

KEIZER EMERGENCY MANAGEMENT

Meeting Minutes 9-20-12

Bill Lawyer, Keizer Public Works/Emergency Management
Jenniffer Warner, Keizer Public Works/Emergency Management
Brad Beverly, Keizer Public Works Field Representative
Cathy Clark, City of Keizer Councilor
Craig LoSasso, Marion County Fire District #1
Kevin Clark, representing EVAK

- 1. Welcome and Introductions*
- 2. City Staff and Police Dept. are compliant in the minimum NIMS requirements and only awaiting now (2) City Councilors to complete the NIMSCAST rollup. Once the Public Works Superintendent role is filled Bill will be able to identify that needed training. Also anticipating 3 new City Council members after the 1st of the year and will get them up to speed on minimum trainings as well.*
- 3. Oregon Shakeout on 10/18 at 10:18 am and not sure what level if any participation the City of Keizer will take on this earthquake preparedness exercise. Bill will explore more with other Dept. Heads and make a decision. It appears to be more of a local agency activity rather than a statewide combined drill.*
- 4. EOC Setup – would like to attempt this again now that the new floor plan is created and most the missing items have been added and go live with our actual hardware. Thinking of doing this either as a combined effort of the Shakeout on 10/18 or sometime in November.*
- 5. EVAK Update – Kevin Clark joined the discussion on how to revive EVAK as a group in a more modern clear role to assist the City of Keizer EOC. One approach is to structure a CORE GROUP of one representative from each Volunteer Group (ie. CERT, KARES, EVAK, ARES etc) and elect a Chair from that and the CORE GROUP rep can respectfully report to their own groups on coordinating joint activities or trainings etc. Bill discussed that in today's event being different from the 96 flood it was not so much a need to have EVAK in the EOC as it was to have them more on a staffing of volunteers role and coordinating those efforts like checking them in, tracking and monitoring resources, placing where the overall City need them. Social Media is the wave of the future and communication and much more resilient now and can be utilized to reach out and engage more volunteers. A mission must be defined for EVAK as a whole before recruitment can happen. Also working towards the goal of continued and more interaction between the City and our Fire Districts and working towards the common goals and needs of our volunteer groups.*

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6. *Open Forum – Roundtable*

- *Craig – Want to focus on being more collaborative with the City as we discussed and he will be our primary contact for Marion County Fire District.*
- *Cathy – Would like to have a recap of the Public Services Fair and what organizations were involved and perhaps make more attempt to include EVAK, CERT and volunteer groups to recruit at our Fair and educate the public on their services.*
- *Kevin – Would like to do some scenario based drills for the EVAK volunteers to define roles and possibly during an EOC setup. Bill was going to follow up with Kevin on some role definitions that Rob Kissler and Bill had worked on.*

NEXT MEETING – TBD based on Shakeout but will be either Oct or Nov as an EOC setup 9am to noon