



**KEIZER TRAFFIC SAFETY COMMISSION
MINUTES**

**Thursday, September 27, 2007 @ 7:00 p.m.
Keizer City Hall – Conference Room A**

1. CALL TO ORDER

Steve Prothero called the meeting to order at 7:06 p.m.

2. ROLL CALL

Present:

Cindi Blake
Charles Hoffer
Randy Jackson
Elwood "Woody" Richter
Steve Prothero

Staff Present:

Eugenio Zuniga, Police Department
Rob Kissler, Public Works
Debbie Lockhart, Deputy City Recorder

Absent:

David Rios, Chair
Laura Trevizo
David McKane, Council Liaison

- 3. APPROVAL OF MINUTES** ~ Randy Jackson moved to approve the July 2007 Minutes. Woody Richter seconded. Motion passed as follows: Hoffer, Prothero, Jackson and Richter in favor with Blake abstaining and Rios and Trevizo absent.

- 4. APPEARANCE OF INTERESTED CITIZENS** ~ *Eric Peterson* from the West Keizer Neighborhood Association, inquired about what could be done about low hanging branches on trees on Chemawa Road near Keizer Rapids Park. Public Works Director Rob Kissler explained that that portion of Chemawa is in the County but an Intergovernmental Agreement with the County had recently been entered into so that Keizer can manage the maintenance of the street. He explained that there is an ordinance in place regarding trees and the compliance process adding that Public Works would investigate this issue and take the necessary steps to remedy the situation.

- 5. DETERMINATION OF REPRESENTATIVE TO RRR ADVISORY COMMITTEE** ~ Steve Prothero volunteered to attend the October 23 River Road Renaissance Advisory Committee meeting, health permitting.

- 6. OLD/NEW BUSINESS** – Discussion took place regarding the location of the traffic sensor plates. Mr. Richter suggested that they be placed on Sunset in order to address the concerns of John Avery (July meeting).

- 7. TECHNICAL ADVISORY COMMITTEE – TRANSPORTATION SYSTEM PLAN UPDATE** ~ Steve Prothero reported that the August meeting focused primarily on

wordsmithing the Goals and Objectives and he looked forward to getting into the actual updating at the next meeting.

8. RIVER ROAD RENAISSANCE ADVISORY COMMITTEE REPORT ~ No report.

9. BIKEWAYS REPORT ~ Ron Anderson from Bikeways thanked the Commission for their recent letter supporting the Bikeways Committee request for an ACTS Oregon grant and encouraged Commissioners to attend Bikeways Committee meetings on the third Wednesday of each month.

10. COUNCIL LIAISON REPORT ~ No report.

11. POLICE LIAISON REPORT ~ Officer Zuniga distributed and reviewed monthly statistics and fielded questions from Commissioners regarding collection of fines and usage of the data collection plates.

12. DETERMINATION OF REPRESENTATIVE TO COUNCIL ~ It was agreed that there was no need for a Council report this month.

13. STAFF LIAISON REPORT ~ Public Works Director Rob Kissler reported that another protected permissive left turn traffic signal light will be installed at Sam Orcutt Way; the City of Salem is doing the engineering work and it should be operational by the end of October or early November. Additionally, Mr. Kissler distributed photographs of proposed traffic control devices to deter illegal usage of the turn lane at the intersection of River Road and Lockhaven (northbound River and westbound Lockhaven). He added that Council is the ultimate authority but wanted to share the information with the Commission as well. Following discussion regarding specifications and emergency service vehicles, Commissioners agreed to further address the matter at the October meeting.

14. OTHER BUSINESS ~ Discussion took place regarding the City's sidewalk inventory and maintenance and repair responsibilities, process and liability.

15. ADJOURNMENT ~ Meeting adjourned at 7:53 p.m.

Next Meeting ~ October 25, 2007, 7:00 pm – Conference Room A

Minutes Approved: 10-25-07