

**Keizer Emergency Management
Keizer Planning Committee Meeting Minutes
Tuesday, October 22, 2002
City of Keizer-Auditorium**

1. CALL TO ORDER:

The meeting was called to order at 4:02 p.m.

2. ROLL CALL:

The following members were present: Sgt. John Teague, Warren Perkins, Karen Monk, Louis Neuman, Larry Morgan, Dee Lane, John Vanderzanden, Ray Hansen, Mary Nathe, Roger Williamson, Ann Rasmus, Ted Plumb, Council Liaison Jacque Moir, Public Works Director Rob Kissler and Recording Secretary Cindy Perry

3. APPROVAL OF MINUTES-July 23, 2002

The minutes of July 23, 2002 were approved as written.

4. ROUNDTABLE:

Rod Conway with the Keizer Fire District reported that the first CERT training had taken place and was a great success. An additional class will be offered in March 2003.

Ray Hansen reported that the next EVAK drill was scheduled for November 2, 2002.

Councilor Moir reported that the City Council was near completion on their work on the Keizer Station Plan. She explained the process and future review during the master planning stage of the development.

Councilor Moir invited those interested to attend the Volunteer Recognition Ceremony at 6:30 p.m. or the Claggett Creek Watershed Council annual potluck meeting.

John Vanderzanden reported that the County had recently completed a threat risk assessment for the area and it was found that communication during an

emergency would be the greatest problem. He noted grant funds received, which allowed the County to offer cross radio frequencies to various emergency agencies, police, fire and public works.

Rob Kissler reported that examination of the river wall along the properties on Raphael Street was in good condition. He shared the work being done to redo the flood plain map for the city, and outlined possible vulnerabilities with the city's water system. Mr. Kissler noted how the general public could assist in keeping the city's water supply safe by reporting any suspicious activities in backyards or around the water stations.

Mr. Kissler also shared that the City of Salem would be replacing the lift stations located at various sites throughout Keizer and going to a gravity fed system.

5. EMERGENCY MANAGEMENT ORDINANCE

Sgt. Teague reported the process for developing an ordinance that establishes the Emergency Management Committee. He explained how having this ordinance would allow the group to seek grant funding and help to supply direction to the group. He noted that further discussions regarding the committees' direction would be addressed during the January meeting.

Sgt. Teague indicated that once the Emergency Operation Plan had been re-written that members would receive an update copy.

Sgt. Teague noted the dates for next year's Emergency Planning Committee meetings: January 28, 2003, March 25, 2003, June 24, 2003 and September 23, 2003. Quake-X exercise-April 8-9, 2003 with a fall exercise taking place in October 2003

6. OEMA CONFERENCE 2002 AND 2003

Sgt. Teague shared that he and Councilor Moir attended the 2002 conference. He indicated that the 2003 conference would take place in May at Hood River. More information will be provided at a later date.

7. NOVEMBER 2ND EXERCISE

Sgt. Teague summarized this exercise which would include the participation of the city's department heads and EVAK volunteers.

8. ADJOURN

The meeting was adjourned at 5:05 p.m.