



**LIBRARY TASK FORCE
MINUTES
Thursday, October 4, 2007
5:30 p.m. Keizer City Hall
Conference Room A**

1. **CALL TO ORDER** ~ The meeting was called to order at 5:35 p.m.

2. ROLL CALL

Present

Richard Walsh
Lea Jenny (5:45)
Art Burr
Eric Meurer
Lyndon Zaitz
Lore Christopher
Jim Taylor

Also Present:

Shannon Johnson, City Attorney
Jan Deardorff, Technical Advisor
Ruth Metz, Library Consultant
Greg Nelson, CCRLS
Debbie Lockhart, Deputy City Recorder

Interested Citizens:

Aigul Aubanova
Michael Hickman
Daisy Santana
Clifford Smith

3. **APPROVAL OF MINUTES** ~ Eric Meurer moved for approval of the September minutes as submitted. Jim Taylor seconded. Motion passed as follows: Walsh, Burr, Meurer and Zaitz in favor with Taylor and Christopher abstaining and Jenny absent at the time of vote.

4. **APPEARANCE OF INTERESTED CITIZENS** ~ Citizens attending the meeting noted that they were simply observing.

Prior to the presentation of the consultant's report, Lyndon Zaitz suggested doing a cursory survey of citizens attending the Keizer birthday party on October 13. Ms. Deardorff noted that this might be a good opportunity to distribute an "informational update" to citizens. Following lengthy discussion, members agreed that another "unscientific" survey was not necessary but that the informational update would be beneficial.

5. **LIBRARY CONSULTANT REPORT** ~ Ruth Metz gave a power point presentation covering an overview of options, anticipated meeting outcomes and project work. She reviewed model illustrations and comparisons and asked members of the task force to concentrate on what the city wanted to DO and not HOW they were going to

do it. Discussion took place regarding the CCRLS and if Keizer would remain part of that system, utilization of the new Civic Center community rooms for some library functions, square footage requirements, virtual libraries and limitations. Additional dialogue followed regarding different scenarios including a card subsidy, standards, staffing costs, and the costs per capita/per \$1,000 of assessed property value.

Members agreed that scenarios a, b and c would be viable options to present on the survey but they felt these scenarios should be accompanied by a cost estimate translated into a tax rate. They concluded that the survey should offer library options/scenarios, prices for each, and the tax rate associated with those prices. Also included in the survey should be the option of "leave it as is". Ms. Metz agreed to develop a 'draft survey' for review at the next meeting at which Steve Johnson will be present to answer questions. She also will use the "scenarios" as a point of departure for discussion at "focus groups" such as the Rotary on October 25th and one or two additional venues, such as the birthday party or planned community meetings.

Lee Jenny urged that an "education" column be put in the Keizer Times in order to keep the public informed. She also suggested that the survey cover parts of north Salem as well as local schools and teachers and that grant opportunities be explored. She noted in conclusion that loss of volunteers at the Keizer Community Library might force closure of the facility.

Jan Deardorff urged that an informational update be distributed at the birthday party and published in the Keizer Times as well. Discussion followed regarding inclusion of the scenarios and/or an anecdotal survey in the update.

6. ADJOURNMENT ~ Meeting adjourned at 7:37 p.m.

Next meeting ~ November 1, 2007

Approved: 11-01-07