

MINUTES
KEIZER EMERGENCY MANAGEMENT COMMITTEE
TUESDAY, SEPTEMBER 23, 1997
KEIZER POLICE AUDITORIUM

The Emergency Management Committee meeting was called to order at 2:00 p.m. by Sergeant Mark Miranda, Emergency Manager. Those in attendance were:

Sgt. Mark Miranda - Emergency Manager/Keizer Police Department
Wally Mull - Keizer City Manager
Harold Burke-Sivers - Salem Keizer School District
Bruce Visser - Marion County Emergency Management
Brad Nanke - Mitsubishi Silicon America
Karen Davis - Mitsubishi Silicon America
Elmer Rajmussen - Mitsubishi Silicon America
Ron Barlotta - Mitsubishi Silicon America
Tracy L. Davis - Keizer City Recorder

COMMITTEE MEMBER CHANGES

Sergeant Miranda announced that Ron Barlotta will become the representative from Mitsubishi Silicon America replacing Brad Nanke on the committee. In addition, Sergeant Miranda announced the resignation of Diane Bassett due to her relocation to another city.

INCIDENT REVIEW FOR SUMMER

Sergeant Miranda noted he was out of town a large part of the summer, however he was not aware of any major incidents in the community. He made note of a recent tornado report and a fertilizer fire in Woodburn. Bruce Visser explained the coding error which occurred during the Woodburn fire which resulted in a false evacuation notice to all of Marion County.

MANUAL REVIEW

Sergeant Miranda explained the manual review process is behind schedule. He expressed his desire to review the following sections at the next meeting:

- Weather and Resource Shortages
- Resource Lists and Health Epidemic
- Earthquake and Volcano



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EMERGENCY OPERATION CENTER

Based on the recommendation of the subcommittee that the Emergency Operation Center remain at the Keizer Police Auditorium, Sergeant Miranda believed it was time to set a schedule placement of the infrastructure and a proposed budget for approval by the City Council.

Wally Mull, City Manager requested the committee prepare a list of the items necessary for the Emergency Operation Center and he will proceed with gathering bids and potential costs. He will carry this to the City Council for discussion and approval. In addition, he explained the City is in the process of negotiating a lease on a cell tower site to be located outside of the Police Auditorium. This will be beneficial in the location of radio antennae as well as additional income which could be designated for the purchase of a generator.

Sergeant Miranda displayed a sample of an Emergency Operation Center kit which will be prepared for each department to be in place upon activation of the center. He will move forward to have the facility operational prior to any emergency situation.

OTHER BUSINESS

Sergeant Miranda requested the committee review the categorization of comments from the Emergency Preparedness Exercise in February 1997.

Bruce Visser reviewed a potential change in the Federal Emergency Management Agency reimbursement process due to the Stafford Act. If this process is adopted, funds such as those received previously by the City and Marion County will not be available again. In addition, he reviewed a Marion County disaster exercise which is scheduled for May, 1998 involving an airplane crash. He noted this is a functional exercise with approximately 200 people involved.

Harold Burke-Sivers reported the Salem-Keizer School District has implemented an improvement to the overall communication system and their procedures in handling school emergencies. He hoped this system will be compatible with police and fire in emergency situations. Mr. Burke-Sivers requested input from the committee on coordination of this effort.

Wally Mull announced the Corps of Engineers recently toured the dike and will be reinitiating the recon study. They may have changed their outlook on the stability of the dike after the 1996 incident.

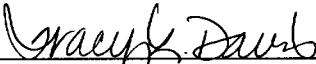


NEXT MEETING

The next meeting will be held on Friday, October 24, 1997 at 2:00 p.m.

ADJOURNMENT

The meeting was adjourned at 2:55 p.m.



Tracy L. Davis
City Recorder

