

CITY OF KEIZER MISSION STATEMENT
***KEEP CITY GOVERNMENT COSTS AND SERVICES TO A MINIMUM BY PROVIDING CITY
SERVICES TO THE COMMUNITY IN A COORDINATED, EFFICIENT AND LEAST COST
FASHION***

A G E N D A
URBAN RENEWAL AGENCY OF THE CITY OF KEIZER

Monday, September 24, 2007

6:15 p.m.

**Robert L. Simon Council Chambers
Keizer, Oregon**

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC TESTIMONY

This time is provided for citizens to address the Urban Renewal Agency on any matter not scheduled for public hearing.

4. PUBLIC HEARING

5. ADMINISTRATIVE ACTION

a. 45th Parallel Monument

6. CONSENT CALENDAR

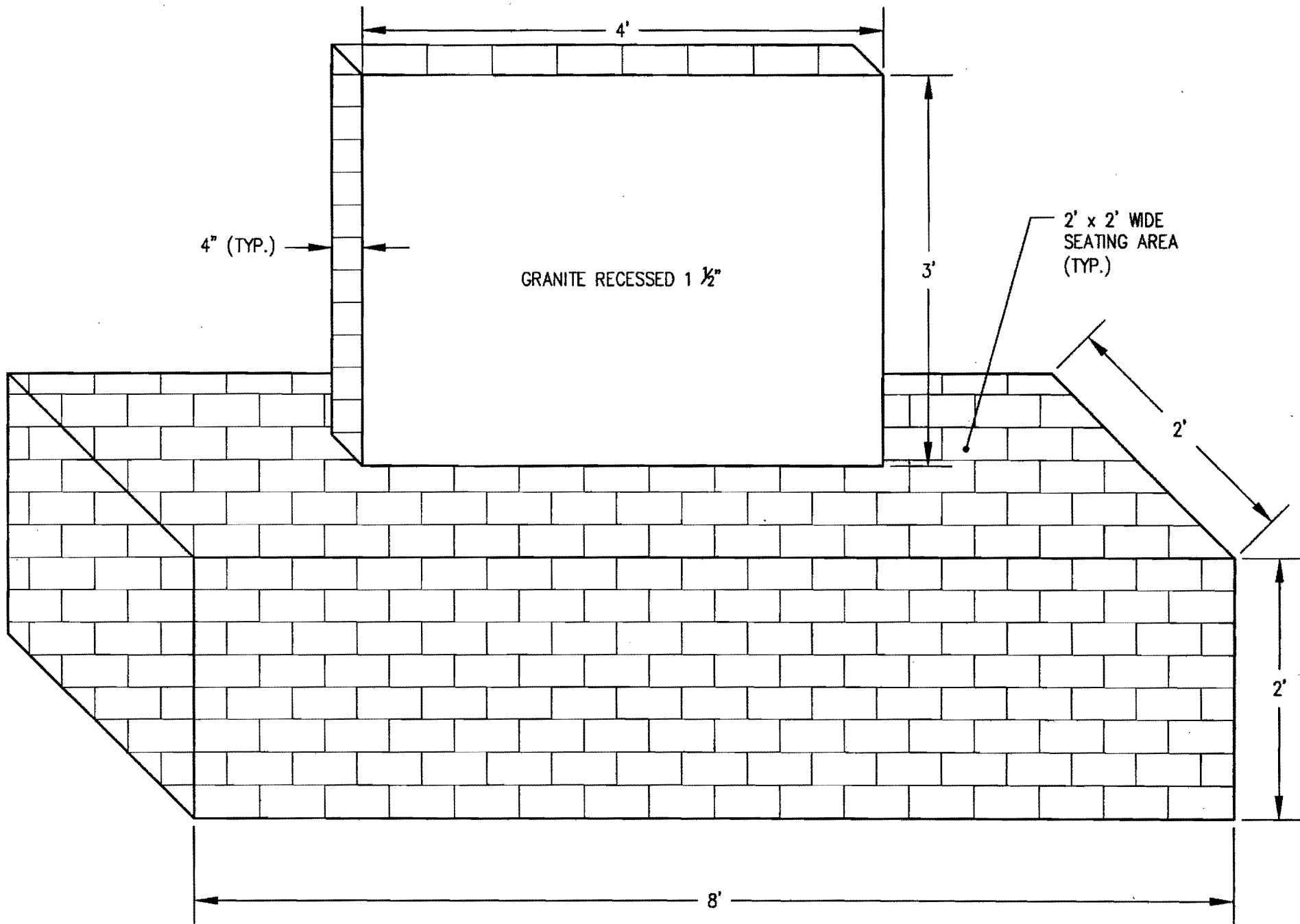
7. OTHER BUSINESS

This time is provided to allow Urban Renewal Agency members the opportunity to bring matters before the Agency that are not on tonight's agenda.

8 AGENDA INPUT

9. ADJOURN

Upon request, auxiliary aids and/or special services will be provided to participants with disabilities. To request services, please contact us at (503) 390-3700 at least two working days (48 hours) in advance.



45th Parallel

Half Way to the Equator

Keizer, Oregon

Half Way to the North Pole

CITY OF KEIZER MISSION STATEMENT

KEEP CITY GOVERNMENT COSTS AND SERVICES TO A MINIMUM BY PROVIDING CITY SERVICES TO THE COMMUNITY IN A COORDINATED, EFFICIENT AND LEAST COST FASHION

A G E N D A

KEIZER CITY COUNCIL

SPECIAL SESSION

Monday, September 24, 2007

6:30 p.m.

Robert L. Simon Council Chambers

Keizer City Hall

Keizer, Oregon 97303

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC TESTIMONY

This time is provided for citizens to address the Council on matters not scheduled on the agenda.

4. DISCUSSION

a. 6:30 p.m. – City of Keizer Compensation – Approval of Comparable Cities

b. 7:00 p.m. - Appointment to Council Position #2

- **Ronald Bersin**
- **Martin Matiskainen**
- **Brandon Smith**

5. OTHER BUSINESS

6. ADJOURNMENT

Upon request, auxiliary aids and/or special services for those with disabilities will be provided. To request services, please contact us at (503) 390-3700 or through Oregon Relay 1-800-735-2900 at least two working days (48 hours) in advance.

City Council Position #2 Appointment – September 2007

1. After the meeting is called to order, the Mayor will introduce each of the applicants.
2. The Mayor will draw names from the official bucket to determine the order of the applicants presentation.
3. The applicants will be sequestered in Conference Room A until their turn.
4. Each applicant will be allowed a maximum 5 minute opening statement to review their qualifications and interests in applying for the position.
5. Each Councilor will ask the applicant one of the predetermined questions.
 - What are your views on a Keizer library?
 - What are your views on the future funding of Keizer's parks?
 - What are your views on urban renewal in Keizer and any extension of the current funding?
 - What are your views on expanding Keizer's urban growth boundary to allow for more development in Keizer?
 - How do you envision Keizer in 10 years? 20 years?
 - Traffic safety and congestion concerns continue to rank high by Keizer residents. The current City Council goals include such action items as updating Keizer's Transportation Systems Plan; exploring the addition of a new North/South collector to reduce traffic on River Road; and pursuing the development of a new I-5 on/off ramp North of Keizer, possibly at Quinaby Road. What do you believe is the most important transportation issue facing Keizer in the next 10-years?
6. Councilors may follow up on the questions or ask for clarifications.
7. The applicant will be allowed to make closing comments.
8. The total interview process will be limited to 45 minutes.
9. After the candidates have given their presentation, they will be allowed to remain in the audience.
10. Upon conclusion of the last interview, the Council will proceed with voting. The voting procedures are outlined in the City Council Rules of Procedure. (section 16 attached.)

CERTIFICATION OF QUALIFICATION

I, _____ am seeking the office of City Council position #2
hereby certify that I meet the qualifications for this position as outlined below:

- I am a legal elector under the laws and constitution of the state.
- I have been a resident of the city of Keizer for the twelve months immediately preceding the September 24, 2007 appointment date.

Signed: _____

Dated this _____ day of _____, 2007.

STATE OF OREGON)
County of Marion)

Signed and Sworn to before me this _____ day of _____, 2007.

Notary Public for Oregon
My commission expires: _____

.....

Received by the City Recorder/Elections Officer of the City of Keizer on this _____ day
of _____, 2007.

Tracy L. Davis, MMC
City Recorder/Elections Officer

SECTION 16 – COUNCIL VACANCIES/APPOINTMENTS

16.1 Vacancy of Council Position – Chapter VII – Section 29 of the Keizer City Charter outlines circumstances in which a Council position may become vacant. Vacant elective offices shall be filled by appointment. A majority vote of the remaining members of the Council shall be required to validate the appointment. Upon validation, the appointee's term of office shall begin and continue throughout the unexpired term of the predecessor.

16.2 Vacancy of Mayor Position – In the event the office of the Mayor becomes vacant, the Council President shall become Mayor. A new Council President shall be nominated accordingly from the remaining members of the Council. The Council then shall appoint a Councilor to fill the vacancy as set forth below.

16.3 Declaration of Vacancy – The vacant position shall be declared vacant by Resolution.

16.4 Process for Appointment – Upon declaration of the vacancy, a press release will be issued inviting members of the community, who meet the qualifications as outlined in the Charter, to submit a letter of interest and resume. Within 45 days of the declaration of vacancy, the Council may nominate all who have submitted their name for consideration, or Councilors can nominate individual candidates. At the point where it appears no more nominations are to be made, a motion shall be made to close the nominations, and upon two-thirds majority vote of all remaining Council members present, the nominations are closed.

16.5 Appointment Vote – The Mayor or Presiding Officer shall review the appointment process with members of the audience prior to any votes being taken. Written ballots shall be prepared containing the names of all of the nominated candidates. The following voting process will be followed:

- a) Each of the remaining members of the Council shall select one candidate and mark their ballot accordingly. If one candidate receives the majority of the votes of the remaining members of the Council, such candidate shall be appointed to fill the vacant position.
- b) If no candidate receives a majority vote of all remaining members of the Council on the first ballot, a second ballot shall be distributed. The second ballot shall contain the names of the two candidates receiving the most votes from the first ballot, unless a tie resulted from the first ballot. In a tie situation, all first place candidates will be placed on the second ballot. Each remaining member of the Council shall select one candidate and mark their ballot accordingly. The candidate receiving a majority of the votes of the remaining members of the Council shall then be appointed to the vacant position.

- c) If no candidate receives a majority of all remaining members of the Council on the second ballot, a third and final ballot will be prepared containing the names of the two candidates, or all first place candidates in case of a tie in the second vote. Each remaining member of the Council shall select one candidate and mark their ballot accordingly. The candidate receiving the majority of the votes of the remaining members of the Council shall be appointed to the vacant position. In case of a tie vote on this third and final vote, the Council will select the replacement Councilor according to the procedure outlined in Section 13.6 – Tie Votes – Appointment Process.
- d) By Resolution, the Council shall validate the appointment.

16.6 Tie Votes – Appointment Process - In the event of a tie vote during the third and final vote of the appointment voting process, the names of the two candidates (or all first place candidates in case of a tie) receiving a majority vote of the remaining members of the Council, will be placed in an official city bucket. The City Recorder will draw the successful name.

16.7 Tie Votes – Council Election – When two or more candidates running for the same Council position, have an equal and the highest number of votes, the successful candidate will be determined by a drawing of lots. Upon confirmation of a recount by the Marion County Elections Division, this determination shall take place at the first regularly scheduled meeting after the general election. The Council will use the same process to determine the successful candidate as outlined in Section 16.6 – Tie Votes – Appointment Process.

September 20, 2007

Tracy L. Davis, City Recorder
Keizer City Hall
930 Chemawa Rd
Keizer OR 97303

20-SEP-07 PM 4:23

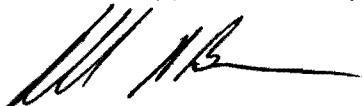
CITY OF KEIZER

I would like to express my interest in the open city councilor position previously held by Troy Nichols. I have been a resident of Keizer for the past 15 plus years and am very interested in becoming more involved in my community. Unfortunately in the past, I have convinced myself I did not have the time to commit to the city. I am convinced now; I will be able to more than fulfill the required commitment of time.

I enjoy living in our community and look forward to the opportunity to make a difference. The work the council is doing is important not only to the citizens currently living in Keizer, but generations to come. The complexion of our community is changing and these changes will influence our community's livability for many years to come. I look forward to becoming a part of the process of creating this vision for our community.

My qualifications include many years as a public official. Currently, I am the executive director of the State of Oregon's Government Ethics Commission (OGEC). This position requires me to work with many private and public groups to discuss ethics and their impact on their organizations. The position requires me to work with many elected officials to administer and educate them on ethics laws. Currently I am helping to rewrite and create new ethics reforms, including the administrative rules necessary to enforce the new requirements. My position is a bipartisan position that requires me to work with elected officials with various positions on many different issues. I work very hard to bring these diverse groups towards a common understanding. Before becoming the executive director for the OGEC, I was the executive director for the Board of Tax Practitioners. This is an agency that regulates personal income taxes prepared by Licensed Tax Consultants and Licensed Tax Preparers. The agency also eliminates unlicensed personal income tax preparation. This position required me to work with many private organizations, businesses, and professional associations. I learned many skills that would be helpful to Keizer's City Council including presenting ideas to diverse groups, listening to requests from individuals, businesses and professional organizations and adhering to the laws of public meetings, including the laws pertaining to executive sessions. My current position as executive director of the GSPC also requires me to oversee the executive sessions of public meeting law. Another skill that would benefit the council is my experience with both of these positions in government budgeting. I am responsible for creating and administering the agency's budget. This includes passing the budget through the legislative process.

As executive director of the OGEC, my knowledge of the ethics laws would be a benefit to the council. My knowledge of the requirements of declarations of conflicts of interest both actual and potential, the laws not allowing financial benefit or the avoidance of a financial detriment and the law concerning executive sessions would be a benefit to the council. My record in State service is beyond reproach. My high ethical standards and knowledge of the ethics laws would be a benefit for the council. Keizer needs a problem solver that has experience working with diverse groups. I can bring these skills to the council. I appreciate the opportunity to apply for this position.



Ronald A. Bersin
1968 Brandon Ave NE
Keizer OR 97303

Resume
Ronald A. Bersin
1968 Brandon Ave NE,
Keizer OR 97303
(503) 393-2441

Experience

**11/3/06-Present Oregon Government Ethics Commission, 3218 Pringle RD SE
Salem OR 97302, (503) 378-5105**

11/03/06-Present, (PEM/D) Executive Director, Executive Management Service

Responsible for directing and managing all the agency's personnel, and programs. Includes managing the agency's compliance, registration and lobbying programs. The duties include developing the agency's rules and policies, developing the long and short term goals and plans, evaluating the agency's programs and developing and administering the agency's budget. Budget preparation includes presenting and passing the budget through the legislative process. Also responsible for representing the agency before the legislature on all proposed legislation concerning the agency either directly or indirectly. Responsible for directing the Commission's public meetings ensuring all meetings are held in compliance with public meetings law. Responsible for setting public policy concerning ethics.

**3/1/2000-11/2/06 Board of Tax Practitioners, 3218 Pringle Rd SE Suite 120
Salem OR 97302, (503) 378-4034**

3/1/2000-9/1/2002, (Compliance Specialist 2) Management/Staff Technical

Responsible for agency compliance program. This included investigating complaints received by agency, testifying at administrative hearings, working with Assistant Attorney General, writing disciplinary notices, writing reports and presenting the reports to the Board, and working with professional associations. The responsibilities of the position required me to develop the compliance program's rules and policies, develop long and short term goals of the program, evaluate and report the evaluation of the program and assist in the preparation of the agency's biennial budget.

9/1/2002-9/1/2003, (Compliance Specialist 2) Interim Director, Management

Responsible for directing and managing all the agency's personnel and programs. Includes managing the agency's licensing, educational, examination, compliance and administration programs. The duties included developing the agency's rules and policies, developing the long and short term goals and plans, evaluating the agencies programs and developing the entire agency budget. The budget preparation also included presenting and passing the budget through the legislative ways and means process. Directing and working with the Board members through the public meetings process. Meeting and giving presentations to industry organizations.

9/1/2003-11/2/06, (PEM/C) Executive Director, Executive Management Service

Responsible for directing and managing all the agency's personnel and programs. Includes managing the agency's licensing, educational, examination, compliance and administration programs. The duties included developing the agency's rules and policies, developing the long and short term goals and plans, evaluating the agencies programs and developing the entire agency budget. The budget preparation also included presenting and passing the budget through the legislative ways and means process. Directing and managing the Board and it's processes through public meetings. Meeting and making presentations to the industry organizations. Responsible for setting public policy concerning tax professionals.

**3/14/88-3/1/2000 Dept of Revenue, 955 Center St NE,
Salem OR 97310**

3/14/88-9/1/1995, Revenue Agent 1, Staff Technical

Responsible for collecting the State's 29 tax programs. Responsible for collecting delinquent taxes.

9/1/1995-3/1/2000, Revenue Agent 3. Staff Technical

Responsible for collecting delinquent taxes owed the State of Oregon. Required to go outside of the office and meet face to face with debtors to collect delinquent taxes and secure delinquent tax returns. Served as regional lead worker. Responsible for approving staff actions, including writing off bad debt, warrants, garnishments, seizures, and other actions required by staff to collect delinquent taxes. As leadworker was responsible to develop collection program rules and policies. Also responsible for evaluation of collection program.

Education

June 1979	Received high school diploma from Silverton Union High School in Silverton Oregon.
9/1979-1/1984	Oregon State University, Corvallis Oregon. Major-Business Administration Minor-Psychology
9/2000-12/2001	Willamette University, Salem Oregon Certificate of Public Management

Extra Curricular Activities

Activities include hunting, fishing, and golf. Committee member for Tualatin/Sherwood Ducks Unlimited chapter, member of Rocky Mountain Elk Foundation, Involved in private duck club, including habitat restoration, Member of Willamette Valley Corvette Club. Training and competing with Labrador Retrievers in AKC retriever tests.
2001 Graduate of Leadership Oregon

13-SEP-07 PM 1:16

September 13, 2007

City of Keizer
930 Chemawa Road NE
Keizer, Or 97303

Re: Keizer City Council Vacancy

Attached herewith is a copy of my current resume in support of my application to fill out the remainder of the term for the vacant seat on the City Council.

My primary interest in applying for this position is to bring my expertise to the Council that will be crucial as the City negotiates its way through the design and construction of our new City Hall as well as other development issues that the City will be considering, among them negotiations regarding modification of urban growth boundaries.

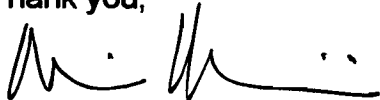
My secondary interest is being a sounding board on the Council for the community to confirm that development within the city is fair and reasonable for all of the citizens of Keizer and not vanity issues.

My family has been Keizer residents for more than twenty years, having moved here from Montana. I have been involved in architecture and construction for nearly forty years, twenty-five of those as a licensed Architect.

Within the community I have been a member of the committee that established the River Road Urban Renewal District, a two-term member of the Keizer Planning Commission, during which time the zoning for Keizer Station was changed from Urban Transition (UT) to Industrial Business Park (IBP). I am currently a member of the Keizer Planning Commission. I have also been a representative for Keizer on several committees with the Salem-Keizer School District and the City of Salem. In recognition of this involvement I was named Keizer Volunteer of the Month.

My goal on the Council is to see Keizer through some very exciting and challenging times. My expertise will be of great value to the Council and the City of Keizer.

Thank you,



Martin Matiskainen, Architect
1771 Stone Hedge Drive NE
Keizer, Or 97303
503-393-0824

PERSONAL, EDUCATIONAL AND PROFESSIONAL RESUME

Martin Matiskainen, Architect

PERSONAL

Martin Leonard Matiskainen
1771 Stone Hedge Drive N.E.
Keizer, OR 97303
503-393-0824

Date of Birth: December 21, 1949

EDUCATIONAL

1968 Graduate Helena Senior High School; Helena, MT
1968-69 Architecture Montana State University; Bozeman, MT
1969-70 History Carroll College; Helena, MT
1970-74 Architecture Montana State University; Bozeman, MT
1974 Graduate, BArch, Montana State University; Bozeman, MT

PROFESSIONAL REGISTRATIONS AND CERTIFICATIONS

Oregon, Registered Architect (2743)
Montana, Registered Architect (882)
National, NCARB Certificate (27140)

PROFESSIONAL EXPERIENCE

09/99 to Present	RSS Architecture, PC Woodburn, OR Architectural Design & Project Management
03/99 to 09/99	Martin Matiskainen, Architect Keizer, OR Architectural Design & Project Management
06/90 to 03/99	Carlson/Veit Architects, PC Salem, OR Architectural Design & Project Management
03/86 to 06/90	Carkin Arbuckle Costic Architects Salem, OR Architectural Design, Project Management
08/76 to 03/86	Palmer Duncan Construction Great Falls & Billings, MT Architectural Design & Project Management Construction Project Management
06/74 to 08/76	Hess Gillis Architect Great Falls, MT Architectural Design & Project Management

09/70 to 06/74 Montana State University
Physical Plant Administration
Bozeman, MT
Construction Document Preparation

06/69 to 09/70 State of Montana
Department of Administration
Architecture & Engineering Division
Helena, MT

PROFESSIONAL ACTIVITIES

Salem Chapter American Institute of Architects
1988 Treasurer
1989 Secretary
1990 President Elect
1991 President
1992 Past President & Treasurer
1990-92 Chapter Representative to Architects Council of Oregon

Oregon Chapter American Planning Association
1997 Planning Official Development Officer

CIVIC ACTIVITIES

Salem-Keizer School District
Boundary Change Process
Facilities Study – Capacity, Growth and Siting of Future Facilities
Educational Facilities Task Force – Support Facilities Subgroup
Citizen Ambassadors to Public Schools, Graduate
Chaperone, Whiteaker Middle School New York Choir Competition
McNary Flesher Field Concession Stand Expansion
Custodial Services Performance Review
McNary Flesher Field Marching Band Storage Facility
McNary Band Boosters, President
Facilities Planning Task Force – Deferred Maintenance Subgroup

City of Keizer
Keizer Urban Renewal Advisory Board
Keizer Planning Commission (previously and currently)

City of Salem
Infill and Transit Related Development Study
Riverfront/Downtown Core Master Plan

Keizer Rotary – Weekly Newsletter Editor (17 yrs)

Keizer Rotary Foundation – Chair 1997

RECEIVED

AUG 21 2007

CITY OF KEIZER
OREGON 97303

Brandon D. Smith
1716 Brian Ct NE
Keizer, OR 97303
Home: 503-304-0025
Cell: 971-218-7102
brasmi@comcast.net

August 21, 2007

City Of Keizer
930 Chemawa Rd NE
Keizer, OR 97303

Re: Keizer City Council Position

To Whom It May Concern:

Please accept this letter and the attached resume as my application for the vacant City Council position. I look forward to addressing the council in September.

Sincerely,

Brandon D. Smith

Brandon D. Smith

Objective:

To serve the community as a member of the Keizer City Council.

Work Experience

2003 to Present

SAIF Corporation

Claims Adjuster

- Investigate and evaluate workers' compensation claims; make decisions on compensability, benefit entitlement, reserves, and settlements; and coordinate claims processing and management activities.
- Render sound, timely decisions and determines benefit entitlement by reasonably interpreting and applying workers' compensation laws, rules, policies and guidelines. Benefit entitlement decisions include medical, permanent or temporary disability or vocational services.
- Analyze claim information, establishes reserves for the ultimate probable cost, and document justification.
- Manage litigated claim issues to resolution through collaborative interaction with legal resources. Participate in conferences, mediations and hearings. Continually gather and assess information to posture a defense, change a legal position and/or evaluate the claim for settlement.
- Identify and act on strategic settlement opportunities by analyzing potential exposure and outcomes. Actively participate in negotiation and/or mediation process.
- Act on customer issues through active listening and meaningful collaboration. Communicate with diverse audience by telephone, in person and in writing in a professional, knowledgeable, courteous manner to influence outcomes and resolve issues.
- Ensure best outcome through responsive service focused on returning the injured worker to a productive life.
- Facilitate delivery of quality medical care to injured workers by eliminating bureaucracy.
- Participate in public forums related to workers compensation practices; provide educational services to the medical community.
- Act as mentor to new claims adjusters.
- Committee member for re-design of critical software applications.
- Currently assigned to 1-year rotation as Coordinator for the Southern Geographical Unit's Claims Assistants.

1716 Brian Ct NE
Keizer, OR 97303

Home: 503-304-0025
Cell: 971-218-7102
brasmi@comcast.net

Brandon D. Smith

1997 to 2003

G.V.S. Contracting, Inc.

Controller

Office Manager

- Developed and provided ongoing financial reporting to senior management.
- Maintained fiduciary responsibility to provide knowledgeable, autonomous management of a wide range of functions through prudent application of commercial business practices.
- Calculated and maintained \$350,000 payroll.
- Maintained accounts payable and accounts receivable.
- Provided prompt and courteous customer service to internal customers and external customers (suppliers, organization contacts, subcontractors, government agencies).
- Business Administration – tax filings, licensing through various government agencies, coordination of services and subcontractors / suppliers. Utilized organizational abilities to maintain smooth operation of office environment. Prioritized responsibilities and managed time effectively in a fast-paced industry

Fleet Management

- Managed fleet of up to 60 on-road vehicles and heavy equipment, including licensing, service, and usage tracking.

Human Resources

- Actively managed expansion and management of health insurance program through Regence Blue Cross Blue Shield of Oregon.
- Key workers' compensation contact.
- Instrumental in the implementation of 401(k) / Profit Sharing Program, as well as ongoing management of the program.
- Implemented and facilitated Safety Committee, resulting in significant reduction in company's Experience Rating Modifier.
- Drafted and implemented Employee Manual outlining company policies and benefits.

Estimating

- Participated in project estimating and digital take-off of utility excavation and site work projects ranging from \$1,000 to \$1,000,000, specializing in new-home developments and public utility works projects for county and city agencies.
- Committee chairman responsible for research, evaluation, and testing of various digital estimating software programs.

Technology

- Web Site Administration (www.gvscontracting.com)
- Network Administrator.
- Spearheaded technology acquisition including personal computers, digital estimating software, and web presence. Educated employees in use of technological tools.
- Extensive knowledge of personal computers, including Microsoft Windows, Excel, Word, PowerPoint, and FrontPage.

1716 Brian Ct NE
Keizer, OR 97303

Home: 503-304-0025
Cell: 971-218-7102
brasmi@comcast.net

Brandon D. Smith

1995 to 1997

SAIF Corporation

Managed Care Information Specialist

- Acted as Liaison between claims department and managed care program.
- Conducted on-site seminars with employers during expansion of program.
- Met with employers on an individual basis to explain benefits and processes of managed care.
- Coordinated expansion of Managed Care Program to new counties (Deschutes, Lane, Wasco, Hood River, and Tillamook).
- Assisted with implementation of pharmacy program.
- Partnered with Information Systems regarding new and updated systems.

1989 to 1995

SAIF Corporation

Claims Assistant, Office Clerk

- Consistently provided timely and accurate support to claims adjusters and supervisors,
- Evaluated and processed medical only claims under direction of compensability claims adjuster.
- Participated and developed new Business Process planning for the Compensability Unit.
- Resolved customer needs when presented.
- Acted as internal technical resource regarding computer software applications.

Education/Classroom Training

Education / Classroom Training:

- Accounting 101, Chemeketa Comm. College
- OSHA Safety & Health Management
- Communicate With Confidence, Clarity & Credibility
- Personnel / HR Record Compliance
- Claims Examiner Certification, 1991-1999, 2003-present

Interests

Technology / computers, community involvement, supporting my children's educational and extracurricular growth and experiences, local and national political issues.

Updated 8/21/07

1716 Brian Ct NE
Keizer, OR 97303

Home: 503-304-0025
Cell: 971-218-7102
brasmi@comcast.net

March 12, 2007

Brandon Smith deserves your support for the vacant Keizer City Council position. While young in comparison to the other announced candidates he has proven to me over the years that he is very bright, very motivated, a self starter, can think out of the box, and has demonstrated to me he is a fiscal conservative.

I have known Brandon for about eight years and have had the pleasure of working with him in an arm's reach relationship when he was employed in the construction industry. Currently we serve together as volunteers on the City of Keizer Urban Renewal Board. Brandon's work on the Board is exemplary and continues to set an outstanding example for his peers.

I urge your support for him as I truly believe the future of the City of Keizer will be brighter because of his service to us on the City Council.

Thank you

**Stuart W. Crosby
Citizen of Keizer**

Scott Clark
271 21st ST NE
Salem, OR 97301

February 26, 2007

To whom it may concern:

I first had the pleasure of becoming acquainted with Brandon Smith during our work on a political campaign in 2004. During that time, I came to appreciate the contributions that Brandon made to our effort and I'm pleased to recommend him to you.

In particular, Brandon's communication skills, collaboration and teamwork added significantly to our effort. In several instances, his insights helped significantly clarify the issues for all and were greatly appreciated. Brandon was willing to volunteer for activities that many others were hesitant to commit to—demonstrating his willingness to contribute in whatever capacity necessary and displaying his leadership by his actions.

Please do not miss the opportunity to utilize his considerable skills in your work.

Sincerely,

Scott Clark