



MINUTES
KEIZER CITY COUNCIL
Monday, October 1, 2007
Keizer City Hall
Robert L. Simon Council Chambers
Keizer, Oregon

**CALL TO
ORDER**

Mayor Christopher called the regular meeting to order at 7:02 pm. Roll Call was taken as follows:

Present:

Mayor Lore Christopher
Richard Walsh, Council President
Jim Taylor, Councilor
Jacque Moir, Councilor
Cathy Clark, Councilor
David McKane, Councilor
Brandon Smith, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community
Development
Rob Kissler, Public Works
Marc Adams, Chief of Police
Dianne Hunt, Human Resources
Tracy Davis, City Recorder

Absent:

Alex James, Student Councilor

FLAG SALUTE

Mayor Christopher led the pledge of allegiance and then welcomed new councilor Brandon Smith.

**PUBLIC
TESTIMONY**

Vickie Hilgemann, Parks Board Chair, reported that the Parks Board was almost ready to recommend an updated Parks Master Plan to Council and requested action from Council regarding the Keizer Parks Foundation. She explained the mission of the foundation and requested Council approval of the 501C fee (\$700) contribution from the city. Ms. Hilgemann fielded questions from Council regarding the foundation, grants, legacy endowments, solicitation of donations, management, interface with Parks Board, bylaws and membership. Councilors agreed by consensus to put this on the agenda for the next meeting.

PUBLIC HEARING

None

**ADMINISTRATIVE
ACTION**

**a. City of Keizer
Comparable
Cities –
Compensation**

City Manager Chris Eppley reviewed the history of this issue noting that LGPI representatives were at the meeting to field questions. Additionally he reviewed suggested criteria for selecting comparators (type of public sector employer, population and proximity) and suggested focusing on good job-to-job matches. In conclusion, Mr. Eppley noted that because the existing comparable cities were approved by both KPA and Local 320, staff recommended that the City Council continue using the existing

Study

adopted list of comparable cities for this and future salary surveys until significant factors change warranting modification of the list. The employers recommended for use as comparables are: State of Oregon, Marion County, Salem, Albany, Tigard, Lake Oswego, Keizer, McMinnville, Oregon City, Tualatin, Woodburn, Milwaukie and Newberg.

Discussion then took place regarding comparisons with Public Works and Police Departments, with the State of Oregon and Marion County and substitution of either of these comparables with another city. Following additional dialogue, Councilors agreed by consensus not to change the comparable cities. Councilors Moir and Clark urged that, in January 2009 when the union contract comes up, the comparable cities be re-evaluated with the number of matches on the comparables shown as well.

b. RESOLUTION – Imposing Stormwater Utility Fee

City Attorney Shannon Johnson reminded Council that they had passed an ordinance establishing a storm water utility and had preliminarily set the storm water utility fee at \$2.70 per ESU. He recommended that Council review the Resolution imposing this fee and take appropriate action. Councilor Walsh suggested that in Section 5 “City of Keizer and Keizer Urban Renewal property” be changed to “Property owned by the City of Keizer or Urban Renewal Agency”. Mr. Johnson agreed to make that change.

Councilor Walsh moved to adopt Resolution \$2007 Imposing a Storm Water Utility Fee as amended. Councilor Taylor seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Moir, Clark and Taylor (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Mayor Christopher commended Keizer Times for accurate reporting but corrected a recent story regarding the 7.5% sewer surcharge. She noted that if the surcharge was not dropped and Keizer raised their franchise fees, rates would go up for everyone EXCEPT Keizer residents.

CONSENT CALENDAR

- a. **RESOLUTION – Authorizing the City Manager to Award Contract for Construction of Fence at Keizer Rapids Park.**
- b. **Approval of September 4, 2007 Regular Session Minutes**
- c. **Approval of September 13, 2007 Work Session Minutes**
- d. **Approval of September 17, 2007 Regular Session Minutes**

Councilor Smith pulled items b, c and d.

Councilor Walsh moved for approval of Item A of the Consent Calendar. Councilor Taylor seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Moir, Clark and Taylor (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Councilor Walsh moved for approval of Items B, C and D of the Consent Calendar. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Walsh, McKane, Moir, Clark and Taylor (6)

NAYS: None (0)

ABSTENTIONS: Smith (1)

ABSENT: None (0)

COMMITTEE REPORTS

a. Swearing in of Keizer Police Officer Scott Keniston

Taken out of Order. Chief Marc Adams introduced Officer Keniston, reviewing his history and qualifications. City Attorney, Shannon Johnson, issued the Oath of Office.

Committee Reports continued after approval of Consent Calendar.

Councilor McKane noted that

- Parks Board report had been given by Ms. Hilgemann;
- Claggett Creek Watershed Council will probably not meet in the near future pending notification from Salem-Keizer Urban Watershed and resolution of issues with the Watershed Enhancement Board. Projects already underway will continue.
- He had no report from the Traffic Safety Commission.

Councilor Moir invited everyone of the City's birthday party on October 13 from 11 to 4. Mr. Eppey added that the Keizer Police Department will be serving free hamburgers.

Councilor Smith reported that KURB had no September meeting; the next meeting will be October 24.

Councilor Walsh reported that

- Volunteer Coordinating Committee had determined the Volunteer of the Quarter
- SKATS (Salem-Keizer Area Transportation Study) formalized appropriations to deal with the delay in funding that has been going on at the federal level but it will not affect Keizer projects.
- Keizer Rapids Park Workgroups will be making recommendations to the Parks Board regarding dog park fencing and a trails grant which requires matching funds.
- Jeanne Bond-Esser for completing a grant writing class.
- Bikeways Committee is supporting the trails grant application and the updated parks master plan.
- Library Task Force will meet October 4 to hear from the consultant.
- League of Oregon Cities conference was attended by himself and Councilors Clark, Moir and Smith. He thanked Dallas and Salem officials for their hospitality.

Councilor Clark reported that

- She attended the SKATS meeting with Councilor Walsh. They are working together to assure coordination with MWACT (Mid-Willamette

Advisory Commission on Transportation) and provide a united voice for Keizer. MWACT will meet this week to discuss funding and prioritization of projects.

- OMPOC (Oregon Municipal Planning Organization Consortium) summit has been postponed.
- EVAK (Emergency Volunteers Assisting Keizer) will be doing additional training on October 6.
- KARES (Keizer Animal Rescue Emergency Shelter) will meet on October 10. She encouraged interested citizens to participate.
- Councilor Walsh was a presenter at the League of Oregon Cities and did an excellent job. She concluded noting that it was a great opportunity to communicate with state and federal officials.

Councilor Taylor noted that the Keizer Points of Interest Committee will meet on Wednesday, October 3 and encouraged interested parties to apply to fill the vacancy on this committee. He also thanked Councilor Walsh for filling in on the Bikeways Committee his absence.

Mayor Christopher noted the following appointments; Councilor McKane on the Personnel Rules Committee and Councilor Smith as Council Liaison on the Keizer Urban Renewal Board and back-up to Councilor Clark on EVAK. She also noted volunteer openings on the following committees: Budget Committee (2), Keizer Points of Interest (2), Bikeways, Planning Commission, Traffic Safety Commission and Salem-Keizer Housing and Urban Development Advisory Committee.

OTHER BUSINESS

- a. New Business**
- b. Old Business**

City Manager, Chris Eppley, reminded Council that he would be attending the International City Managers Association annual meeting October 8-10.

Chief Marc Adams reported that the Police Department had attended a seminar for strategic planning and work will continue towards improving the Police Department. He noted that October 9 on every television station a program on Methamphetamine, "Crystal Darkness" will be aired. He encouraged all to watch the program and agreed to check into acquiring the tape for airing on K23.

Public Works Director, Rob Kissler, updated Council on the Labish creek project and fielded questions regarding the lighting.

Community Development Director, Nate Brown, reported that River Road Renaissance had met and discussed modifications in the landscape plan for Lockhaven and River Road which would incorporate a water feature in the island with the possible addition of artwork such as a salmon in the feature. Discussions are underway with various property owners for anticipated improvements to the property on the east side of River Road, south of Dearborn. Additionally, Mr. Brown reminded Council of the upcoming work session on infill to be held on October 8

WRITTEN COMMUNICATIONS

Mayor Christopher noted that

- Keizer Chamber is having a "Fight Meth Resource Fair" at the

Wittenberg from 10-2 on October 10

- Keizer 25th Birthday celebration will be Saturday October 13, 11-4pm
- She had received a letter commending Roland Herrera, Alex Finn and Brad Beverly for their prompt attention and professional repair of the waterline on Newberg Drive. She read the letter and applauded these individuals for making Keizer a better place to live.

AGENDA INPUT

October 8, 2007

12:00 Noon City Council Work Session

- Infill Development Discussion

October 15, 2007

7:00 p.m. City Council Regular Session

- Keizer Station Area B Master Plan Public Hearing
(Continued from 9/17/07)
- Keizer Parks Foundation Grant

October 22, 2007

5:45 p.m. City Council Work Session

- City of Keizer Parks Master Plan

November 5, 2007

7:00 p.m. City Council Regular Session

November 19, 2007

7:00 p.m. City Council Regular Session

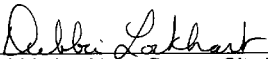
- Keizer Station Assessment Public Hearing

ADJOURNMENT

Mayor Christopher adjourned the meeting at 8:24 p.m.

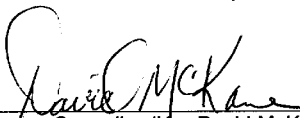
MAYOR:

APPROVED:

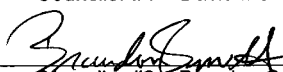

Debbie Lockhart, Deputy City Recorder

Lore Christopher

COUNCIL MEMBERS



Councilor #1 – David McKane



Councilor #2 – Brandon Smith



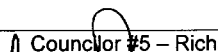
Councilor #3 – Jacque Moir

Minutes approved:

11-05-07



Councilor #4 – Cathy Clark



Councilor #5 – Richard Walsh



Councilor #6 – James Taylor