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A G E N D A

KEIZER CITY COUNCIL WORK SESSION

Monday, October 11, 2021

6:00 p.m.

Robert L. Simon Council Chambers

930 Chemawa Road NE

Keizer, Oregon 97303

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. DISCUSSION**
 - a. Community Diversity Engagement Committee**
- 4. ADJOURN**

City of Keizer Mission Statement

Keep City Government Costs And Services To A Minimum By Providing City Services To The Community In A Coordinated, Efficient, And Least Cost Fashion

CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

Resolution R2021-_____

ESTABLISHING COMMUNITY DIVERSITY
ENGAGEMENT COMMITTEE

WHEREAS, the City Council adopted Resolution R2020-3135 (Adopting Keizer Statement of Values-Justice, Equity, Diversity and Inclusion) on December 7, 2020;

WHEREAS, the Community Diversity Engagement Work Group was formed by the City Council in April 2021 as part of the Goals and Work Plan;

WHEREAS, the Community Diversity Engagement Work Group made a recommendation to form a Community Diversity Engagement Committee;

WHEREAS, the Keizer City Council has considered the recommendation and finds it necessary and appropriate to appoint a committee to make recommendations to Council relating to policy decisions relating to diversity, equity and inclusion, public engagement strategies and methods by which all residents have the opportunity to better participate in the civic process, creating, updating and overseeing progress on the City's Justice, Equity, Diversity and Inclusion plan, and other purposes as outlined in Appendix "A" attached hereto;

NOW, THEREFORE,

BE IT RESOLVED by the City Council of the City of Keizer that the Community Diversity Engagement Committee is hereby established as outlined in Appendix "A", which is attached hereto and by this reference made a part hereof.

1 BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon the
2 date of its passage.

3 PASSED this _____ day of _____, 2021.

4
5 SIGNED this _____ day of _____, 2021.

6
7
8 _____
9 Mayor

10
11 _____
12 City Recorder

Appendix “A” City Council Committee

Name: Community Diversity Engagement Committee

Purpose: To act in an advisory capacity to the Keizer City Council and to make recommendations to the Keizer City Council relating to:

1. Policy decisions related to diversity, equity and inclusion,
2. Public engagement strategies and methods by which all residents have the opportunity to better participate in the civic process,
3. Culturally responsive service delivery, programming, and communication strategies,
4. Creating, updating and overseeing progress on the City’s Justice, Equity, Diversity and Inclusion plan and provide an annual update to the City Council,
5. Identifying local community leaders and building more leadership capacity in the City’s diverse communities, and
6. Make recommendations to the City Council for additions or subtractions of national observances and commemorative/heritage months.

Membership: The Committee shall consist of nine voting members. Two (2) members shall be Keizer City Councilors to be appointed by the Mayor and announced at a regularly scheduled Council meeting, six (6) citizen-at-large members and one (1) youth member. Appointed members will be expected to think broadly in terms of how issues of racism, sexism, ableism, and other discriminatory and prejudicial biases that impact all residents in Keizer. The citizen-at-large and youth members shall be appointed as outlined by the City Council Rules of Procedure. The Committee will be staffed by a non-voting staff liaison to be appointed by the City Manager.

Term of Office: Each Councilor member shall be appointed for a two-year term by the Mayor pursuant to the Council Rules of Procedure. Each non-Councilor member shall be appointed for a three-year term, except for the initial terms. The initial terms of the non-Councilor members shall be staggered so that not more than three will expire in the same year. Members may be reappointed.

Chair and Vice-Chair: The Committee will elect the Chair and Vice-Chair at the first meeting of each calendar year.

Meetings: Members of the Committee shall establish a regular meeting date and shall meet as deemed necessary by the Chair. All meetings of the Committee shall follow Robert Rules of Order Newly Revised and the Oregon Public Meeting Laws.

Attendance: It is the duty of each member to attend at least 75% of the meetings each calendar year. When a member is unable to attend a meeting, the member shall notify the Chair. Members of the Committee may be removed by a two-thirds majority vote of the City Council.

CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

Resolution R2021-_____

DISSOLVING THE COMMUNITY DIVERSITY ENGAGEMENT WORK GROUP

WHEREAS, the City Council formed the Community Diversity Engagement Work Group in April 2021 as part of the Goals and Work Plan;

WHEREAS, the Community Diversity Engagement Work Group has indicated that it has fulfilled its purpose and recommendation dissolution;

WHEREAS, the Council has considered the matter and wishes to dissolve the Community Diversity Engagement Work Group;

NOW, THEREFORE,

BE IT RESOLVED by the City Council of the City of Keizer that the Community Diversity Engagement Work Group is hereby dissolved.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon the date of its passage.

PASSED this _____ day of _____, 2021.

SIGNED this _____ day of _____, 2021.

Mayor

City Recorder