



MINUTES
KEIZER CITY COUNCIL
Monday, September 19, 2011
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Christopher called the meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:

Lore Christopher, Mayor
Cathy Clark, Council President
Jim Taylor, Councilor
Brandon Smith, Councilor
Joe Egli, Councilor
Mark Caillier, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community Development
Marc Adams, Police Chief
Rob Kissler, Public Works Director
Bill Lawyer, Public Works
Tracy Davis, City Recorder

Absent:

David McKane, Councilor

FLAG SALUTE

Mayor Christopher led the pledge of allegiance.

**SPECIAL
PRESENTATION**

Public Works Superintendent, Bill Lawyer introduced Joe Corsi and Alex Finn reviewing the work history and hobbies of both. Mayor Christopher presented them with 10-Year Employment Recognition Awards.

**PUBLIC
TESTIMONY**

Vickie Hilgemann, Keizer, President of the Keizer Parks Foundation, reported that the Wild Wild Rec program was very successful this summer with seven weeks at three parks and a 53% increase in attendance over last summer. She reviewed members of the community who had participated in the program and the activities they provided, listed the various financial supporters, and asked for permission to continue the program for another year.

Leanna Dickerson, supervisor of the Keizer branch of the Boys and Girls Club, reported that many children who had never been to the clubhouse returned to the park program from last year. She noted that participation of the various community members added much to the program and thanked the Keizer Parks Foundation for sponsoring this program.

Council agreed by consensus to permit this program to continue.

Ms. Hilgemann then presented a check for \$1500 to the City noting that earlier in the year the Foundation had donated \$2000 towards the dog park irrigation project and this sum is from summer fundraising efforts.

She explained that a large portion of this donation came from dog park users who organized a garage sale at the RiverFair and from businesses that helped sponsor the event. She noted that \$1,066 was raised through this event with the remainder coming from the Paw Pavers and other donations.

Rena Peck, Federal Programs Manager for the City of Salem Urban Development Department, provided information on the Consolidated Annual Performance Report. She summarized the contents of the report, areas of assistance provided by the program, program partners and details of assistance provided. She reviewed deadline dates for applications and fielded questions regarding home monitoring, website links, loan repayments, and fund allocations. Ms. Peck also noted that the report was on the Salem website and encouraged citizen comment.

PUBLIC HEARING None

ADMINISTRATIVE ACTION

**a. ORDINANCE ~
Withdrawing
Territory from
Marion County
Fire District No. 1 (Second
Reading)**

City Attorney Shannon Johnson reported that the matter was before Council on several connected issues the first of which is the second reading for the proposed Ordinance. He provided additional explanation regarding the process for adopting the related resolutions and noted that if there was no bias to declare it would be appropriate to vote.

Councilor Clark moved that the Keizer City Council adopt a Bill for an Ordinance Withdrawing Territory from Marion County Fire District No. 1. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Egli, Smith, Caillier, Taylor and Clark (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: McKane (1)

**RESOLUTION ~
Declining to
Withdraw Clear
Lake Area from
Marion County
Fire District No. 1**

(Alternative to Ordinance above; no vote necessary.)

**RESOLUTION ~
Proposing
Annexation to
Keizer Fire**

Councilor Clark moved that the Keizer City Council adopt a Resolution Proposing Annexation to Keizer Fire. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Egli, Smith, Caillier, Taylor and Clark (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: McKane (1)

**RESOLUTION ~
Authorizing
Mayor to Sign
Intergovernmental
Agreement
Relating to Fire
and Emergency
Services within
the City of Keizer**

Councilor Clark moved that the Keizer City Council adopt a Resolution Authorizing Mayor to Sign Intergovernmental Agreement Relating to Fire and Emergency Services within the City of Keizer. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Egli, Smith, Caillier, Taylor and Clark (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: McKane (1)

**b. Requested
Partial Refund
of Park SDC's
(Emerald Pointe
Retirement
Center)**

Mr. Johnson explained that when Emerald Pointe Retirement Center was constructed the City did not have a separate category for Senior Housing and the multi-family rate was \$800 per unit. Emerald Pointe paid that amount under protest with the thought there should be a separate category. A letter of agreement was entered into in which Council agreed to consider a partial refund if a new category was adopted. He explained that Mr. Hawkins with Emerald Pointe had submitted a letter relating to how the math would work but it varied from what the City thought was equitable. He provided details of the difference. Mr. Johnson and City Manager Chris Eppley then fielded questions regarding the formula for determining the amount owed/to be refunded, adoption and implementation of the rates, and the percentage difference between what was paid and the current rate.

Jeff Hawkins with Emerald Pointe provided details of the discussion that took place originally regarding this issue noting that it was related to the number of people occupying a dwelling unit. He noted that the question was determining the right proportionality required by statute and the impact of seniors on the parks in Keizer.

Councilor Clark moved that the Keizer City Council direct staff to refund Parks System Development Charges overpayment to Emerald Pointe Retirement Center in the amount of \$13,680.00. Councilor Smith seconded.

Retroactive refunds and appropriate rates for Senior Housing were discussed.

Motion failed as follows:

AYES: Christopher, Smith and Clark (3)

NAYS: Egli, Taylor and Caillier (3)

ABSTENTIONS: None (0)

ABSENT: McKane (1)

Mr. Johnson noted that if Council would like to consider another motion to review this, the minutes could be provided and Council could determine future action at future meetings. He noted that staff would get the minutes together based on Councilor Taylor's request and Council could act as they see fit at a future meeting.

**c. RESOLUTION ~
Authorization
for
Supplemental
Budget – Parks
Operations and
Rental
Expenses –
Designating
Rental Income
as Dedicated
Park Operations
Revenue**

Public Works Director Rob Kissler reported that the City had recently purchased the Buchholz property and anticipates renting it out. He noted that rental income is dedicated to be used for park operations expenses including the rental house maintenance and improvements over and above the \$264,400 appropriated in the FY 11-12 Budget. It is anticipated that revenue and expenses are expected to be equal and any funds not expended at year end would carry over as dedicated revenue in future years above the 2.5% General Support Resources funding minimum.

Regarding tagging these funds for specific projects Mr. Kissler noted that staff anticipates using the funds at Keizer Rapids Park since the revenue is generated there but wants flexibility to spend funds in other locations as well. He explained that negotiations are underway for the farm rent and those funds will be dedicated to Keizer Rapids Park as well. Mr. Johnson added that this figure is only for the house rental because staff did not want to speculate on the crop portion.

Councilor Clark moved that Keizer City Council adopt a Resolution – Authorization for Supplemental Budget – Parks Operations and Rental Expenses – Designating Rental Income as Dedicated Park Operations Revenue. Councilor Taylor second. Motion passed as follows:

AYES: Christopher, Egli, Smith, Caillier, Taylor and Clark (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: McKane (1)

**CONSENT
CALENDAR**

- A. RESOLUTION – Authorizing the City Manager to Enter Into Lease Agreement with IKON Office Solutions for Utility Billing Department Copier
- B. RESOLUTION – Correcting Scrivener's Error – R2011-2159
- C. Approval of August 1, 2011 Regular Session Minutes
- D. Approval of August 15, 2011 Regular Session Minutes

Councilor Clark moved to approve the Consent Calendar. Councilor Taylor seconded. Motion passed as follows:

AYES: Christopher, Egli, Smith, Caillier, Taylor and Clark (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: McKane (1)

**COMMITTEE
REPORTS**

Councilor Egli reported that the Keizer Urban Renewal Board meeting had been cancelled.

Councilor Clark expressed appreciation to the Keizer Fire District for the 9/11 remembrance and announced dates for the Sustainability Summit, Keizer 23 TV meeting, Salem-Keizer Area Transportation Study meeting and the League of Oregon Cities conference.

OTHER BUSINESS Rob Kissler reported on the dog park closure/reseeding, announced that Area B West project will be starting on September 20 and will hopefully be complete in early October and noted the date and time for the next Traffic Safety Commission meeting. Responding to questioning regarding Verda/Chemawa intersection improvements, Mr. Kissler reviewed the necessary steps noting that he thought construction funds would be available in 2014.

Community Development Director Nate Brown reported that Planning Commission had met and began review the Home Occupation Text Amendment. Review will continue at the October meeting. Additionally, formal notice of approval of the Technical Assistance Grant has not been received but is expected shortly.

Mayor Christopher thanked the Keizer Fire District for the September 11 remembrance noting that Marion County, Keizer Police Department Honor Guard and Salem Fire Bagpipers participated. She noted that it has been 10 years since that terrible day and this was a wonderful way to remember fellow Americans who died. She then thanked Rob Kissler and the Parks Department staff for the parks tour noting that the parks look good even with the little money available and praised the landscaping at the Public Works shop on Rickman.

WRITTEN COMMUNICATIONS None

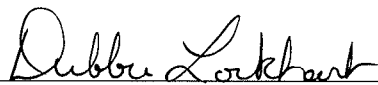
AGENDA INPUT **October 3, 2011**
7:00 p.m. – City Council Meeting
October 10, 2011
5:45 p.m. – City Council Work Session (Tentatively cancelled)
October 17, 2011
7:00 p.m. – City Council Meeting

ADJOURNMENT Mayor Christopher adjourned the meeting at 8:17 p.m.

MAYOR:

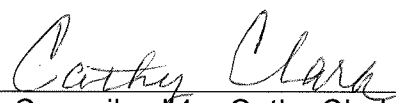
APPROVED:

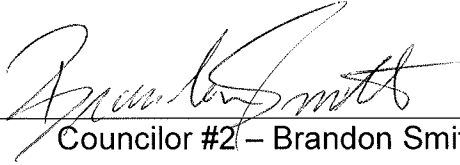
Lore Christopher


Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

~ Absent ~
Councilor #1 – David McKane


Councilor #4 – Cathy Clark

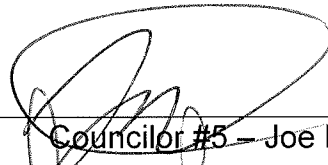


Councilor #2 – Brandon Smith

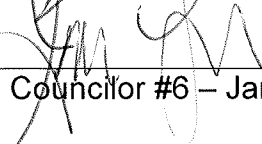
Councilor #3 – Mark Caillier

Minutes approved:

October 17, 2011



Councilor #5 – Joe Egli



Councilor #6 – James Taylor