



MINUTES
KEIZER CITY COUNCIL
Monday, October 19, 2020
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Kim Freeman, Councilor
Roland Herrera, Councilor
Daniel Kohler, Councilor
Laura Reid, Councilor
Elizabeth Smith, Councilor

Absent:

Marlene Parsons, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Bill Lawyer, Public Works Director
Shane Witham, Community Development
Tim Wood, Finance Director
Andrew Copeland, Police Chief
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS

a. PROCLAMATION Mayor Clark read the proclamation.

**– Domestic
Violence
Prevention
Month**

Michele Roland-Schwartz, Executive Director of the Oregon Attorney General's Sexual Assault Task Force, shared information regarding the impact of restrictions implemented during the pandemic, resources available, community needs, and the importance of awareness.

Angela Watts, Safety Compass, described the organization and provided detailed information regarding domestic violence, fundraising efforts and training available.

**COMMITTEE
REPORTS**

Frank Hostler reported that the Planning Commission had sworn in two new Commissioners: Jane Herb and Francisco Saldivar; elected Matt Lawyer and Jeffrey Watson as Chair and Vice Chair respectively for the coming year; and after hearing the Traffic Impact Cost of Growth presentation from the consultant and reviewing the study, unanimously voted to recommend adoption to Council.

David Loudon reported that the Parks Advisory Board had approved of a grant for an Eagle Scout project, three Eagle Scout projects have been completed in parks, Claggett Creek Watershed Council had a cleanup day at Wallace House Park, an individual volunteer collected 16 bags of

debris and trash at that park, installation of exercise equipment in parks has been delayed due to equipment shortage, and construction of the new play structure at Claggett Creek Park is underway.

Wayne Frey reported that the Traffic Safety/Bikeways/Pedestrian Committee has been exploring the possibility of applying for the Oregon Department of Transportation 'Oregon Community Paths' Grant but found that the seven possible projects did not qualify. The committee is making a 'safety request' that the City to consider putting a crosswalk near Target and Volcano Stadium. Mayor Clark responded that this would need to go through a study to make sure it was effective and safe and asked Planning staff to advise on this.

Mr. Frey added that the committee had considered the River Road remodel project. Mr. Eppley interjected that this project is not quite ready but knowing there may be a source of funding is important. Councilor Herrera urged the committee to consider getting more crosswalks on River Road. Mayor Clark noted that she would be forwarding information about the sidewalk rehabilitation program in Independence from Mayor McCardle to the committee and that she had asked Councilor Kohler to get information on sidewalk rehabilitation programs to share with the committee in an effort to repair sidewalks and fill 'missing links'.

Corrected
11-2-20
McCardle

PUBLIC TESTIMONY

Carolyn Holman, Keizer, stated that a strong inclusivity resolution will send a good message to everyone in the community. Mayor Clark interjected that she would like to see the Keizer motto "Pride, Spirit & Volunteerism" displayed at the focal point in different languages. Ms. Holman also voiced support for rehabilitating area sidewalks.

Ashley Carson Cottingham, Salem, announced that she is running for Marion County Commissioner and shared extensive information about herself.

Rich Rodriguez, Keizer, suggested that instead of purchasing gas powered police vehicles Council consider electric ones to reduce costs and improve the atmosphere. He urged Council to delay the vehicle purchase agenda item for this meeting until data comparing the two options is made available.

PUBLIC HEARING

None

ADMINISTRATIVE ACTION

a. Keizer Growth Transportation Study

Interim Community Development Director Shane Witham introduced Carl Springer from DKS. Mr. Springer gave his presentation. Discussion followed regarding the River-Cherry Overlay District, Transportation System Plan, Urban Growth Boundary, and location of railroad lines.

Councilor Freeman moved that the Keizer City Council direct staff to prepare a resolution approving the Keizer Growth Transportation Impact Study for Council adoption at the next meeting. Councilor Herrera

seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Herrera, Smith and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Parsons (1)

**b. Municipal Court
Judge
Evaluation
Report**

Mayor Clark explained that this is done annually by assignment.

Councilor Smith praised Judge Myers for his thorough technical explanations, being very reasonable, giving opportunities to establish a payment plan, taking steps to get licenses back and possibly reducing fees.

Mayor Clark echoed Councilor Smith's comments and praised Judge Myers for paying attention to Covid protocols, his patience, and his support of and respect for police officers. She added that she had met the new judge pro tem Patrick Mercurio and felt he would be a great fit.

Discussion followed regarding the procedure for assignment of councilors for the next review. Council agreed by consensus that there was no need to do a formal evaluation.

Councilor Freeman moved that the Keizer City Council extend the Mayor's announcement of the Councilors for the upcoming year to the first meeting in January 2021. Councilor Herrera seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Herrera, Smith and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Parsons (1)

**CONSENT
CALENDAR**

- a. RESOLUTION – Authorizing City Manager to Enter into Professional Services Contract for Keizer Parks Master Plan Update with MIG
- b. RESOLUTION – Ratifying Finance Director's Signing of Agreement with Council of Mid-Willamette Society of St. Vincent DePaul for CARES Act Community Support Fund Grant
- c. RESOLUTION – Authorizing the Finance Director to Enter into Lease Agreement with Ricoh USA Inc. for City Hall Main Copier
- d. RESOLUTION – Authorizing the City Manager to Purchase Two 2021 K8A AWD Police Interceptor Utility Vehicles for Police Department
- e. Approval of September 28, 2020 City Council Work Session Minutes
- f. Approval of October 5, 2020 City Council Regular Session Minutes

Councilor Freeman pulled item b.

Councilor Freeman moved that the Keizer City Council approve items a, c, d, e, and f of the Consent Calendar. Councilor Herrera seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Herrera, Smith and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Parsons (1)

Councilor Freeman voiced concern that the grant agreement does not specify that demographic information would be collected by St. Vincent DePaul noting that she felt it was important for the City to know where the funds are going and who is being helped. Mr. Wood explained that demographics are collected and would be supplied on request and that notice of availability of funds has gone out with utility bills, and to Northwest Natural, PGE and Salem Electric. Past due accounts are being made aware of the availability of funds via personal phone calls and shut-offs have been re-instated.

Councilor Freeman moved that the Keizer City Council approve item b of the Consent Calendar. Councilor Herrera seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Herrera, Smith and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Parsons (1)

COUNCIL LIAISON REPORTS

Councilor Kohler reported on various events and meetings he had attended and announced that his most recent Facebook post is a video regarding the home rule charter ballot measure.

Councilor Reid shared information on candidate forums in which she had participated, meetings and events she had attended and announced future meetings and parent-teacher conferences.

Councilor Freeman reported on meetings and events she had attended, praised the efforts of everyone for complying with Covid requirements, announced openings on City committees, thanked Councilor Kohler for his efforts in helping businesses receive grant funds and urged everyone to support area businesses and to vote.

Councilor Smith reviewed her disaster relief/recovery efforts and contacts, reported that SEDCOR is partnering with Rich Duncan to rebuild City Hall and the Community Center at Detroit Lake, and praised the enormous efforts of various community members willing to help in every capacity to restore that area. She shared information about the League of Oregon Cities conference, announced upcoming meetings and urged everyone to vote yes on the Charter ballot measure.

Councilor Herrera reported that he had attended all the candidate forums, urged everyone to vote, shared information from the League of Oregon Cities conference, announced upcoming meetings and events,

expressed his condolences to the Carolyn Limbeck family on her recent passing, wished Richard Walsh a speedy recovery and thanked volunteers.

Mayor Clark shared information regarding the search for a new executive director for the Mid-Willamette Valley Council of Governments, requested a Work Session in November to look at housing equity, reported on various meetings and events she had attended, announced that the Heritage Board had received a grant to assist in running the Cultural Center, and announced upcoming events.

OTHER BUSINESS Lieutenant Copeland reported that the new hires will start on the 26th and 27th and commended Safety Compass for their assistance and responsiveness.

Finance Director Tim Wood reminded everyone that conserving water now will keep their wastewater charges at a minimum and that the PERS rate change will cost the City about \$400,000 which will impact the General fund at \$265,000.

City Attorney Shannon Johnson reviewed the policy relating to Social Media in the Council Procedures and reminded Council that City staff is not allowed to discuss or comment on election issues.

WRITTEN COMMUNICATIONS Mayor Clark referred to a letter and photograph requesting that RVs be prohibited from parking in driveways. Mr. Witham acknowledged that Code Enforcement has initiated a case on this particular violation and provided an explanation on what would be allowed and the current parking ordinance.

Mayor Clark circulated a letter from the Oregon Historical Society and stressed the importance of the work they do to help everyone understand, preserve and teach the history of the state.

Councilor Kohler congratulated Councilor Herrera who was elected to the League of Oregon Cities Board. Councilor Herrera responded that he was honored to serve.

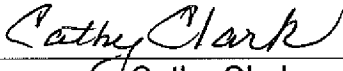
AGENDA INPUT October 26, 2020 – 6:00 p.m. – City Council Work Session – Community Demographics, Equity and Diversity
November 2, 2020 – 7:00 p.m. – Council Regular Session
November 9, 2020 – 6:00 p.m. – Work Session
November 16, 2020 – 7:00 p.m. – Council Regular Session
November 30, 2020 – 6:00 p.m. – Work Session on Housing Equity

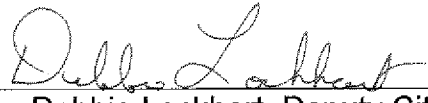
ADJOURNMENT

Mayor Clark adjourned the meeting at 9:42 p.m.

MAYOR:

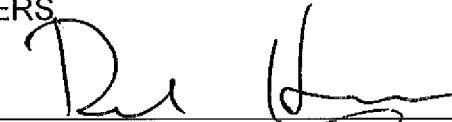
APPROVED:


Cathy Clark


Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS


Councilor #1 – Laura Reid


Councilor #4 – Roland Herrera


Councilor #2 – Kim Freeman


Councilor #5 – Elizabeth Smith

~ Absent ~
Councilor #3 – Marlene Parsons

Councilor #6 – Daniel R. Kohler

Minutes approved: November 2, 2020