

**Emergency Management Committee Meeting
Minutes
Tuesday, October 23, 2001**

1. Call to Order:

The meeting was called to order at 4:03 p.m.

2. Attendance:

The following members were present: Bob Emmerich, Karen Monk, Louis Neuman, Rod Conway, Bruce Visser, Roger Williamson, Tanya Cheney, Warren Perkins, Ted Plumb, Anne Rasmus and Ray Hansen

Also present were: Sgt. John Teague, Councilor Jacques Moir and Recording Secretary Cindy Perry

3. Approval of Minutes:

The minutes of September 25, 2001 were approved as written.

4. QuakeEx Review:

Sgt. Teague summarized the exercise and its success in making staff aware of the importance of volunteers in this type of situation.

The group discussed various situations which they felt would make the learning process more fluent, such as slowing down the number of calls during the training process, outlining accounting processes to keep things moving smoothly. Overall it was felt that the exercise was a great success.

It was noted that it might be helpful for the ham radio receiver to have a set of headphones to help alleviate some of the background noise.

5. Emergency Management Communications:

Mr. Visser summarized the notification process that would take place in the event of an emergency.

6. Leadership Forum on Terrorism:

Councilor Moir supplied a condensed version of the forum; its content and the roll of state and government agencies.

Sgt. Teague noted the recent Anthrax scares and urged the community to use common sense when reporting concerns.

7. CERT

Rod Conway reported that he met with the Fire Marshall and the decision was made to participate in the CERT Program after the first of the year. Mr. Conway agreed to coordinate the project.

Sgt. Teague and Mr. Emmerich expressed support of the program and offered to identify a list, which would allow other agencies to provide support for this program.

8. Emergency Management Grants:

Sgt. Teague noted grant information that he received. He indicated that he would review it further to see if any criteria within these grants would meet Emergency Management's needs.

The group discussed seeking a grant writer for the project whether it was a student or person from the community that had background in writing grants.

Mr. Emmerich felt it was important to offer information to the public regarding terrorism. The use of the local papers and radio stations were discussed.

9. Roundtable:

Mr. Emmerich suggested that Human Resources Director Dianne Hunt become a formal part of the Emergency Management Committee. He reported that she was listed as the staff liaison to EVAK and felt it would be important for her to participate in these meetings.

Sgt. Teague indicated he would speak to Ms. Hunt regarding this.

10. Adjourn:

The meeting was adjourned at 5:05 p.m.