



MINUTES
KEIZER CITY COUNCIL
Monday, October 5, 2015
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:05 pm. Roll Call was taken as follows:

Present:

Cathy Clark, Mayor
Dennis Koho, Council President
Marlene Parsons, Councilor
Amy Ryan, Councilor
Brandon Smith, Councilor
Roland Herrera, Councilor
Kim Freeman, Councilor
Youth Councilor Siri Scales

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community
Development Director
Tim Wood, Assistant Controller
Lance Inman, Police Department
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

None

**COMMITTEE
REPORTS**

None

**PUBLIC
TESTIMONY**

None

**PUBLIC
HEARINGS**

**a. Liquor License
Change of
Ownership
Application –
Dim Sum
Restaurant
Name Ocean
Sushi & Teriyaki**

City Manager Chris Eppley reported that an application was submitted for a Change of Ownership from the owner of Dim Sum House, Keizer, Oregon. The restaurant will be renamed 'Ocean Sushi & Teriyaki'. City requirements have been met. Staff recommends that Council review the application and forward a recommendation to the OLCC for approval.

Councilor Koho moved that the Keizer City Council approve the application for a Change of Ownership and Change of Name to Ocean Sushi & Teriyaki under the guidelines established by ORS 471.178 and the Ordinances of the City of Keizer. This recommendation shall then be forwarded to the Oregon Liquor Control Commission for final approval. Councilor Parsons seconded. Motion passed unanimously as follows:

AYES: Clark, Koho, Parsons, Freeman, Smith, Ryan and Herrera (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

ADMINISTRATIVE ACTION
a. RESOLUTION – Authorization of Interfund Loan to the General Fund from the Transportation Improvement Fund

Assistant Controller Tim Wood explained that the 2015-16 Adopted Budget provides for approximately \$508,000 in payments to the overlapping tax jurisdictions to repay them for their foregone tax revenue associated with the Urban Renewal District which is now closed. To minimize interest expense, the obligation was paid in July 2015 resulting in the General Fund not having sufficient cash available to meet the current operating obligations during October 2015. The interfund loan will be repaid in November 2015 when the majority of the current property tax revenue is received.

Councilor Koho moved that the Keizer City Council adopt a Resolution Authorization of Interfund Loan to the General Fund from the Transportation Improvement Fund. Councilor Parsons seconded. Motion passed unanimously as follows:

AYES: Clark, Koho, Parsons, Freeman, Smith, Ryan and Herrera (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

CONSENT CALENDAR

- a. RESOLUTION – Authorizing the City Manager to Sign a Contract with Pfeifer Roofing Incorporated for Roof Repairs to Public Works Shop Facility
- b. Approval of September 8, 2015 Regular Session Minutes
- c. Approval of September 14, 2015 Work Session Minutes
- d. Approval of September 21, 2015 Regular Session Minutes

Councilor Freeman pulled items c and d.

Councilor Koho moved to approve items a and b of the Consent Calendar. Councilor Parsons seconded. Motion passed as follows:

AYES: Clark, Koho, Parsons, Smith, Freeman, Ryan and Herrera (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

Councilor Koho moved to approve items c and d of the Consent Calendar. Councilor Parsons seconded. Motion passed as follows:

AYES: Clark, Koho, Parsons, Smith, Ryan and Herrera (6)
NAYS: None (0)
ABSTENTIONS: Freeman (1)
ABSENT: None (0)

COUNCIL LIAISON REPORTS

Councilor Herrera reported that he had attended the League of Oregon Cities Conference, provided information regarding a recent Hispanic Heritage event and invited everyone to the Keizer Fire Open House. He added that he had attended the Woodburn City Council meeting which was held in a migrant low-income part of the city. The meetings are held all over the city. He also commended the owners of Full Monty's for their recognition of the Porters (previous owners of the property).

Councilor Parsons provided information on the League of Oregon Cities Conference. She noted that the Keizer Festivals Advisory Board is considering promoting in an event specific to cities on the 45th parallel and also participating in the 2016 Rose Parade with a golf cart entry. The committee will be part of the October 2 holiday meeting held to coordinate holiday events. She also announced the upcoming Community Build Task Force meeting.

Councilor Koho announced that the Marion County Commissioners Breakfast was cancelled and expressed condolences to the community suffering from the Umpqua Community College tragedy. Mayor Clark on behalf of the Council echoed the condolences.

Councilor Ryan announced the upcoming Traffic-Bikeways Committee meeting, urged everyone to check the Keizer Chamber calendar, reported on the status of the Art Commission mural project at Town & Country Bowl, and commended the Full Monty's grand opening and the League of Oregon Cities Conference.

Councilor Smith reported on the League of Oregon Cities conference and announced the upcoming Planning Commission meeting and Council Work Session.

Councilor Freeman wished Full Monty's well in their new venture. She announced the upcoming West Keizer Neighborhood Association, Volunteer Coordinating Committee and Claggett Creek Watershed Council meetings and praised the Howl-a-Palooza event.

Mayor Clark reported on Mid-Willamette Area Commission on Transportation and Salem-Keizer Area Transportation Study meetings, the Salem-Keizer Education Foundation reception, and the League of Oregon Cities conference where she accepted, on behalf of the City, the CIS Safety Award. She announced that she had been elected to the League of Oregon Cities Board of Directors and announced the upcoming Keizer Economic Development Commission meeting and the ribbon cuttings of the bond-funded Chemeketa Community College building and the Career Technical Education Center.

Youth Councilor Siri Scales thanked Men's Wearhouse in Keizer Station and David's Bridal for their loans of clothing for Homecoming events.

**OTHER
BUSINESS**

Community Development Director Nate Brown announced that the Planning Commission would be reviewing bicycle parking and parking standards.

**WRITTEN
COMMUNICATIONS**

Mayor Clark referred to a letter she had received regarding a development and some trees. Mr. Brown explained that placement of a cell tower at Bair Park required the removal of trees but the City is replanting trees along the border. It is an opportunity to incorporate a better variety of tree in the park.

AGENDA INPUT

October 12, 2015

- 5:45 p.m. – City Council Work Session
• Salem-Keizer Transit District

October 21, 2015

7:00 p.m. – City Council Regular Session

November 2, 2015

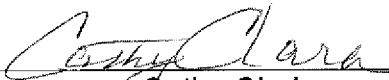
7:00 p.m. – City Council Regular Session

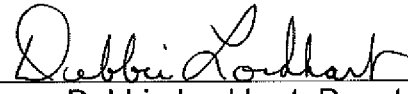
ADJOURNMENT

Mayor Clark adjourned the meeting at 7:35 p.m.

MAYOR:

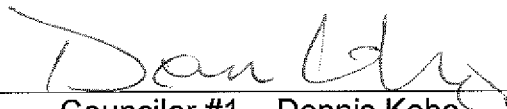
APPROVED:


Cathy Clark



Debbie Lockhart, Deputy City Recorder

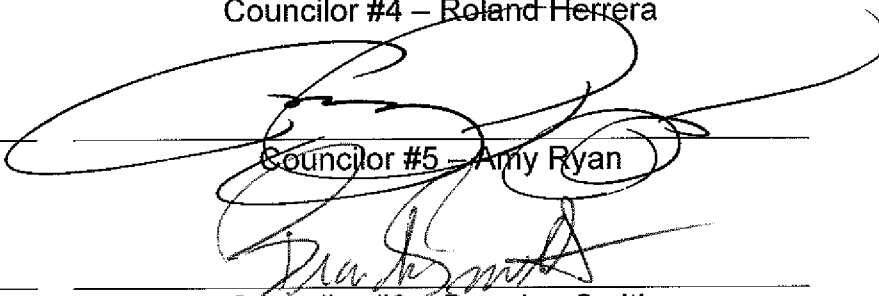
COUNCIL MEMBERS


Councilor #1 – Dennis Koho



Councilor #4 – Roland Herrera


Councilor #2 – Kim Freeman


Councilor #5 – Amy Ryan

Councilor #3 – Marlene Parsons


Councilor #6 – Brandon Smith

Minutes approved: October 19, 2015