5. **EVAK UPDATE** ~ Ray Hanson reported that EVAK held a NIMS training session on the 22nd with 21 people attending. The next EVAK meeting is Thursday, November 3 at 5:30 in Conference Room A. The EVAK calendar will be planned at this meeting with consideration given to a drill in the spring.
6. **ROUNDTABLE AND NEW BUSINESS** ~ Roger Williamson questioned where evacuees would be housed if an emergency happened in Salem and suggested that thought be given to damage that can be caused to a building when it is used for emergency housing. Discussion then took place regarding focusing on events such as a severe winter storm, windstorm, flood or earthquake rather than extinction level events, and addressing the needs of people with special needs such as elderly people in their homes who do not drive, and people in nursing homes and hospitals. Identifying the target population could be done through organizations like "Meals on Wheels". Captain Teague responded that this could be an addendum item in the EOP.

Mike Tinker with the Fire District reported that a CERT class will be finishing up with a disaster simulation at Cummings Elementary at 7 p.m. The next class will start in March.

John Vanderzanden thanked participants in the October 8 event noting that 38-42 agencies participated in the event. The summary is not complete; they are working with a consultant to develop an improvement plan. A county wide Flood Response Plan is being developed as well as a Community Wildfire Protection Plan. The Natural Hazard Mitigation Plan is awaiting final approval from FEMA Region 10.

Discussion then took place regarding the Pandemic Flu threat. The Health Department is planning points of distribution (pods) to serve 380,000 Marion County citizens in a two day period. The County does not have the manpower to staff these pods and will be looking for help from City governments. On November 2 there will be a "practice" pod set up at Peoples Church on Lancaster to test the system.

Jacque Moir suggested that vendors at Keizer Station be contacted for participation in emergency management and possible supply donations.

Meeting adjourned at 4:05 p.m.

*Next meeting: January 31, 2006, at 1530 in the Police Auditorium.
Administrative Overview*