KEIZER TRAFFIC, BIKEWAYS & PEDESTRIAN SAFETY COMMITTEE MINUTES
Thursday, September 26, 2013 @ 6:00 p.m.
Keizer City Hall

CALL TO ORDER
Chair Blair called the meeting to order at 6:00 p.m.

ATTENDANCE

Present:
Keith Blair, Chair
Ed Thompson, Vice Chair
David Dempster
Dennis Dunning
Curt McCormack

Staff/Liaisons Present:
Debbie Lockhart, Deputy City Recorder
Trevor Wenning, Police Department
Jim Taylor, Council Liaison
Bill Lawyer, Public Works Director

Absent:
Shelly Campbell
Atran Libokmeto
Jeremy Jensen
Eamon Bishop

Rod Conway, Keizer Fire Liaison
Marion County Fire Liaison

APPROVAL OF MINUTES ~ Mr. McCormack noted that the minutes did not reflect the fact that he was absent. David Dempster moved to approve the August 2013 Minutes as amended. Ed Thompson seconded. Motion passed as follows: Blair, Thompson, Dunning and Dempster in favor, with McCormack abstaining and Campbell, Libokmeto, Bishop and Jensen absent.

APPEARANCE OF INTERESTED CITIZENS ~ None

SERV-FEST PLANNING – September 29, 2013 ~ David Dempster reported that Rachel would be bringing a check for $150 for 30 helmets. He will bring medium and large sizes since that is all remaining. Chair Blair indicated that Eamon Bishop had volunteered to work at the event. Curt McCormack agreed to be there as well. Mr. Dempster is coordinating the volunteers and will be there also.

OCTOBER 7 FIRE DEPARTMENT SAFETY EVENT ~ Mr. Dempster announced he had corresponded with the person in charge of this event indicating the committee was willing to participate. The organization is okay with having the committee charge $5 per helmet. It will be at the Fire Station. The person in charge had requested that a bike rodeo be done, but Mr. Dempster had not agreed to that since the space is limited and the weather unpredictable. The committee activities will be limited to distribution of helmets and safety information.

OTHER HELMET GIVE-DISTRIBUTIONS ~ Discussion took place on the desired process for distributing helmets to local youth through the Police Department. Mr. Dempster indicated that he was opposed to providing them without proper fitting being done. Discussion took place regarding the number of helmets remaining and developing a protocol for distributing them. Mr. McCormack volunteered to develop a form that the Police Department would give to youth requesting helmets. The form would include phone numbers for David Dempster and Curt McCormack. The requesting youth would be responsible for calling either party and setting up a time to be fitted.

COMMITTEE MEMBER INPUT

Mr. Dempster noted that the Committee is out of Small and Extra Small helmets and proposed ordering 20 toddler helmets, 24 large, 28 small and 28 medium which should last until spring. He noted that there is money in the account to cover these. Committee members agreed that this should be done. Mr. McCormack suggested that the committee purchase a tent so that they have it for all the events in which the committee participates.

David Dempster moved that the Committee buy helmets as noted for $514 plus shipping. Curt McCormack seconded. Motion passed as follows: Blair, Thompson, Dunning, McCormack and Dempster in favor, with Campbell, Libokmeto, Bishop and Jensen absent.

Dennis Dunning moved to authorize purchase of a tent for under $175 and to give authority to Curt McCormack to purchase it. David Dempster seconded. Motion passed as follows: Blair, Thompson, Dunning, McCormack and Dempster in favor, with Campbell, Libokmeto, Bishop and Jensen absent.

Chair Blair reported that he had applied for an ACTS Oregon grant on behalf of the committee in November but the program has bee put on hold so it has not been awarded. Officer Trevor Wenning provided additional information regarding why the grants have been put on hold.

STAFF REPORT ~ Public Works Director Bill Lawyer reported that

- He had met with the owner of 7-11 and he is not interested in placing a right turn only sign in his parking lot. The owner said that there are only a few times a day when a left turn out of his facility is a challenge.
- The Christmas tree on Cherry and River Road has been trimmed up to provide better visibility to drivers. When the trimming was done, it was discovered that homeless were hiding under the tree and charging their cell phones on the electricity used to light the tree.
- Resurfacing on the Chemawa Road North project is complete to the west end of the park. This is further than originally planned. Striping is also complete. The contractor will do the landscaping soon. Completion of curb, sidewalk and planters from Crater to Windsor Island Road is anticipated for the end of October. Resurfacing of that stretch will not happen until next year.

- The Shoreline project is moving ahead with the City Engineer. The proposal is to rebuild what is there and widen the sidewalks. A meeting will be held with the residents before the construction begins. The goal is to begin next summer.

POLICE LIAISON REPORT ~ Officer Wenning reported that the Department has a new Police Chief, John Teague. There was a Union meeting on September 25 and non union members were invited to attend. Some of the new Chief's thoughts and philosophies were presented at the meeting.

COUNCIL LIAISON REPORT*:* Councilor Taylor voiced support for the new Police Chief. He reported that the Community Build Task Force had met and was moving forward with the plan to build a destination playground at Keizer Rapids Park with grant funds, system development charges, fundraisers and donations. Mr. Lawyer asked committee members for send him names of people who might be interested in participating or donating.

ADJOURN*:* Meeting adjourned at 7:05 p.m.

Next Scheduled Meeting ~ October 24, 2013, 6 p.m., Civic Center

Minutes Approved: 12-05-13