CITY OF KEIZER
TRAFFIC SAFETY COMMISSION MINUTES
KEIZER CITY HALL ~ Conference Room B
Thursday, September 26, 2002 @ 7:00 p.m.

1. CALL TO ORDER
Chair Jackson called the meeting to order at 7:00 p.m.

2. ROLL CALL
The following members were present: Randy Jackson, Harlan Naegeli, Joseph Ortiz, Steve Lamb, Steve Prothero and David Dehlin

Absent: Glenn Putman

Also present were: Councilor Jacque Moir, Councilor Richard Walsh, Staff Liaison Sgt. Lance Inman and Recording Secretary Cindy Perry

3. REVIEW/APPROVE MINUTES
- ***August 22, 2002***

Joseph Ortiz moved for approval of the August 22, 2002 minutes as written. Steve Lamb seconded the motion.

The motion passed as follows:
AYES: Dehlin, Jackson, Lamb, Naegeli, Ortiz and Prothero (6)
NAYES: None (0)
ABSENT: Putman (1)
ABSTENTION: None (0)

4. APPEARANCE OF INTERESTED CITIZENS
Greg Petterson, Vice President McNary Gold Club-expressed concern regarding golf carts being unable to utilize the roadway to get to the golf course. He requested the Commission's input regarding getting an ordinance in place that would allow this use.

FMAGIC

Chair Jackson noted historically that the Commission had not been involved in the creation of ordinances, but acted in an advisory role to the Council.

Responding to these concerns Sgt. Lance Inman verified that this was a little known state law that the police department was attempting to educate the public about. He suggested if the public were interested in preparing a local ordinance to present to the Council that a dialog with the City Council would be appropriate.

Councilor Moir recommended in addition to presenting their wishes to the Traffic Safety Commission that the Community Policing Committee was an additional body that might be able to provide assistance to the Golf Association group.

Responding to questions whether the Police Department would grant an extension for the use of golf carts on the roadway until the issue could be addressed, Sgt. Inman stressed that he or the police department did not have the blanket authority to override a state law. He noted that citations had not been issued, but that the issue would need to be addressed in the near future.

A dialog between the Commission and audience members took place with a discussion of options for the McNary Golf Association to review. The Association agreed to research ordinances from other cities to provide samples to the City Council. The group was also urged to provided testimony to the Community Policing Committee and the City Council.

Chair Jackson indicated he would meet with the City Manager regarding a course for this issue and he requested that the Councilor's in attendance (Moir and Walsh) provide the information of the discussion to the remaining Councilors.

Karen Trucke, 6330 14th Avenue, Keizer, Oregon-attended as a concerned citizen to hear further discussions regarding the Gubser Traffic Management Plan.

5. WRITTEN COMMUNICATIONS
None

6. BIKEWAYS REPORT
None

7. REPORT FROM CHAIR

Chair Jackson provided information regarding the Traffic Safety Conference taking place October 23-25th, any Commissioner's interested were asked to contact him.

8. STAFF LIAISION REPORT

Sgt. Lance Inman summarized traffic statistics for the month of August. He also reviewed the various grants and the benefits of these grants. Sgt. Inman reported that the status for the awarded grants should be known in the near future.

Sgt. Inman answered questions from the Commission pertaining to statistics.

9. COUNCIL LIAISION REPORT

Councilor Jacque Moir summarized the motion that she made at the September 3, 2002 City Council meeting pertaining to the Gubser Traffic Management Plan. The motion read as follows: *"Council President Moir moved a motion to direct staff to come back with the following information: (1) Is there adequate right-of-way for the suggested improvements on Trail Avenue. (2) Explore opportunity to negotiate with the property owner to align Trail Avenue to allow for a signal at Lockhaven and Trail, (3) add four stops signs at Manzanita and Trail Avenue. Councilor McGee seconded the motion."*

Councilor Moir provided a brief history regarding the streets mentioned in the motion, and some of the items within the plan that staff had implemented. Those items included increasing the left turn signal at River and Lockhaven, and correcting the cycling problem with the traffic light at River Road and Manzanita. She indicated that some of the additional recommendations would need Budget Committee approval, as funds were not available in the current budget.

Mr. Naegeli expressed concern with the suggestion that Trail be improved. He stressed the issue was the traffic going through the neighborhood, which an improvement of Trail would not alleviate.

Councilor Moir reiterated that her motion was for staff to review these options and submit their findings to the Council. Responding to additional questions she expressed her apprehension with closing a public street without exhausting other options.

Councilor Moir also addressed the public hearing process during the City Council meeting and the confusion with the Traffic Safety Commission not testifying.

Steve Prothero expressed his dismay that the Commission had attended the Council meeting, but was not asked by the Council to address the plan.

Councilor Moir apologized for the misunderstanding and further suggested that it might be beneficial for the Commission to meet with the Council in work session to discuss the issue.

The discussion continued between the Commission and Council members regarding the TSP, Trail Avenue, Harmony Lane and Manzanita. The Commission noted although the left turn signal at River and Manzanita was shortened that there wasn't sufficient traffic running east and west on Manzanita to discourage people from making the left turn onto Manzanita from River Road.

Steve Lamb stressed the Commissions attempt to address the problem in a package deal opposed to a piece by piece situation.

Councilor Walsh believed it was important to address the city as a whole and to address the need for more north/south, east/west corridors throughout the city.

The scope of the project for the Commission versus the Council's charge to oversee the entire system was discussed further.

David Dehlin asserted his displeasure that the Commission did not have the opportunity to present the plan to the Council during the Council meeting.

Chair Jackson indicated some of the breakdown in communication may have taken place during the process of change in Council Liaison. He further acknowledged that he, the Public Works Director and the City Manager had met early in the process and believed a work session prior to the Council meeting was not necessary. This he felt was due to the timeframe of other issues being addressed by the City Council at the time. For future reference Chair Jackson indicated if the Commission was asked to undertake this type of task again that the appropriate staff should be allocated to support the Commission.

For Councilor Walsh's benefit Chair Jackson summarized the Commission's charge, as he understood it being relayed from staff. He also outlined the public hearing process undertaken by the Commission, which helped them to reach their recommendation.

Karen Trucke recommended that an outline for all the committees to follow regarding the process would be favorable for future issues.

Councilor Moir reiterated the motion made to Council and her intent to have staff further review these options to bring back to Council.

Karen Trucke interjected her wish that the Commission includes Meadowlark as part of the plan.

Steve Lamb moved a motion that a work session is scheduled between the City Council and the Traffic Safety Commission to discuss the plan in detail. Harlan Naegeli seconded the motion.

David Dehlin believed it was important for the Commission to have a complete stand-alone plan.

Steve Lamb disagreed with this. He argued the importance of hearing staff's report ascertained from Council's motion.

Councilor Moir reiterated the aspects of the plan which staff had already undertaken.

Responding to Mr. Dehlin's comments Chair Jackson noted that the plan as submitted with a letter responding to staff's suggestions was the motion made and passed by the Commission.

After further debate the question was called for.

The motion passed as follows:
AYES: Dehlin, Jackson, Lamb, Naegeli, Ortiz and Prothero (6)
NAYES: None (0)
ABSENT: Putman (1)
ABSTENTION: None (0)

Councilor Moir agreed to forward the Commission's motion on to the Council.

Steve Prothero further addressed his frustration with the process undertaken during the Council meeting.

Steve Lamb recommended that volunteers are considered "unpaid staff" and treated as an extension of staff.

Councilor Walsh indicated he would support this type of rule.

Councilor Moir attested she would follow up with staff regarding the written rules of the committee's makeup for further consideration.

10. GENERAL BUSINESS

The Commission was in consensus to combine November and December's meetings and hold this meeting on Thursday, December 5th at 7:00 p.m.

Chair Jackson indicated he would act as Chair through the remainder of the year. He asked the Commission to consider who might be interested in filling this position.

11. ADJOURN

- ***Next Meeting- October 24, 2002***

Chair Jackson adjourned the meeting at 9:10 p.m.