



MINUTES
CIVIC CENTER TASK FORCE
Monday, October 15, 2007
Keizer City Hall Police Auditorium
Keizer, Oregon

Meeting convened at 12:05.

In attendance were:

Jacque Moir, Chair
Mike Gaynor
Amy McLeod
Kelly Walther
Christine Dieker
Greg Rands

Also Present:

Anne Rasmus
Al Rasmus

Group Mackenzie

Bret Hanson
Jeff Humphries
Dan Jenkins

Parks Board

Jeanne Bond-Esser
David Philbrick

Staff

Chris Eppley, City Manager
Captain John Teague, Police Department
Captain Jeff Kuhns, Police Department
Tracy Davis, City Recorder
Rob Kissler, Public Works
Nate Brown, Community Development
Tom Wood, Project Coordinator
Dianne Hunt, Human Resources
Bill Lawyer, Public Works

Discussion

City Manager Chris Eppley informed those in attendance that the Parks Advisory Board had been invited to attend so that they could participate in the discussion regarding the park area around the Civic Center.

Jeff Humphries then gave a presentation showing adjustments made to bring the project back into budget adding that the 90% drawings should be complete by November 5. Comments from review will be incorporated into the bid documents which are scheduled to come out in mid December. Adjustments made were:

- Police Carport Canopy – may remove to keep cost down and added later
- Patio Trellis @ City Hall and Police – may remove to keep cost down
- Reduction of 120 LF of casework
- Lower building by 12 inches
- Reduce stone tile
- Reduce wood ceilings in community room lobby and Council Chambers
- Reduce emergency power requirements to essential functions
- Reduce building lighting costs
- Reduce site lighting costs

Savings: \$692,000

Dan Jenkins then reviewed the landscape design including details of the entry plaza, south entrance and the entire park area. The front plaza was shown as an inviting area with comfortable scale and plant material; two existing Douglas firs and some existing deciduous trees will remain, the sidewalk will be six feet wide with benches and street trees similar to those existing on Chemawa. Mr. Jenkins explained in detail the stormwater planter in front of the building which will include native plants such as ferns, vine maples and red twig dogwood. He noted that all plantings will complement the building and that planters will contain perennials, grasses and flowers. Some discussion took place regarding handicap parking, bicycle parking and skateboard deterrents.

The South entrance was reviewed showing stormwater components, planters, security bollards and benches. The park area will be designed as a civic park, perhaps similar to the one in Wilsonville, to provide a place for community events. Discussion took place regarding electrical needs, placement of the Chamber of Commerce tent, sidewalk lighting and relocation of the existing vending machines and portable toilets.

Mr. Jenkins then reviewed the interactive fountain feature suggesting that in order to lower maintenance costs, the city consider a fountain on a timer with jets small enough to limit the amount of water used and no recirculation of the water. Discussion took place at length regarding this issue and bicycle parking options.

In conclusion, Mr. Jenkins showed examples of site furnishings including benches, trash receptacles and picnic tables. Discussion then took place regarding creating more areas for family activities, environmental issues related to water usage and inclusion of some covered picnic areas in the park. By a unanimous show of hands members agreed in form that this area should be used as a civic park and approved the specific plan.

Conclusion

The meeting concluded at 11:55

***Next meeting, November 21, 2007, Noon
City Hall Police Auditorium***