

**MINUTES
CITY OF KEIZER
TRAFFIC SAFETY COMMISSION
KEIZER CITY HALL LIBRARY
OCTOBER 23, 1997**

1. CALL TO ORDER

The meeting was called to order by Vice Chair George at 7:00 p.m.

2. ROLL CALL

The following members were present: Ernest Smyres, David McKane, Mariella Dibble, and Fred George. Mike Kirby was excused.

Also present were: Staff Liaison Sgt. Mark Miranda, and Recording Secretary Nona Oxe'. City Manager Wally Mull sat in for Council Liaison Dennis Koho.

3. REVIEW/APPROVE MINUTES - September 25, 1997

The minutes were approved as submitted.

4. APPEARANCE OF INTERESTED CITIZENS

Bill Alguire from the Keizer Fire District was present at the request of Sgt. Miranda to give a presentation on the District's Injury Prevention Program. Mr. Alguire had, yesterday, given the presentation for Police Department staff. Mr. Alguire distributed copies of a flyer published by the Keizer Fire District entitled "Keizer Medics Talk Tough About Trauma." He talked about the District's public education program dealing with injury prevention. He provided information about programs developed to target youth at all age levels. Finally, he commented on a Seat Belt Diversionary Program which allows first-time violators of the seat belt law a one-time exemption from having a citation put on their record. He provided dates when classes would be offered in Keizer. The first class is scheduled for November 13 at 7 p.m. at the fire station. The total cost is \$45.00.

Karen Trucke, 6330 14th Avenue NE, Keizer, expressed concerns about speeding on 14th Avenue. She wanted to get assurance that 14th Avenue would be considered for speed humps once standards are developed. She indicated that she would like to work with the Traffic Safety Commission in developing standards for traffic calming devices. Mr. George noted that Mr. Kirby will provide information next month on the traffic calming devices issue. Mr. Mull added that Salem is addressing the same issue. He had knowledge that Mr. Kirby had talked with them to get additional input.

Wayne Trucke, 6330 14th Avenue NE, Keizer, questioned the results of a meeting with the stadium people that was to have been held on October 10. Sgt. Miranda noted that the meeting was postponed. It was now scheduled for tomorrow morning. Mr. Trucke pointed out the concerns of the Gubser Neighborhood with regard to stadium traffic issues. He indicated that he would like to be kept informed. Sgt. Miranda advised that he was gathering information from various sources, and would be putting together a report for the City Manager. Mr. Smyres asked if there was opportunity for Traffic Safety Commission input. Sgt. Miranda had planned to ask if anyone from the Commission could attend tomorrow's 10 a.m. meeting at the stadium. Mr. George indicated that he would try to be there.

5. REPORT FROM CHAIR

Mr. George conveyed information from Mr. Kirby. Mr. Kirby's meeting with the West Keizer Neighborhood Association to discuss the proposal for a Rafael/Shoreline traffic circle is still pending. Mr. Kirby will report next month. With regard to the Ridge Drive speed humps modification, the engineers are working on the proposal.

Mr. Mull confirmed that, weather permitting, paving is scheduled for tomorrow to modify the Ridge Drive humps as defined by the Traffic Safety Commission.

6. SUBCOMMITTEE REPORTS

Vision Clearance - Mr. Smyres

Mr. Smyres distributed copies of a memorandum dated October 21, 1997 from City Attorney Shannon Johnson to the Mayor and Council. Mr. Johnson's memo addressed the issue of vision clearance area amendments proposed by the Traffic Safety Commission. Mr. Johnson had attached to the memo a matrix prepared by City Planner Amy Drought comparing the draft Development Code provisions and the Traffic Safety Commission proposals. Also attached was a copy of the draft October 8 Planning Commission minutes which detailed the Planning Commission's discussion and responses to the two proposals.

Mr. Smyres summarized the Planning Commission's recommended changes to the Traffic Safety Commission's proposal. He was discouraged that so much was being changed after all the effort put in by the Traffic Safety Commission. For the benefit of new members, he commented on the lengthy process of review that had taken place to get to this point. For clarification, Mr. Mull explained the need for Planning Commission review. He pointed out that Planning Commission review is required for any amendment to the Development Code. In this instance, the vision clearance proposal was being looked at in the context of review of an entire new Development Code for the City. He emphasized that it was legal counsel's opinion that the vision clearance provisions should remain in the

Development Code, some issues dealing with trees, in the Tree Ordinance, and that enforcement be handled separately, under the City's Nuisance Abatement infraction ordinance.

A discussion followed regarding the differences between the Traffic Safety Commission's enforcement proposal and the infraction ordinance enforcement provisions. Although only two specific differences were noted, the number of days for compliance and the inclusion of judicial review in the infraction ordinance, some felt the infraction ordinance was too long and difficult to understand.

Mr. Mull responded to questions about the process to carry forward a Traffic Safety Commission recommendation. He acknowledged that the Traffic Safety Commission could carry to Council a proposal different from that of the Planning Commission. He emphasized that the final responsibility for what is adopted lies with the City Council.

Mr. Mull responded to questions about enforcement under current vision clearance provisions. He noted that the City's new code enforcement position will respond to vision clearance complaints, but emphasized that other than actual hazards observed by staff in the field, enforcement will continue on a complaint basis. He commented on the work the new code enforcement officer will be doing. Mr. McKane questioned the need for a new ordinance since something is now on the books and there will be a person on staff to address problem areas.

A discussion followed regarding how the Traffic Safety Commission wished to proceed. In addition to differing opinion with regard to enforcement statutes, some on the Traffic Safety Commission disagreed with the intersection vision clearance dimensions approved by the Planning Commission. Mr. George wondered about meeting with the Planning Commission to discuss some of the disputed provisions. It was pointed out that the Planning Commission legally cannot receive further input since the hearing on the Development Code is now closed to public testimony. The Traffic Safety Commission was informed that Community Development Director Morgan will be publishing a revised draft Code, which will include all the directed changes, for final review by the Planning Commission at its November meeting.

After further discussion, Mr. George suggested that Mr. Smyres meet with City staff to get specific changes to discuss at next month's meeting. Mr. Smyres will request a copy of the revised Code vision clearance provisions to review at the November Traffic Safety Commission meeting. It was the general feeling that the likely approach would be to identify the disputed provisions, and prepare a response to the Planning Commission's recommendations, with alternatives, for submittal to the City Council at its public hearing on the Development Code.

7. BIKEWAY COMMITTEE REPORT

Laurie Deibert from the Bikeway Committee reported on issues discussed at the last Committee meeting. The Bikeway Committee is working on signage and striping of existing bike lanes in Keizer. They are also working on a grant for next year for bike lanes near Cummings School. They are talking about doing bicycle safety classes in the Spring at some of the schools, and plan to contact the Keizer Police, Fire Department, and other groups interested in safety issues about doing a bike safety presentation/rodeo. The Committee also talked about its support of the Traffic Safety Commission. It intends to continue, on a rotation basis, having one of its members at all Traffic Safety Commission meetings. They agreed with the suggestion that the Traffic Safety Commission refer bike issues to them for consideration.

8. DISCUSSION

PARADES/EVENTS PROPOSAL

Mr. George, though not at last month's meeting, had read in the minutes that specific issues relative to a parades/events ordinance were assigned to each member to report back on this month. Because he only became aware of the assignment upon reading the minutes, he was not prepared to report at this time.

Mr. Smyres had been assigned the issues of "insurance" and "staffing." He distributed a handout that listed possible insurance requirements, and a handout suggesting staffing for the use of city services, with a description of what those services might be. He noted that he came up with the insurance requirements after talking with a Keizer insurance agent. For informational purposes, Mr. Mull commented that events in the past were allowed to buy into and be covered by the City's insurance.

Ms. Dibble had been assigned the issues of "fees/services" and "cleanup." She hadn't prepared any written material, but provided comment on the two topics. She felt that fees should be commensurate with costs generated by the event. She mentioned costs for services, both in-house, such as Police, Public Works, etc., and outside, such as sanitation facilities, etc. With regard to cleanup, she suggested that trash cans be made available as needed within the defined area, and that cleanup crews be required to pick up any litter from the event. There was discussion of exempting certain groups from the fee requirements. Sgt. Miranda pointed out that Salem doesn't charge for City services for parades or events that are beneficial to the City.

Mr. McKane had been assigned the issue of "types of events" and "application process." He distributed a handout which defined a parade and a special event, and outlined the application process, including requirements, and procedures for permit denial and appeal.

There was discussion of whether or not certain events should be exempted from the permit requirements. The general feeling was that all groups should adhere to the process, but that fees could be waived for events of benefit to the City. It was felt that some guidelines should be established to clarify what events meet the "of benefit to the City" exemption. Sgt. Miranda agreed with establishing guidelines, but suggested that a final decision on exemption requests rest with the City Council, on a case by case basis. Sgt. Miranda confirmed for Mr. McKane that no other City board or commission is working on a parades/events proposal.

Sgt. Miranda explained the process to come up with a recommendation for the Council. He indicated that with the material and input from each member, he would put together a draft ordinance for review by the Commission. After receiving comment on the draft, he would prepare a final draft for submittal to the City Council.

Discussion of the issue was continued to the November meeting.

GOALS AND OBJECTIVES

Mr. George called attention to the list of goals established at last month's meeting. He suggested that the Commission, tonight, select one or two of the goals and come up with specific objectives under each. He suggested that once objectives have been established for each goal, subcommittees be appointed to work on each, as was done with the previous list. He believed that he and Mr. Kirby should be assigned to goal #3, "Coordination with staff, Council, and other City committees."

Sgt. Miranda led the brainstorming session. Objectives were identified for the first two goals on the list.

1. Develop a program to identify traffic problems
 - Complaint Form
 - Radar Program
 - Public Education
 - Web Page
2. Review current ADA status in Keizer and make recommendations
 - Inventory
 - Priority List
 - Assistance Group
 - Draft Report to Council

Discussion was continued to the November meeting.

9. STAFF LIAISON REPORT

Staff Liaison Miranda distributed copies of the *1997 Legislative Report Field Guide* published by the Oregon Law Enforcement Legislative Committee. It included Senate Bills and House bills signed into law by Governor Kitzhaber. Sgt. Miranda commented on some of the new laws which are in effect as of October 4.

Sgt. Miranda invited all Commission members to attend the City's 15-Year Anniversary open house on November 3 from 5 to 7 p.m.

Sgt. Miranda distributed copies of the ODOT October *Traffic Newsletter*, and the ACTS September *Traffic Safety Notes*. He commented on the monthly Police Department statistics that were sent to Commission members prior to the meeting. Included were *Consolidated Monthly Report Traffic - 9/1/97 thru 9/30/97*, *Accident Log - 1997*, *September Traffic Speed Survey Statistics*, *September Traffic Complaint Log*, and *September School Bus Safety Light Violations*.

Sgt. Miranda talked about a "highway warning sign" demo he observed yesterday. As he mentioned last month, he could see many uses for the equipment in Keizer for traffic control and public works projects. He, however, was unsure of the support for spending from \$12,000 to \$32,000 for the portable pre-programmed message equipment.

Sgt. Miranda is conducting a radar reader board training session for volunteers on November 13 at 7 p.m. at the Police Department. Nine have signed up for the training. He acknowledged that Commission members are welcome to attend. Sgt. Miranda explained the application process which includes a background check. Mr. Trucke requested that an application be sent to him.

10. COUNCIL LIAISON REPORT

In Mayor Koho's absence, City Manager Mull gave the report. Mr. Mull reported that the new traffic signal at Claggett & River Road is being installed and should be up and running within the next 30 days. With regard to the Ridge Drive speed humps commented on earlier, Mr. Mull advised that once in, staff will set up and do traffic counts. Finally, Mr. Mull reported on planned repair and improvements for the Salem/Keizer entryway structure. Although Salem would not agree to some type of barrier to prevent damage to the structure in the future, they have agreed to a type of ramp using pea gravel that will slow down misdirected vehicles and hopefully lessen the chance for damage. Salem has also agreed to repaint the curbs and put up reflectors. Lighting will be put back in, as it was originally. Work should be done within the next 30 days. As mentioned by Mayor Koho last month, a benefactor has agreed to maintain the site.

11. OTHER/NEW BUSINESS

Mr. Smyres was pleased that the fence around the Fortune Cookie restaurant site was taken down.

Mr. Smyres had looked at the Shoreline/Rafael intersection to get a better picture of how a traffic circle might work there. He suggested the possibility of using for the center of a traffic circle something similar to the approximately 6-foot circular planter at the parking lot entrance to the new Walgreens store. Mr. George reiterated that the proposed traffic circle will be discussed next month.

Mr. Smyres had again received a phone call from a lady on Claggett about speed humps. In looking at the area, he was unable to come up with a solution to her concerns. Ms. Dibble had also received a call. She informed the lady of the Commission's on-going study of traffic calming devices criteria.

Mr. Smyres reported that he talked to Larry Christensen at ODOT about the photo radar program. Although that particular program is unavailable to Keizer, Mr. Christensen referred him to Mike Rankan, also at ODOT, to get information about grant availability for other projects. Mr. Smyres wondered if the highway warning sign equipment mentioned by Sgt. Miranda might be an eligible grant project. Mr. McKane indicated that he would contact Mr. Rankan and get more information.

Mr. Smyres again mentioned the faded-out no parking signs on River Road. Sgt. Miranda explained that a survey is being done to determine proper locations for no parking signs. Mr. Mull confirmed that the 35 mph speed sign by Bi-Mart will also be addressed.

12. ADJOURNMENT

NEXT REGULAR MEETING NOVEMBER 20, 1997

The meeting was adjourned by Vice Chair George at 9:25 p.m.