

MINUTES
Volunteer Coordinating Committee
Tuesday, October 2, 2001
Keizer City Hall

Chair Kathie Beach noted because of the lack of a quorum, an official Volunteer Coordinating Committee meeting would not take place this evening. In attendance were:

Kathie Beach, Chair
Terri McCowan
Rosa Hernandez
Jacque Moir, Council Liaison (covering for Jerry McGee)
Tracy L. Davis, Staff Liaison

Absent
Kim Beesley
Bob Newton
Bill Quinn
Wayne Thackery

APPROVAL OF MINUTES

Chair Beach indicated the minutes of the June 26, 2001 meeting would be held over until the next meeting of the Volunteer Coordinating Committee.

COMMITTEE APPOINTMENTS

Jacque Moir, Council Liaison indicated the recommendations for appointment to the Planning Commission are urgent due to the upcoming presentation of the Chemawa Activity Center/Keizer Station Plan to the Commission. Chair Kathy Beach noted the Committee would proceed with a review of the applications, taking into consideration the written recommendation submitted by member Bill Quinn, and then forward the unofficial recommendation to the City Council for consideration.

Traffic Safety Commission

Chair Beach noted in July 2002 that Kirk Fillman resigned from his position on the Traffic Safety Commission. Mr. Fillman was presently serving a three-year term scheduled to expire on December 30, 2002.

The Committee reviewed and discussed one volunteer application, which was submitted for this opening.

The Committee agreed by consensus to forward the application of Jeff Hanson to the City Council for possible appointment to the Traffic Safety Commission.

Planning Commission

Chair Beach announced in July 2001, Jere Clancy tendered his resignation from the Planning Commission. Mr. Clancy was serving a three-year term scheduled to expire on September 30, 2003.

The Committee reviewed and discussed the qualifications of the four applications of interest for the Planning Commission.

The Committee agreed by consensus to forward an unofficial recommendation to the City Council to appoint Frank Moore to the Keizer Planning Commission to fill the vacancy created by the resignation of Jere Clancy.

OTHER BUSINESS

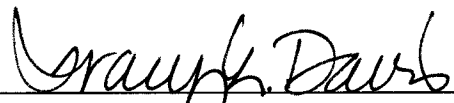
The Committee requested that the next agenda include a discussion on the role of the volunteer coordinating committee and the process used to review the volunteer applications.

NEXT MEETING DATE

Chair Beach indicated the next meeting date would be determined and announced at a later time.

ADJOURNMENT

The unofficial meeting was adjourned at 6:30 p.m.



Tracy L. Davis, CMC
City Recorder/Staff Liaison

SEPTEMBER 26 2001

TO: MEMBERS OF THE KEIZER VOLUNTEER COORDINATING COMMITTEE

I AM SORRY THAT I COULD NOT ATTEND THE OCTOBER 2ND MEETING BECAUSE I WILL BE TRAVELING TO THE EAST COAST.

I HAVE REVIEWED THE INFORMATION SENT TO ME BY TRACY DAVIS AND I WOULD LIKE TO PROVIDE THE FOLLOWING COMMENTS.

IT APPEARS MR. MARK RONNING IS INELIGIBLE FOR THE PLANNING COMMISSION BECAUSE OF HIS OCCUPATION OR PROFESSION. SINCE THERE IS A LAWYER ON THE COMMISSION, MR. RONNING CANNOT SERVE.

MR. FRANK MOORE WOULD THEN BE MY FIRST CHOICE IF HE CAN SERVE DURING THE EVENING MEETING HELD DURING THE WEEK. HIS APPLICATION STATED HE WOULD BE AVAILABLE ON WEEKENDS. IF THIS IS THE CASE THEN HE SHOULD NOT BE CONSIDERED.

MY NEXT CHOICE WOULD BE LYNDON ZAITZ IF MR. MOORE IS NOT AVAILABLE.

I WOULD LIKE TO SUGGEST THAT PEOPLE WHO WISH TO BE CONSIDERED FOR AN APPOINTMENT TO A COMMISSION OR COMMITTEE BE GIVEN A COPY OF THE ORDINANCE WHICH EXPLAINS THE ORGANIZATION AND DUTIES OF THAT BODY. THE PLANNING COMMISSION WILL PROBABLY BE MEETING SEVERAL TIMES A MONTH AS THEY DEAL WITH THE CHEMAWA ACTIVITY CENTER. A NEW CANDIDATE SHOULD BE COMMITTED TO SUCH A SCHEDULE.



BILL QUINN