

Keizer Emergency Management Task Force

Date: September 29, 2009 Time Called to Order: 3:35 p.m.

Committee Member	Present	Absent	Present	Absent
Emergency Manager	x		City Council Liaison	Mark Caillier
City Manager	x		Citizen At Large	Ann Rasmus
Police Chief	x		Keizer Fire District	Rod Conway
Public Works		x	America Red Cross	Red Vanis
EVAK Coordinator	x		Keizer Police Dept.	Carrie Anderson
EVAK Coordinator	x		Staff:	
Marion County EM	x		Debbie Lockhart, Deputy City Recorder	x

Agenda Item

Agenda Item	Introduced	Reviewed	Disseminated	Action Taken
Introductions	x	x	x	
Approval of Minutes (March 2009) (June 2009)	x	x	x	Approved - Approved
Hazard Mitigation Plan Update	x	x	x	Final copy is in public comment portion of approval. Ad in Keizer Times. Plan posted on website. Plan will be updated concurrent w/Marion County update.
Agreement Regarding Vehicles with Dayspring	x	x	x	Formal Agreement awaiting signatures. Volunteers insured during emergency or when functioning at direction of the City.
Overview of EOC Setup	x	x	x	Feedback: good location & outlets, would like white board, concern regarding security
EVAK Update and EM Calendar	x	x	x	Review of Oregon Emergency Management Association workshop Calendar: 10-5: Fire Safety Program 10-24 Orientation Emergency Mgmt.
Roundtable and New Business				
Red Cross				Personnel changes/losses - Quiet summer
Marion County				• Regional Grant: Continuity of Operations. Plan covers 10 months of operations. Team members use computers in lab. Team consists of Public Works, City Manager, Police Department, Fire District and Team Leader. 3 sessions. • Received State Homeland Security Grant; Keizer CERT got radios. • No exercises scheduled. Plan: Marry events together for County-wide event. Realistic rather than catastrophic. Perhaps communications event and something to test volunteer response.
Next Meeting: December 29, 2009				Adjourn: 4:25 p.m. Minutes Approved: 2-23-2010