



MINUTES
KEIZER CITY COUNCIL
Monday, October 15, 2018
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Marlene Parsons, Councilor
Laura Reid, Councilor
Amy Ryan, Councilor
Roland Herrera, Councilor
Bruce Anderson, Councilor
Anne Farris, Youth Councilor

Absent:

Kim Freeman, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community Development
John Teague, Police Chief
Tim Wood, Finance Director
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS

a. PROCLAMATION

**– Domestic
Violence
Awareness
Month**

Mayor Clark explained that October is Domestic Violence Awareness month and that there are people in the community who work to help people survive domestic violence and work to prevent it as well.

Mayor Clark read the proclamation. There was no one in the audience to receive the proclamation.

**COMMITTEE
REPORTS**

**a. Volunteer
Committee
Recommendation
for Appointments
to Keizer Points of
Interest
Committee, Keizer
Parks Advisory
Board, Keizer
Planning
Commission,**

City Manager Chris Eppley reported that following publication of notice of vacancies on several committees and acceptance of testimony from applicants, the Volunteer Coordinating Committee unanimously recommended Jill Bonney-Hill and Sherry Gottfried to positions 6 and 7 respectively on the Keizer Points of Interest Committee; Matt Lawyer and Wayne Frey to positions 8 and 9 respectively on the Parks Advisory Board; Christopher Ray to position 7 on the Planning Commission; and Wayne Frey to position 4 on the Traffic Safety/Bikeways/Pedestrian Committee.

Mayor Clark noted that she had received an email from Mr. Ray wherein he withdrew his application for the Planning Commission.

Councilor Parsons moved that the Keizer City Council accept the Volunteer Coordinating Committee recommended appointments except the one for the Planning Commission. Councilor Herrera seconded.

**and Traffic
Safety/Bikeways/
Pedestrian
Committee**

Motion passed as follows:

AYES: Clark, Reid, Parsons, Herrera, Ryan and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Freeman (1)

Dylan Juran, Keizer, gave a brief report from the Parks Board focusing on the new play structure at Meadows Park, widening of pathways in area parks, construction progress of the restrooms at Keizer Rapids Park, and sports court improvements at Claggett Creek Park.

**PUBLIC
TESTIMONY**

Rochelle Farris, Keizer, McNary High School College and Career Specialist, announced the new mentor program beginning at McNary, asked for volunteers from the community and provided detailed information about the program and training.

Michael Koenig, Keizer, thanked Council for waiving the fee for the November concert, but asked that they waive the requirement for a certificate of insurance as well. He asked that they waive fees for the December 19 concert also.

Brent DeHart, Independence, provided an overview of the effort being made to reinstate commercial air service at the Salem Airport and asked for Council support. Discussion followed regarding tourism, infrastructure, sports teams, and cost savings.

Jamie Harris, Keizer, extended an invitation to a youth gaming event and provided information about the youth gaming organization sponsoring the event. He explained that the organization, sponsored by Northwest Christian University, celebrates youth who accomplish milestones in video gaming, discourages the reclusiveness that is frequently a part of video gaming, and hosts parent workshops.

Shelaswau Crier, Salem, a Marion County Commissioner candidate, introduced herself, provided detailed information about her background, thanked Council for their recent action regarding Measure 105, and shared her political views relating to her candidacy.

Dylan Juran, Keizer, urged that the City consider a 'community provided internet service'. He explained that an organization called Entrypoint Networks has utilized an 'opt-in bond' to pay for a community broadband network and has offered to discuss this with Council. He explained that a community broadband would provide innovative technologies and services, a larger pipe of internet for a much lower cost - connecting not only to the outside world and services but to communication networks, services for protecting schools and businesses, biomedical services, etc.

PUBLIC HEARING None

ADMINISTRATIVE ACTION

a. Request for Letter Supporting the Return of Commercial Air Service to Salem Municipal Airport

City Manager Chris Eppley pointed out that previous testimony had provided all the information in his staff report and that the question before Council is whether or not to direct staff to prepare a resolution authorizing the Mayor to sign a letter of support to bring back commercial air service to the Salem municipal airport.

Mayor Clark asked that the direction be to have the Council President sign the letter because she works at the Department of Aviation and there should be that degree of separation.

Councilor Parsons moved that the Keizer City Council direct staff to prepare a resolution authorizing the Council President to sign a letter of support to bring back commercial air service to the Salem municipal airport. Councilor Herrera seconded.

Councilor Anderson noted for the record that he has been involved as a member of the Salem Chamber of Commerce and declared a potential conflict of interest.

Motion passed as follows:

AYES: Clark, Reid, Parsons, Herrera, Ryan and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Freeman (1)

b. Waiver of Community Center Rental Fee – Keizer Community Band

Mr. Eppley reminded Council that Mr. Koenig had brought this matter up earlier. He noted that several options are listed in his staff report.

City Attorney Shannon Johnson explained that most people who rent the community center have insurance. He voiced concern about setting a precedent by waiving the insurance requirement.

Councilor Parsons moved that the Keizer City Council waive all fees for the December concert but require a certificate of insurance. Councilor Herrera seconded.

Discussion took place regarding past requirements, setting a precedent, and getting donations for the insurance costs.

Motion passed as follows:

AYES: Clark, Reid, Parsons, Herrera, Ryan and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Freeman (1)

CONSENT CALENDAR

- a. RESOLUTION – Declaring the City's Intent to Initiate a Street Lighting Local Improvement District (Snook Grove) and Directing City Engineer to Make A Survey and File A Written Report with the City Recorder
- b. RESOLUTION – Authorizing City Attorney to Sign Abacusnext Amicus Attorney Agreement

- c. RESOLUTION – Authorizing the Chief of Police to Sign the Agency Agreement with Leadsonline
- d. RESOLUTION – Authorizing the Finance Director to Purchase a Printer From Dependable Printer Support for the Legal Department and Enter Into A Toner Plus Maintenance Agreement for the Printer
- e. RESOLUTION – Authorizing the City Manager to Enter Into Lease Agreement with Ricoh USA Inc for Public Works Copier
- f. Approval of September 17, 2018 Regular Session Minutes

Councilor Parsons moved to adopt the Consent Calendar. Councilor Herrera seconded. Motion passed as follows:

AYES: Clark, Reid, Parsons, Herrera, Ryan and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Freeman (1)

COUNCIL LIAISON REPORTS

Councilor Ryan announced that she had attended the Open House for Public Works/Fire District and multiple candidate debates.

Councilor Reid shared additional information about the Fire/Public Works Open House, noted that she had attended the Heritage Board meeting and announced the upcoming Keizer Festival Advisory Board meeting and Keizer Homegrown Theater meeting and theater performance as well as several upcoming theater and sports events at McNary. She urged everyone to attend the Cost of Growth presentation on October 22.

Councilor Parsons reported on the Volunteer Coordinating Committee meeting, the Fire/Public Works Open House, and the candidate forum. She announced the opening of the Dearborn bridge, the Cost of Growth work session, Keizer Little League Park Long Range Planning Task Force and Festival Advisory Board meetings, and the Marion County 'Giving People a Second Chance' breakfast.

Councilor Herrera also reported on the Public Works/Fire Open House, an event at the Willamette Law Center, the candidates' forum, the Marion County Public Safety County Coordinating Commission and Keizer United meetings. He congratulated McNary on the recent win in Bend, announced the 10th Annual NAACP event and Greater Gubser Neighborhood Association meeting and urged all citizens to register to vote.

Councilor Anderson reported on Claggett Creek Watershed Council meeting and announced future CCWSC events. He reported on the Keizer Chamber Board meeting and the Keizer Network of Women fundraiser, Men of Action, and several charitable and sports events. Councilor Anderson extended condolences to Dr. Brown and his family for the tragic loss of his child and urged that people get educated regarding suicide prevention.

Youth Councilor Anne Farris provided information about the fall play at

McNary, the blood drive, choir concerts, college week, the college and career fair at Chemeketa, the Career Technical Education Center (CTEC) salon grand opening and the fall fashion show.

Mayor Clark reported on the Habitat for Humanity breakfast, Strategic Economic Development Corporation (SEDCOR) staffing changes, Mid-Willamette Valley Council of Governments executive board meeting, Keizer Community Library book sale, Napa Automotive grand opening, the Beacons event, the SEDCOR lunch forum for CTEC, the Union Gospel Mission 'Hope has a New Address' event and the 'Out of the Darkness' walk for suicide prevention. She also announced upcoming Coffee with Cathy and Oregon Municipal Planning Organization Consortium and Personnel Policy Committee meetings.

OTHER BUSINESS Finance Director Tim Wood reminded citizens to conserve water between now and March 1 so their sewer rates would be set low for the upcoming year.

Community Development Director Nate Brown reminded everyone of the Cost of Growth Workshop scheduled for Monday, October 22 at 6 p.m.

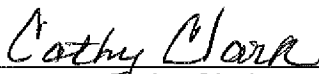
WRITTEN COMMUNICATIONS Mayor Clark shared an invitation from NAACP to a community event on Saturday and a letter from Genie Sessums.

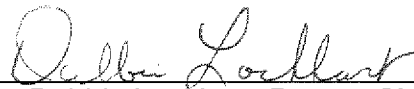
AGENDA INPUT **October 22, 2018, 6:00 pm** – Cost of Growth Workshop
October 29, 2018, 6:00 pm - City Council Work Session – Update on Housing and Homelessness
November 5, 2018, 7:00 pm - City Council Regular Session

ADJOURNMENT Mayor Clark adjourned the meeting at 8:49 p.m.

MAYOR:

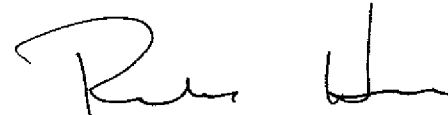
APPROVED:


Cathy Clark


Debbie Lockhart, Deputy City Recorder

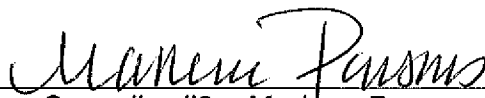
COUNCIL MEMBERS

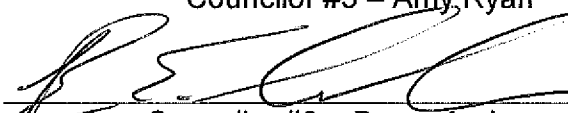

Councilor #1 – Laura Reid


Councilor #4 – Roland Herrera


Councilor #2 – Kim Freeman

Councilor #5 – Amy Ryan


Councilor #3 – Marlene Parsons


Councilor #6 – Bruce Anderson

Minutes approved: November 5, 2018