

CITY OF KEIZER MISSION STATEMENT
KEEP CITY GOVERNMENT COSTS AND SERVICES TO A MINIMUM BY PROVIDING CITY SERVICES TO THE COMMUNITY IN A COORDINATED, EFFICIENT, AND LEAST COST FASHION

AGENDA

KEIZER CITY COUNCIL **REGULAR SESSION**

Monday, September 20, 2010

7:00 p.m.

Robert L. Simon Council Chambers
Keizer, Oregon

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC TESTIMONY**

This time is provided for citizens to address the Council on any matters other than those on the agenda scheduled for public hearing.

- 5. PUBLIC HEARINGS**
- 6. ADMINISTRATIVE ACTION**
 - a. ORDINANCE – Establishing Keizer Parks Regulations – (Repealing Ordinance No. 2007-558, 2007-587 and 2010-601)**
 - b. RESOLUTION – Supplemental Budget for Carpet Cleaners, Reimbursement for Good Vibrations Event, and Urban Growth Boundary Consultant**
- 7. CONSENT CALENDAR**
 - a. Approval of August 16, 2010 Regular Session Minutes**
- 8. COMMITTEE REPORTS**

9. **OTHER BUSINESS**

This time is provided to allow the Mayor, City Council members, or staff an opportunity to bring new or old matters before the Council that are not on tonight's agenda.

- a. New Business or Old Business Issues

10. **WRITTEN COMMUNICATIONS**

To inform the Council of significant written communications.

11. **AGENDA INPUT**

October 4, 2010

7:00 p.m. – City Council Regular Session

- Housing Program – 2009-10 Consolidated Annual Performance Evaluation Report
- Keizer Station Area B Master Plan Public Hearing

October 11, 2010

5:45 p.m. – City Council Work Session

- Water Fluoridation

October 18, 2010

7:00 p.m. – City Council Regular Session

November 1, 2010

7:00 p.m. – City Council Regular Session

12. **ADJOURNMENT**



CITY COUNCIL MEETING: September 20, 2010

AGENDA ITEM NUMBER: _____

TO: MAYOR CHRISTOPHER AND COUNCIL MEMBERS

THROUGH: CHRISTOPHER C. EPPLEY, CITY MANAGER

FROM: E. SHANNON JOHNSON, CITY ATTORNEY

SUBJECT: REVISED PARK REGULATIONS ORDINANCE

The new park regulations were originally adopted in 2007 and cover a comprehensive list that was designed to include the uniqueness of Keizer Rapids Park and the updating of the regulations from many years ago.

Recently it was discovered that there appeared to be an error in the fine amount for park violations. This was discovered because the helmet violation according the computer program used by the Police Department came to \$122, including state required assessments. However, when reviewing the Ordinance, all park violations were classified as a Class A violation.

Because of continued legislative increases and additional assessments, a Class A violation now has a base fine of \$720. This amount seemed excessive for a helmet violation.

When we reviewed the Ordinance, a simple fix to this was unfortunately not possible. There are at least 21 different types of violations in the park regulations. Public Works/Parks staff reviewed these violations and has classified all of them as either Class B, Class C, or Class D violations. The current fine amounts for the violations are set forth below:

Class B	\$360
Class C	\$180
Class D	\$90

The above amounts include all additional assessments and surcharges.

Because the park regulations have been amended at least twice, we are following our established practice of repealing the existing Ordinance and adopting a new Ordinance with this change so that we do not have too many amendments to look through at a later date; in other words, we will only have to look at one Ordinance.

I have provided that the base fine is the maximum fine and the minimum fine is 75% of the base fine. That is consistent with state law for traffic violations. I have also provided that the municipal court judge may exclude violators for up to one hundred and twenty days if the court finds that there is a reasonable likelihood for repeat violations.

RECOMMENDATION:

Adopt the attached Ordinance.

Please let me know if you have any questions. Thank you.

ESJ/tmh

1 BILL NO. ____

A BILL

ORDINANCE NO.

2010-_____

3 FOR

4
5 AN ORDINANCE

6
7
8 ESTABLISHING KEIZER PARKS REGULATIONS; (REPEALING
9 **ORDINANCE NO. ~~2001-460~~ 2007-558, ORDINANCE NO. 2007-566,**
10 **ORDINANCE NO. 2009-587, AND ORDINANCE NO. 2010-601)**
11

12 The City of Keizer ordains as follows:

13 Section 1. TITLE. This Ordinance shall be known as the Keizer Parks Ordinance.

14 Section 2. PURPOSE. The purpose of this Ordinance is to establish rules and
15 regulations governing the use of Keizer parks, in order to insure the safe enjoyment of all
16 Keizer parks by the public. In addition, this Ordinance establishes a process for
17 reserving certain parks and park facilities.

18 Section 3. DEFINITIONS. For the purposes of this Ordinance, the following terms
19 shall have the following meanings:

20 (1) "Council" means the Keizer City Council.

21 (2) "Director" means the director of the Department of Public Works as
22 designated by the Council, or designee.

23 (3) "Law enforcement officer" means any law enforcement officer with
24 lawful jurisdiction, by operation of law or agreement, within a Keizer City
25 park.

(4) “Park” means all grounds, buildings, improvements, and areas dedicated to use by the public for park, recreation or open space purposes and over which the City has acquired right of use for such purposes.

(5) “Shoreline area” means the area on the shore of a body of water between the edge of the water and a line around the body of water four feet from the edge of the water.

(6) “Vehicle” means any wheeled device or conveyance, whether propelled by motor, animal or human power. The term “vehicle” excludes City service vehicles, baby strollers and wheelchairs.

(7) “Vessel” means any watercraft or other artificial contrivance used or capable of being used as a means of transportation on water.

Section 4. RULES AND REGULATIONS.

(1) No person may disobey or fail to observe any rule or regulation set forth in this Ordinance, of which the person has actual notice, however given, or of which reasonable notice has been given by appropriate sign or notice in a park.

(2) No person may disobey a lawful direction made pursuant to this Ordinance by the Director, any park attendant, guard, special officer authorized by the Director, or law enforcement officer.

1 Section 5. SPECIAL USES AND AREAS.

2 (1) The Director may select and designate specific areas and facilities in any
3 park which may be limited to special uses, at all times or at certain times.
4 Special uses may require a permit in writing or a reservation. Fees shall
5 be established by Council resolution.

6 (2) Special uses may include, but are not limited to: Sports, games or other
7 recreational activities, picnics, assemblies, entertainments, exhibitions, and
8 weddings.

9 (3) Carlson Skate Park Regulations.

10 (a) Permitted uses in the skate park surface include skateboards,
11 rollerblades, and BMX bikes, scooters and “Big Wheels” type
12 tricycles only – no foot traffic or motorized vehicles.

13 (b) The use of helmets is mandatory.

14 (c) Use or placement of additional obstacles or other materials
15 including, but not limited to, ramps, jumps, etc. are prohibited.

16 (d) Alcohol, tobacco products, illegal drugs, and glass containers are
17 prohibited.

18 (e) Food and/or drink is prohibited on or within five (5) feet of the
19 skate park surface.

20

(f) Use of Carlson Skate Park is prohibited if hazardous conditions exist. Any damage/hazardous conditions must be reported to the City of Keizer Parks Department.

(g) Use of skate park surface is prohibited when the surface is wet.

(h) Littering is prohibited.

(4) Keizer Little League Park Usage.

(a) Any individuals not affiliated with groups or organized teams may use the Park or individual fields at any time the Park is open if such use does not interfere with the priority or reserved use, cause safety concerns, or cause undue wear and tear in Little League's reasonable discretion.

Section 6. EXCLUSIVE USE OF PARKS OR FACILITIES.

(1) The Director shall maintain a list of reservable parks and park facilities. A park, portion of a park or park facility on the Director's list of reservable parks may be reserved for the exclusive use of persons or groups, for a limited period, upon issuance of a permit by the Director, subject to any reasonable conditions (as stated in Section 7) imposed by the Council or the Director and the payment of any fees that the Council may establish.

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(2) No exclusive use of any park or park facility may be made unless the Director has issued a permit allowing the use and all conditions imposed by the permit have been complied with.

(3) Exclusive use of the Keizer Little League Park shall only be granted consistent with the current Park Management Agreement.

Section 7. PERMIT PROCEDURES AND CONDITIONS.

(1) No permit for the use of a park or park facility listed on the Director's list of reservable parks may be refused or limited, nor may any conditions be attached to the grant or exercise thereof, for any reason not related to the safe, reasonable and orderly use of park facilities.

(2) Each application for a permit must be received at a designated office in the Department of Public Works. For events that the estimated attendance is equal to or exceeds one hundred (100) persons, or is permitting intoxicating beverages, or is permitting amplified sound, the permit must be requested no less than sixty (60) days prior to the date of the event. For all other events, the permit must be requested no less than thirty (30) days prior to the date of the event. The Director may waive these time requirements if it is determined that a waiver is in the best interests of the citizens of the City. Upon granting a permit, the Director may attach reasonable conditions thereto respecting the time, place, manner,

frequency, duration and maximum number of persons who may attend the permitted event.

(3) The Director shall grant, deny, or condition each application for a permit within fifteen (15) calendar days after the date of receipt of the application, unless the time for a decision on the application has been waived by the applicant. The decision granting or denying an application shall be mailed to the applicant at the address listed on the application. If approved, the permit will be issued only when all pre-event conditions have been met by the applicant. The applicant may not consider the permit to have been granted until the permit is received.

(4) The Director may grant, deny, condition or limit a permit after having considered the suitability of the area or facility for the number of persons expected at the event, whether or not the activity proposed is a legal use thereof, the impact of the proposed use upon public property, the effect of the proposed use upon the peaceful enjoyment of the park by members of the public attending and those not attending the event, the effect of the proposed use upon the peace and convenience of members of the public using private or public property or the public streets in the vicinity of the park or park facility, the public health and safety, any traffic or parking problems which may be caused by attendance at the event and the

equitable sharing of the use of the park or park facility. The Director is specifically authorized to attach reasonable restrictions and conditions to activities to occur at the event, including but not limited to, restrictions on fires, amplified sound, dancing, sports, the use or presence of animals, the use of equipment or vehicles, the number of persons to be present, the location of any bandstand or stage within a specific park area, or the creation of any sounds, smoke, light, smell or any other thing which appears likely to create any unreasonable risk of harm or substantial annoyance to any person using the park or park facility or to the public, or damage to any public or private property. Violation of any of the terms and conditions of any permit by the permittee, or any agent, servant or employee of permittee, is cause for immediate suspension or revocation of the permit by the Director.

(5) The Director may require in connection with a permit that adequate security be furnished by the permittee and that the permittee provide additional sanitary facilities, refuse receptacles, or make any other reasonable arrangements, based on the type of activity for which the permit is requested.

(6) The Director shall refuse to grant a permit where conditions cannot be met or are not accepted. The applicant must agree to provide a means of

informing all of the persons participating in the proposed event of the terms and conditions of the permit.

(7) No permit for a park or park facility is transferable without the consent in writing of the Director.

(8) Upon the granting of a permit, any fees or deposits established by the Council or conditions related thereto shall be paid or complied with by the applicant before the date of the event. If the fees or deposits are not paid before the date of the event, then the permit is null and void.

(9) Each person to whom a permit has been granted must agree in writing, upon request from the Director, to indemnify and hold the City, its officers, agents and employees, harmless from any and all liability for injury to persons or property occurring as a result of the permitted event. The permittee shall be liable to the City for any and all damage to the park and park facilities which results from any act or omission of the permittee or is caused by any participant in the event.

(10) Each person to whom a permit is granted must agree in writing, upon request from the Director, to waive all claims or causes of action against the City, its officers, employees or agents which the permittee may have for injury to person or property of any type arising from the permittee's use of the reserved park or park facilities, except for the active affirmative

negligence or willful act of the City, its officers, employees or agents, and to which the person to whom a permit or reservation is granted in no way contributed, either directly or through any other person, agent, partner, contractor or associate.

(11) If the proposed use of a park or park facilities involves risk of damage or injury to persons or to property of others, the Director will require the permittee to obtain a policy of commercial general liability insurance with terms and limits of liability as determined by the Director to be appropriate for the activity for which the permit is requested. The policy shall name the City, its officers, agents and employees, as insureds, and shall insure the insureds against all claims, suits and demands of any and all persons for injury, including death or damage sustained by any person or persons arising out of any act or omission of the permittee related to the use of the park or park facility. The Director must approve any policy issued pursuant to this section.

(12) The permittee shall have a copy of the permit on site during the event, and must present the permit upon the request of the Director, any park attendant, guard, special officer authorized by the Director, or law enforcement officer.

(13) It is unlawful for a person to place any booth, table, chair, stool, structure, vehicle, or piece of equipment in any portion of a park for which a park permit has been issued without the consent of the permittee. This subsection shall not apply to persons acting under the direction or control of City.

Section 8. NONPUBLIC AREAS – POSTING REQUIRED – ENTERING OR DAMAGING PROPERTY PROHIBITED.

(1) By posting appropriate notices, the Director may exclude the public from or limit use of, any road, area, building, lands, trail, natural feature, water area or facility in a park which is used for access, storage, parking, shop, office, residence or utility purposes, or other park or recreational use, or any combination thereof, whenever public access to the same will endanger the public health or safety, interfere with such use, or cause damage to public property or natural resources. The Director may also by appropriate means exclude the public from the place of any construction, repair or demolition activity. No person may enter or remain or permit any person in their control to enter or remain in any part of a park when the park is closed to the public, unless authorized to do so by the Director.

(2) No unauthorized person may unlock, open, remove, move or tamper with any gate, door, window, ventilator, skylight, screen, grate, fence, lock or barrier, or any other thing maintained by the City to exclude the public

1 from a park or portion thereof, or tamper with, remove or deface any sign,
2 legend or other notice designating the same as dangerous or prohibiting
3 entry therein.

4 Section 9. ENTERTAINMENT – PERMIT REQUIRED.

5 (1) No person or group may give any exhibition, show, play, entertainment,
6 performance, dance or concert, or project any still or moving pictures in
7 any park without first having obtained a permit from the Director.

8 (2) The Director may issue a permit for an event described in section 9(1)
9 above if it is found that the use is not likely to interfere with the enjoyment
10 of the park by any other person or persons using the park or property in the
11 vicinity of the location of the proposed event, and is not likely to cause
12 unreasonable damage to park facilities. The Director may attach
13 reasonable conditions as to time, place, manner, frequency and duration of
14 permitted events so that the health, safety, convenience and enjoyment of
15 any persons not attending the event may not be unreasonably affected, and
16 to protect park facilities from unreasonable damage.

17 (3) The requirements of section 7 herein concerning permit procedures and
18 conditions apply to permits issued under this section.

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1 Section 10. EXCLUSION OR REMOVAL OF CERTAIN ACTIVITIES, ANIMALS
2 OR MATERIALS.
3

4 The Director or any law enforcement officer may exclude, remove or require to be
5 removed from a park any animal, vehicle, equipment, activity, thing or material, the use
6 or presence of which is likely to:

- 7 (1) Cause an unreasonable risk of harm or danger to any person or damage to
8 any real or personal property;
9 (2) Cause any unreasonable burden of maintenance or cleanup.

10 Section 11. VEHICLES – OPERATION AND PARKING PROCEDURES AND
11 RESTRICTIONS.
12

- 13 (1) No person may stop, park, or leave standing or unattended any vehicle,
14 trailer or boat in any park, except in an area or space designated for
15 parking of such objects, or upon any portion of any street or highway upon
16 which the parking of such objects is permitted, or in excess of the time
17 prescribed therefore by any City ordinance or permit issued by the
18 Director. No person may stop, park or leave standing or unattended any
19 vehicle, trailer or boat in any area or space designated for parking of such
20 objects by the Director so that any part of such object is within the right-
21 of-way of any street or highway within the limits of any park. The Director
22 is hereby directed to post signs giving notice hereof in those portions of
23 parks as may be affected hereby.

- (2) No person may operate a vehicle, except as authorized by the Director, in any park except upon a publicly owned road or trail which is open for public vehicular traffic within the park. No person may operate any vehicle on any park road or trail at a speed greater than the speed limit established by the Director and posted on the road or trail, or if no speed is posted, at a speed greater than ten miles per hour.
- (3) No person may wash, wax, dismantle or repair any vehicle, trailer, boat or other equipment, or remove any lubricant from any vehicle, trailer, boat or other equipment, or otherwise service any vehicle, trailer, boat or other equipment, in any park except for emergency repairs or as authorized by the Director.
- (4) No person may take into or operate or park or leave standing within any park any mechanically defective vehicle, trailer or boat, or any type vehicle that is in violation of City Ordinance or any provision of the Oregon Vehicle Code relating to mechanical requirements or safety of vehicles.
- (5) No person may leave standing any vehicle, trailer or boat in any park at any time when the park or portion thereof is closed to the public, unless authorized in writing by the Director to do so.

- (6) Any law enforcement officer or security officer authorized by City may remove from a park, in the manner provided and subject to the requirements of the Oregon Vehicle Code, any vehicle, trailer or boat left therein, or on any portion thereof, in violation of this section.

Section 12. ANIMALS AND PETS.

- (1) The Director may establish a list of parks and/or areas within parks where dogs are allowed. The list shall be a part of the City's park rules and regulations. The Director's list shall indicate areas in which dogs may be on-leash, off-leash or prohibited. The presence of other animals, unless otherwise authorized in writing, is prohibited. The foregoing prohibitions do not prevent any law enforcement officer in the performance of their duty from possessing a police dog, or any person from utilizing a bona fide assistance or guide dog, in any park, provided that the animal is at all times in the control of the person. In all areas, owners shall gather and properly dispose of all of their animals' feces.

- (2) No person may set out food in any park for any wild animal, bird, fish or reptile. No person may set out food in any park for a tame animal not in the person's custody.

- (3) No person may abandon any animal, bird, fish or reptile in any park.

- 1 (4) No person may capture, hunt, molest, or harm, or attempt to capture, hunt,
2 molest or harm, or administer or set out any bait or harmful substance for
3 any wild or domestic animal, reptile, fish or bird, nor remove nor have in
4 his possession the young, the eggs, or the nest of any animal, reptile or
5 bird found in the park. Persons who are authorized by the Director to do so
6 may kill, poison, or control or trap any of the above-named creatures,
7 subject to applicable state and federal law.

8 Section 13. FIRES.

- 9 (1) No person may kindle or maintain in any park any outdoor fire in any
10 place other than in a fireplace or barbecue pit maintained by City or in a
11 portable barbecue or camp stove used safely in a designated picnic or
12 cooking area in a park, or in another location as may be authorized in
13 writing by the Director.

- 14 (2) In kindling or maintaining an outdoor fire in any park, only charcoal
15 briquettes, paper and wood may be used. Only manufacturer approved
16 fuels shall be used in any camp stove.

- 17 (3) No person who kindles or maintains any outdoor fire in a park may leave
18 the area where the fire is located without completely extinguishing the fire
19 so that it is cold to the touch.
20

(4) If deemed necessary for public health and safety purposes in the sole discretion of the Director, any and all areas may be designated “No Fire” areas.

Section 14. SMOKING. No person may ignite or smoke any tobacco or tobacco product, or any other material, on any park trail, restroom or in any fire risk area, or in any area additionally designated by the Director.

Section 15. INTOXICATING BEVERAGES. No person may possess or consume any intoxicating beverage in any area of any park or park facility, except at Keizer Rapids Park pursuant to permit authority. The Director may issue an event permit allowing use of alcoholic beverages subject to the following conditions:

(1) Only individuals twenty-one (21) years of age or older may consume alcohol in accordance with this policy.

(2) No person shall sell, give or otherwise make available any alcoholic beverage to a person under the age of 21 years.

(3) No person shall sell, give or otherwise make available any alcoholic beverage to any person who is visibly intoxicated.

(4) Alcoholic beverages are permitted only in the areas specifically delineated in the permit. Permit conditions may include installing temporary fencing, tape or other methods to delineate the areas within which alcoholic beverages must be kept.

service or merchandise unless pursuant to a contract with City, or authorized by a reservation permit.

Section 19. WATER POLLUTION. No person may throw, discharge or otherwise deposit or cause or permit to be placed into the waters of any fountain, pond, lake, stream, pool or any body of water in or adjacent to any park, or any tributary stream, storm sewer, sanitary sewer or drain flowing into such waters, any substance, matter or thing, that materially impairs the usefulness of the water for persons or the habitability of the water for any animal, bird, fish or reptile that drinks, swims in or otherwise uses the water.

Section 20. GUNS, FIREARMS, DANGEROUS MATERIALS AND FIREWORKS.

(1) No person, except by permit issued pursuant to ORS 166.291 or as otherwise authorized by law, may bring into a park or possess, use or discharge therein any of the following items: Any firearm or ammunition, explosive, incendiary bomb or material, fireworks (except as otherwise provided in this section), or any weapons such as, but not limited to, air guns, slingshots, bows/crossbows and arrows, or paint ball guns.

(2) No person shall shoot any of the above-described items into the park limits from outside the limits of a park.

(3) No fireworks may be brought into or used in any park, except for commercial firework displays approved in writing by the City Council.

1 Section 21. CONDUCT. Persons who willfully harass or interfere with any
2 government employee in the performance of his or her duties in a park, or who by their
3 conduct or by threatening or profane language annoy, willfully molest, unreasonably
4 interfere with the use of a park by any other person, who have committed a public
5 offense in a park, who operate any vessel in an unsafe manner or conduct themselves in
6 an unsafe manner, shall leave the park upon request. Requests can be made by the
7 Director, any park attendant, guard, special officer authorized by the Director, or law
8 enforcement officer. No person who has left the park premises after a request may
9 reenter the park until after eight a.m. of the next day.

10 Section 22. DAMAGING PARK PROPERTY. Unless authorized in writing by the
11 Director to do so, no person may:

- 12 (1) Pick, saw, chop, carve, cut, remove or damage any flowers, seeds, bark,
13 branches, twigs, leaves or blossoms of any tree, plant, shrub, vine, bush or
14 other vegetation in any park;
- 15 (2) Drive any nail, screw, bolt or staple into, or attach any wire, rope or other
16 fastening device to any tree or plant in any park;
- 17 (3) Mark, deface, damage, displace or remove any building, bridge, table,
18 chair, bench, fireplace, barrier, fence, railing, paving or paving material,
19 water pipe or light, or any sign, notice or placard, whether temporary or
20 permanent, or any cultural, natural or historic artifact, or monument stake,

post or other boundary marker, or any other structure, equipment, facility or property, or part or appurtenance thereof whatsoever, in or from any park;

(4) Cut or remove any sand, wood, turf, grass, gravel, stone or timber in or from any park, or make any excavation by any tool, equipment, blasting or by any other means in any park;

(5) Paint, erect, mark, post or fasten on or to any tree, shrub, fence, wall, building, monument or other property in any park any poster, bill, advertisement, inscription, sign or display, except for temporary directional signs which do not otherwise interfere with City-authorized signage, directing participants to an event within the park. Temporary directional signs shall be removed by event participants immediately following the event.

(6) Take or operate a vehicle upon or over any lawn or landscaping in any park. City will determine repair or replacement costs in event of damage.

Section 23. LITTERING. No person may deposit, drop or scatter any garbage, trash or rubbish, including, but not limited to, any glass, cigars/cigarettes or remains, paper, cans, ashes, leaves and cuttings, furniture, appliances or concrete in any park except in a receptacle designed and placed to receive the same; nor may any person import into or deposit in any park from any other place any garbage, trash or rubbish.

1 Section 24. CLOSING TIME – EMERGENCY CLOSING.

2 (1) Unless modified by the Director, all parks shall be open one-half (1/2)
3 hour prior to sunrise to one-half (1/2) hour after sunset as determined by
4 the U.S. Naval Observatory (Astronomical Applications Department),
5 unless such Agency no longer provides this service. In such case, the
6 determination of the time of sunrise and sunset shall be pursuant to the
7 appropriate official governmental agency. All amplified sound shall
8 completely cease by 9:00 p.m., unless permitted by the Director during the
9 permitting process.

10 (2) Entering or remaining after closing time:

11 (a) No person may enter or remain in any park or portion thereof at any
12 time when the same is closed to the public unless the person is
13 authorized to do so by the Director in writing.

14 (b) The Director shall, by appropriate signs or other means, give notice
15 of closing times, and may designate certain areas which will be
16 closed to the public at a regular closing time, regardless of whether
17 or not any outdoor or indoor event is being or is scheduled to be
18 conducted elsewhere in the park.

19 (c) Persons may remain after closing time if camped in a specifically
20 designated camping area.

(3) Events After Closing Time: Any portion of a park or any enclosed building in a park in which an event is being conducted or is scheduled to be conducted, based upon a permit issued by the Director, shall not be considered closed after the regular closing time to members of the public who are authorized participants in the event, and who are within the permitted portion of the park, the building, any paths leading thereto from any street, or any other facility, outdoor area or off-street parking area intended for use in connection therewith, until thirty minutes after the conclusion of the permitted event. As to other members of the public who are not participants in the event, the park and all buildings therein shall be considered closed at the regular closing time.

(4) Keizer Little League Park may be open after normal closing times where fields are appropriately lighted within the dates and times as follows:

- (a) Lighting may extend the park hours from March 1 to October 31.
- (b) The park will close, and the lights will be off, at 11:00 p.m.
- (c) Extended hours shall be limited to Monday through Saturday; the park shall close at normal closing times on Sundays.
- (d) City Council may extend these hours for special events.

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1 (5) Emergency closing:

2 (a) The Council, the Director, or the Chief of Police, or their
3 authorized representatives, may direct any park or designated
4 portion thereof to be closed at certain times or from time to time if
5 the closing is reasonably necessary for the proper conduct of any
6 activity by City, to protect public property or natural resources
7 within a park or any private or public property or natural resources
8 in the vicinity of a park from damage, or to preserve the public
9 peace or safety in a park or portion of a park or in the vicinity
10 thereof.

11 (b) When a park or portion thereof is closed to the public, pursuant to
12 the above authority or any other proper authority, no person may
13 enter the park or closed portion thereof after notice of closing or
14 fail or refuse to promptly leave the park when requested to do so by
15 the Director, any park attendant, guard, special officer authorized
16 by the Director, or law enforcement officer.

17 Section 25. VESSELS.

18 (1) For parks located adjacent to the Willamette River, any vessel must be
19 operated in accordance with all applicable county, state and federal
20 regulations.

- (2) No person may operate any windsurfer, air mattress, inner tube or raft or pontoon boat in any park except as designated by the Director. Any manufactured or homemade device deemed unsafe by United States Coast Guard standards or any park staff, or any vessel that requires occupant(s) to be in the water at any time is prohibited.

Section 26. VIOLATIONS. For purposes of determining the base fine amounts, the amount for state violationS shall be imposed pursuant to the following:

- (1) Violation of Section 5, Subsection 3 of this Ordinance is considered a Class D violation as provided in ORS Chapter 153 (Carlson Skate Park violations).
- (2) Violation of Section 6, Subsection 2 of this Ordinance is considered a Class C violation as provided in ORS Chapter 153 (no exclusive use unless issued a permit).
- (3) Violation of Section 7, Subsection 13 of this Ordinance is considered a Class C violation as provided in ORS Chapter 153 (placement of booth, table, chair, stool, structure, vehicle, or piece of equipment in any portion of a park for which a park permit has been issued without the consent of the permittee).

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- (4) Violation of Section 8, Subsection 1 of this Ordinance is considered a Class D violation as provided in ORS Chapter 153 (entering or remaining in park closed to public).
- (5) Violation of Section 8, Subsection 2 of this Ordinance is considered a Class C violation as provided in ORS Chapter 153 (unlocking, opening, removing, moving, or tampering with gate, door, window, ventilator, skylight, screen, grate, fence, lock or barrier to exclude public from park or portion thereof, or tampering with, removing or defacing any sign, legend or other notice designating dangerous or prohibiting entry).
- (6) Violation of Section 9 of this Ordinance is considered a Class C violation as provided in ORS Chapter 153 (entertainment).
- (7) Violation of Section 11 of this Ordinance is considered a Class D violation as provided in ORS Chapter 153 (vehicles – operation and parking procedures and restrictions).
- (8) Violation of Section 12, Subsections 1 and 2 of this Ordinance are considered Class D violations as provided in ORS Chapter 153 (leash law, allowance of animals, and setting out food in park for animals).
- (9) Violation of Section 12, Subsections 3 and 4 of this Ordinance are considered Class C violations as provided in ORS Chapter 153 (abandoning animal in park, capturing, hunting, molesting, harming, or

1 attempting to capture, hunt, molest or harm animals, and possession of the
2 young, the eggs, or the nest of any animal).

3 (10) Violation of Section 13 of this Ordinance is considered a Class C violation
4 as provided in ORS Chapter 153 (fires).

5 (11) Violation of Section 14 of this Ordinance is considered a Class C violation
6 as provided in ORS Chapter 153 (smoking).

7 (12) Violation of Section 15 of this Ordinance is considered a Class B violation
8 as provided in ORS Chapter 153 (intoxicating beverages).

9 (13) Violation of Section 16 of this Ordinance is considered a Class D violation
10 as provided in ORS Chapter 153 (powered models).

11 (14) Violation of Section 17 of this Ordinance is considered a Class D violation
12 as provided in ORS Chapter 153 (golf).

13 (15) Violation of Section 18 of this Ordinance is considered a Class D violation
14 as provided in ORS Chapter 153 (doing business).

15 (16) Violation of Section 19 of this Ordinance is considered a Class B violation
16 as provided in ORS Chapter 153 (water pollution).

17 (17) Violation of Section 20 of this Ordinance is considered a Class B violation
18 as provided in ORS Chapter 153 (guns, firearms, dangerous materials and
19 fireworks).

- 1 (18) Violation of Section 22 of this Ordinance is considered a Class B violation
2 as provided in ORS Chapter 153 (damaging park property).
- 3 (19) Violation of Section 23 of this Ordinance is considered a Class D violation
4 as provided in ORS Chapter 153 (littering).
- 5 (20) Violation of Section 24 of this Ordinance is considered a Class D violation
6 as provided in ORS Chapter 153 (closing time – emergency closing).
- 7 (21) Violation of Section 25 of this Ordinance is considered a Class D violation
8 as provided in ORS Chapter 153 (vessels).
- 9 (22) Enforcement of any violation under this Ordinance shall be accomplished
10 through the Keizer Civil Infraction Ordinance. The base fine amount shall
11 be the maximum fine. The minimum fine shall be 75% of the base fine
12 amount.
- 13 (23) All net fines levied from violations and any permit fees collected shall be
14 placed in the City Parks fund.
- 15 (24) In addition to enforcement noted above, violators may be excluded from
16 the park up to one hundred twenty (120) days if the municipal court finds
17 there is a reasonable likelihood for repeat violations.
- 18 Section 27. SEVERABILITY. If any section, subsection, sentence, clause, phrase, or
19 portion of this Ordinance is for any reason held invalid or unconstitutional, or is denied
20 acknowledgment by any court or board of competent jurisdiction, then such portion shall

be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 28. REPEAL OF ORDINANCE NO. 2001-460 2007-558, ORDINANCE NO. 2007-566, ORDINANCE NO. 2009-587, AND ORDINANCE NO. 2010-601.
Ordinance No. 2001-460 (Establishing Keizer Parks Regulations) is hereby repealed in its entirety. Ordinance No. 2007-558 (Establishing Keizer Parks Regulations), Ordinance No. 2007-566 (Amending Keizer Parks Regulations Regarding Park Hours), Ordinance No. 2009-587 (Amending Keizer Parks Regulations Regarding Use of Alcohol at Keizer Rapids Park, and Ordinance No. 2010-601 (Amending Keizer Parks Regulations Regarding Permit Procedures and Park Hours) are hereby repealed in their entirety.

Section 29. EFFECTIVE DATE. This Ordinance shall take effect thirty (30) days after its passage.

PASSED this _____ day of _____, 2010.

SIGNED this _____ day of _____, 2010.

Mayor

City Recorder

COUNCIL MEETING: September 20, 2010

AGENDA ITEM NUMBER: _____

TO: MAYOR CHRISTOPHER AND COUNCIL MEMBERS

**THROUGH: CHRIS EPPLEY
CITY MANAGER**

**FROM: SUSAN GAHLSDORF, CPA
FINANCE DIRECTOR**

SUBJECT: Authorization for Supplemental Budget for carpet cleaner, reimbursement for good vibrations event, and urban growth boundary consultant

ISSUES: On August 19, 2010 the City entered into an agreement with Clear Wireless LLC which provides for \$11,300 in revenue to the City's General Fund. This revenue was not anticipated when the FY10-11 budget was passed in June 2010. A portion of these funds are needed for the following items:

1. During FY09-10 the City collected donations for a new Civic Center carpet cleaner. The cleaner cost \$1,850 and a \$925 was collected in donations for this purchase. Staff recommends Council appropriate \$700 to pay the General Fund's share of the balance due on the cleaner. The cost to the other operating funds is minimal and can be paid using existing appropriations.
2. The Good Vibrations Task Force collected donated funds to pay \$1,200.00 of the \$1,484.20 net charged by Wall Street Bar & Grill for the Good Vibrations Registration Breakfast Buffet on July 17, 2010. Council members have expressed a desire to expend \$284.20 to pay the balance due for this event.
3. An estimated \$5,000 is needed to pay for an Adequacy Review as part of the City's Economic Opportunity Analysis, a State mandated requirement.

FISCAL IMPACT: The three expenditures identified above total \$6,000. Staff recommends using funds from the Clear Wireless right-of-way payment to pay these costs. Staff recommends the remaining \$5,300 be unappropriated at this time. Should funds be needed for a future expenditure during the year, a supplemental budget can be prepared at that time.

RECOMMENDATION: Staff recommends the council adopt the attached resolution.

CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

Resolution R2010-_____

SUPPLEMENTAL BUDGET FOR CARPET CLEANER, REIMBURSEMENT FOR GOOD VIBRATIONS EVENT, AND URBAN GROWTH BOUNDARY CONSULTANT

WHEREAS ORS 294 provides that a supplemental budget may be adopted when an occurrence or condition that was not known at the time the adopted budget was prepared requires a change in financial planning;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Keizer provides the following appropriation is made for fiscal year ending June 30, 2010:

General Fund	<u>Increase</u>	<u>Decrease</u>
Revenue	\$6,000	
General Services Expenditures	\$1,000	
Community Development Expenditures	\$5,000	
Internal Services Fund		
Revenue	\$700	
Materials & Services	\$700	

Funds are expected to become available from the new Clear Wireless right-of-way agreement. Revenue from this agreement was not known at the time the FY10-11 Budget was adopted. Approximately \$300 is needed to pay the balance due for the Good Vibrations event. Approximately \$700 is needed to pay the General Fund's share of the balance due on the Civic Center Carpet Cleaner. An estimated \$5,000 is needed to pay for an Adequacy Review as part of the City's Economic Opportunity Analysis, a State mandated requirement.

PASSED this _____ day of _____, 2010

SIGNED this _____ day of _____, 2010

Mayor

City Recorder



MINUTES KEIZER CITY COUNCIL

Monday, August 16, 2010

Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Christopher called the meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:

Lore Christopher, Mayor
Jim Taylor, Council President
Richard Walsh, Councilor
Cathy Clark, Councilor
Mark Caillier, Councilor
David McKane, Councilor
Brandon Smith, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Rob Kissler, Public Works
Nate Brown, Community Development
Kevin Watson, Assistant to the City
Manager
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Christopher led the pledge of allegiance.

PUBLIC TESTIMONY

Jeanne Bond-Esser, Keizer, reported on recent activities of the Parks Advisory Board. She reminded Council that the Parks Board would be taking Council on a Park Tour at their next work session and reported that the Board is working on developing a mechanism to allow volunteers to use larger equipment for park cleanups, and has indicated that they are unanimously in favor of funding and exploring options for irrigating the dog park. She added that the Parks Board is pleased with the Splash Fountain and commends City staff for their efforts which include working on weekends. Ms. Bond-Esser added that there was some confusion as to how many more concerts would be scheduled at the amphitheater.

Councilor McKane urged Council to hear the presentation regarding the improvements at the dog park and encouraged them to think broadly about other solutions which would help mitigate ongoing damage to the park.

Doug Schneider, Keizer, representing the Planning Commission, reported that the Commission had received a presentation from Elizabeth Sagmiller on the Stormwater program expansion and implementation. He noted that the Commission will review the Area B Master Plan for Keizer Station on September 8 and sign code changes on September 29.

Joe Egli, Keizer Chamber of Commerce, reviewed the successful events held in Keizer this past year noting that Keizer is quickly becoming a town that people like to come to. He noted that both events are looking for permanent locations; various locations are being explored including

the north side of Volcano stadium. He distributed a list of additional festivals that might be added to the calendar and suggested that a task force be appointed including representatives from the City, Chamber, Keizer Youth Sports, Fire Department, etc. Council agreed by consensus to support a "Festivals Task Force" or "Visitors' Events Task Force" with Councilors Clark, Caillier and McKane indicating a willingness to serve.

David LeDoux, Keizer, requested a solution to his neighbor parking two vehicles in front of his house for the last 36 days. Mr. Brown explained that the ordinance specifies an allowed vehicle weight and the vehicle in question is allowed because it is under the specified weight. Lengthy discussion then took place regarding the spirit of the law, sidewalk obstruction, weight limits, limited space allocated to parking due to increased population density and oil leakage from the vehicle in question. Mayor Christopher assured Mr. LeDoux that further investigation would take place in an effort to remedy this problem.

Jane Mulholland, Keizer, representing "Keep Keizer Livable" explained that the group is a city-wide political action committee that has filed an initiative with the City in hopes of putting it on the March ballot. She distributed a sheet of "talking points" which had the text of the initiative printed out and explained that this is not an "Anti-Wal-Mart" campaign but is a measure to site a big box store in an area that is already developed and prepared for big box stores. The initiative would only allow a retail store 65,000 square feet inclusive of outdoor display area in Area A of Keizer Station. Ms. Mulholland then fielded questions regarding restricting footprints to less than 65,000 square feet on River Road and limiting retail growth outside of what is currently the urban growth boundary. Councilor Clark clarified that should the City urban growth boundary change, this restriction would prevent any potential for a Fred Myer store in the north. Community Development Director Nate Brown also noted that although no analysis has been done, two-thirds of the Circuit City area remains to be built but there are no other slots available for a 65,000 building.

Taken out of order. Clint Holland, Kim Girouard, and Garry Whalen, Keizer, distributed several documents relating to the proposed irrigation of the dog park, and the area along the roadway, along Chemawa and in front of the dog park. Mr. Holland noted that he is seeking donations from outside sources but will need to address their concerns regarding the ability of City staff to maintain the facilities once they are irrigated. Garry Whalen added that the Parks Advisory Board is in favor of this project and has recommended expenditure of \$19,000 from SDCs with the assurance that a realistic plan for operations and maintenance be developed. Public Works Director Rob Kissler explained that as area parks are developed there will be a need to maintain them so Council, citizens and the Budget Committee will need to make decisions on what to fund in the Budget. No money has been budgeted in this budget to fund maintenance of this improvement. Discussion then took place regarding timing of the improvement, use of volunteers, available

resources, shuffling priorities, funding highly used parks and asking help from neighbors to maintain neighborhood parks, use of decomposed granite, and sustainability. Mr. Kissler pointed out that the City has its own contracting rules and there are a lot of issues that need to be worked out prior to approval of the project. Councilor Walsh clarified that the request was for \$19,000 of SDC funds to be designated for this project but that further donations will be solicited and additional details of the plan worked out. Dr. Girouard suggested purchasing a large tractor-drawn mower to complete the mowing quickly and voiced opposition to the use of decomposed granite. Councilor Taylor expressed concern over government standing in the way of volunteers trying to get something done. Councilor Walsh voiced enthusiastic support and gratitude for Mr. Holland's efforts noting that previous to this project Mr. Holland had spearheaded the building of the amphitheater which had greatly benefited the citizens of Keizer. Following lengthy discussion regarding upkeep and creation of a "Friends of the Dog Park" to step forward and help with ongoing maintenance, Council voiced support for this concept and urged Mr. Holland to move forward on the project while working closely with City staff. Mr. Holland requested a letter of support indicating that the City would maintain the park. Mr. Epley agreed to give him a letter stating that the City would maintain the park to the best of the resources available. He explained that the City does not wish to look a gift horse in the mouth, but with limited staff, the level of maintenance may not be ideal.

Regarding the amphitheater Mr. Holland noted that dates for upcoming events are August 18, September 11, September 15 and September 25. City Attorney Shannon Johnson noted that the Amphitheater Task Force is supposed to approve the bands and questioned if the bands for these new dates had been approved. Mr. Holland noted that all bands are on the list.

PUBLIC HEARINGS
a. ORDINANCE –
Establishing an
Agreement with
Clear Wireless,
LLC for
Placement of
Wireless
Facilities in the
Public Rights-of-
Way

City Attorney Shannon Johnson explained that Clear Wireless is not a cell phone company but a wireless internet service provider. He explained that they can put the antennae on power poles, light poles and private property; the franchise fee is a minimum of \$10,000 per year, or \$5,000 per facility. A land use agreement is already in place but moving forward is contingent to signing of the Right of Way Agreement.

Mayor Christopher opened the Public Hearing.

Ed Fournier, Agent for Clear Wireless LLC, Kirkland, Washington, fielded questions regarding the antennae structures, their appearance, operating units, noise, and possible restrictions and regulations. He explained that this is not technically wi-max and that the number of antennae required is capacity driven.

With no further testimony, Mayor Christopher closed the Public Hearing.

Councilor Taylor moved to adopt an ordinance Establishing an Agreement with Clear Wireless, LLC for Placement of Wireless Facilities

in the Public Rights-of-Way. Councilor Walsh seconded.

Councilor Walsh confirmed that this agreement is non-exclusive and would not preclude other providers coming to the city.

Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Caillier, Taylor and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**b. Keizer
Development
Code Text
Amendment for
Section 2.315
(Development
Standards),
Section 2.205
(Junk and
Junkyards), and
the Abatement of
Nuisances
Created by the
Accumulation of
Solid Waste**

Community Development Director Nate Brown explained that originally the City had two ordinances for this matter: Development Code requirements and a separate ordinance. In order to make the issue more enforceable and understandable to the general public, staff felt it appropriate to delete the section on "Junk & Junkyards" and roll all issues into the ordinance which would govern. Changes include regulation of inoperable vehicles and elimination of the term "junk".

Mayor Christopher opened the Public Hearing.

With no testimony, Mayor Christopher closed the Public Hearing.

Councilor Taylor moved to direct staff to prepare an ordinance to adopt the proposed revisions for Section 2.315 (Development Standards), Section 2.205 (Junk and Junkyards), and the Abatement of Nuisances Created by the Accumulation of Solid Waste. Councilor Caillier seconded.

Mr. Brown noted that this would apply to new construction, but remodels would fall under a different category.

Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Caillier, Taylor and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**ADMINISTRATIVE
ACTION**

**a. RESOLUTION ~
Supporting
Request for
Transportation
Enhancement
Funds –
Wheatland Road**

Public Works Director Rob Kissler explained the funding process noting that the project for which the City is seeking funds is street improvements from River Road to the city limits. Salem Keizer Area Transportation Study Group has indicated via email that they will support this application. He explained that Notice of Intent was filed for a total of \$1,700,000 of federal funds and that the city is proposing a match of over 35.3% (approximately \$600,000) to show good intent with a plan to complete needed safety improvements for pedestrians, cyclists and the driving public. Application for this grant will require the expenditure of staff time and will commit the City to provide the required match when the project is constructed.

Councilor Taylor moved to adopt a Resolution Supporting Request for Transportation Enhancement Funds – Wheatland Road. Councilor Walsh seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Caillier, Taylor and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**b. RESOLUTION ~
Authorizing the
City Manager to
Sign the First
Amendment to
the Keizer Rotary
Amphitheater
Management
Agreement for
2010 City
Sponsored
Concert Series**

City Attorney Shannon Johnson explained that the City has an agreement with the Keizer Rotary Amphitheater LLC to sponsor five concerts but that KRA has requested that two more be allowed. He noted, however, that one more has been requested for September 25 and if Council agrees to that, it should be added to Section 2A.

Council discussed concert income and additional concerts.

Councilor Taylor moved to adopt a resolution Authorizing the City Manager to Sign the First Amendment to the Keizer Rotary Amphitheater Management Agreement for 2010 City Sponsored Concert Series as amended. Councilor McKane seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Caillier, Taylor and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**CONSENT
CALENDAR**

A. RESOLUTION ~ Authorizing the City Manager to Enter Into Adoption Agreement and Cafeteria Plan to Amend and Reinstate the City of Keizer Cafeteria Plan under Section 125 of the Internal Revenue Code, Repealing R99-1157

B. Approval of July 19, 2010 Regular Session Minutes

Items A and B were pulled from the Consent Calendar.

Item A: City Attorney Shannon Johnson explained that the original form had a signature line for the HR Director and because typically the City Manager signs these, the new signature line is for the City Manager.

Mayor Christopher moved for approval of Item A of the Consent Calendar. Councilor Taylor seconded. Motion passed unanimously as follows:

AYES: Christopher, Taylor, McKane, Caillier, Walsh, Smith and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Items B: Councilor Taylor noted that he was absent from the July 19 meeting and would therefore abstain.

Councilor Taylor moved for approval of Item B of the Consent Calendar. Councilor Smith seconded. Motion passed as follows:

AYES: Christopher, Walsh, Caillier, McKane, Smith and Clark (6)

NAYS: None (0)

ABSTENTIONS: Taylor (1)

ABSENT: None (0)

COMMITTEE REPORTS

Councilor Smith reported that he had attended the Good Vibrations Task Force debriefing meeting at the fairgrounds and most reports were favorable. Unfavorable reports had nothing to do with Keizer and overall it was a very successful event. He also reminded everyone of the upcoming Urban Renewal Board meeting.

Councilor Walsh reported on the upcoming Keizer Community Library and Personnel Policy Committee meetings and invited everyone to attend the open house at the Civic Center with the Secretary of Agriculture.

Councilor Caillier reminded everyone of the upcoming regular and special Planning Commission meetings.

Councilor McKane reported that news was received last week that the Good Vibrations promoter would like to come back in 2011 and has requested the dates of July 14-17. It will be bigger and better next year.

Councilor Clark reported on meetings she had attended including American Association of Planners, Mid Willamette Area Commission on Transportation and the Commissioners Breakfast.

Councilor Taylor noted that the County Commissioners are trying to get as much information as possible regarding the relocation and repair of County offices and to keep the public informed.

OTHER BUSINESS

Public Works Director Rob Kissler reviewed the schedule for Dearborn/Verda paving.

City Recorder Tracy Davis reported that there are two openings on the Budget Committee. Applications will be accepted through September 1.

Assistant to the City Manager, Kevin Watson reported that he and Rob Kissler had met with Salem Electric and Portland General Electric who are partnering with a group called Ecotality to install electric charging stations throughout the country. They chose Portland, Albany/Corvallis, Eugene/Springfield, and Salem/Keizer to install a total of 1,000 stations and are looking to partner with business where people will be parked between 45 minutes and 3 hours. This effort is to accommodate the new electric vehicles which will be unveiled in the near future. Mayor Christopher suggested the Transit Center. Mr. Watson added that the charger in the Civic Center parking lot is made with the ability to be upgraded to a faster charging unit.

WRITTEN COMMUNICATIONS

None

AGENDA INPUT

September 7, 2010 (Tuesday)

7:00 p.m. – City Council Regular Session

September 13, 2010

5:45 p.m. – City Council Work Session

- Parks Tour

September 20, 2010

7:00 p.m. – City Council Regular Session

ADJOURNMENT

Mayor Christopher adjourned the meeting at 9:50 p.m.

MAYOR:

APPROVED:

Lore Christopher

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – David McKane

Councilor #4 – Cathy Clark

Councilor #2 – Brandon Smith

Councilor #5 – Richard Walsh

Councilor #3 – Mark Caillier

Councilor #6 – James Taylor

Minutes approved:
