MINUTES
KEIZER CITY COUNCIL
Monday, October 16, 2017
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:
Cathy Clark, Mayor
Marlene Parsons, Councilor
Kim Freeman, Councilor
Bruce Anderson, Councilor
Laura Reid, Councilor
Amy Ryan, Councilor
Roland Herrera, Councilor
Youth Councilor Samuel Hernandez

Staff:
Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community Development
John Teague, Police Chief
Tim Wood, Finance Director
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS

a. Proclamation – Domestic Violence Awareness Month

Walt Beglau, Marion County District Attorney, provided information regarding domestic violence in the area and praised the Keizer Police Department for their thorough investigations.

Jane Downey, Director of the New Center for Domestic Hope and Safety shared information about services offered at the New Center for Hope and Safety.

Kim Larson, Director of the Marion County Victim Assistance Program, shared information about the Marion County Domestic Violence Council and provided information about training that has been undertaken in the past year, advocacy efforts, and work done to provide stabilized homes for children.

Mayor Clark read the proclamation and thanked Mr. Beglau, Ms. Larson and Ms. Downey for their efforts.

COMMITTEE REPORTS

Cat Gaynor, Keizer Parks Board, reported that the Board had passed a recommendation that the Council create designated smoking areas in City Parks. She also reviewed the staff report given at the Board meeting.

Matt Lawyer, Keizer Parks Board, reviewed a handout which prioritized park needs and urged everyone to provide feedback and direction to the Board on what they think are the greatest needs. City Manager Chris

Eppley urged that ADA access be incorporated into this review so that all city parks are compliant. Discussion followed regarding the need for improved basketball courts, lighting, and trails. By consensus Council indicated that they would like the Parks Board to move forward with this plan and get public input. Mr. Lawyer concluded his report noting that the Board had considered developing a policy for naming an altered amenity but the issue was tabled with the intent that it should be dealt with on a case-by-case basis.

PUBLIC TESTIMONY

Dave Wallery, Keizer, reported that the street light mounted Christmas lights are in good shape. The tree at Wallery Plaza is getting bigger and will need more lights eventually. He was replaced sockets and wires that needed replacing so all lights work. A maximum of $500 for lights will be needed. Finance Director Tim Wood interjected that there is about $1,000 in miscellaneous expense and a portion of this could be used. Council agreed by consensus to provide the money for bulbs this year.

Rich Ford, Keizer, representing the Keizer Parks Foundation, reviewed the recent eclipse event and noted that after paying all expenses including reimbursement to the city, the net was $25,000 to $29,000. The Board has decided to keep the funds for a matching grant program similar to that offered by the Parks Advisory Board. Unsold tee-shirts were donated to Claggett Creek middle school.

Colleen Busch, Keizer, Salem-Keizer Transit District Board, reported that the Board had discussed enhancements related to House Bill 2017 which include Saturday and late-night service. She invited everyone to the strategic planning session and noted that along with House Bill 2017, funds have been set aside to help build sidewalks for safe routes to school. She urged that those interested watch for the scheduled rules and grant request timelines.

PUBLIC HEARINGS None

ADMINISTRATIVE ACTION

a. ORDER – In the Matter of the Application of ACP I LLC for a Third Amendment to the Keizer Station Master Plan

Attorney Johnson reminded Council that they directed staff to come back with an Order on this matter and it is before Council in response to that direction.

Councilor Parsons moved that the Keizer City Council adopt an Order In the Matter of the Application of ACP I LLC for a Third Amendment to the Keizer Station Master Plan (Area A – Village Center) (Master Plan Case No. 2017-17). Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

b. ORDINANCE – Terminating the Urban Renewal Agency of the City of Keizer

Mr. Johnson noted that this action is parallel to action taken by the Agency. It terminates the Urban Renewal Agency and accepts the Agency assets. The Agency was the property owner for the focal point and allowed signage there. Since the agency is going away Council should consider if they want to continue that allowance. Also he reminded Council of the use of funds from the River Road Renaissance project due to the Keizer Station LID default. At that time Council indicated that if the default property ever sold and jurisdictions were reimbursed, the funds would go back to the River Road Renaissance project.

Councilor Parsons moved that the Keizer City Council adopt a Bill for an Ordinance Terminating the Urban Renewal Agency of the City of Keizer. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

Council agreed by consensus to have the Festivals Advisory Board come back with a recommendation regarding signage at the Focal Point.

Discussion took place regarding proceeds of sales at Keizer Station, leveraging dollars for improvements on River Road and the goal of River Road Renaissance. Council indicated they were in favor of continuing to pursue the original River Road Renaissance goal.

CONSENT CALENDAR

a. RESOLUTION – Authorizing City Manager to Enter Into Intergovernmental Agreement with Salem-Keizer School District 24J (School Resource Officers)
b. RESOLUTION – Designating Rental Income as Dedicated Park Operations Revenue
c. Approval of September 11, 2017 Work Session Minutes
d. Approval of September 18, 2017 Regular Session Minutes
e. Approval of October 2, 2017 Regular Session Minutes

Mayor Clark pulled item B

Councilor Parsons moved for approval of Items a, c, d and e of the Consent Calendar. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

Regarding item b, Mayor Clark asked for clarification on how the funds would be used. Explanation followed. Mr. Johnson suggested replacing 'park operations expense' with 'Parks Fund expenditures' on lines 15 and

19 and replacing 'held in reserve for future years' with 'carried over for future Park Fund expenditures' on line 23.

Councilor Parsons moved that the Keizer City Council adopt a Resolution Designating Rental Income as Dedicated Park Operations Revenue as amended. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

COUNCIL LIAISON REPORTS

Councilor Ryan announced that the Public Arts Commission would be meeting every other month rather than monthly; charrettes are still scheduled for the story pole project, Keizer United is working on a Peer Court fundraiser, and she attended Kevin Dial's retirement. Mayor Clark congratulated Colonel Dial and thanked him for his service to our nation and the community.

Councilor Freeman thanked Councilors Parsons and Herrera for covering for her while she was out of town, announced the cancellation of the Volunteer Coordinating Committee meeting and reviewed various openings on city committees.

Councilor Reid announced that she is recruiting for youth committee liaisons. She praised the Keizer Homegrown Theater production and the intermission performance and reported on various events that she had attended or participated in including: Habitat for Humanity, Fire District Open House, Keizer Heritage Board meeting, an informational meeting on the upcoming school district bond, and the McNary Parking Forum. She announced the upcoming Southeast Keizer Neighborhood Association meeting and reported on a recent death of a McNary student.

Councilor Parsons reported on the Marion County Commissioners Breakfast, Traffic Safety/Bikeways/Pedestrian Committee meeting, and the Habitat for Humanity project.

Councilor Herrera reported on the Career Technical Education Center meeting, urging anyone interested to tour the facility, and the Marion County Public Safety Coordinating Council. He congratulated the McNary football team, urged everyone to support area sports and announced upcoming events including the Freedom banquet for NAACP and the Latino Business Alliance event.

Councilor Anderson reported on the Keizer Chamber Board meeting, praised Men of Action for their community volunteer involvement, and announced upcoming Chamber events. He shared information regarding athletic events, Family Building Blocks, Marion County Community Breakfast-Reentry Program, and the Whiteaker Middle School Choir

Concert program.

Youth Councilor Hernandez reported that the first grading period is over; PSAT day was held for freshmen, sophomores and juniors while seniors worked on graduation requirements. FBLA had a signing night with 60 members added. Upcoming events are the Cross Country District Meet and a McNary Choir Concert.

Mayor Clark reported on the Strategic Economic Development Corporation Board of Directors and Keizer Heritage Foundation Board meetings, the Suicide Prevention walk, and the Habitat for Humanity breakfast. She announced upcoming events including Heritage Halloween Night, Council of Governments Board meeting, Catholic Community Services luncheon, League of Oregon Cities interviews, Coffee with Cathy, Salem Keizer Area Transportation Study meeting, the Veterans Services Dinner and the December 2 Council barrel night at the Miracle of Christmas lights display from 6 to 8. She thanked Councilor Anderson for doing the welcome at Oregon Employment Department Work Source Veterans' Conference and Councilor Herrera for representing Keizer at the NAACP dinner.

OTHER BUSINESS

City Recorder Tracy Davis announced that interested citizens can sign up to receive Council or City Committee agendas on the City website.

Finance Director Tim Wood reminded everyone that the sewer portion of the city services bill can be approximately 2/3 of the bill; this can be reduced by conserving water this time of year.

Chief Teague reported that K-9 Bruno passed away last week from an infection. Enough donations have been received for a new dog. Last week Officers LeDay, Wampler and Farrens entered a burning building and rescued some children.

Community Development Director Nate Brown reported on progress of the Transportation Growth Management grant, the consultant and the anticipated outreach.

WRITTEN COMMUNICATIONS

None

AGENDA INPUT

November 6, 2017
7:00 p.m. - City Council Regular Session
November 13, 2017
5:45 p.m. – City Council Work Session
November 20, 2017
7:00 p.m. - City Council Regular Session

ADJOURNMENT Mayor Clark adjourned the meeting at 9:08 p.m.

MAYOR: APPROVED:

Cathy Clark — Cathy Clark

Debbie Lockhart — Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Laura Reid — Councilor #1 – Laura Reid

Roland Herrera — Councilor #4 – Roland Herrera

Kim Freeman — Councilor #2 – Kim Freeman

Amy Ryan — Councilor #5 – Amy Ryan

Marlene Parsons — Councilor #3 – Marlene Parsons

Bruce Anderson — Councilor #6 – Bruce Anderson

Minutes approved: November 6, 2017