



**Keizer Rapids Park Community Build Task Force²
Meeting Minutes
Wednesday, October 5, 2015, 6:00 pm
Keizer Civic Center**

CALL TO ORDER ~ Vice Chair Richard Walsh called the meeting to order at 6:00 p.m. Attendance was taken as follows:

Present:

Marlene Parsons, Chair (6:06)	Councilor
Brandon Smith	Councilor
Janet Carlson (6:09)	Marion County
Ron Freeman	West Keizer NA
Richard Walsh, Vice Chair	Parks Board
David Loudon	Parks Board

Absent:

Lore Christopher Citizen at Large

Staff Present:

Nate Brown, Community Development Director
Debbie Lockhart, Deputy City Recorder

APPROVAL OF MINUTES: Brandon Smith moved for approval of the September Minutes. David Loudon seconded. Motion passed as follows: Smith, Freeman, Walsh and Loudon in favor with Parsons and Carlson absent at time of vote and Christopher absent.

APPEARANCE OF INTERESTED CITIZENS: None

LOCAL GOVERNMENT GRANT CRITERIA: *Wayne Rawlins*, retired from Oregon State Parks Department, introduced himself noting that he had managed the grant program and that Commissioner Carlson had asked him to assist in this endeavor. Mr. Walsh provided background information about the formation of Keizer Rapids Park and the Big Toy and explained that the hope is to get grant funding so that the playground is safer and accessible to everyone but there is a time limit on using the cost of the property as a match. Mr. Rawlins indicated that he thought the land match was only available for acquisition, not for development.

Discussion followed regarding the cost of the spongy surface, a disability package, in-kind contributions, grant technical requirements, grant strategy, a joint application with Marion County and Keizer, partnerships, and use of System Development Charges. Members of the Task Force agreed that they should partner with the Parks Advisory Board since the grant improvements are not focused solely on the Big Toy.

It was suggested that perhaps a partnership could be formed with a disability group to help with the application and presentation; Marion County Health Department and the State Commission on Disabilities were suggested. It was also suggested that children and elderly be included in the presentation. Further discussion took place regarding defining the project and determining the best strategy and approach, match eligibility, and applying to other foundations. Tasks were summarized as follows:

- Get Parks Board approval for amenities not specific to the Big Toy
- Find out what can be used for match
- Develop scope of the project (minimum and maximum)
- Get construction cost estimates for:
 - Bathrooms
 - Sewer to 15th
 - Septic
 - Compost

Mr. Rawlins pointed out that the grant cycle starts January 1 with large grant applications due April 1. \$4 million has been allocated this time for large grants. Commissioner Carlson suggested that the task force give a presentation to the Marion County Parks Commission (November 19 @ 9 a.m.) to get a recommendation from them to co-apply for the grant. (Correction made 11/29/15: County Parks Commission meeting is December 1 @ 10 a.m.)

FUNDRAISING/GRANTS: Commissioner Carlson explained that there is about \$5800 carryover from the earlier fundraising that can be allocated to this new effort. She distributed and reviewed a summary.

OTHER BUSINESS: Richard Walsh noted that the Task Force had promised 'naming rights' to donors to extend over the next 20 years or for the life of the big Toy, whichever is sooner, but Council has not formally recognized that promise.

Richard Walsh moved to recommend that Keizer City Council pass a resolution verifying that the City will continue to honor sponsors of the Big Toy components by allowing the placement of recognition plaques naming the sponsor at or near the sponsored component, and that the City will continue to honor all Diamond through Bronze level sponsors by allowing the placement of their names on the appropriate signage at the Big Toy. These recognitions shall continue for the life of the Big Toy (or individual component) or for 20 years, whoever is sooner. Brandon Smith seconded. Motion passed as follows: Motion passed as follows: Smith, Freeman, Walsh, Parsons, Carlson and Loudon in favor with Christopher absent.

ADJOURNMENT: Meeting adjourned at 7:13 p.m.

NEXT MEETING: Tuesday, November 3, 6:00 p.m.

Minutes approved: 11-03-15