



MINUTES KEIZER VOLUNTEER COORDINATING COMMITTEE

Thursday, October 12, 2023
Robert L. Simon Council Chambers
Keizer, Oregon

1. **CALL TO ORDER/NOTE OF ATTENDANCE**

Chair Daisy Hickman called the meeting to order at 6:01 p.m. In attendance were:

Present:	Absent:
Daisy Hickman, Chair	R.J. Navarro
Jane Herb, Vice Chair	
Larry Jackson	Council/Staff Present:
Dawn Reichle Bailon	Councilor Shaney Starr
Corri Falardeau	Dawn Wilson, Deputy City Recorder
Leslie Risewick	Melissa Bisset, City Recorder
Shaney Starr, Councilor	
2. **PUBLIC TESTIMONY**
3. **APPROVAL OF MINUTES**

Jane Herb moved for approval of the September 2023 minutes with adding Shaney Starr to the Minutes. Leslie Risewick seconded. Motion passed unanimously as follows: Hickman, Herb, Jackson, Reichle Bailon, Falardeau, and Risewick in favor with Navarro absent.
- a. **Approval of September 2023 Minutes**
4. **COMMITTEE APPOINTMENTS**
- a. **Budget Committee - There is one open position for Position # 1 with the term ending August 2025. A media release was distributed and**

Matthew Stalheim spoke on his background and interest to serve on the Budget Committee. The Committee interviewed him.

Francisco Saldivar withdrew his application.

Andrew Hickey submitted a letter so his absence is excused.

Leslie Risewick moved to close nominations. Jane Herb seconded. Motion passed unanimously as follows: Hickman, Herb, Jackson, Reichle Bailon,

applications were received from Andrew Hickey, Francisco Saldivar, and Matthew Stalheim. The Committee should review the applications and make a recommendation for appointment to fill the term expiring August 2025.

Falardeau, and Risewick in favor with Navarro absent.

A ballot vote was taken for position 1, and the results were as follows:

	Andrew Hickey	Matthew Stalheim
Corri Falardeau		X
Larry Jackson		X
Leslie Risewick		X
Dawn Reichle Bailon		X
Jane Herb		X
Daisy Hickman		X
TALLY	0	6

Jane Herb moved that the Volunteer Coordinating Committee recommend to Council appointment of Matthew Stalheim to the Budget Committee, position 1 with term expiring August 2025. Dawn Reichle Bailon seconded. Motion passed unanimously as follows: Hickman, Herb, Jackson, Reichle Bailon, Falardeau, and Risewick in favor with Navarro absent.

b. Parks Advisory Board – Positions 4, 5 and 6 have terms ending December 2023. A media release was distributed and applications were received from Colby Moses, Amanda Robinson, Bob Shackelford, David Loudon, Clay Rushton, and Cindy Hunt. The Committee should review the applications and make a recommendation for appointment to fill the remainder of the term for Position 6 plus the term following

Colby Moses, Bob Shackelford, David Loudon, and Clay Rushton each spoke on their backgrounds and interests to serve on the Budget Committee. The Committee interviewed them.

Amenda Robinson withdrew her application.

Cindy Hunt submitted a letter so her absence is excused.

Corri Falardeau moved to close nominations. Jane Herb seconded. Motion passed unanimously as follows: Hickman, Herb, Jackson, Reichle Bailon, Falardeau, and Risewick in favor with Navarro absent.

A ballot vote was taken for positions 4, 5 and 6 and the results were as follows:

	Colby Moses	Cindy Hunt	Bob Shackelford	David Loudon	Clay Rushton
Larry Jackson			X	X	X
Leslie Risewick			X	X	X
Corri Falardeau	X		X		X

expiring December 2026 and to also make a recommendation for appointments to fill Positions 5 and 6.

Jane Herb			X	X	X
Dawn Reichle Bailon	X		X	X	
Daisy Hickman	X		X	X	
TALLY	3		6	5	4

Dawn Reichle Bailon moved that the Volunteer Coordinating Committee recommend to Council appointment of Clay Rushton, David Loudon and Bob Shackelford to the Parks Advisory Board, positions 4, 5, 6 respectively with term expiring December 2026. Larry Jackson seconded. Motion passed unanimously as follows: Hickman, Herb, Jackson, Reichle Bailon, Falardeau, and Risewick in favor with Navarro.

5. RECRUITMENT

The Committee discussed the age requirement for Youth Liaison positions and how they could do additional outreach with the schools.

- a. Staff will continue recruiting to fill Youth Committee Liaison vacancies.
- b. Recruitment has begun for expiring terms and open positions on the Traffic Safety-Bikeways-Pedestrian Committee, Public Art's Commission and Community Diversity Engagement Committee.

6. OTHER BUSINESS

Chair Hickman reported that she met with Mayor Clark, Meilissa Bisset, and Dawn Wilson to go over the Voting Process. After the Legal Department reviews the Voting Process, it will come back to this Committee for discussion. Jane Herb thinks having the position numbers on the ballots is confusing. She would like to see the number of open positions only. Leslie Risewick commented on the position numbers being needed to show the alternate years.

- a. Process for

**Appointments to
City Council
Committee ~
Revision for
Discussion &
Adoption in an
Upcoming
Meeting**

- 7. ADJOURNMENT ~** Meeting adjourned at 6:53 p.m.
NEXT MEETING:
November 9, 2023 Minutes approved: _____

“Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury.”