



MINUTES
KEIZER CITY COUNCIL
Monday, October 5, 2020
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Kim Freeman, Councilor
Roland Herrera, Councilor
Daniel Kohler, Councilor
Laura Reid, Councilor
Elizabeth Smith, Councilor
Marlene Parsons, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Shane Witham, Community Development
Tim Wood, Finance Director
John Teague, Police Chief
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

None

**COMMITTEE
REPORTS**

Bob Busch, Keizer, reported that the Keizer Points of Interest Committee was working on establishing a marker for Longitude 123 where it crosses the 45th parallel, has updated the Points of Interest map to include little libraries and has almost completed historical signage for the Cultural Center.

**PUBLIC
TESTIMONY**

Carol Doerfler, Keizer, thanked Council for their work session on equity and urged that a welcoming message such as: 'Keizer welcomes every person of every color and every gender' be posted on the reader board and Community Center doors. She also announced the upcoming West Keizer Neighborhood Association meeting/candidate forum.

Pattie Tischer, Keizer, announced that the Greater Gubser Neighborhood Association will also be having a candidate forum and noted that the Little Library at the Big Toy in Keizer Rapids Park had been vandalized but, since it was her son's Eagle Scout project, he will be repairing the damage.

PUBLIC HEARING
a. El Vaquero

Mayor Clark opened the Public Hearing.

City Manager Chris Eppley read his staff report.

**Santa Maria
BBQ Liquor
License Change
of Ownership**

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Freeman moved that the Keizer City Council recommend approval of the application for El Vaquero Santa Maria BBQ Liquor License Change of Ownership under the guidelines established by ORS 471.178 and the Ordinances of the City of Keizer and to forward this recommendation to the Oregon Liquor Control Commission for final approval. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**ADMINISTRATIVE
ACTION**

**a. ORDINANCE –
Creating A
Planning
Commission;
Providing For
Its Composition
and
Organization;
Providing Its
Powers And
Duties**

City Attorney Shannon Johnson summarized his staff report and corrected a typographical error on page 2 line 22.

Council Freeman moved that the Keizer City Council adopt a Bill for an Ordinance Creating a Planning Commission; Providing for Its Composition and Organization; Providing Its Powers and Duties; Repeal of Ordinances 83-006, 2013-674, And 2017-783 with the correction on line 22 from 'they' to 'the'. Councilor Herrera seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Smith and Kohler (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**CONSENT
CALENDAR**

- a. RESOLUTION – Authorizing the City Manager to Enter into Contract for Manzanita Street Storm Drain Repair with Michels Corporation
- b. RESOLUTION – Authorizing City Manager to Enter into Contract for Lauderback Street Storm Drain Repair with Michels Corporation
- c. RESOLUTION – Authorizing The Finance Director to Enter into Purchase Agreement for Albert Monitoring Services with Center for Internet Security, Inc (CIS)
- d. RESOLUTION – Authorizing The Finance Director to Enter into Enzoic Proposal for Enzoic for Active Directory Software Services
- e. Approval of September 21, 2020 City Council Regular Session Minutes

Councilor Freeman moved that the Keizer City Council approve the Consent Calendar. Councilor Herrera seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Smith, Herrera and Kohler (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

COUNCIL LIAISON REPORTS

Councilor Kohler reported on meetings and events he had attended and announced upcoming ones, thanked volunteers who helped at the Wallace House Park clean up, and voiced support for Ms. Doerfler's suggested message.

Councilor Reid provided information regarding school related activities and conferences.

Councilor Freeman announced upcoming events and meetings, thanked Mr. Eppley for his continuous stream of information on disaster recovery, praised Marion County for their bi-lingual publications, and announced the availability of funds for homeowners who have suffered due to Covid.

Councilor Herrera reported on meetings and events he had attended and announced future ones. He shared information regarding the McNary efforts to reach out to the Latino population, thanked everyone who attended the recent work session noting the importance of participation so everyone can expand and grow, and echoed Councilor Kohler's support for Carol Doerfler's suggested city message.

Councilor Smith announced that the Facebook page for the Charter vote is active, provided details on disaster recovery efforts, praised city staff for keeping everyone informed, and announced upcoming meetings and events.

Councilor Parsons thanked everyone who attended the recent work session, Councilors who were covering for her at upcoming meetings and particularly Councilor Smith for her tireless efforts in multiple venues and reported that she will be participating in virtual mentoring with McNary students.

Mayor Clark reported on past meetings and events and announced upcoming ones. She thanked everyone involved in getting assistance out to those impacted by Covid-19 or the wildfires and Kelly Walther for her efforts in securing a grant for the Cultural Center, and announced that unemployment numbers continue to drop and the gazebo is being painted as an Eagle Scout project.

OTHER BUSINESS

Chief Teague announced that jobs have been offered to two police officers: Tim Hine from Silverton and Cody Stupfel from the National Guard.

Interim Community Development Director Shane Witham announced that the Planning Commission will be reviewing the Keizer Growth Transportation Impacts Study and that Covid-19 small business grants are still available.

Finance Director Tim Wood announced that the water department will begin the normal shut-off process; relief funds are available to assist with payments. He urged people in need of assistance to contact the City.

**WRITTEN
COMMUNICATIONS**

Mayor Clark commended Dan Collingham and Debbie Lockhart for their efforts in cleaning up and maintaining the T.D. Keizer statue, read an email from Beverly Birr in the Police Department in which she reported that a Mr. Smith had visited the department to tell them they were doing a good job, and announced that related to the 2020 Census, Oregon is at 99.6% counted and Keizer is above the state average.

AGENDA INPUT

October 12, 2020 – 6:00 p.m. – City Council Work Session - Cancelled
October 19, 2020 – 7:00 p.m. – Council Regular Session
October 26, 2020 – 6:00 p.m. – City Council Work Session – Community Demographics, Equity and Diversity

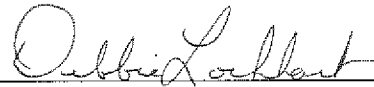
ADJOURNMENT

Mayor Clark adjourned the meeting at 8:10 p.m.

MAYOR:

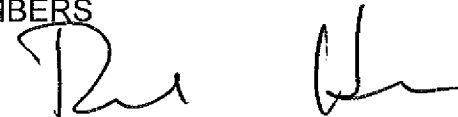
APPROVED:


Cathy Clark


Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS


Councilor #1 – Laura Reid


Councilor #4 – Roland Herrera


Councilor #2 – Kim Freeman


Councilor #5 – Elizabeth Smith


Councilor #3 – Marlene Parsons


Councilor #6 – Daniel R. Kohler

Minutes approved: October 19, 2020