



**MINUTES
KEIZER CITY COUNCIL
SPECIAL SESSION
Monday, September 22, 2003
Keizer City Hall
Robert L. Simon Council Chambers
Keizer, Oregon**

CALL TO ORDER

Mayor Christopher called the special session to order at 5:35 p.m. Roll Call was taken as follows:

Present:

Lore Christopher, Mayor
Jacque Moir, Council President
Michel Gaynor, Councilor
Judy K. Smith, Councilor
James Taylor, Councilor
Richard Walsh, Councilor
Crisel Perez, Youth Councilor

Absent:

Charles Lee, Councilor

Staff:

Marc Adams, Chief of Police
Shannon Johnson, City Attorney
Cheryl Vafakos, Associate Planner
Rob Kissler, Public Works
Susan Gahlsdorf, Finance Director
Tracy Davis, City Recorder

PUBLIC TESTIMONY

None

**ADMINISTRATIVE
ACTION -**

**Development
Disposition Agreement
with Northwest National
LLC – Keizer Station
Project**

Mayor Christopher outlined the process for the review of the Development Disposition Agreement stating that Council would go over the document page by page and item by item. She indicated that the hope was to complete review of the document and then the developer would meet with City Attorney and finalize details. The City Council would meet in Executive Session for final tweaking and sign off by the end of the week. A tentative meeting was set for Monday, September 29 at 5:30. She noted that the Agreement could not be voted on until the regularly scheduled Council meeting on October 6.

**OTHER
BUSINESS**

Councilor Judy Smith distributed a copy of the City's draft policy on Open and Competitive hiring process. She noted this pertained to the previous discussion by Council on the hiring process for the Police Captain.

Clarifying why the issue was being addressed, Mayor Christopher explained that the vacancy left by Captain Barker needed to be filled and Council had discussed open and competitive recruitment for the position at an earlier meeting.

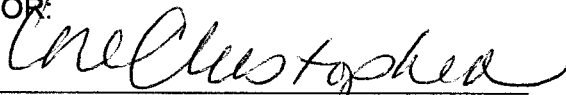
Responding, Chief Marc Adams stated the agency has not looked outside for promotions unless there were no qualified employees within the agency. Open and competitive hiring is done for initial hiring, but promotions are made from within the agency. Chief noted this process meets the requirements of the referenced policy and noted that to hire outside the agency for a position of this nature would destroy employee incentive. He detailed the anticipated process in this instance.

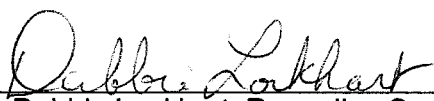
City Attorney Johnson asked if the issue could be addressed when the City Manager returns to the office.

ADJOURNMENT Mayor Christopher adjourned the meeting at 6:50 p.m.

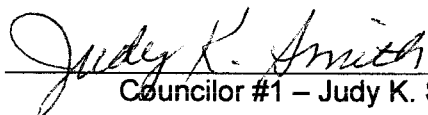
APPROVED:

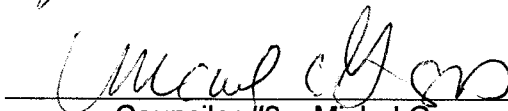
MAYOR:


Lore Christopher


Debbie Lockhart, Recording Secretary

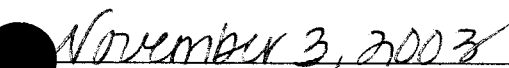
COUNCIL MEMBERS


Councilor #1 – Judy K. Smith


Councilor #2 – Michel Gaynor

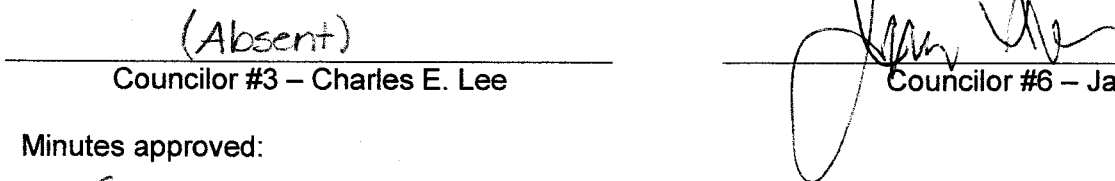
(Absent)
Councilor #3 – Charles E. Lee

Minutes approved:


November 3, 2003


Councilor #4 – Jacques Moir


Councilor #5 – Richard Walsh


Councilor #6 – James Taylor