



MINUTES
CIVIC CENTER TASK FORCE
Tuesday, October 17, 2006
Keizer City Hall
Police Auditorium
Keizer, Oregon

Meeting convened at 12:10.

In attendance were:

Jacque Moir, Councilor
David McKane, Councilor
Troy Nichols, Councilor
Bob Emmerich
Greg Rands
Christine Dieker, Chamber of Commerce
Kelly Walter
Amy McLeod
Mary Opra
Ted Anagnos (by proxy)

Staff

Chris Eppley, City Manager
Marc Adams, Chief of Police
John Teague, Police
Jeff Kuhns, Police
Tracy Davis, City Recorder
Dianne Hunt, Human Resources
Susan Gahlsdorf, Finance
Rob Kissler, Public Works
Nate Brown, Community Development
Debbie Lockhart, Deputy City Recorder

Discussion

Chris Eppley pointed out that the last meeting did not allow time for discussion after the ranking and scoring process. He encouraged free-flowing discussion with focus on intuition and feelings in relation to the three candidates and requested that everyone consider which candidate would be best to work with the city and staff based on that feeling. He noted that it became apparent that this portion of the decision making process was necessary after staff discussion became conflicted and leaned a different direction than scoring. He added that staff is not necessarily unified on the direction to go.

Nate Brown explained that staff had discussed Tetra Tech, their staffing and fees and how they would fit in with the community; Group Mackenzie experience with Police Departments, budget constraints and staffing and LRS energy, passion and group dynamics. A project manager who has worked with both Group Mackenzie and LRS was contacted and spoke highly of both firms pointing out differences in styles. Mr. Brown pointed out that the project is both a City Hall, an identity for the community,

and a police facility which has important public service requirements. He added that further discussion had taken place regarding the concept of an independent project manager who would keep tabs on the design firm and hold it accountable. Additional discussion took place regarding this concept.

Discussion followed at length regarding the original scoring process, site visits from the firms, being comfortable with a particular firm, enthusiasm vs. knowledge, decisions being made without significant discussion, attitude, experience, using a member of city staff to be the project manager and listening skills. Each member of the Task Force and staff then explained their feelings, concerns and opinions about the three firms. After the discussion, a ballot vote was taken with the following results:

Group Mackenzie	16 votes
Tetra Tech	1 vote
LRS	1 vote

Chris Eppley explained that Group Mackenzie would be recommended to Council at a Special Session. Generally the job of the task force will be to work with the Mackenzie Group throughout the design process and be disbanded at ground breaking. The group will focus on the customer amenities, the function of the buildings in the community and identity.

Conclusion

The meeting concluded at 1:25 pm.