



MINUTES
KEIZER CITY COUNCIL
Monday, September 19, 2022
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Laura Reid, Councilor
Shaney Starr, Councilor
Kyle Juran, Councilor Daniel
Roland Herrera, Councilor
Elizabeth Smith, Councilor
Daniel Kohler, Councilor
Youth Councilor Angelica
Sarmiento Avendano

Staff:

Tim Wood, Assistant City Manager
Shannon Johnson, City Attorney
Shane Witham, Planning Director
Bill Lawyer, Public Works
John Teague, Police Chief
Machell DePina, Human Resources
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS None

COMMITTEE

Assistant City Manager Tim Wood summarized the staff report.

REPORTS

**a. Volunteer
Coordinating
Committee
Recommendations for
Appointment –
Keizer Budget
Committee and
Keizer Planning
Commission**

Councilor Smith moved that the Keizer City Council accept the Volunteer Coordinating Committee recommended appointments and appoint Marlene Parsons and Melissa Martin to positions 1 and 2 respectively on the Keizer Budget Committee, terms beginning September 1, 2022 and expiring August 31, 2025, and Matt Lawyer, Sarah Hutches and Jeremey Grenz to positions 1, 2 and 3 respectively on the Keizer Planning Commission, terms beginning October 1, 2022 and expiring September 30, 2025. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Francisco Saldivar, Keizer, reported that the Planning Commission had recently reviewed and discussed the new parking reform that the state has mandated and the options available to the City.

- PUBLIC COMMENT** Mayor Clark announced that public comment was received via email from *Amber DelPorto* regarding apartment construction on River Road.
- William Criteser*, Keizer, questioned what the City was doing for automobile charging stations and allowing electric golf carts on City streets. Mayor Clark indicated that staff would get that information to him. Additionally, he noted that he and his wife had recently been relieved of their volunteer duties at the Keizer Community Library and he assumed it was because they were pursuing the designation of a 'Public Library'. He voiced opposition to the proposed Library Fee.
- PUBLIC HEARING** *Mayor Clark opened the Public Hearing.*
- a. Area 51 Bar and Grill Liquor License Application** Assistant City Manager Tim Wood summarized his staff report. Hours of operation discrepancies were pointed out.
- With no further testimony, Mayor Clark closed the Public Hearing.*
- Councilor Smith moved that the Keizer City Council recommend approval of the application for Area 51 Bar and Grill Liquor License under the guidelines established by ORS 471.178 and the Ordinances of the City of Keizer. Councilor Reid seconded. Motion passed unanimously as follows:
- AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)
 NAYS: None (0)
 ABSTENTIONS: None (0)
 ABSENT: None (0)
- ADMINISTRATIVE ACTION** Tim Wood summarized his staff report noting that the question is 'does Council want to expand potential uses of these funds to include the purchase or upgrading of food trucks?' He noted that there is some risk involved as a food truck is a mobile asset so there is no guarantee that the truck would remain in Keizer and there is a limited space in Keizer where a food truck could park.
- a. Community Prosperity Grant** Discussion took place regarding providing the space rather than the truck, adding a requirement that the business is based in Keizer, premise permits, providing covered eating areas, partnering with the Chamber to reach out to area businesses, and, if they have no interest in food pods, then adding the infrastructure for pads on City-owned property.
- Council agreed by consensus that they wanted no changes to the resolution and broad outreach to the River Cherry Overlay District.
- b. RESOLUTION - Relating to Wastewater Service Charges (2023-2024)** Tim Wood summarized his staff report and noted that rates are expected to go down in 2025. Public Works Director Bill Lawyer added that the system is more than adequate for the needs of Keizer.
- Katherine Stone*, Keizer, pointed out that no one really has a choice.
- Councilor Smith moved that the Keizer City Council adopt a Resolution

**Repeal of
Resolution
R2020-3128**

Relating to Wastewater Service Charges (2023-2024) Repeal of Resolution R2020-3128. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**c. RESOLUTION –
Authorizing the
City Manager to
Sign the
Intergovernmental Agreement –
Joint Litigation
of Climate
Friendly and
Equitable
Communities
Rules**

City Attorney Shannon Johnson summarized his staff report and explained that in spite of this litigation, Keizer must move forward on the mandate because it is the law of the land until the courts make a decision otherwise. Mayor Clark provided additional information.

Councilor Smith moved that the Keizer City Council adopt a Resolution Authorizing the City Manager to Sign the Intergovernmental Agreement – Joint Litigation of Climate Friendly and Equitable Communities Rules. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**d. Wage Increase
and Accrued
Leave Cash Out
Option**

RESOLUTION – Authorizing the City Manager and Chief of Police to Sign Memorandum of Understanding No. 6 Relating to 2021-2023 Collective Bargaining Agreement

RESOLUTION – Authorizing the City Manager and Public Works Director to Sign Memorandum of Understanding No. 2 Relating to 2021-2024 Collective Bargaining Agreement

RESOLUTION – Approving a Wage Increase and Accrued Leave Cash Out Option for Non-Represented Employees

Human Resources Director Machell DePina summarized her staff report.

Councilor Smith moved that the Keizer City Council adopt the three resolutions attached to the staff report authorizing wage increase and accrual leave buy-out. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**CONSENT
CALENDAR**

- a. RESOLUTION – Authorizing Disposition of Surplus Property (2008 Vaccon Combination Truck)
- b. RESOLUTION – Amending Resolution R2021-3215 (Recognizing National Observances and Commemorative/Heritage Months) to Add Indigenous Peoples' Day

- c. RESOLUTION – Authorizing the City Manager to Purchase Three Dodge Durango Vehicles for Police Department

Councilor Smith moved for approval of the Consent Calendar. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

- OTHER BUSINESS** Councilor Kohler verified that consideration of using ARPA funds for the Keizer Community Dinner was on the October 3 agenda and asked that the Keizer Little League Park be added to the Parks Tour agenda every year.
- STAFF UPDATES** Machell DePina announced that there are currently four recruitments out. Tim Wood urged everyone to do high water usage projects this month since the sewer reset period will begin October 1.
- COUNCIL MEMBER REPORTS** Councilor Starr announced that she had enjoyed the Parks Tour. Councilor Kohler reported on meetings and events he had attended and encouraged everyone to attend the upcoming Keizer Community Dinner. Councilor Reid shared information from meetings and events she had attended and announced upcoming ones. Councilor Herrera reviewed meetings and events he had attended and announced the upcoming Candidates Forum. Youth Councilor Sarmiento shared information regarding events at McNary. Mayor Clark reported on meetings and events she had attended.
- AGENDA INPUT** October 3, 2022 – 7:00 p.m. - City Council Regular Session
October 10, 2022 - 6:00 p.m. - City Council Work Session
• Marion County Health Presentation – Mobile Crisis Unit
October 17, 2022 – 7:00 p.m. - City Council Regular Session
- ADJOURNMENT** Mayor Clark adjourned the meeting at 8:20 p.m.

MAYOR:

APPROVED:

Cathy Clark



Debbie Lockhart, Deputy City Recorder

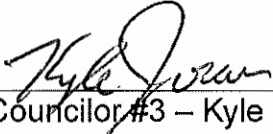
COUNCIL MEMBERS



Councilor #1 – Laura Reid

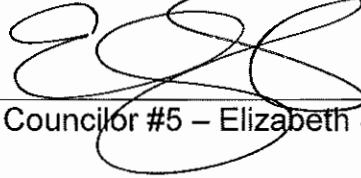


Councilor #2 – Shaney Starr

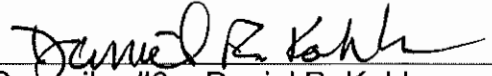


Councilor #3 – Kyle Juran

Councilor #4 – Roland Herrera



Councilor #5 – Elizabeth Smith



Councilor #6 – Daniel R. Kohler

Minutes approved: October 3, 2022