

CITY COUNCIL AGENDA PACKET

MONDAY
OCTOBER 15, 2001

- 7:00 P.M. CITY COUNCIL
REGULAR SESSION

*Please contact Chris Eppley, City Manager if
you have any questions or need additional
information regarding any of the staff
reports or issues contained on the agenda.
Thanks!!*

CITY OF KEIZER MISSION STATEMENT
**KEEP CITY GOVERNMENT COSTS AND SERVICES TO A MINIMUM BY PROVIDING CITY SERVICES TO
THE COMMUNITY IN A COORDINATED, EFFICIENT AND LEAST COST FASHION**

A G E N D A

KEIZER CITY COUNCIL
REGULAR SESSION

Monday, October 15, 2001

7:00 p.m.

Robert L. Simon Council Chambers
Keizer, Oregon 97303

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC TESTIMONY

This time is provided for citizens to address the Council on any matters other than those on the agenda scheduled for public hearing.

4. COMMITTEE REPORTS

a. Council Liaison Reports

- **Parks Advisory Board – Mayor Christopher**
- **Planning Commission – Council President Moir**
- **Community Policing Committee – Councilor Kelly**
- **Chamber Governmental Affairs Committee – Councilor Walsh**
- **Salem Futures Committee – Councilor Walsh**
- **Mid-Willamette Valley Area Commission on Transportation – Councilor Smith**

5. OTHER BUSINESS

This time is provided to allow the Mayor, Council members or staff an opportunity to bring new or old matters before the Council that are not on tonight's agenda.

a. New Business

- **Developing Keizer Civic Center Task Force**

b. Old Business

- **Strategy to Improve Pedestrian Safety on Verda Lane In Relation to New Schools**

6. PUBLIC HEARINGS

7. ADMINISTRATIVE ACTION

- a. ORDINANCE – Legislative Amendment to Redesignate Chalmers Jones Park and Clarify Boundaries**
- b. ORDER – Approval of Design Review Alternative for Skyline Ford**

- c. **ORDINANCE** – Amendment to Electric Utility Franchise Ordinance Regarding Payment Due Dates
- d. **RESOLUTION** – Creation of Water Rate/Storm Water Utility Task Force
- e. **RESOLUTION** - Creation of Personnel Policy Review Committee

8. **CONSENT CALENDAR**

- a. **RESOLUTION** – Approving Engineer's Report Pine Meadows Street Light District
- b. Approval of September 24, 2001 Special Session Minutes
- c. Approval of October 1, 2001 Regular Session Minutes

9. **WRITTEN COMMUNICATIONS**

To inform the Council of significant written communications.

10. **AGENDA INPUT**

October 22, 2001

5:30 p.m. City Council Special Session

- Proposed Infill and Redevelopment Master Plan Public Hearing
(continued from 10/08/01)

November 5, 2001

7:00 p.m. City Council Regular Session

- Miracle of Christmas Lighting Display Noise Variance Public Hearing
- Recognition of McNary Neighborhood Association

November 12, 2001 – HOLIDAY – NO WORK SESSION

November 19, 2001

7:00 p.m. City Council Regular Session

November 26, 2001

5:30 p.m. City Council Work Session

- Overview of Council Procedures and City Charter

11. **ADJOURN**

Upon request, auxiliary aids and/or special services will be provided. To request services; please contact us at 503-390-3700 or through Oregon Relay 1-800-735-2900 at least two working days (48 hours) in advance.



October 15, 2001

AGENDA ITEM 5a

NEW BUSINESS

Task Force Proposal

Name: ***Keizer Civic Center Task Force***

Purpose: **Task 1**

Complete feasibility study to determine:

1. Is there a need to construct a Civic Center (City Hall, Police Department, Library, etc)?

Completion Date: 15 December 2001

2. Should the City Hall and Police Departments remain at their current location and the buildings be remodeled?

Completion Date: 15 December 2001

3. Potential funding options for either 1 or 2.

Completion Date: 15 January 2002

Task Force Membership:

- Planning Commission representative
- KURB representative
- KNAG representative
- 2 City Council representatives
- Chamber of Commerce, Governmental Affairs Committee representative
- Citizen at Large

Staff Liaisons: City Manger
 Chief of Police
 Public Works Director
 Finance Director

- The Task Force will determine meeting date and time.
- The Chair of the Task Force will be elected at the first meeting
- City Council to appoint task force at 15 October 2001 regular City Council Meeting



October 15, 2001

AGENDA ITEM 5b

OLD BUSINESS

CITY COUNCIL MEETING: _____

AGENDA ITEM NUMBER: _____

TO: MAYOR AND CITY COUNCIL

**FROM: CHRISTOPHER C. EPPLEY
CITY MANAGER**

**SUBJECT: STRATEGY TO IMPROVE PEDESTRIAN SAFETY ON VERDA
LANE IN RELATION TO THE NEW SCHOOLS**

BACKGROUND

On October 1st, 2001, City Council directed staff to develop a strategy for improving pedestrian safety on Verda Lane. This has become necessary due to an unexpectedly large number of children walking from an area east of Verda Lane to the new school complex in the proximity of Alder Street and Verda Lane.

During the planning of these facilities, the school district stated the intention of bussing the children in this particular area of Keizer to a different school site. This plan changed, however, at the conclusion of the recently completed school district boundary designation process, which resulted in the children in this area being located within the boundary of this new school complex. Additionally, the children that attend this school complex who live in the area east of Verda Lane are considered by the school district to reside too near the schools to qualify for bussing, thus causing them to walk or be transported to the site by their parents.

RECOMMENDATION

After reviewing the situation and evaluating the options available to the City, taking into account (a) budgetary opportunities and constraints, (b) time frame for cure, and (c) potential liability for acting/not acting, staff has developed the following strategy to address the pedestrian safety issues on Verda Lane:

1. ***Budget Authority Reallocation:*** Present proposal to the Budget Committee at their next scheduled meeting on October 16th to reallocate \$220,000 from the Street Fund budget designated for improvements on Dearborn to accommodate pedestrian walkway improvements on Verda Lane.
2. ***Streetlight Installation on Verda Lane:*** Public Works staff have begun the process of causing street lights to be installed on Verda Lane in the area north and south of Alder Street and Verda Lane. This will improve visibility for vehicles

and pedestrians, especially during the winter months when it becomes dark early and weather can impede site distances. The streetlights will be installed operational shortly.

3. ***Speed/Volume Analysis:*** Use Police Department traffic unit to survey average vehicle speeds and to calculate rough volume estimates in the Verda/Alder area with the use of radar. This process will help establish warrant and will better define the elements contributing to an unsafe condition (i.e. Traffic volume vs. traffic speed vs. traffic volume and speed).
4. ***Temporary Speed Reduction:*** If the speed/volume analysis provides adequate warrant, staff will evaluate the likely effectiveness of temporarily reducing the speed limit on Verda Lane from 35 MPH to a speed limit that improves pedestrian safety and make a recommendation to City Council.
5. ***Determine Safe Driving Speed on Verda Lane:*** Conduct a more thorough study of traffic speeds/volumes on Verda Lane to determine an appropriate permanent speed limit for the area conditions and make a recommendation to City Council.
6. ***Partnership with School District:*** Initiate contact with school district to explore options for partnerships on improving safety for children living in the area east of Verda that attend the new school complex. Some of the possibilities for partnership include:
 - Develop a “***safe walking route***” for school children and educate parents about the safety concerns associated with Verda Lane.
 - Explore the possibility of ***temporarily bussing*** the children that live east of Verda Lane to the new school site.
 - Explore possible ***partial school funding*** for Verda Lane improvements.
7. ***Saturation Patrol and Public Education:*** Periodically throughout the school year, the Police Department traffic unit will run saturation patrol in the proximity of Alder Street and Verda Lane. These efforts will be coupled with press releases in the Keizer Times in an effort to educate drivers about the dangerous pedestrian conditions on Verda Lane in relation to the new school complex.
8. ***Construct Improvements on Verda Lane:*** As soon as is practical, construct pedestrian walkway improvements on Verda Lane in a targeted area so as to improve pedestrian safety.

Staff recommends that the City Council reviews the presented strategy, provide input and direct the City Manager to cause the approved strategy to be accomplished as soon as is practical.



October 15, 2001

AGENDA ITEM 7a

**ORDINANCE – LEGISLATIVE AMENDMENT TO REDESIGNATE
CHALMERS JONES PARK AND CLARIFY BOUNDARIES**

CITY COUNCIL MEETING: October 15, 2001

AGENDA ITEM NUMBER: _____

TO: MAYOR CHRISTOPHER AND COUNCIL MEMBERS

THROUGH: CHRISTOPHER C. EPPLEY, CITY MANAGER

FROM: E. SHANNON JOHNSON, CITY ATTORNEY

**SUBJECT: *ORDINANCE DESIGNATING CHALMERS JONES PARK A
COMMUNITY PARK AND CLARIFYING ITS BOUNDARIES***

At its October 1, 2001 meeting, the Council directed staff to prepare an Ordinance to redesignate Chalmers Jones Park from a "neighborhood park" to a "community park" and to clarify its boundaries. Such Ordinance is attached for your review.

RECOMMENDATION:

Adopted the enclosed Ordinance.

If you have any questions in this regard, please contact me. Thank you.

ESJ/tmh
attachment

1 BILL NO. _____ A BILL ORDINANCE NO.
2 2001-_____
3 FOR
4 AN ORDINANCE

5 AMENDING THE COMPREHENSIVE PARK SYSTEM
6 DEVELOPMENT PLAN DATED MAY 7, 1992 REGARDING
7 CHALMERS JONES PARK; AND AMENDING THE KEIZER
8 COMPREHENSIVE PLAN (AMENDING ORDINANCE NO. 92-235
9 AND ORDINANCE NO. 87-077)

10 The City of Keizer ordains as follows:

11 Section 1. FINDINGS. The City of Keizer adopts the findings set forth in
12 Exhibit "A" attached hereto and by this reference incorporated herein.

13 Section 2. AMENDMENT OF THE COMPREHENSIVE PARK SYSTEM
14 DEVELOPMENT PLAN. The City of Keizer hereby amends Ordinance No. 92-235
15 (Comprehensive Park System Development Plan dated May 7, 1992) as follows:

16 (a) The Table listing the designation and "Current Park Acreage" on the third
17 page after Tab 1 shall be amended as follows:

18 The line that currently reads -

19
20 "City Hall 4.5 acres (Neighborhood Park)"

21 is hereby DELETED, and replaced with the following language -

22 "Chalmers Jones Park 2.9 acres (Community Park)"

23 ///

24 ///

1 (b) Under "Inventory of Park Facilities" (Tab 2) at Page 13, the "Description"
2 and "Comments" sections are amended as follows:

3 ~~City Hall Park~~ Chalmers Jones Park

4 Description: ~~City Hall Park~~ Chalmers Jones Park is approximately a
5 4.529-acre site located adjacent to Keizer City Hall and the
6 Keizer City Police Station. It is an open lawn area with
7 some existing mature trees throughout the site. There are
8 currently several small out buildings and residences on the
9 site. The lawn areas are not irrigated. Access is good from
10 Chemawa Road and the surrounding neighborhood.

11 Comments: ~~City Hall Park~~ Chalmers Jones Park is an excellent site to
12 develop into a neighborhood community park. It could
13 accommodate a pedestrian pathway, future building
14 expansion and a multipurpose ball field. Irrigation on the
15 ball field would be recommended. The specific design of
16 the open space should be carefully developed to augment
17 City Hall/Civic Center activities.

18 (c) The boundaries of Chalmers Jones Park are set forth in Exhibit "B"
19 attached which is hereby made part of the Comprehensive Park System
20 Development Plan by adding such map at the end of Tab 2 (Maps).

21 Section 3. AMENDMENT OF KEIZER COMPREHENSIVE PLAN. Ordinance
22 No. 87-077 (Keizer Comprehensive Plan) is hereby amended by this amendment of the
23 Comprehensive Park System Development Plan dated May 7, 1992.

24 Section 4. OFFICIAL RECORD. The Official Text of the Comprehensive
25 Park System Development Plan referenced above shall be amended as set forth herein
26 and kept on file in the office of the City Recorder.

1 Section 5. SEVERABILITY. If any section, subsection, sentence, clause,
2 phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by
3 any court or board of competent jurisdiction, such portion shall be deemed a separate,
4 distinct, and independent provision and such holding shall not affect the validity of the
5 remaining portions hereof.

6 Section 6. EFFECTIVE DATE. This Ordinance shall be effective thirty (30)
7 days after its passage.

8 PASSED this _____ day of _____, 2001.

9 SIGNED this _____ day of _____, 2001.

10
11

Mayor

12
13

City Recorder

EXHIBIT "A"

FINDINGS REGARDING THE ADOPTION OF AMENDMENTS TO THE COMPREHENSIVE PARK SYSTEM DEVELOPMENT PLAN (CHALMERS JONES PARK) Criteria is listed in Section 3.111.03 of the Keizer Development Code

The City of Keizer finds that:

1. Findings relating to the impact of the proposed amendments on land use and development patterns within the City of Keizer are set forth below:

Traffic generation and circulation patterns.

The proposed amendments will not impact traffic generation and circulation patterns.

Population concentrations.

The proposed amendments will not impact population concentrations.

Demand for public facilities and services.

The proposed amendments will not create additional demands for public facilities and services.

Maintenance of public health and safety.

The proposed amendments will not impact the public health and safety.

Level of park and recreation facilities.

The proposed amendments ratifies the name change from "City Hall Park" to "Chalmers Jones Park" pursuant to previous Council action. In addition, it redesignates the park from a "neighborhood park" to a "community park" and clarifies the boundaries of the park. The original Park System Plan had never delineated such boundaries.

The boundary revision/clarification results in a decrease in acreage from 4.5 acres to 2.9 acres approximately. However, this is necessary due to another provision in the Park System Plan that require design of open space to be carefully developed to augment city

hall/civic center activities. The actual usable recreational area is not diminished by this amendment and the redesignation to community park allows for a broader range of activities and encourages broader use of the park.

Economic activities.

The proposed amendments will not affect economic activities.

Protection and use of natural resources.

The proposed amendments will not be a detriment to any identified natural resources.

Natural hazards and constraints.

The proposed amendments will not have an impact on any natural hazards or create any natural hazards as a result of its implementation.

Compliance of the proposal with existing adopted special purpose plans or programs, such as public facilities improvement programs.

There are no existing adopted special purpose plans or programs which would be triggered as a result of these amendments.

2. A demonstrated need exists for the proposed amendments in order to clarify the boundary of Chalmers Jones Park and to acknowledge change in use from a neighborhood park to a community park. The improvement to the park, including the skateboard park, the gazebo (covered structure) and the proximity to the parking lot located at city hall all indicate that the use is better defined as a community park.
3. These amendments to the Comprehensive Park System Development Plan comply with statewide land use goals and related administrative rules as follows:

GOAL 1: CITIZEN INVOLVEMENT

Public hearings were conducted on this matter with the review and adoption proceedings consistent with local land use regulations.

GOAL 2: LAND USE PLANNING

The ordinance amends the Comprehensive Park System Development Plan. The adoption proceeding was conducted in a manner consistent with the requirements of the Keizer Comprehensive Plan, Keizer Development Code, and applicable state law.

GOALS 3 THROUGH 7:
AGRICULTURE LAND; FOREST LANDS;
OPEN SPACES, SCENIC AND HISTORIC AREAS,
AND NATURAL RESOURCES;
AIR, WATER AND LAND RESOURCES QUALITY;
AREAS SUBJECT TO NATURAL DISASTERS AND HAZARDS

These amendments do not affect agriculture or forest lands, open spaces, resource quality, or natural disasters and hazards. Therefore, these goals are inapplicable in these amendments.

GOAL 8: RECREATIONAL NEEDS

These amendments allow for redesignation as a community park. As such, future action at the Chalmers Jones Park can allow for increased range of recreational activities, thereby enhancing and promoting this Goal.

GOAL 9 ECONOMIC DEVELOPMENT

This Goal is inapplicable.

GOALS 10 THROUGH 14:
HOUSING; PUBLIC FACILITIES
AND SERVICES; TRANSPORTATION;
ENERGY CONSERVATION; URBANIZATION

These amendments do not affect housing, public facilities, transportation, energy conservation, and urbanization. Therefore, these Goals are inapplicable in this instance.

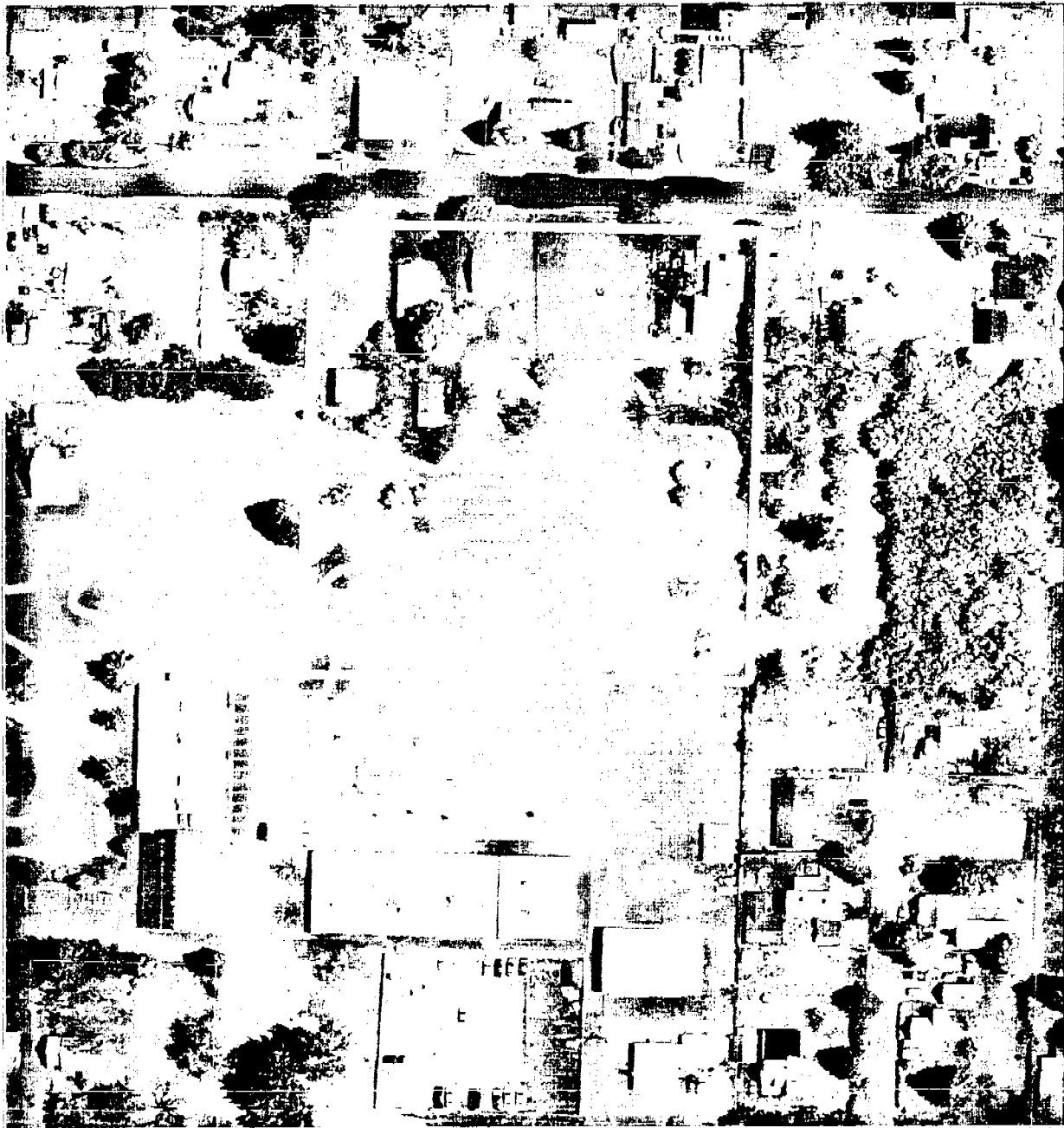
GOAL 15: WILLAMETTE GREENWAY

The amendments will not impact the Willamette Greenway and this Goal is inapplicable in this instance.

GOALS 16, 17, 18 AND 19: ESTUARINE RESOURCES, COASTAL SHORELANDS, BEACHES AND DUNES, AND OCEAN RESOURCES

These goals do not apply as Keizer is not located in an ocean shoreland area.

- 4. These amendments are deemed by the City Council to be desirable, appropriate, and proper in order to clarify the boundaries of Chalmers Jones Park and allow for an increased range of recreational opportunities by the redesignation to "community park".**



Chalmer Jones Park Delineation

Approximately 2.9 acres

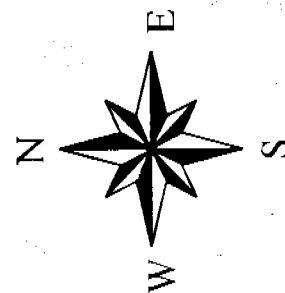


Exhibit "B"



October 15, 2001

AGENDA ITEM 7b

ORDER – SKYLINE FORD DEVELOPMENT REVIEW

CITY COUNCIL MEETING: October 15, 2001

AGENDA ITEM NUMBER: _____

TO: MAYOR CHRISTOPHER AND COUNCIL MEMBERS

THROUGH: CHRISTOPHER C. EPPLEY, CITY MANAGER

FROM: E. SHANNON JOHNSON, CITY ATTORNEY

SUBJECT: *SKYLINE FORD DESIGN ALTERNATIVE ORDER*

At the October 1, 2001 meeting, the Council directed staff to prepare an Order approving the design alternative regarding metal siding for the Skyline Ford building. Such Order is attached for your review.

RECOMMENDATION:

Adopted the enclosed Order.

Please contact me if you have any questions in this regard. Thank you.

ESJ/tmh
attachment

1 CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

2 ORDER

3 IN THE MATTER OF THE APPLICATION OF SKYLINE FORD FOR
4 APPROVAL OF DESIGN REVIEW ALTERNATIVE FOR PROPERTY
5 LOCATED AT 3555 RIVER ROAD NORTH, KEIZER, OREGON

6 The City of Keizer orders as follows:

7 Section 1. THE APPLICATION. This matter came before the Keizer City
8 Council on the appeal of Skyline Ford from the Keizer Planning Commission decision.
9 The Keizer Planning Commission denied the applicant's request for proposed design
10 alternative to allow metal siding as set forth in Keizer Development Code (KDC)
11 Section 2.315.08(B)(4). Such section limits the siding on commercial structures to
12 wood, brick, stone, or stucco siding, or vinyl siding made to look like wood siding and
13 specifically prohibits metal siding. Applicant proposed that a portion of the subject
14 structure contain metal siding.

15 Section 2. FINDINGS. Keizer Development Code requires that certain findings
16 be made prior to approval of Design Alternatives. The criteria referred to in KDC
17 2.315.10 indicates the City Council must find the alternative design can meet the
18 purpose and intent of the Ordinance (Chapter) and be successfully applied to a
19 particular property. The purpose and intent of the Development Standards chapter are
20 set forth in KDC 2.315.01.

21 The City Council finds as follows:

1 a) KDC 2.315.01 indicates that development standards are to promote
2 functional, safe and attractive developments that maximize compatibility
3 with the surrounding uses and commercial corridors, and that are
4 compatible with and enhance the transportation system. The proposed
5 Design Alternative does not affect the transportation system. With regard
6 to the remaining portion of the criteria the proposed metal siding still
7 allows for a functional, safe and attractive development that is compatible
8 with the surrounding uses. The City Council finds that this proposal is
9 consistent with such statement.

10 b) KDC 2.315.01 also states that development standards mitigate potential
11 conflicts and problems, and maximize harmonious relationships. In this
12 instance, the proposed alternative meets such criteria and does not create
13 a situation of conflicting adjacent uses.

14 Section 3. APPROVAL. The Keizer City Council hereby GRANTS approval for
15 the proposed Design Alternative, as conditioned below:

- 16 a. The metal siding currently placed on the structure is allowed. However,
17 any replacement of such siding with any siding materials other than
18 allowed under the Keizer Development Code or the identical type of metal
19 siding shall require Design Alternative approval.

20 Section 4. FINAL ORDER. This Order is the final determination in this matter.



October 15, 2001

AGENDA ITEM 7C

**ORDINANCE – AMENDING ELECTRIC UTILITY FRANCHISE
AGREEMENT REGARDING PAYMENT DUE DATE**

CITY COUNCIL MEETING: October 15, 2001

AGENDA ITEM NUMBER: _____

TO: MAYOR CHRISTOPHER AND COUNCIL MEMBERS

THROUGH: CHRISTOPHER C. EPPLEY, CITY MANAGER

FROM: E. SHANNON JOHNSON, CITY ATTORNEY

**SUBJECT: *AMENDING ELECTRIC UTILITY FRANCHISE ORDINANCE
REGARDING PAYMENT DUE DATES***

You may remember that PGE had requested that the City amend its Ordinance to provide for a payment date 45 days after the end of each quarter. The current payment date is 30 days after the end of the quarter. At Council's direction, we have prepared an Ordinance to that effect.

Because the Ordinance required a 60 day notice period to the utilities with regard to ordinance amendments, we have requested and received letters from Salem Electric and PGE waiving that 60 day notice period. Copies of such letters are attached.

RECOMMENDATION:

Adopted the enclosed Ordinance.

Please contact me if you have any questions in this regard. Thank you.

ESJ/tmh
attachment

1 BILL NO. _____

A BILL

ORDINANCE NO.

2

2001-_____

3

FOR

4

AN ORDINANCE

5

AMENDING THE UTILITY LICENSE FEES FOR ELECTRIC

6

UTILITIES IN THE CITY OF KEIZER AND DECLARING AN

7

EMERGENCY (AMENDING ORDINANCE NO. 94-286;

8

REPEALING ORDINANCE 2001-441)

9

WHEREAS, the City Council of the City of Keizer has adopted Ordinance No.

10

94-286 which establishes utility license fees for electric utilities;

11

WHEREAS, the City Council of the City of Keizer has adopted Ordinance No.

12

2001-441 which amended the utility license fee from 3.5 percent to 5 percent;

13

WHEREAS, the City Council of the City of Keizer has received a request from

14

Portland General Electric Company that Ordinance No. 2001-441 be further amended

15

to allow Portland General Electric Company 45 days after the end of each quarter for

16

payment of the fees instead of the 30 days as outlined in the Ordinance;

17

WHEREAS, the City Council finds that it is appropriate to amend the time period

18

for all electric utilities that have a current license under the Ordinance;

19

NOW THEREFORE, the City of Keizer ordains as follows:

20 ///

21 ///

22 ///

1 Section 1. AMENDMENT OF ORDINANCE NO. 94-286. Ordinance No. 94-
2 286 (An Ordinance Relating to Electric Utilities in the City of Keizer Establishing
3 Utility License Fees and Declaring an Emergency) is hereby amended at Section 5 as
4 follows:

5 Section 5. ELECTRIC UTILITIES. The term electric utility shall mean
6 any individual, partnership, corporation, cooperative or other association
7 and all other legal entities installing, owning, operating or maintaining
8 electric power service, transmission or distribution systems by means of
9 poles, conduits, wire, cables or other equipment and appliances in, upon,
10 over, under or along the public thoroughfares in the City or furnishing
11 electricity to any of the residents of the City or locations within the City;
12 which electricity or electrical service is paid for wholly or in part by the
13 users thereof.

14 For a license to engage in its particular business within the City, each
15 electric utility shall pay to the City of Keizer a business license fee equal
16 to 5 percent of the gross revenue, as defined by the State Public Utility
17 Commission for this purpose, received by that utility for electrical power
18 and energy furnished within the City to the users thereof.

19 Within 30 days of the last day of business of March of each year, each
20 electric utility shall deliver to the City Recorder the amount due on 3.5
21 percent of the gross revenue from that utility to the City for one full year
22 based upon gross revenue received by that utility during the immediately
23 preceding calendar year, together with a written statement representing to
24 the City the amount of the said gross revenue of the said electric utility
25 within the City for the immediately preceding calendar year. The first
26 such yearly payment is to be made by each electric utility on or before
27 May 1, 2001.

28 Within 45 days of the last day of business of each calendar quarter, each
29 electric utility shall deliver to the City Recorder the amount due on 1.5
30 percent of the gross revenue from that utility to the City for that quarter,
31 together with a written statement representing to the City the amount of
32 the said gross revenue of the said electric utility within the City for the

1 said calendar quarter, for a license to operate in the City during each
2 calendar quarter, and shall be based on the said gross revenues earned the
3 preceding quarter. The first such quarterly payment is to be made by each
4 electric utility on or before November 12, 2001.

5 Acceptance by the City of any amounts tendered under this section shall
6 not be deemed to be a waiver by the City of any violation of this
7 Ordinance, nor shall acceptance by the City of any such amounts preclude
8 the City from later collecting the full amount due to the City.

9 The fee to be paid under this Ordinance shall be accepted by the City as
10 full payment and in lieu of all other municipal franchise or permit fees,
11 licenses, and privileges or occupation taxes. However, this provision shall
12 not exempt the property of the public utility from lawful ad valorem taxes.

13 Section 2. REPEAL. Ordinance No. 2001-441 (Amending the Utility License
14 Fees for Electric Utilities in the City of Keizer and Declaring an Emergency) is hereby
15 repealed in its entirety.

16 Section 3. EFFECTIVE DATE. This Ordinance being necessary for the
17 immediate preservation of the public health, safety and welfare, an emergency is
18 declared to exist and this Ordinance shall take effect immediately upon its passage.

19 PASSED this _____ day of _____, 2001.

20 SIGNED this _____ day of _____, 2001.

21 _____
22 Mayor

23 _____
24 City Recorder



Portland General Electric Company
121 SW Salmon Street • Portland, Oregon 97204

Recd
9-28-01
VCC
VCA

September 27, 2001,

The Honorable Mayor Lore Christopher
930 Chemawa Road NE
PO Box 21000
Keizer, Oregon 97307

Re: Waiver of 60 day notice period for Electric Utilities Ordinance #2001-441

Dear Mayor Christopher and City Council:

In consideration of expediting a change to the remittance date for the PGE privilege tax, I am requesting the city of Keizer waive the 60 day notice normally required to amend a franchise ordinance.

PGE appreciates Council's and prompt attention to accommodating the company's accounting system.

Thank you again for your consideration.

Deane Funk
PGE Public Policy/Government Affairs

Cc: Chris Eppley
Susan Gahlsdorf
Diane Bricker, PGE

Salem Electric
SERVING KEIZER AND SALEM



October 2, 2001

The Honorable Mayor Lore Christopher
930 Chemawa Rd NE
PO Box 21000
Keizer, OR 97307-1000

RE: Waiver of 60-Day Notice Period for Electric Utilities Ordinance #2001-441

Dear Mayor Christopher and City Council:

In consideration of expediting a change to the remittance date for the Salem Electric privilege tax, I am requesting the city of Keizer waive the 60-day notice normally required to amend a franchise ordinance.

Thank you again for your consideration.

Sincerely,

Jack N. Belleque
Administrative Services Manager

cc: Susan Gahlsdorf
tjp
WbL100201KeizerMayor

Owned by Those We Serve



October 15, 2001

AGENDA ITEM 7d

**RESOLUTION – CREATION OF RATES/STORM WATER UTILITY
AD HOC TASK FORCE**

CITY COUNCIL MEETING: October 15, 2001

AGENDA ITEM NUMBER: _____

TO: MAYOR CHRISTOPHER AND CITY COUNCIL MEMBERS

**THROUGH: CHRIS EPPLEY
CITY MANAGER**

**FROM: ROB KISSLER
DIRECTOR OF PUBLIC WORKS**

SUBJECT: WATER RATE/STORM WATER UTILITY TASK FORCE

BACKGROUND:

To keep up with accelerated growth in our community, the Public Works Department Water Division initiate a Water Master Plan update to determine the necessary infrastructure to maintain adequate drinking water supplies and storage capacity to meet our customer needs. The plan, which identifies a Capital Improvement Program, has been adopted by City Council. The final portion of implementing the plan is to determine a rate structure that will build the CIP.

In order to comply with Federal and State Law the City of Keizer Public Works Department will need to develop an over all Storm Water Management Plan. This plan is needed to obtain a NPDES Phase II permit from the Department of Environmental Quality to operate the City's Storm Water System. The Storm Water Management Rule was entered into the Federal Registry November 1999. The City will need a general permit to operate in early 2003.

FISCAL IMPACT:

Funds are currently available in the Water and Street Division budgets to complete the plans outlined in the Proposed Water/Stormwater Task Force.

RECOMMENDATION:

Council adopts the attached Resolution establishing the Water/Stormwater Task Force.

1 **CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON**

2 **CREATING AN AD HOC TASK FORCE TO STUDY WATER RATES AND A STORM**

3 **WATER UTILITY MASTER PLAN**

4 **Resolution R2001-_____**

5
6 **WHEREAS** the City Council of the City of Keizer has adopted a Water Master
7 Plan to assist the City in providing adequate infrastructure to maintain drinking water
8 supplies and storage capacity to meet the needs of the citizens.

9 **WHEREAS**, the Water Master Plan includes a Capital Improvement Program
10 outlining the improvements necessary to meet drinking water demands. The final
11 implementation of the plan relies upon the appropriate rate structure to build the
12 Capital Improvement Program.

13 **WHEREAS**, in order to comply with Federal and State Law a Storm Water
14 Management Plan must be developed in order to obtain the NPDES Phase II Permit.

15 **NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of
16 Keizer hereby authorizes the creation of an ad hoc Water Rate/Storm Water Utility
17 Task Force to complete the following tasks:

- 18 1. **Work with staff and consultants on a water rate analysis in relation to the**
19 **2000 Water Master Plan CIP and make recommendations to City Council on**
20 **funding options for CIP long-term financial plan.**
21 2. **Evaluate City need to develop a storm water utility master plan including**
22 **long-range CIP and funding options.**

1 **BE IT FURTHER RESOLVED** that the task force shall consist of eight (8)
2 members; a representative of the Keizer Chamber of Commerce Governmental
3 Affairs Committee, a representative of the development community; a city of Keizer
4 resident; two members of the Keizer City Council; a representative from the Keizer
5 Neighborhood Association Group (KNAG), a representative of the Salem-Keizer
6 School District; and a representative of the Claggett Creek Watershed Council. The
7 Director of Public Works will serve as the staff liaison to the Task Force.

8 **BE IT FURTHER RESOLVED** that the Mayor shall appoint the members of the
9 Task Force. At the first meeting of the Task Force, a chair shall be elected by the
10 members.

11 PASSED this ____ day of _____, 2001.

12 SIGNED this ____ day of _____, 2001.

13
14 _____
15 Mayor

16
17 _____
18 City Recorder
19



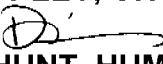
October 15, 2001

AGENDA ITEM 7e

RESOLUTION – CREATION OF PERSONNEL POLICY COMMITTEE

CITY COUNCIL MEETING: OCTOBER 15, 2001

AGENDA ITEM NUMBER: _____

TO: MAYOR CHRISTOPHER AND CITY COUNCIL MEMBERS
THRU: CHRIS EPPLEY, CITY MANAGER
FROM:  DIANNE HUNT, HUMAN RESOURCES DIRECTOR
SUBJECT: PROVIDING FOR THE ESTABLISHMENT OF A PERSONNEL POLICY COMMITTEE

BACKGROUND:

At the October 1, 2001 Council meeting, staff was directed to develop a Resolution establishing the Personnel Policy Committee as a standing committee.

The Personnel Policy Committee was established in March 1997 as an Ad Hoc Committee to review and revise personnel policies.

At their September 28, 2001 meeting, the PPC members unanimously agreed that it is in the interest of the City to establish this committee as a standing committee and develop operating guidelines.

FISCAL IMPACT:

There is no Fiscal Impact to the City by establishing the Personnel Policy Committee as a standing committee.

RECOMMENDATION:

It is recommended that Council adopt the attached Resolution establishing a Personnel Policy Committee.

1 **CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON**
2 **RESOLUTION NO. R2001 - _____**

3
4
5 **PROVIDING FOR THE ESTABLISHMENT OF A**
6 **PERSONNEL POLICY COMMITTEE**
7

8
9 **WHEREAS**, the City Council of the City of Keizer desires to create a standing
10 committee called Personnel Policy Committee; and

11 **WHEREAS**, the purpose of this Committee will be to establish and review the
12 City's personnel policies that affect the organization as a whole.

13 **NOW, THEREFORE BE IT RESOLVED** that the Personnel Policy
14 **Committee** is hereby established as follows:

- 15 1. The membership shall consist of three (3) City of Keizer Councilors who will
16 be appointed by the Mayor;
- 17 2. The terms of the Committee members shall coincide with the Councilor's term
18 in office. To ensure continuity, no less than one (1) member shall be from
19 Positions 1, 2 or 3, and no less than one (1) member shall be appointed from
20 Positions 4, 5, or 6. The Mayor may be a member.
- 21 3. The Committee shall select their own Chair;
- 22 4. Each proposed policy shall be presented to Council under "Administrative
23 Action" on the Agenda and the Staff Report shall include the Fiscal Impact, if
24 any, prepared by the Finance Department;
- 25 5. The Committee shall have no required meeting schedule, but shall meet as
26 directed by the City Council, the Committee Chair, or two concurring



October 15, 2001

AGENDA ITEM 8a

**RESOLUTION – APPROVAL OF ENGINEER’S REPORT FOR PINE
MEADOWS STREET LIGHTING DISTRICT**

COUNCIL MEETING: October 15, 2001

AGENDA ITEM NUMBER: _____

TO: MAYOR CHRISTOPHER AND CITY COUNCIL MEMBERS

**THROUGH: CHRIS EPPLEY
CITY MANAGER**

**FROM: TRACY L. DAVIS, CMC
CITY RECORDER** 

**SUBJECT: PINE MEADOWS STREET LIGHTING LOCAL IMPROVEMENT
DISTRICT**

ISSUE:

Upon review of the City Engineer's report filed for Pine Meadows Street Lighting Local Improvement District, should City Council adopt a Resolution approving this report - or amend and approve the report as amended - and set a public hearing date to receive remonstrances to the project; or, in the alternative, abandon formation of the district.

BACKGROUND:

On July 2, 2001, the City Council adopted Resolution R2001-1284 declaring the City's intent to initiate Pine Meadows Street Lighting Local Improvement District and directing the City Engineer to make a survey and file a written report with the City Recorder. This Council action was taken in response to a petition from the developer requesting the formation of a lighting district in this area.

FISCAL IMPACT:

The costs for establishing the district in the first year include a fee for the engineers report and an administrative fee to cover the costs for advertising and staff time in establishing the district. The City receives reimbursement from the property owners for these costs and the actual electricity used through assessments placed on the tax rolls. All activity is budgeted through the Street Lighting District Fund.

RECOMMENDATION:

It is recommended City Council adopt a Resolution approving the City Engineer's Report and set the public hearing date for November 5, 2001 to consider remonstrances and other comments on the district's formation and objections to proposed assessments, and directing the City Recorder to provide notice of public hearing.

CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

Resolution R2001-_____

**APPROVING THE CITY ENGINEER'S REPORT; DECLARING
THE CITY'S INTENT TO FORM PINE MEADOWS STREET LIGHTING LOCAL
IMPROVEMENT DISTRICT; PROVIDING NOTICE AND SETTING HEARING**

BE IT RESOLVED by the City Council of the City of Keizer, Oregon:

Section 1. That the City Council hereby finds the City Engineer's Report, marked as exhibit "A" and by this reference incorporated herein, containing preliminary plans and an estimate of probable costs for Pine Meadows Street Lighting Local Improvement District which was filed with the City Recorder on July 23, 2001 to be satisfactory, and the same are hereby approved and adopted.

Section 2. That the City Council hereby declares its intention to form Pine Meadows Street Lighting Local Improvement District and to make the lighting district improvements to serve Pine Meadows Street Lighting Improvement District.

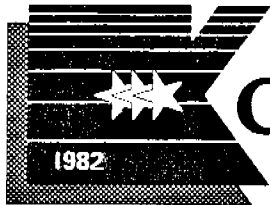
Section 3. That the City Council hereby directs the City Recorder to give notice of its intention to form Pine Meadows Street Lighting Local Improvement District and to make the improvements by sending notice to the property owners within the district stating a public hearing will be held on November 5, 2001, said notice to also provide that information required under City of Keizer Ordinance 94-278, an ordinance providing for procedures for municipal lighting districts and special assessments.

PASSED this ____ day of _____, 2001.

SIGNED this ____ day of _____, 2001.

Mayor

City Recorder



City of Keizer

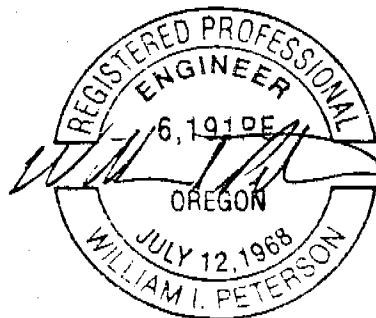
Phone: 390-3700 • Fax: 393-9437

930 Chernawa Rd. N.E. • P.O. Box 21000 • Keizer, Oregon 97307-1000

Administration • Public Works • Community Development • Municipal Court • Police (business only) Phone 503.390.3713 Fax 503.390.8295

ENGINEER'S REPORT
FOR
PINE MEADOWS SUBDIVISION
STREET LIGHTING DISTRICT

For City Council Action August 6, 2001



Renewal date: December 31, 2002

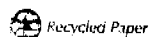
PREPARED BY:
William I. Peterson
Engineering Consultants, Inc.
4300 Cherry Ave. N
Keizer, OR 97303
(503) 390-7402

Date: July 19, 2001

Project File K01-02

“Pride, Spirit and Volunteerism”

Incorporated 1982



TO: The Hon. Mayor and City Council

FROM: City Engineer's Office

SUBJECT: Street Lighting District for Pine Meadows Subdivision

Authority and Purpose: This report is submitted in accordance with the requirements of City of Keizer **Ordinance No. 94-278** and Council **Resolution 2000-1284** for the purpose of creating the subject Street Lighting District.

District Boundaries and Map: A Map of the proposed District is attached showing the areas benefitted by the street lights proposed to be installed.

Lighting Plan The lighting improvements will consist of 3, 100 Watt, high pressure sodium, Durastar 2000 luminaires mounted on 4 foot long mast arms and attached to 30 foot gray fiberglass poles. This design is selected to be consistent with adjacent lighted areas. It is recommended that installation be accomplished by the following method:

Portland General Electric (PGE) would supply, install and maintain the luminaires, poles and underground or overhead wiring. PGE would also supply the electrical power to the District.

Estimated Costs:

Initial Cost and Annual costs -

3 Poles & 100 Watt luminaires @ \$11.22 per month each x 12 mos.	= \$403.92
Administrative Fee @ \$6.00/Lot:	84.00
Engineering @ \$14.00/Lot:	<u>196.00</u>
Total Assessment	\$683.92
(1)Per Lot Assessment (First Year, 14 Lots)	\$48.85

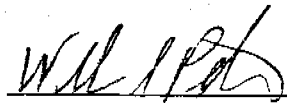
(1) Includes tax roll preparation, audit, delinquencies and miscellaneous administrative costs to the City as authorized by Res. 94-716.

Method of Assessment: It is recommended that the costs be assessed on a per lot basis to each parcel in the district.

The first year assessment would include the one time costs for District formation and engineering. Subsequent years assessments would reduce to \$28.85 per lot.

Assessment Roll: The attached preliminary assessment roll identifies the benefitted properties and the first year assessments to be levied against each.

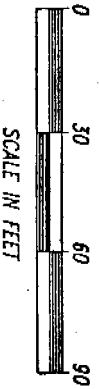
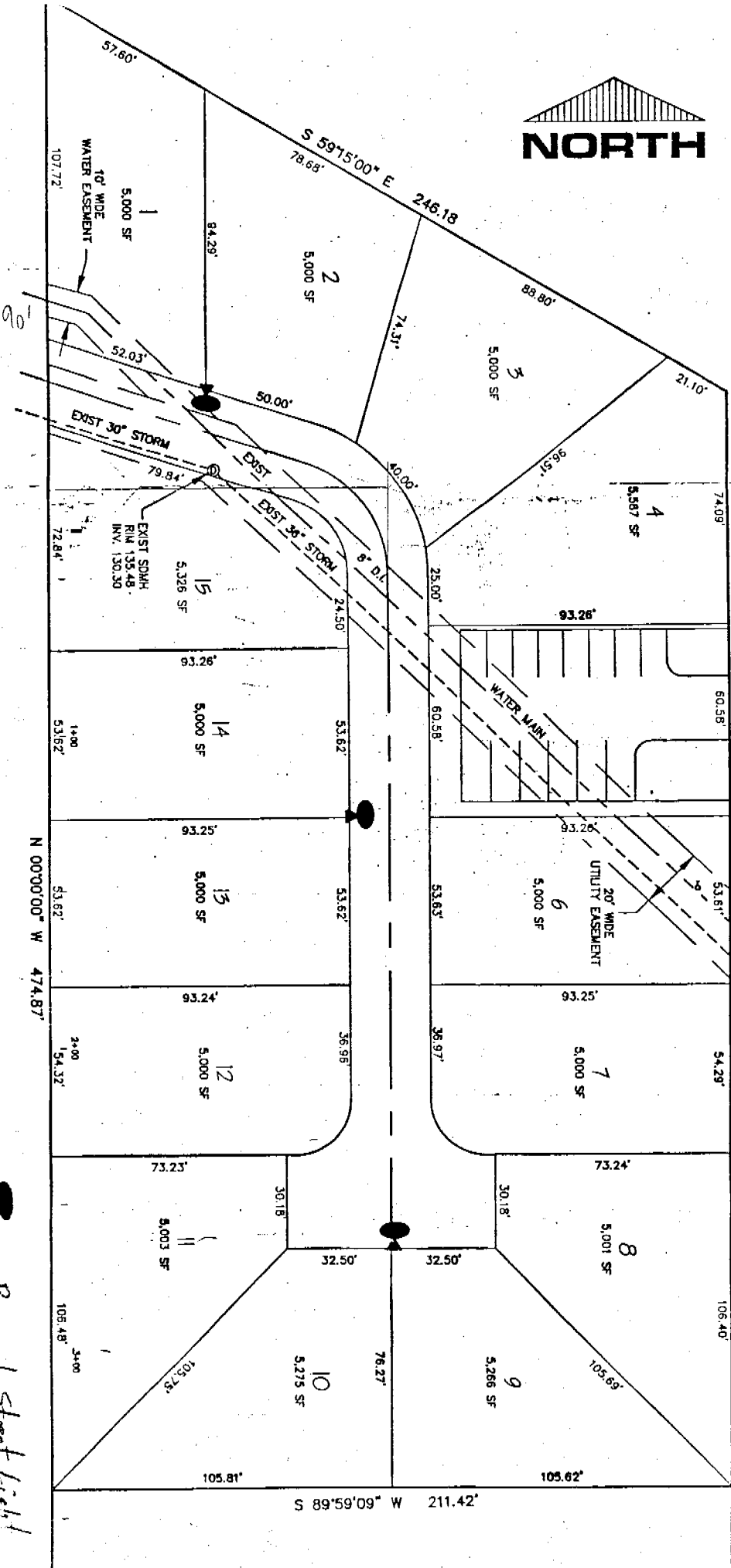
Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Will I. Peterson', is written over a horizontal line.

William I. Peterson, PE



PINE MEADOW I



2 - Proposed Street Light



October 15, 2001

AGENDA ITEM 8b

APPROVAL OF SEPTEMBER 24, 2001 SPECIAL SESSION MINUTES

MINUTES
KEIZER CITY COUNCIL
SPECIAL SESSION
Monday, September 24, 2001
Keizer City Hall
Robert L. Simon Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Christopher called the special session to order at 5:38 p.m. Roll Call was taken as follows:

Present:

Lore Christopher, Mayor
Ray Kelly, Councilor
Charles E. Lee, Councilor
Jerry McGee, Councilor
Jacque Moir, Council President
Judy K. Smith, Councilor
Richard Walsh, Councilor (arrived at 5:40 p.m.)

Staff:

Chris Eppley, City Manager
Rob Kissler, Public Works Director
Maria Meier, Senior Planner

**DISCUSSION:
INFILL
REDEVELOPMENT
MASTER PLAN**

Ken Gierloff, 4035 Arnold Street, Keizer-testified in support of street connectivity and the importance of building orientation, in order for an area to look like a neighborhood.

Planning Director Maria Meier supplied information regarding the number of subdivision applications and partition applications that had been submitted over the past five years. She also noted a letter from the Clear Lake Neighborhood Association and a memo with sites that she suggested members of the Council visit which would provide a better understanding of infill development in Keizer.

Ms. Meier reported she was still working on developing a cost analysis for incentives. She indicated that this information would be available during the next meeting.

- Objectives and Strategies
- Code Audit

Staff reviewed the above chapters of the Infill Redevelopment Master Plan answering questions from the Council. Discussions of the policies within this portion of the document were discussed. Ms. Meier noted the suggested changes made by the Planning Commission and the Citizen Advisory Board.

ADJOURNMENT

Mayor Christopher adjourned the meeting at 7:38 p.m.

Cindy Perry
Recording Secretary

APPROVED:
MAYOR:

Lore Christopher

COUNCIL MEMBERS:

Councilor #1 - Judy K. Smith

Councilor #4 - Jacque Moir

Councilor #2 - Ray Kelly

Councilor #5 - Richard Walsh

Councilor #3 - Charles E. Lee

Councilor #6 - Jerry McGee

Minutes approved:



October 15, 2001

AGENDA ITEM 8C

APPROVAL OF OCTOBER 1, 2001 REGULAR SESSION MINUTES

MINUTES
KEIZER CITY COUNCIL
Monday, October 1, 2001
Keizer City Hall
Robert L. Simon Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Christopher called the regular meeting to order at 7:15 p.m. Roll Call was taken as follows:

Present:

Lore Christopher, Mayor
Ray Kelly, Councilor
Charles E. Lee, Councilor
Jerry McGee, Councilor
Jacque Moir, Council President
Judy K. Smith, Councilor
Richard Walsh, Councilor

Staff:

Chris Eppley, City Manager
Rob Kissler, Public Works Director
Maria Meier, Planning Director
Mark Miranda, Captain
Shannon Johnson, City Attorney
Tracy L. Davis, City Recorder

PUBLIC TESTIMONY

Mike Basinger, 7624 Kayla Shae Court-spoke as an interested party regarding the new schools and traffic/pedestrian issues. Mr. Basinger reviewed a map which he provided that outlined some of his concerns. He stressed the need for a pedestrian walkway from Dearborn to the middle school for the safety of the school children. He summarized the remainder of the map noting the walking zones for Carmelite Weddle Elementary, Kennedy Elementary and Claggett Creek Middle School.

Councilor Smith noted a map and tape provided by a concerned citizen regarding the lack of safe pedestrian access in the area.

Responding to inquiries Public Works Director Rob Kissler noted that school zone flashers had been ordered with the hopes to have in place within the next

30-days. He reported that bids were being solicited for sidewalk construction between Claxter Road and 18th Avenue, also in coordination with Salem Electric and PGE this portion of the street would be lit. Mr. Kissler indicated that staff was analyzing funding and the possibility of reallocating funds for the construction of some type of bike path/walkway along Verda Lane south of Dearborn.

Mr. Basinger urged the Council to expedite the funding process for this project.

City Manager Eppley reported that staff would develop a proposal to present to the Budget Committee on October 16, 2001 to evaluate the funding of this project.

Mayor Christopher urged Mr. Basinger to attend the Budget Committee Meeting to address his concerns.

Mr. Basinger also discussed the traffic calming devices, which had been placed on Alder adjacent to the new school. He noted they were minor ridges in the pavement and felt that they did not provide the calming aspect needed in this area.

Council President Moir addressed earlier communications noting that she had been under the impression that children east of Verda Lane were going to be bussed to school. She indicated that this did not come about and felt this was the reason for the lack of adequate pedestrian access to the school on Verda Lane.

Responding to questions Mr. Kissler reported that he would review the Hearings Officer decision pertaining to the traffic calming devices and report back to Council. He indicated that an overlay similar to Cummings Avenue would supply a wide enough shoulder for pedestrians.

After further discussion Mayor Christopher suggested that the Hearings Officer decision be reviewed and this information brought back to the next Council meeting.

COMMITTEE REPORTS

(taken after Administrative
Action)

Mr. Basinger requested that staff and the school district work together to make the area safe for children.

Mayor Christopher thanked Mr. Basinger for his testimony.

a. Gateway Project Presentation by Brooks Historical Society and Willamette Valley Model Rail Road Club

City Manager Eppley introduced Judy MacInnes with Willamette Valley Model Rail Road Club and Lena Carney with Brooks Historical Society.

Judy MacInnes, 4496 River Road North, Keizer-Vice President of the Willamette Valley Rail Road Club. Ms. MacInnes noted the club's intention of moving onto the Powerland site and the upcoming additions to the area.

Lena Carney-provided a brief history of the Brooks Historical Society and their reciprocation with the Keizer Chamber of Commerce and the Willamette Valley Rail Road Club.

Ms. MacInnes exhibited a map of future plans for the Powerland site. She summarized some of the fundraising events that would take place.

Mayor Christopher thanked Ms. Carney and Ms. MacInnes for their presentation.

b. City of Salem Waste Water Facility Plan- Presentation by Frances Kessler

Mr. Kessler summarized the 1996 Waste Water Master Plan and the requirement to eliminate sewage overflows into the Willamette River by 2009. He indicated that the costs for these upgrades were noted at \$310 million in 1996 master plan. He noted alternatives for these upgrades and stressed the need for support.

Councilor Kelly declared a potential conflict of interest regarding the issue.

Paul Eckley, Operations Manager-noted the various organizations where presentations had been made and stakeholders supplied with information regarding this

issue. Mr. Eckley noted the bottlenecks in the sewer system near Union Street and out near north River Road Park. He reiterated options to control the spillage during wet weather that included either the development of interceptors or satellite facilities. Mr. Eckley reported that a draft plan for these projects should be complete in January.

Mr. Eckley responded to questions from the Council addressing that the plan for the plant would extend its use through 2027. He provided illustrations of the Willow Lake Natural Treatment Wetlands and urged the Council to review this area.

(moved to Skyline Ford Development Review)

c. **Council Liaison Reports** (*all Council Liaison reports were reviewed after public hearings with the exception of the TSC report which was reviewed after the Skyline Ford Public Hearing*)

➤ **Library Services Task Force-Councilor Walsh** reported that the subcommittees met and would be compiling their information into a single comprehensive report that would be presented to the Council in the near future.

➤ **Keizer Urban Renewal Board-Councilor Walsh** reported that the Board reviewed the landscape grant for 7-11, which was approved. A Civic Center Master Plan was also addressed and the Board recommended to the Council that a Task Force be created to review this issue.

Responding to questions Councilor Walsh indicated as part of the Board's discussion a feasibility study was addressed but was not part of the motion.

Councilor McGee felt a feasibility study would be appropriate to determine the need.

Mayor Christopher stressed that she felt it would be appropriate to wait on the results of the air quality studies prior to making additional recommendations.

City Manager Eppley indicated that staff could develop a protocol and present this and the air quality findings during the October 15th City Council meeting.

- **Parks Advisory Board-Mayor Christopher reported** that one of the new cement tables had been broken when kids they attempted to move it. She noted interest from the Parks Board in reviewing tables that are used at the Salem Skate Park, which were of a solid concrete design and were set in concrete to prevent them from being moved.

Mayor Christopher reported that the Board passed a motion asking the Council to consider allocating funds for the new park signage totaling \$3500 from another source rather than the park budget.

She also noted that the Board was interested in an officer attending the next Parks Board meeting to supply insight on some things that could be done to increase helmet compliance at the Skate Park.

Mayor Christopher reported that a member of the Parks Board would be in touch with the School District regarding some type of partnership with the District and the Parks Board.

In addition she summarized the Parks Board's interest regarding information pertaining to park districts. She indicated that Salem was reviewing the possibility of a regional park district.

Council discussed the signage issue and funding. City Manager Eppley indicated that staff would review the various options.

- **Claggett Creek Watershed Council-Council** President Moir reported that the annual meeting would be held on October 23rd at 7:00 p.m. She urged everyone to attend this potluck/meeting.
- **Emergency Operations Committee-Council** President Moir reported that they were continuing

with the manual update. She noted that a tabletop exercise would take place on October 18th simulating an earthquake. She noted the various organizations that would take part in this simulation.

- **Salem-Keizer Area Transportation System (SKATS)**-Councilor Smith reported that they were continuing to review projects for use of ODOT funds. She indicated that the interchange off of I-5, as well as, other projects was discussed.
- **Bikeways Committee**-Councilor Smith reported that the first helmet diversion class was held with 25 children and their parents attending. She complimented the instructors of the class and noted that the class would be a quarterly event.
- **Traffic Safety Commission**-Councilor Smith reported that a presentation made by Jim Cathey pertaining to the speed limit on Verda Lane from Chemawa to the Parkway being 35 mph and the request to have this speed limit lowered. The Council reviewed the tape presented by Mr. Cathey.

Jim Cathey, 1835 Jonathan Court, Keizer-stressed that the danger for pedestrians began past 18th on Verda near the curve. He urged that the speed limit in this area be lowered to 25 mph.

Council President Moir summarized the steps, which the city must go through in order to change the speed limit on a street. She urged Mr. Cathey's patience, as it was a long process.

Councilor Smith requested a temporary reduction of speed in this area similar to Salem temporarily reducing the speed limit along Front Street during the "Bite of Salem".

Public Works Director, Rob Kissler indicated he would research the option of a temporary reduction of speed and submit his findings at the next Council meeting.

Council discussed the issue and asked additional questions of staff.

Councilor Smith requested that Council give staff the authority to enact the reduction of speed if discovered that this was something they could initiate before the next Council meeting.

After further discussion City Manager Eppley indicated staff would review all the options and report back at the next Council meeting.

Councilor Smith pursued the issue stressing the need for immediate action in the area.

City Attorney Johnson noted the issue could be addressed with a successful suspension of the rules.

Councilor Walsh expressed his uneasiness with moving this issue forward without additional information.

Councilor Smith moved to suspend the rules.
Councilor McGee seconded the motion.

Due to a majority requirement the motion failed as follows:

AYES: Lee, McGee, Moir and Smith (4)
NAYS: Christopher, Kelly and Walsh (3)
ABSTENTIONS: None (0)
ABSENT: None (0)

After further discussion it was the consensus of the Council to direct staff to research the issue and bring back the information to Council during the October 8th Special Session.

Mayor Christopher recessed the meeting at 9:10 p.m. The meeting was reconvened at 9:20 p.m.

- **Traffic Safety Commission**-Councilor Smith also reported that the Gubser Neighborhood Association had contacted her and was requesting that "No Parking" signs be placed in front of the

Council President Moir suggested that the school be made aware of the neighborhood associations concerns.

With further discussion it was the consensus of Council to direct staff to review the situation and bring back a recommendation to the Traffic Safety Commission.

At Mr. Kissler's request the council granted him a 30-day window to review the issue.

- **Southeast Keizer Neighborhood Response**
Council-Council Lee-a report was not submitted.
- **Marion County Public Safety Coordinating**
Council-Councilor Kelly reported that this group met on September 25th. Councilor Kelly summarized the biannual report presented by Marion County Sheriff Raul Ramirez.

OTHER BUSINESS

New Business

Recycling Award

Councilor McGee noted the statewide award received by Loren's Sanitation and Valley Recycling for the education and promotion of recycling in the area. He indicated that recycling in Keizer has been increased by forty percent.

Volunteer Coordinating Committee Appointment

Councilor Lee reported that he would be appointing Kim Beasley to fill the recent opening on the Committee. He provided a brief history of her volunteer work.

Duck Hunting Along the Willamette

Responding to questions, Captain Miranda noted that calls pertaining to this should be directed to Polk County.

Bikeways Give Away

Councilor Smith reported on Saturday, October 6th at 2:00 p.m. the Bikeways Committee in conjunction with the police department would be holding a drawing for a bicycle, skateboard and gift certificates at the Gazebo.

Children that had been seen wearing their bike helmets were included in the drawing.

Coast Guard Duty

Captain Miranda reported at this time he had not been called for active duty.

Serial Rapist Arrest

Captain Miranda noted that a suspect had been arrested.

Local Law Enforcement Block Grant

Captain Miranda reported that this was an annual grant for Part One Crimes. He indicated the Police Department was requesting \$10,621.00 from the Federal Grant with a 10% match from the City. He noted the items that would be purchased from the grant, which would include new workstations, chairs and printers.

Responding to questions, Captain Miranda indicated that the match would be used from already budgeted items and there would be no fiscal impact to the city.

Council President Moir moved to suspend the rules.
Councilor Kelly seconded the motion.

The motion passed unanimously as follows:

AYES: Christopher, Kelly, Lee, McGee, Moir, Smith and Walsh (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Council President Moir moved to accept the Local Law Enforcement Block Grant for Fiscal Year 2001.
Councilor Lee seconded the motion.

The motion passed unanimously as follows:

AYES: Christopher, Kelly, Lee, McGee, Moir, Smith and Walsh (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Keizer Station Plan

Planning Director Maria Meier noted that this plan had been distributed and the planning process had officially started. She indicated that the first public hearing would take place on December 12th before the Planning Commission. The Planning Commission would be reviewing the plan in work session on October 10th.

b. Old Business

Focal Point

Councilor Lee reported that the Task Force would be meeting on Friday to continue work on this project.

Cable TV Update

City Manager Eppley reported that the city would be using channel 23 and that he expected to receive bids for equipment soon. Mr. Eppley acknowledged that it would take two to three months before the program could be implemented.

PUBLIC HEARINGS

a. Development Review Appeal-Skyline Ford

City Attorney Shannon Johnson noted the applicable criteria and with no objection from the public waived the reading of the criteria. He reported that testimony and evidence must be directed toward the criteria.

Mr. Johnson asked for any objections from the public regarding notice, bias or exparte contacts.

Mayor Christopher shared an exparte contact with Leon Adams General Manager of Skyline Ford.

Councilor Lee noted he was part of the Keizer Chamber Greeters at Skyline Ford, but felt there was no conflict.

Planning Director Maria Meier reported that Section 2.315 *Development Standards* of the Keizer Development Code required all new commercial development to comply with design standards as written in 2.315.08 of the code.

Ms. Meier noted the design criteria and its subjective nature and summarized the remainder of the report including exhibits, pictures and a map.

Staff recommended that the City Council review and discussion the Development Standards and the applicants appeal.

Responding to questions from Council Ms. Meier indicated that additional materials were provided to the Council for review, which the Planning Commission did not have the opportunity to review during the review of the application. Additional questions pertained to the amount of siding, which could be considered trim and fascia and the design standards discouraging metal siding mainly for aesthetic reasons.

Mayor Christopher opened the public hearing.

Leon Adams (Skyline Ford, 3555 River Road North, Keizer) -expressed his confusion regarding the trim being discussed as part of the fascia. Mr. Adams indicated it was his understanding that the issue was regarding the back wall of the structure.

Brad Barcroft (Pence Kelly Construction PO Box 4109, Salem)-responding to questions from Council Mr. Barcroft summarized why the original plan to use EIFS was altered to metal. Mr. Barcroft acknowledged their error in receiving proper review from the city for this change and noted it would cost approximately \$75,000 to bring the building into compliance if their request was not granted.

Council President Moir addressed Mr. Barcroft's letter dated September 24, 2001. She requested clarification regarding dates in the letter. Mr. Barcroft affirmed that the year's noted on page one paragraph four and page two; paragraphs two, three and four should be 2001.

Responding to questions Ms. Meier summarized the reasons behind the refund of the appeal fee.

With no additional testimony Mayor Christopher closed the public hearing.

Council President Moir moved a motion for Council to approve the metal material as an alternative material used in this specific project. Councilor Kelly seconded the motion.

The motion passed unanimously as follows:

AYES: Christopher, Kelly, Lee, McGee, Moir, Smith and Walsh (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

b. Legislative Amendment to Redesignate Chalmers Jones Park and Clarify Boundaries (continued from 9/17/01) (reviewed after TSC Committee report)

Public Works Director Rob Kissler reported that staff supplied five different options and during the September 18th Parks Board Meeting they unanimously chose option number two as the preferred park boundary.

Staff recommended that the public hearing be reopened, testimony accepted and the hearing closed. Staff would then prepare an ordinance to be brought back for Council's approval.

Mayor Christopher opened the public hearing.

With no one wishing to testify Mayor Christopher closed the public hearing.

Responding to questions Mayor Christopher indicated that the Parks Board reasoning behind choosing option two was the intent to stay with the original intent of the master plan.

City Attorney Johnson noted that the boundary could be changed at a public hearing if necessary, but cautioned the Council to set a boundary nearest to what they felt would be the closest use for the property in the future. He went on to suggest choosing the option that would set a minimum amount of park space.

Councilor McGee summarized that the optimum use of the land would be done by the adoption of a modified option three, which would leave a small portion of the

walking path outside of the park boundary.

Councilor McGee moved to adopt the modified option number three. Councilor Smith seconded the motion.

Mr. Johnson noted that staff would bring back an ordinance that would include a map containing the discussed boundary.

Councilor McGee clarified that the boundary should be made parallel with the property on Rickman.

The motion passed as follows:

AYES: Kelly, Lee, McGee, Moir, Smith and Walsh (6)

NAYS: Christopher (6)

ABSTENTIONS: None (0)

ABSENT: None (0)

ADMINISTRATIVE ACTION (reviewed after

public testimony)

a. RESOLUTION- Extinguishing Easement Near Jack Street and Rivercrest Drive

City Attorney Shannon Johnson reported that the easement to this property had never been extinguished. The current owners were attempting to sell their property on the northeast corner of Garland Way and Jack Street; the prospective buyers were concerned that the easement would cloud the title to the property.

Mr. Johnson noted that public works had indicated that there was no reason to retain the easement and had no issue with extinguishing the easement.

Council President Moir moved a Resolution
Authorizing the City Manager to Sign Deed
Extinguishing Easement in the Vicinity of Garland Way
North and Jack Street (River's Edge Park) Councilor
Kelly seconded the motion.

The motion passed unanimously as follows:

AYES: Christopher, Kelly, Lee, McGee, Moir, Smith
and Walsh (7)

NAYS: None (0)

ABSTENTIONS: None (0)

CONSENT CALENDAR

ABSENT: None (0)

a. Approval of September 10, 2001 Work Session Minutes

b. Approval of September 17, 2001 Regular Session Minutes

Council President Moir moved for approval of the Consent Calendar. Councilor Lee seconded the motion.

The vote for the September 10th minutes passed as follows:

AYES: Christopher, Kelly, Lee, McGee, Moir, Smith and Walsh (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

The vote for the September 17th minutes passed as follows:

AYES: Christopher, Kelly, Lee, Moir, Smith and Walsh (6)

NAYS: None (0)

ABSTENTIONS: McGee (1)

ABSENT: None (0)

WRITTEN COMMUNICATIONS

Mayor Christopher noted a letter from PGE regarding the waiver of the 60-day franchise notice.

Mayor Christopher read a letter from a Golf Sport Apparel Manufacturing Company and their interest in locating their business in Keizer. Mayor Christopher directed the City Manager to reply to the letter and submit a copy to Councilor Walsh so he might present the information to the Chamber.

Mayor Christopher summarized letters from Chaplain Services and the League of Oregon Cities regarding the Annual Conference.

AGENDA INPUT

October 8, 2001

5:30 p.m. City Council Special Session

➤ Proposed Infill and Redevelopment Maser

Plan Public Hearing (continued from
9/24/01)

October 15, 2001

7:00 p.m. City Council Regular Session

October 22, 2001

5:30 p.m. City Council Special Session

- Proposed Infill and Redevelopment Master
Plan Public Hearing (continued from
10/8/01)

Mayor Christopher noted the agenda items.

Councilor McGee requested that that an agenda item
be added to the October 15th meeting to review the
possibility of changing the Personnel Policies
Committee from an Ad hoc committee.

ADJOURNMENT

Mayor Christopher adjourned the meeting at
10:34 p.m.



P.O.W.E.R. Program

Promoting Outstanding Work, Education, and Recreation

An After School Program for
Middle School Students in the Salem-Keizer School District

2000-2001 Report

Produced in Partnership with:

City of Salem
Salem-Keizer School District
Salem-Keizer Together Community Drug Prevention Network



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THE 2000-2001 POWER PROGRAM



Students enjoy extra time with computers.

"Computers provide a learning experience AND a way for students to access information." - POWER Teacher

Students get the chance to make new friends after school.

"It's cool. We get to hang out and talk and stuff." - student



Students get to express themselves creatively through after school arts.

"Middle school kids need a balance of creative and intellectual challenges." - POWER Program Coordinator



THE 2000-2001 P.O.W.E.R. PROGRAM

All nine Salem-Keizer middle schools provided after school activities for students at least four days per week. Everything offered after school fell under the umbrella of the POWER Program (Promoting Outstanding Work, Education, and Recreation), whether it be sports, performing arts, academic enrichment, field trips, community service projects, or other activities. Each school had developed a school-based program name (ie: Parrish PRIDE, Houck STAR Time, Judson After School Activities Program, and Whiteaker POWER Program). The activities were optional for students, and designed in a slightly different format at each school. The school staff, parents, community volunteers, and various youth agency staff provided supervision and instruction (see pages 8-9).

The intent of these after school programs is to offer students a positive, safe after school alternative that can help improve their connections to school. Research indicates that students with strong bonds to school have fewer behavioral problems and perform better, academically and socially. Individual schools have specific objectives, such as, improving academic performance, involving students who are otherwise not involved, enhancing school climate, etc. The main goal of each school's program can be found on page 6.

Staff representatives from each school meet together monthly with two central program coordinators (the Teen Program Specialist from the City of Salem Department of Community Services and a 24J Community Education Coordinator) and the SKT Outreach Manager. Central coordination includes scheduling of field trips, coordinating transportation, identifying and coordinating non-school instructors, recruiting interns/volunteers, and identifying additional program funding sources.

The Community Education Coordinator serves as the "school link to the community"; the City of Salem's Coordinator serves as the "community link to the schools"; and the SKT Outreach Manager solicits volunteers and community assistance. This partnership provides a solid connection between resources supporting each school's efforts and eases the burden on school staff.

Financial support during 2000-01 was provided through the School District and the City of Salem. Additional mini-grants and donations came from Salem-Keizer Together, Coldwell Banker Real Estate, Salem Foundation's Clifford and Grace Taylor Fund, Salem Electric, Salem Auto Dealers Association, Courthouse Athletic Club, FastSigns, Advantage Precast, West Salem Rotary, and other community groups. These funds were matched with individual school funds and student fees to support program expenses at each school, including snacks, transportation, field trips, instructor stipends, and other program materials.

P.O.W.E.R. Program 2000-2001 Impact Report

In 1999 the School District, City of Salem, and Salem-Keizer Together Community Drug Prevention Network formed the "POWER Boosters", which serves to promote the POWER Program throughout the community and seek a wide array of support - including financial sponsorships, volunteers, and the donation of materials and supplies.

Volunteers and interns come from civic groups, the faith community, local colleges and universities, high schools, parents, school business partners, and the general community. Volunteers serve as chaperons on field trips, assist program instructors, serve snacks, and lead activities. Volunteers are recruited in a variety of ways and sent to individual schools for screening and placement.

"This is an outstanding model of an after-school program focused on middle school youth. Schools maintain autonomy while benefitting from shared resources."

- Independent Program Auditor, Marion County

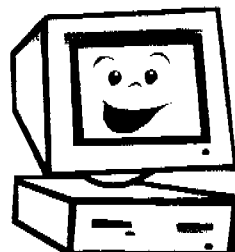
Conceptual Budget for the Middle School After School Program

Line Item	Source of Support								
Item and Description	Grants	Fees	24J	City of Salem	SKT	College or Univ.	Youth Agency	Civic Group	Business or Corp.
Coord.			x	x	x				
Facilities			x				x		x
Instructors	x		x	x		x	x	x	x
Chaperons			x			x	x	x	x
Materials	x	x	x	x	x			x	x
Snacks	x	x						x	x
Busses	x		x	x				x	x
Equipment	x		x				x	x	x
P.R./Info.			x	x	x				
Evaluation			x	x					

The value of the entire middle school after school program in Salem and Keizer is well over \$1 million, plus the value of facilities. Volunteers alone are estimated to provide over \$85,000 worth of support when calculated at \$9.50/hour.

Individual School Goals in 2000-01

Crossler	To provide activities for students who aren't involved in athletics, music, and drama— primarily 6 th graders.
Houck	To provide a safe environment for students to enhance their academics, and participate in sports and the arts.
Judson	To provide an educational, fun, and safe place to be.
Leslie	To ensure academic success; involve potential at-risk students; and increase after-school activity involvement for students in all grades, 6th-8th.
Parrish	To keep Parrish Middle School kids engaged in after-school activities that expand learning opportunities and provide wholesome recreational activities.
Stephens	To involve students that have nothing to do after school.
Waldo	To provide a healthy, positive choice of academic, physical, and social opportunities that might not otherwise be available for students.
Walker	To provide an activity that can involve those students who are not involved in other after-school activities.
Whiteaker	To provide a safe, drug-free place for kids to be after school.

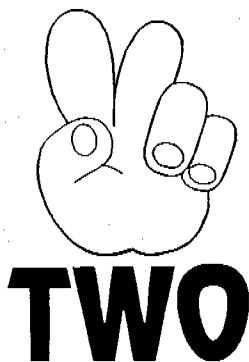


SURVEY METHODOLOGY

5,579 students and 165 teachers at all nine Salem-Keizer public middle schools were surveyed during April, 2001.

The written student survey was administered in English by classroom teachers, during the regular school day. Responses from 5,579 students were recorded on Scantron (bubble) sheets, as well as the actual survey, where students provided answers to open-ended questions. The Scantron pages were tabulated by the Salem-Keizer School District's Testing and Evaluation Department. The open-ended responses were tallied and synthesized by the City of Salem's Department of Community Services.

The written teacher survey was completed by school staff within two weeks of receiving the survey. These 165 responses were tallied and synthesized by the City of Salem's Department of Community Services.



Who Participates in the Middle School After School Programs?

Program Leadership

The vast majority (71%) of after school program leadership at the middle schools is provided by school staff, most of whom are teachers, teaching assistants, or other building staff. These people have opportunities throughout the school day to interact with students and encourage their participation in after school activities. In addition, each school has a staff person whose duties include coordination of the after school activities. This person is part of the school staff and has daily contact with other staff - thus the ability to engage their direct participation as well as their help promoting the program.

During 2000-01 individual schools had their school staff providing a range of 33-100% of the after school program. Four of the nine schools reported that their after school program was 90-100% provided by school staff. Two schools' programs were 60-70% provided by school staff; two schools' programs were 53-54% provided by school staff; and one school's program was 33% provided by school staff.

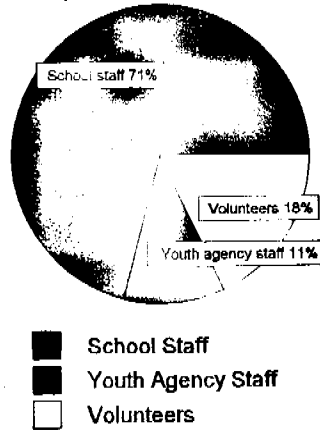
When asked about the main reasons they participate, teachers reported:

1.	Enjoyable activity	28%
2.	Build relationships with students	22%
3.	Provide an opportunity students otherwise wouldn't have	22%
4.	Someone asked me	14%
5.	Other*	14%
		100%

* Other reasons teachers participate is to promote student learning and academic achievement, earn extra money, and keep kids out of trouble.

Overall, 64% of school staff participate in their school's after school program, and 36% of teachers do not participate in their school's after school program. The main reason teachers do not participate is that they are too busy with other job responsibilities, with family, or with other personal commitments. In fact 77% of the teachers who are not involved stated that they are just too busy to participate. The main reasons that the other 23% do not participate include a lack of interest (7%), they don't know enough about the program (4%), they haven't been asked (2%), or other reasons (11%).

Leadership of After School Programs

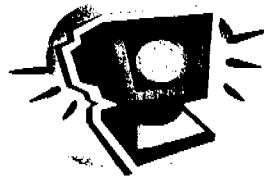
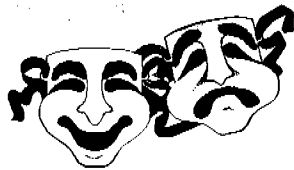


Eighteen percent (18%) of after school program leadership is provided by volunteers who are invited to share their time and talents during after school activities. These volunteers are recruited through local colleges, universities, high schools, businesses, civic groups, churches and parents.

"I like coming back to help out. The teachers are great and the kids really need the attention."

- high school volunteer

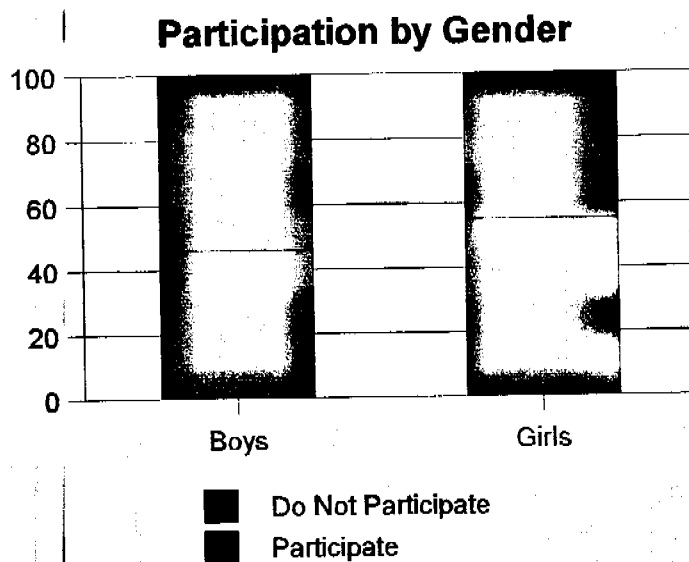
Additional program leadership (11%) is provided by staff from local youth agencies, such as the YMCA, Boys and Girls Club, Girl Scouts, 4-H, and City of Salem Recreation staff.



Student Participation

During 2000-01 somewhere between **4,088-5,233 students participated in after school activities**. This represents 50-64% of the middle school population in the Salem-Keizer School District's nine primary middle schools (does not include alternative education or charter schools).

- When asked if they participate in after school activities, half of all middle school students (50%) said "yes". This correlates to 4,088 students during the 2000-01 school year.
- When asked how often they participate in after school activities, 53% of all middle school students responded in a range from "occasionally" to "several times a week". This correlates to 4,333 students during the 2000-01 school year.
- Finally, when asked how participating in the after school program has helped them, 64% of the students responded. This correlates to 5,233 students during the 2000-01 school year.

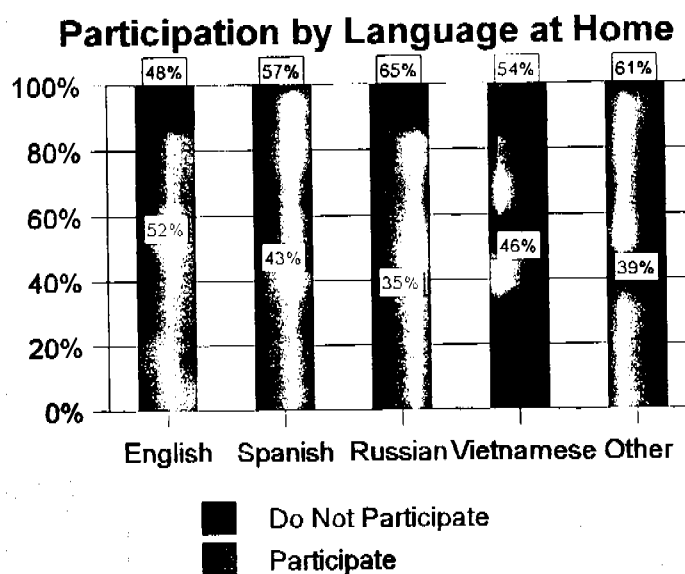


Girls participate at a slightly higher rate than boys:

- ▶ 46% of the boys participate in the after school program; and
- ▶ 55% of the girls also participate.

Participation is relatively equal among grade levels:

- ▶ 50% of the 6th graders participate in after school programs;
- ▶ 53% of the 7th graders participate also participate; as do
- ▶ 48% of the 8th graders.



A majority of students who speak English at home are involved in after school programs at their middle school:

- ▶ 52% of the students who speak English at home participate in the programs;
- ▶ 43% of the students who speak Spanish at home also participate;
- ▶ 35% of the students who speak Russian at home;
- ▶ 46% of the students who speak Vietnamese at home; and
- ▶ 39% of the students who speak some other language at home participate.

When and How Often Do Students Participate?

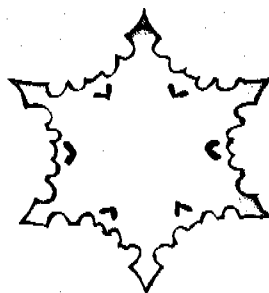
When do Students Participate in After School Programs?

While 50-64% of middle school students said they participate in their after school program, less than one-third participate in any given season. On average:

- ◆ 30% participate in the Fall
- ◆ 27% participate in the Winter
- ◆ 31% participate in the Spring

While this overall pattern depicts lower participation during the Winter and higher participation in Fall and Spring, there is some variation when looking at seasonal participation broken out by the language students speak at home:

Language Spoken at Home	Participated in the Fall	Participated in the Winter	Participated in the Spring
English	32%	28%	32%
Spanish	22%	22%	29%
Russian	20%	23%	25%
Vietnamese	22%	23%	30%
Other	27%	29%	30%
Overall	30%	27%	31%

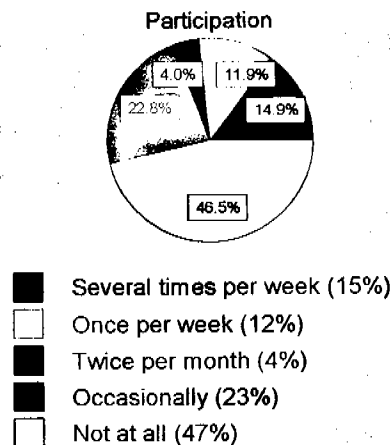


How Often do Students Participate in After School Activities?

When asked how often they participate in their school's after school program, 47% of middle school students reported not participating and 53% said they did participate. Over half of the students who participated - which is more than one-fourth of the entire student body (27%) - said they participated at least weekly. The remaining students participated "occasionally" or "twice a month".

- ◆ 27% of the student body participates once or several times a week.
- ◆ 26% of the student body participates occasionally or twice a month.
- 53% of the student body participates in after school activities.

Percent of Students Participating



- ◆ Students who speak Spanish at home participate slightly more regularly than other students - 29% of them participate once or several times a week.
- ◆ Girls participate slightly more regularly than boys - 27% of girls participate once or several times a week, while 25% of boys participate at that rate.
- ◆ 6th graders participate most frequently, followed by 7th graders, then 8th graders:
 - 31% of 6th graders participate once or several times a week, as do
 - 25% of 7th graders, and
 - 22% of 8th graders.

What is the Main Reason Students Do Not Participate in Middle School After School Programs?

Students were asked to select ONE main reason out of a list of five options for not participating in after school activities. The top reason (identified by 39% of students) was that they were "busy doing other activities". This was followed by "no interest in the activities being offered", which was identified by 25% of the students.

#1 Busy doing other activities 39%

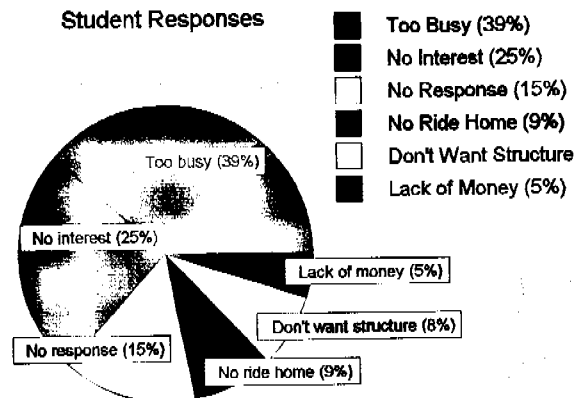
- ◆ Boys and girls reported being equally busy with other activities, 39% and 40% respectively. Similarly, there were no discernable differences between grade levels.

#2 No interest in the activities being offered 25%

- ◆ The older the students, the greater the disinterest in the activities being offered. 20% of 6th graders; 26% of 7th graders; and 29% of 8th graders said "no interest" was their main reason for not participating.
- ◆ Boys were more disinterested than girls - 27% of boys selected "no interest" as their main reason for not participating, while 23% of girls gave this as their main reason.

Main Reason for Not Participating

Student Responses



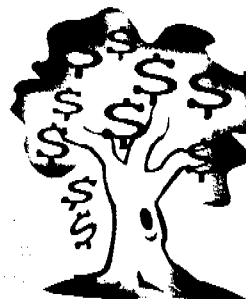
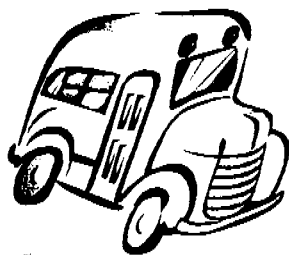
The rest of the responses from 22% of students were:

#3	No ride home	9%
#4	Don't want to be in a structured activity	8%
#5	Lack of money	5%
		<u>22%</u>

- ◆ Transportation was more important to younger students. 12% of 6th graders; 9% of 7th graders; and 6% of 8th graders said "no ride home" was their main reason for not participating.
- ◆ The "desire not to be involved in structured activities" and "lack of money" held constant when compared between the grade levels.

The main reasons that students do not participate in after school activities varied when cross-referenced with the language spoken at home.

Language Spoken at Home	#1 Reason for Not Participating	#2 Reason for Not Participating	#3 Reason for Not Participating
English	Too busy (41%)	No interest (25%)	(no clear 3 rd reason)
Spanish	Too busy (33%)	No interest (22%)	No ride home (19%)
Russian	Too busy (32%)	No interest (22%)	Lack of money (16%)
Vietnamese	No interest (24%)	Too busy (23%)	No ride home (15%) Lack of money (14%)



The next section takes a closer look at what being "too busy to participate" means.

Students Who are "Too Busy" to Participate

Students were asked, "If you are too busy to participate, what is the main thing that keeps you busy?" 85% of the students selected one answer from a list of five options; 15% did not respond.

#1	Hanging out	24%
#2	Homework	22%
#3	Other	19%
#4	Other classes, lessons, clubs, or youth groups	12%
#5	Babysitting or taking care of younger siblings	8%
		85%

- ◆ Boys and girls reported being equally busy "hanging out" or doing homework.
- ◆ Similarly, there were no discernable differences between grade levels.
- ◆ However, the things that keep students too busy to participate in their middle schools' after school activities varied when cross-referenced with the language spoken at home:

- The top 3 things that keep students who **speak English at home** too busy to participate in after school programs are:

Hanging out	24%
Homework	22%
Other activities	13%

- The top 3 things that keep students who **speak Russian at home** too busy to participate in after school programs are:

Hanging out	23%
Homework	23%
Other activities	15%

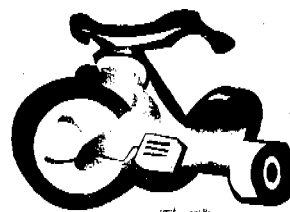
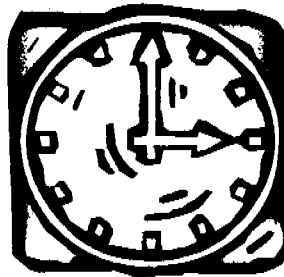


- The top 3 things that keep students who **speak Spanish at home** too busy to participate in after school programs are:

Hanging out	26%
Homework	26%
Babysitting siblings	16%

- The top 3 things that keep students who **speak Vietnamese at home** too busy to participate in after school programs are:

Homework	28%
Hanging out	21%
Babysitting siblings	14%

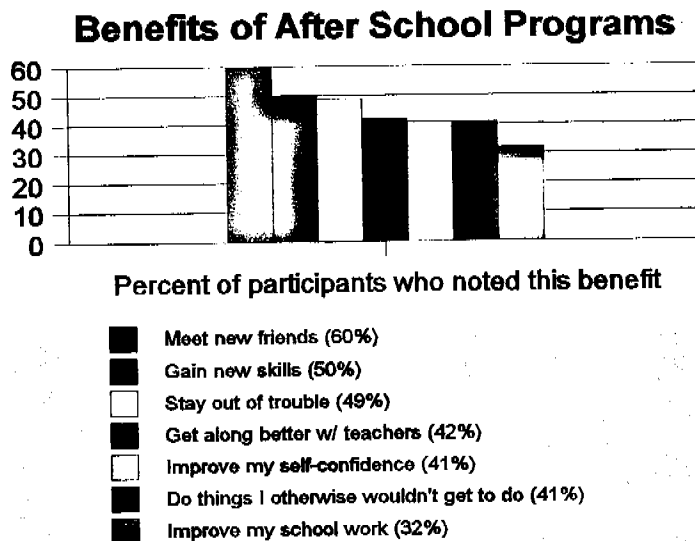


What Are the Benefits of Participating in After School Programs?

Benefits Identified by Student Participants

From a list of seven possible benefits, only the students who participated in after school programs were asked how their participation has helped them.

64% of all the students responded to this question.



The benefit identified most often was "meet new friends", followed by "gain skills in specific sport, craft, or hobby".

#1 Meet new friends 60%

- ◆ Girls, more frequently than boys, identified this benefit (65% of girls; 54% of boys).
- ◆ Younger students identified this benefit more often than older students (64% of 6th graders; 59% of 7th graders, and 54% of 8th graders).
- ◆ While it was the first choice among students in every language category, there were variances among language groups:
 - 64% of students who speak some language other than those listed identified this benefit, followed by
 - 62% of students who speak Spanish at home;
 - 60% of students who speak English at home;
 - 45% of students who speak Russian at home; and
 - 44% of students who speak Vietnamese at home.

"Gain skills in a specific sport, craft or hobby" was the second most popular benefit noted by students.

#2 Gain skills in a specific sport, craft or hobby 50%

- ◆ Girls, more frequently than boys, identified this benefit (55% of girls; 45% of boys).
- ◆ There were no significant differences between grade levels, but some variation between language groups:
 - 59% of students who speak some language other than those listed identified this benefit, followed by
 - 51% of students who speak English at home;
 - 46% of students who speak Spanish at home; and
 - 41% of both the students who speak Russian and those who speak Vietnamese at home.

Identified by almost as many students as the #2 benefit, was the #3 benefit, "stay out of trouble."

#3 Stay out of trouble 49%

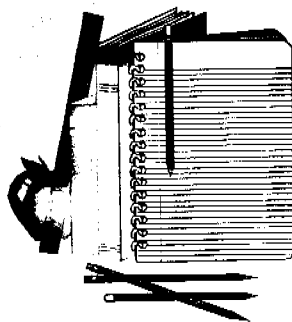
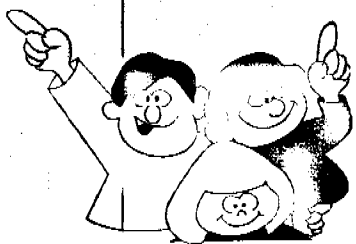
- ◆ 53% of girls and 45% of boys said that participating in after school activities helps them to stay out of trouble.
- ◆ Sixth graders identified this benefit more often than older students (54% of 6th graders; 47% of 7th graders; and 44% of 8th graders).
- ◆ Students who speak Spanish at home and those who speak languages other than the ones listed identified this benefit far more often than other students:
 - 60% of students who speak some language other than those listed said that after school programs help them stay out of trouble, followed by
 - 58% of students who speak Spanish at home;
 - 48% of students who speak English at home;
 - 39% of students who speak Vietnamese at home; and
 - 38% of students who speak Russian at home.

Students ranked the remaining benefits as follows:

	<u>Benefit</u>	<u>Overall %</u>	<u>Girls</u>	<u>Boys</u>
#4	Get along better with teachers and other adults	42%	46%	38%
#5	Improve my self-confidence	41%	46%	36%
#6	Do things I wouldn't get to do otherwise	41%	46%	36%
#7	Improve my school work	32%	34%	31%

◆ Each of these benefits was noted more often by younger students than older students, and showed some variances when reviewed by language groups:

- Over half of the students (58%) who speak Spanish at home ranked "get along better with teachers and other adults" as a benefit - making this benefit a tie for #2 among this language group, along with "stay out of trouble" and behind the #1 answer for all language groups, "meet new friends".
- 41% of the students who speak Russian at home ranked "get along better with teachers and other adults" as a benefit - making this benefit a tie for #2 among this language group, along with "gain skills in specific sport, craft, or hobby" and behind the #1 answer for all language groups, "meet new friends".



Agreement with Benefits to Participating in After School Activities

Students agreed with the majority of the benefit statements, to varying degrees when compared by language spoken at home. The following chart depicts the percentage of students that agreed with the benefit provided by after school activities:

Benefit	English	Spanish	Russian	Vietnamese	Other
Meet friends	60%	62%	45%	44%	64%
Gain skills	51%	46%	41%	41%	59%
Stay out of trouble	48%	58%	38%	39%	60%
Get along w/adults	40%	58%	41%	25%	51%
Improve self-confidence	39%	52%	34%	32%	51%
Do things otherwise not able to do	41%	42%	40%	21%	53%
Improve school work	29%	56%	27%	23%	49%

- ▶ Six of the seven listed benefits drew agreement from more than 50% of the students who speak a language at home other than those listed (and 49% agreed with the seventh).
- ▶ Five of the seven listed benefits drew agreement from more than 50% of the students who speak Spanish at home.
- ▶ Only two of the seven listed benefits drew agreement from more than 50% of the students who speak English at home.
- ▶ None of the seven listed benefits listed drew over 50% agreement from students who speak either Russian or Vietnamese at home.

Benefits Identified by School Staff

Teachers recognize that the after school programs provide a safe, supervised place for middle school students to be involved in positive, constructive activities and develop a sense of bonding or belonging. Teachers were asked to respond to the open-ended question, "What is the most important benefit of the after school program?" Responses from over half of the teachers surveyed (52%) fell into these three categories:

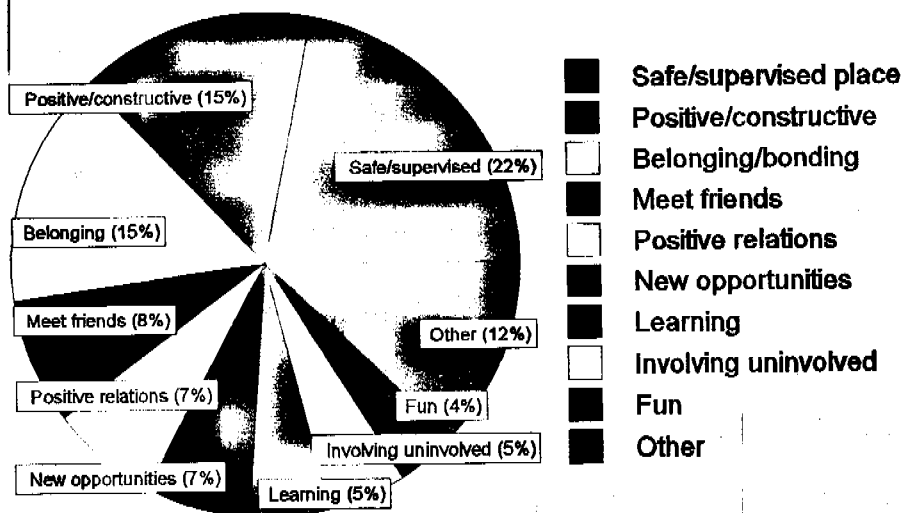
#1	Safe/supervised place	22%
#2	Positive/constructive	15%
#3	Belonging/bonding	15%
		52%

About one-fifth of the teachers (22%) said that the most important benefits were meeting friends, positive student/teacher relations, and participating in new opportunities.

#4	Meet others/friends	8%
#5t	Positive student/teacher relations	7%
#5t	New opportunities	7%
		22%

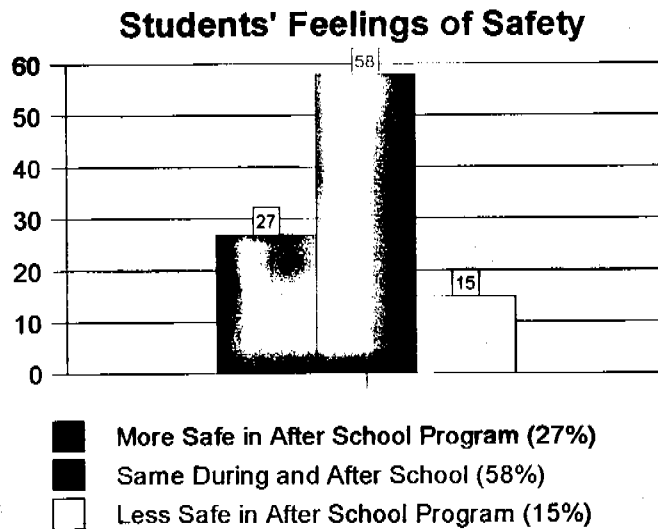
Other benefits identified by teachers included enhanced learning, involving the uninvolved, having fun, and alternatives that build self-esteem and skills.

Most Important Benefits Identified by Teachers



How Safe Do Students Feel in After School Programs, Compared to the Regular School Day?

The majority of students (58%) reported no difference in feelings of safety during the after school programs, compared to the regular school day. 27% said they felt "more safe" or "a lot more safe", and 15% said they felt "less safe" or "a lot less safe".



Feelings of Safety / Separated by Gender

- 24% of girls and 30% of boys feel "more safe" or "a lot more safe" in after school programs, compared to the regular school day.
- 12% of girls and 18% of boys feel "less safe" or "a lot less safe" in after school programs, compared to the regular school day. In fact, 12% of the boys said they feel "a lot less safe".

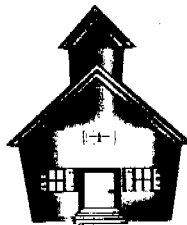
Feelings of Safety / Separated by Grade Level

- 30% of 6th graders, 25% of 7th graders, and 26% of 8th graders feel "more safe" or "a lot more safe" in after school programs, compared to the regular school day.
- 13% of 6th graders, 16% of 7th graders, and 16% of 8th graders feel "less safe" or "a lot less safe" in after school programs, compared to the regular school day. In fact, 12% of the 8th graders said they feel "a lot less safe".

Feelings of Safety / Separated by Language Spoken at Home

The following table depicts the feeling of safely noted by the students, separated by language spoken at home. Spanish-speaking student report the highest feeling of safety during after school programs (compared to the regular school day), and students who speak Vietnamese report the lowest feeling of safety during after school programs.

	<i>English</i>	<i>Spanish</i>	<i>Russian</i>	<i>Vietnamese</i>	<i>Other</i>	<i>Overall</i>
More safe or a lot more safe during after school programs	25%	41%	30%	26%	19%	27%
About the same in after school programs as the school day	61%	46%	34%	35%	57%	58%
Less safe or a lot less safe during after school programs	14%	13%	35%	39%	23%	15%

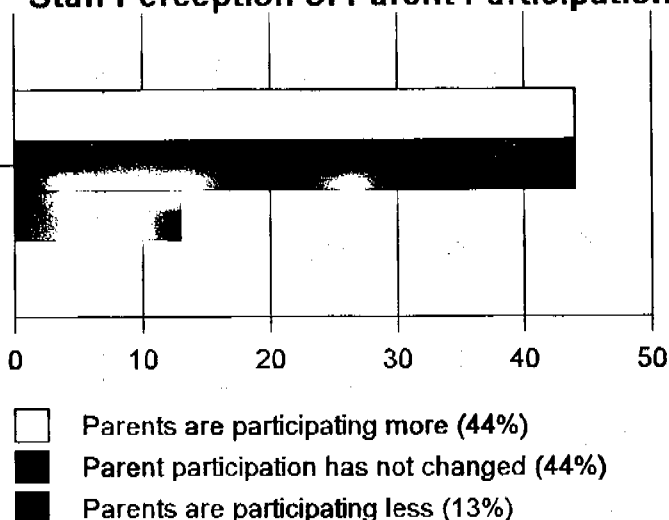


Parent Involvement in School

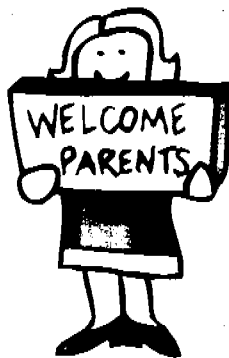
Shifts in Parent Participation Identified by School Staff

Teachers were asked, "How has parent participation changed this year?" While 44% of the staff said that parent participation had not changed, 13% said it had decreased, and 44% said it had increased.

Staff Perception of Parent Participation



In fact, 22% of the teachers said that parent participation had increased BECAUSE of their school's after school program.

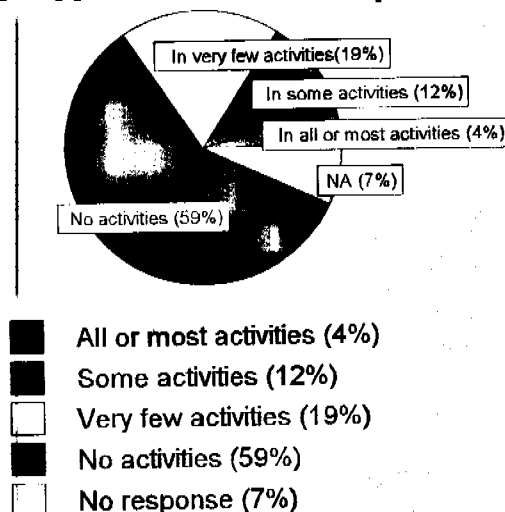


Parent Participation Identified by Students

Students were asked to identify how often their parents participated in school activities.

- ◆ Overall, only 4% of students said that their parents participated in "all or most activities", with no difference between girls and boys.
- ◆ 31% of students (33% of girls and 28% of boys) said that their parents participated in "very few" or "some" school activities.
- ◆ 59% of students (58% of girls and 62% of boys) said that their parents participated in "no school activities".

Do Your Parents Participate?



There was no significant difference between grade levels for student perception of their parents' participation in school activities.

There were significant differences for the smaller language groups (Russian, Vietnamese, and Other):

Parents participate in....	English	Spanish	Russian	Vietnamese	Other	Overall
...All or most activities	4%	4%	7%	14%	4%	4%
...Very few or some activities	32%	28%	17%	16%	21%	31%
...No activities	59%	63%	71%	59%	68%	59%

Student Communication with Parents

Students were asked if they share any of the following information with their parents:

1. The schedule of after school activities;
2. Information about after school field trips;
3. Their desire or interest in participating in after school activities; and
4. If they participate, what they do during their after school activities.

- ◆ Girls consistently share more information with their parents than do boys.
- ◆ Younger students also share more information with their parents than do older students.
- ◆ Information about after school field trips is shared with parents by two-thirds of the students (66%), followed by the overall schedule of after school activities (46%).
- ◆ Nearly half of the students who speak English or Spanish at home (47% and 49% respectively) share the schedule of after school activities with their parents. However, less than one-third of the students who speak Russian or Vietnamese at home (31% and 29% respectively) share the schedule of after school activities with their parents. (Schedules are always printed in English, and sometimes in Spanish.)
- ◆ If they participate in after school programs, Spanish-speaking students and those who speak a language other than one listed are more likely to share what they do during the program with their parents than students who speak English, Russian, or Vietnamese at home.



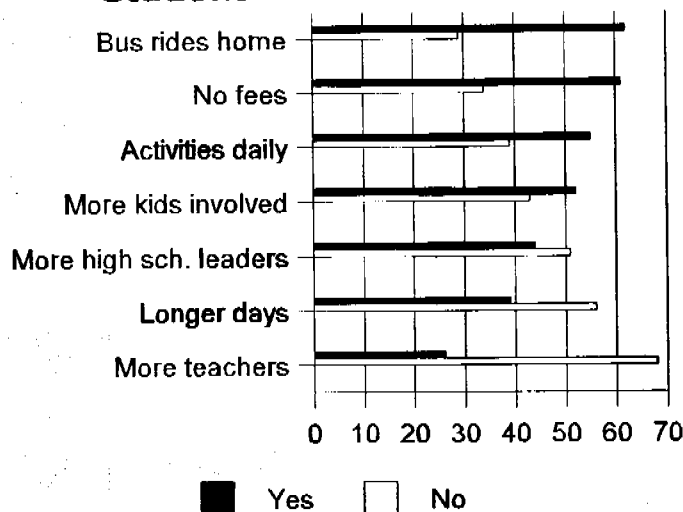
What Would Improve the After School Programs?

Improvements Identified by Students

Students were asked to agree or disagree with seven suggestions for improving their after school program. Four of the seven suggestions drew agreement from over 50% of the students:

	<u>Suggestion</u>	<u>Yes</u>	<u>No</u>
#1	Bus rides home should be provided.	62%	29%
#2	No fees should be charged.	61%	34%
#3	Activities should be offered daily.	55%	39%
#4	More kids should be involved.	52%	43%
#5	More high school students should be involved in leading after school activities.	44%	51%
#6	Activities should last longer each day.	39%	56%
#7	More teachers should be involved.	26%	68%

Student Recommendations



- ◆ Girls actually agreed with five statements - the first four listed above, as well as involving more high school students as leaders in the after school program. In addition, *daily activities and bus rides home were particularly important to girls* (drawing 60% and 68% agreement respectively).
- ◆ Boys actually agreed with only three statements - the first three listed above.

- ◆ The three grade levels were in agreement on all but one suggestion. Sixth and seventh graders agreed that more kids should be involved, but eighth graders did not.
- ◆ Bus rides home was more important the younger the student (66% of 6th graders, 64% of 7th graders, and 59% of 8th graders).
- ◆ The idea of having activities offered daily was more important the younger the student (58% of 6th graders, 57% of 7th graders, and 51% of 8th graders).

Improvements Identified / Separated by Language

All language groups agreed that:

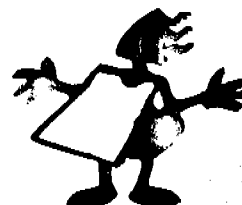
1. **No fees should be charged,**
2. **Bus rides home should be provided, and**
3. **It is not desirable to increase teacher participation.**

- ◆ Russian-speaking students were the only group that did not want activities to be offered daily (46% did not want daily activities and 43% did). In addition, this group did not want more kids to be involved in the after school program (51% said no, and only 40% said yes to involving more kids).
- ◆ Spanish-speaking students were the only group that desired activities to be offered longer each day (51% desired longer activities and 44% did not).
- ◆ Spanish-speaking students and those who speak a language other than one listed were the two groups who thought more high school students should be involved in leading after school activities (56% of each group desired high school student involvement, while approximately 40% did not).



Improvements Suggested by School Staff

A compilation of open-ended responses about how the after school program can be improved revealed that each school had unique areas for improvement. Overall, 20% of teachers said that more activities should be offered - however, that suggestion was not even mentioned at three of the schools. The only suggestions mentioned at least once at every school was to get more kids involved.



Teachers were asked to vote on the **top 3 things** that should be done in the coming year, related to after school activities. Overall, 419 votes were cast, providing the following results:

Ranking	Action to be Taken	% of votes
1	Get more kids involved.	16%
2	Offer bus rides home afterward.	14%
3	More PR about the activities with the kids.	13%
4	More PR about the activities with the parents.	12%
5	Get parents more involved.	11%
6	Get more teachers involved.	9%
7	Get the community more involved.	8%
8	Have activities offered every day.	6%
9	Get specific kids or types of kids involved.	5%
10	Other (specific activities, last longer each day, etc.)	5%

CONCLUSIONS

- ★ Local school-based after school programs engage over 5,200 middle school students in positive, supervised activities. Even with 64% of middle school students participating, there are still students who are not engaged in any positive activities.
- ★ After school programs contribute to both the academic and social development of middle school students. Progress toward program goals should be assessed regularly, and suggestions sought from students, parents, school staff, administrators, and community partners.
- ★ Barriers to participation differ between ethnic groups and indicate that a variety of strategies should be applied to ensure that all students have the opportunity to benefit from after school programs. Some suggestions include:
 - ▶ Expand promotions and information sharing about the after school program.
 - Extend personal invitations to individual students.
 - Print program flyers in English, Spanish, Vietnamese, and Russian to help students communicate with parents about after school programs.
 - Promote the fact that programs carry only a token fee and that scholarships are available.
 - ▶ Remove the transportation barrier.
 - Facilitate parent car-pooling.
 - Educate and orient youth and parents to Cherriots bus-riding.
 - Provide bus transportation home after program.
 - ▶ Remove the barrier to participation created by middle school youth needing to care for younger siblings after school.
 - Establish separate on-site activities for elementary age youth at local middle schools close by.
 - Create "team" babysitting clubs and provide babysitting skills classes.
- ★ The greater the number of opportunities that are provided on more days, the greater the number of youth who participate. Youth are requesting more opportunities. Expand after school programs at every middle school to serve a greater number of student more consistently.
- ★ Community involvement is critical to each school's program. People, materials, and direct funding are all needed to sustain and to expand after school programs in Salem and Keizer. Seek commitments from every sector of the community.

The Salem-Keizer community has the POWER to Promote Outstanding Work, Education, and Recreation with middle school youth!

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Trina Williams, Walker
Colleen Johnson, Whiteaker

Su Boliou, Salem-Keizer School District, Community Education
Cyndi Buss, City of Salem Department of Community Services

P.O.W.E.R. Boosters

City of Salem
Salem-Keizer Public Schools
Salem-Keizer Together Community Drug Prevention Network
Coldwell Banker Mountain West Real Estate
Salem Foundation - Clifford and Grace Taylor Fund
Salem Electric
Salem Auto Dealers Association
Courthouse Athletic Club
FastSigns
Advantage Precast
West Salem Rotary



PUBLIC TESTIMONY

IF YOU ARE INTERESTED IN ADDRESSING THE COUNCIL ON AN ISSUE NOT LISTED ON THE AGENDA OR AN ITEM ON THE AGENDA NOT SCHEDULED FOR A PUBLIC HEARING, PLEASE FILL OUT THE INFORMATION BELOW AND GIVE TO THE CITY RECORDER OR STAFF GREETER PRIOR TO THE START OF THE MEETING. THE MAYOR WILL RECOGNIZE YOU AND ASK FOR YOUR TESTIMONY AT EITHER THE PUBLIC TESTIMONY SECTION OF THE MEETING OR THE APPROPRIATE AGENDA ITEM.

EACH PERSON'S COMMENTS WILL BE LIMITED TO FIVE MINUTES.

Name: Kyle Berger

Address: 569 Greenwood DR NE #20

Subject or Agenda Item Number: Helmet law

Your Comments:

Proponent _____ Opponent _____ General _____

Date _____