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KEIZER COMMUNITY DIVERSITY ENGAGEMENT COMMITTEE **AGENDA**

Thursday, December 7, 2023, 6:00 PM
Robert L. Simon Council Chambers

1. **CALL TO ORDER**
2. **COMMITTEE REPORTS**
3. **APPROVAL OF MINUTES**
 - a. November 2023 Minutes
4. **APPEARANCE OF INTERESTED CITIZENS**
5. **COUNCIL REPORT/OBSERVANCE RECOGNITION ASSIGNMENTS**
 - a. Update Chart
6. **STRATEGIC PLAN UPDATE - FEEDBACK FROM CDE COMMITTEE**
 - a. Strategic Plan Update
7. **COMMUNITY ORGANIZATIONS**
 - a. Review Lists & Updates to be made by Staff
8. **REVIEW EQUITY AGREEMENTS – STAY ENGAGED**
9. **BOOK STUDY: SUGGESTED BOOKS OR THOUGHTS ON HOW TO BROADEN THE COMMITTEE'S UNDERSTANDING OF DEI WORK**
10. **NEW BUSINESS**
 - a. Discussion on offering info on Utility Bills and other City documents in Spanish--and other languages listed by the Secretary of State Election Division, which are:
 - Spanish - estimated number of speakers: 27,066

- Russian - estimated number of speakers: 1,263
- Chinese- estimated number of speakers: 654
- Vietnamese - estimated number of speakers: 338
- Marshallese - estimated number of speakers: 336

b. Task List for Consultant:

- Define diversity, equity and inclusion
- Create the Keizer Equity Lens
- Work through equity agreements - rules of conduct
- Identify ways to engage the community without violating public record laws
- Develop an engagement survey
- Review task and purpose documents
- Assist with creating an action plan with measurables

11. OTHER BUSINESS/ STAFF LIAISON REPORT

12. JULY 4, 2024 MEETING FALLS ON A HOLIDAY: WOULD YOU LIKE ME TO SCHEDULE THE MEETING FOR WEDNESDAY, JULY 3RD -OR- THURSDAY, JULY 25TH – OR CANCEL JULY’S MEETING?

13. ADJOURN

Next Meeting: 01/04/2024

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