

CITY COUNCIL AGENDA PACKET

MONDAY,
SEPTEMBER 16, 2002

• 7:00 P.M. CITY COUNCIL REGULAR SESSION

*Please contact Chris Eppley, City Manager if
you have any questions or need additional
information regarding any of the staff
reports or issues contained on the agenda.
Thanks!!*

CITY OF KEIZER MISSION STATEMENT
***KEEP CITY GOVERNMENT COSTS AND SERVICES TO A MINIMUM BY PROVIDING CITY SERVICES TO
THE COMMUNITY IN A COORDINATED, EFFICIENT AND LEAST COST FASHION***

A G E N D A

KEIZER CITY COUNCIL

REGULAR SESSION

Monday, September 16, 2002

7:00 p.m.

**Robert L. Simon Council Chambers
Keizer, Oregon 97303**

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC TESTIMONY

This time is provided for citizens to address the Council on any matters other than those on the agenda scheduled for public hearing.

4. PUBLIC HEARINGS

5. COMMITTEE REPORTS

- a. Volunteer of the Quarter Award – Paul Pfnister**
- b. Water Rate Task Force Final Report and Recommendation**
- c. Keizer Chamber of Commerce Governmental Affairs Report – Councilor Walsh**
 - Karen Lee – Portland General Electric**
- d. Keizer Budget Committee Appointments**

6. OTHER BUSINESS

This time is provided to allow the Mayor, Council members or staff an opportunity to bring new or old matters before the Council that are not on tonight's agenda.

- a. New Business**
- b. Old Business**
 - Gubser Neighborhood Traffic Management Plan – Status Report**

7. ADMINISTRATIVE ACTION

- a. Text Amendment Case No. 02-21 (Private Streets)

8. CONSENT CALENDAR

- a. RESOLUTION – Initiating Rickman Crossing Street Lighting District
- b. RESOLUTION – Amending Council Procedures to Change City Council Meeting Agenda
- c. RESOLUTION – Ratifying Referred Charter Amendment and Explanatory Statement Language
- d. Approval of August 19, 2002 Regular Session Minutes

9. WRITTEN COMMUNICATIONS

To inform the Council of significant written communications.

10. AGENDA INPUT

October 7, 2002

7:00 p.m. City Council Meeting

- False Alarm Ordinance Amendments
- River Road Shell Liquor License Application Public Hearing
- Chemawa Activity Center/Keizer Station Plan – Text Amendment/Comprehensive Plan Change / Zone Change Case No. 01-50

October 14, 2002

5:30 p.m. Budget Committee Work Session

October 21, 2002

7:00 p.m. City Council Meeting

11. ADJOURN

Upon request, auxiliary aids and/or special services will be provided. To request services; please contact us at 503-390-3700 or through Oregon Relay 1-800-735-2900 at least two working days (48 hours) in advance.



September 16, 2002

AGENDA ITEM 5a

VOLUNTEER OF THE QUARTER AWARD

CITY COUNCIL MEETING: September 16, 2002

AGENDA ITEM NUMBER: _____

TO: MAYOR CHRISTOPHER AND CITY COUNCIL MEMBERS

**THROUGH: CHRIS EPPLEY
CITY MANAGER**

**FROM: TRACY L. DAVIS, CMC
CITY RECORDER**

Tracy

SUBJECT: VOLUNTEER OF THE QUARTER AWARD

ISSUE:

The Volunteer Coordinating Committee has selected Paul Pfnister as the Volunteer of the Quarter for the second quarter 2002. Sgt. John Teague of the Keizer Police Department nominated Mr. Pfnister for this award.

Sgt. Teague reported that Mr. Pfnister took on the project of producing the "sand bag training video". Along with other members of the Emergency Volunteers Assisting Keizer (EVAK), a top quality-training tool has been produced. This video will assist volunteers and the general public in how to construct a sandbag-filling station and the correct method to fill and place sandbags to protect against flooding. Mr. Pfnister involved McNary High School students to assist in the project. In addition, Mr. Pfnister was the person that presented the idea and solely developed our Transportation Assistance Project. Through his efforts, the City Emergency Management now has available 19 private buses, including handicapped assistance vehicles, that can be used in the movement of citizens during a disaster.

Mr. Pfnister will be at the meeting this evening and will show the sand bag training video. Our thanks and congratulations to Mr. Pfnister.



September 16, 2002

AGENDA ITEM 5b

**WATER RATE TASK FORCE FINAL REPORT AND
RECOMMENDATION**

CITY COUNCIL MEETING: _____

AGENDA ITEM NUMBER: _____

TO: MAYOR CHRISTOPHER AND CITY COUNCIL MEMBERS

**THROUGH: CHRIS EPPLEY
CITY MANAGER**

**FROM: ROB KISSLER
DIRECTOR OF PUBLIC WORKS** 

SUBJECT: WATER RATE TASK FORCE COMMITTEE REPORT

DATE: SEPTEMBER 13, 2002

BACKGROUND:

At the October 15, 2001 City Council meeting, a Resolution was passed establishing the Ad Hoc Water Rate Task Force Committee (Attachment A). The Committee's task was to identify necessary funding to implement the 20 year CIP as outlined in the Water Master Plan adopted in 2000 (Attachment B). Funds were made available in the 2001 water budget for financial consulting services, to assist the committee and staff in completing a 10-year financial plan for water system improvements. The Task Force held four Public Meetings during the spring and summer of 2002, to address three separate areas of Water Department funding, which included rates, system development charges and administration fees. The most recent increase of water rates and administration fees was in 1990.

Black & Veatch Corporation representative Karyn Johnson will present the final study results on water rates and SDC's (Attachment C). The presentation will include a proposed change in policy by designing the rates on a true Cost of Service analysis in three distinct customer classes, residential, multiple and commercial. The Task Force discussed the current policy that all rates in the three classes be the same, or develop the cost of service per customer class. Staff developed a rate design comparison for all three-customer classes, which include different demographics (Attachment D). Staff has also included a proposed fee structure to recoup the City's cost on customer services incurred (Attachment E).

FISCAL IMPACT:

See Attachments

RECOMMENDATION:

Council set a Public Hearing for October 7, 2002 and direct staff to notice the hearing.

CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON
CREATING AN AD HOC TASK FORCE TO STUDY WATER RATES

Resolution R2001- 1300

WHEREAS the City Council of the City of Keizer has adopted a Water Master Plan to assist the City in providing adequate infrastructure to maintain drinking water supplies and storage capacity to meet the needs of the citizens.

WHEREAS, the Water Master Plan includes a Capital Improvement Program outlining the improvements necessary to meet drinking water demands. The final implementation of the plan relies upon the appropriate rate structure to build the Capital Improvement Program.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Keizer hereby authorizes the creation of an Ad Hoc Water Rate Task Force to complete the following task:

- 1. Work with staff and consultants on a water rate analysis in relation to the 2000 Water Master Plan CIP and make recommendations to City Council on funding options for CIP long-term financial plan.**

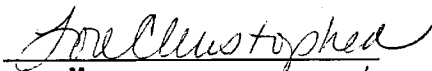
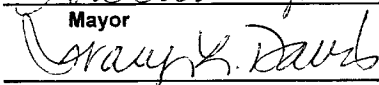
BE IT FURTHER RESOLVED that the task force shall consist of seven (7) members; a representative of the Keizer Chamber of Commerce Governmental Affairs Committee, a representative of the development community; two city of Keizer residents; two members of the Keizer City Council; and a representative from

1 the Keizer Neighborhood Association Group (KNAG). The Director of Public Works
2 will serve as the staff liaison to the Task Force.

3 BE IT FURTHER RESOLVED that the Mayor shall appoint the members of the
4 Task Force. At the first meeting of the Task Force, a chair shall be elected by the
5 members.

6 PASSED this 15th day of October, 2001.

7 SIGNED this 15th day of October, 2001.

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Mayor

City Recorder

Capital Improvement Program:

Phase I improvements (2000-2005) include the improvements believed to be of the highest priority due to either growth or pending regulatory impact. Specific improvements include the drilling and development of the Bair Park well, the Northern Zone Pressure Upgrade, modifications possibly needed for compliance with the Groundwater Disinfection Rule, the Wiessner standpipe and intertie pipeline, and upgrade of the telemetry system. Projects within the Phase I group are subject to revision and/or modification based on the final determination of the impact from the Groundwater Disinfection Rule on specific well sites.

Phase I: 2000-2005

Project No.	Year	Description	Estimated Cost
1	2000-2001	Bair Park Project	
1A		A) Drill new well at Bair Park site	\$36,000.00
1B		B) Install well pump, elec. service and VFD	\$32,900.00
1C		C) Install piping and connect to system	\$18,600.00
		Total Project # 1	\$87,500.00
2	2000-2001	Northern Pressure Zone Improvement	
		(3) Pressure reducing/check valve assemblies in underground vaults	\$93,000.00
3	2000-2001	Modify Wiessner stand-by engine to provide automatic operation	\$16,000.00
4	2000-2001	Increase capacity of McNary well by approximately 350 GPM. Increase horsepower to 125.	\$41,000.00
Alternate 4A	2001-2002	Construct .25MG (minimum) elevated reservoir at City Hall	\$600,000.00
5	2002-2003	12" waterline extension from Wiessner Pump Station north to Keizer Road and Ridge Drive	\$225,000.00
6	2002-2003	Wiessner Standpipe Project	
6A		A) Construct 750,000 gallon reservoir	\$400,000.00
6B		B) Construct 1000 GPM Pump Station	\$100,000.00
6C	2003-2004	Complete Phase I, Project 7 from 1988 Master Plan Update-Reinforce pipeline capacities to new Bair Park pump station and Northern area of city	\$225,000.00
7	2003-2004	Replace Toni and Burnside wells with new Burnside well (For GWDR compliance)	\$68,000.00
8	2003-2004	Replace 13 th Ave and 17 th Ave wells with new 17 th Ave well (For GWDR compliance)	\$86,000.00
9	2003-2004	Delta well site, side-drill existing well and remove gravel pack, reseat well to 80'-100'	\$63,500.00
10	2003-2004	Upgrade Telemetry System to radio modem and modify control software	\$82,600.00
11	2005-2006	Develop new 700-800 GPM well at City Hall	\$193,000.00
12	2004-2005	Complete Fluoride installations at six additional sites	\$84,000.00

Sub-Total without Alternate 4A:	\$1,804,600.00
(+) 10% Engineering and Administration	\$180,500.00
(+) 10% Contingency	\$180,500.00
Total Phase I	\$2,165,600.00
Phase I with 4A	\$2,885,600.00

Phase II: 2005-2010

Project No.	Year	Description	Estimated Cost
13	2005-2006	Construct Bair Park 750,000 gallon standpipe and 1500 GPM pump station	\$560,000.00
14	2005-2010	Continue Replacement Program of Aging steel waterlines. Complete Phase I, Project 1 from 1988 Master Plan Update and Phase II, Project 16. -Approx. 46,000 feet of 6" to 12" ^(a)	\$2,113,200.00
15	2006-2007	Complete Phase I, Project 8&9 and 10-12" waterline extension and looping ^(a)	\$186,000.00

Sub-Total: \$2,859,200.00
(+) 10% Engineering and Administration \$286,000.00
(+) 10% Contingency \$286,000.00
Total Phase II: \$3,431,200.00

Phase III improvements (2010-2020) is based on completing well construction and development of the Windsor Island well.

Phase III: 2010-2020

Project No.	Year	Description	Estimated Cost
16	2010-2015	Develop Windsor Island well capacity: 450-500 GPM	\$162,000.00

Sub-Total: \$162,000.00
(+) 10% Engineering and Administration \$16,200.00
(+) 10% Contingency \$16,200.00
Total Phase III: \$194,400.00

Total Phases I-III: \$5,791,200.00 (2000 Dollars)

Phase IV: 2000-2030

Project No.	Year	Description	Estimated Cost
1	2000-2030	38,000' of 6"-12" steel WL throughout the city	\$1,760,900.00
2	2000-2030	35,000' of 6"-12" steel WL throughout the city	\$1,625,000.00
3	2000-2030	Complete remainder (10,000') of steel waterline	\$465,000.00

Sub-Total: \$3,850,000.00
(+) 10% Engineering and Administration \$385,000.00
(+) 10% Contingency \$385,000.00
Total Phase IV: \$4,620,000.00

Future Considerations

The city has adhered to the improvement schedules outlined in past master plans (1980, 1988) very well. Many of the proposed improvements have been fully or partially completed and city staff is to be commended for demonstrating the diligence necessary to perform the past improvements. As the city approaches build-out during the next 10-15 years, primary emphasis should be placed on continuing replacement of deteriorating steel waterlines as well as reinforcing the existing distribution system (especially in the northern and eastern regions of the city) and pumping facilities. Most of the wells are entering the third or fourth decade of operation and continued monitoring of static and pumping levels as well as flow rates should be performed on a routine basis. Significant deviations in well production and/or pumping levels should trigger consideration of well and/or pump rehabilitations. Wells in sand and gravel aquifers, with iron and manganese present, should undergo rehabilitation at least every 10-15 years, depending on the type of well construction and yearly use. The wells that are used most frequently will require more frequent rehabilitation than wells that are used only during summer months. In addition, wells that approach 50-60 years in age often fail due to well casing corrosion.

Two wells are currently in use that fall into this category: the Burnside and Toni wells, both drilled in 1943. These wells are slated to be replaced and abandoned during this master plan period. The Carlhaven West well also falls into this age bracket, but due to the fairly recent (1980) redrilling and sealing, will most likely not require replacement during this study period. Typical well rehabilitation should be planned and budgeted as a normal maintenance item and not included as a capital improvement investment.

Reserve Funds

Due to the high reliance on pumping and electrical equipment, the city should maintain an emergency fund adequate to replace one complete large pumping unit and electrical system that could conceivably be destroyed in a fire or other catastrophic event. The recommended emergency reserve fund consists of the following elements (2000 dollars):

1-150 HP vertical motor	\$8,600.00
1-Well Pump, including column, shaft, and base	\$22,000.00
1-Electrical Pump Panel	\$8,000.00
1-Electrical Installation	\$10,000.00
1-Estimated labor to repair facility	<u>\$10,000.00</u>
	\$58,600.00

Use \$60,000 as Emergency Fund.

While insurance generally covers against this type of loss, an emergency fund can accelerate needed repairs that may be critical in time. The fund can also be used for waterline emergencies, building repairs, and other unforeseen problems that can occur outside of normal budget allowances.

Conditions of Estimates

1. Construction costs are based on an average of similar local municipal projects completed between 1992-2000 and adjusted for 2000 cost using an ENR Construction Cost Index of 6283 (December, 2000). Unless otherwise indicated, estimates do not include the costs of land acquisition, right-of-way or easement purchase, or costs

associated with funding or financing. Service line replacement and new hydrants are included on applicable new mains and sub-mains. New pipeline costs are based on the use of ductile iron pipe with minimal asphalt removal and restoration. While substantial effort has been performed to prepare accurate estimates, the City is cautioned that additional factors such as: rock excavation, specific design criteria; inflation, and local work and economic conditions can have a substantial impact on actual construction costs. Caution should be employed when using these estimates. Estimates are subject to +30% to -15% variation in accordance with criteria established by the American Association of Cost Estimating Engineers.

2. Incomplete, completed, or existing pipeline projects from the 1988 Master Plan Update have been included within this report. The current scope of work for each specific project has been updated to reflect the actual work needed to complete the project. Construction costs have been updated from the 1987 Construction Cost Index (CCI) (ENR) of 4460 to a December, 2000 CCI of 6283. Engineering, administration, and contingency allowances have been removed and added separately. Much of the pipeline work has been included under Phase IV construction.

Table 10-1
1988 Master Plan Update Projects in 2000 Master Plan

2000 Project Number	1988 Project Number	1987 Master Plan Description	Percent Complete	Year 2000 Estimate	Comments
Phase II, Project 14	Phase I, Project 1	Replace 30,000 feet of 6"-12" steel WL throughout city	75%	\$352,200.00	Replacement of aging steel waterlines
N/A	Phase I, Project 3	700' of waterline along Windsor Island Road	100%	0	Project Complete
N/A	Phase I, Project 4	3900' of 14" (12" actual) WL looping Wheatland and River Road south to Delta well	100%	0	Project Complete
N/A	Phase I, Project 6	1550' of 12" WL along River Road	100%	0	Project Complete
Phase I, Project 6C	Phase I, Project 7	5300' of 14" (12" actual) WL through industrial area	50%	\$225,000.00	Possible developer participation
Phase II, Project 15	Phase I, Project 8	2650' of 14" (12" actual) WL through industrial area	50%	\$130,000.00	Possible participation from developer of area
Phase II, Project 15	Phase I, Project 9	1800' of 12" WL to loop Rock Ledge and Tepper Lane	75%	\$56,000.00	Possible participation from developer of area
N/A	Phase I, Project 10	7800' of 14" WL looping industrial-commercial area of northeast of city	0%	0	Project moved to developer funded portion of CAC
N/A	Phase I, Project 12	4000' of 12" WL along O'Neil Road and Clearlake Road	100%	0	Project Complete
N/A	Phase II, Project 15	6500' of 12" WL to loop area east of Windsor Island Road	0%	0	Project cancelled
Phase II, Project 14	Phase II, Project 16	38,000' of 6"-12" WL throughout the city	0%	\$1,760,900.00	Combined with remainder of Phase I, Project 1 from 1988 Plan
Phase IV, Project 1	Phase III, Project 17	38,000' of 6"-12" steel WL throughout the city	0%	\$1,760,900.00	Continued steel placement
Phase IV, Project 2	N/A	35,000' of 6"-12" steel WL throughout the city	0%	\$1,625,000.00	Continuation of steel pipeline replacement
Phase IV, Project 3	N/A	Complete remainder (28,000') of steel waterline	0%	\$1,300,000.00	Complete steel pipeline replacement project

Final Study Results

Keizer, Oregon Water Rates and Charges Study

September 16, 2002

Black & Veatch





Presentation Objectives

- **Introduce water rate study team**
- **Present rate study findings and recommendations**
- **Obtain concurrence/policy direction on study assumptions, options, and proposed rates and charges**



Water Rate Study Project Team

<u>Water Task Force</u> • Mayor Lore Christopher • Councilor Jerry McGee • Mike Kurtz • Louise Kennell • Jim Nightengale • Jack Lowery • Garry Whalen	<u>Keizer Staff</u> • Rob Kissler • Bill Lawyer • Chris Eppley • Susan Gahlsdorf • Elsa Palacios • Karen Sergent
<u>Consultants</u> • Karyn Johnson, Black & Veatch/FCS Group • Jake Boomhouwer, BV • Tim Lynch, BV • Ed Butts, Stettler Supply Co	



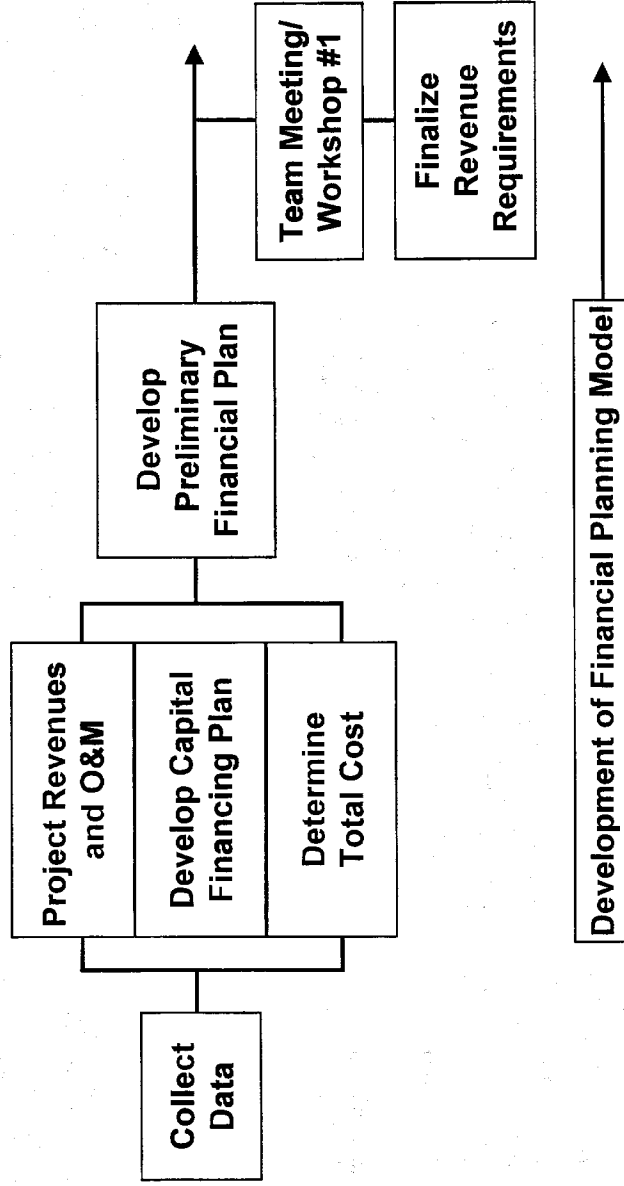


Water Rate Task Force Meetings

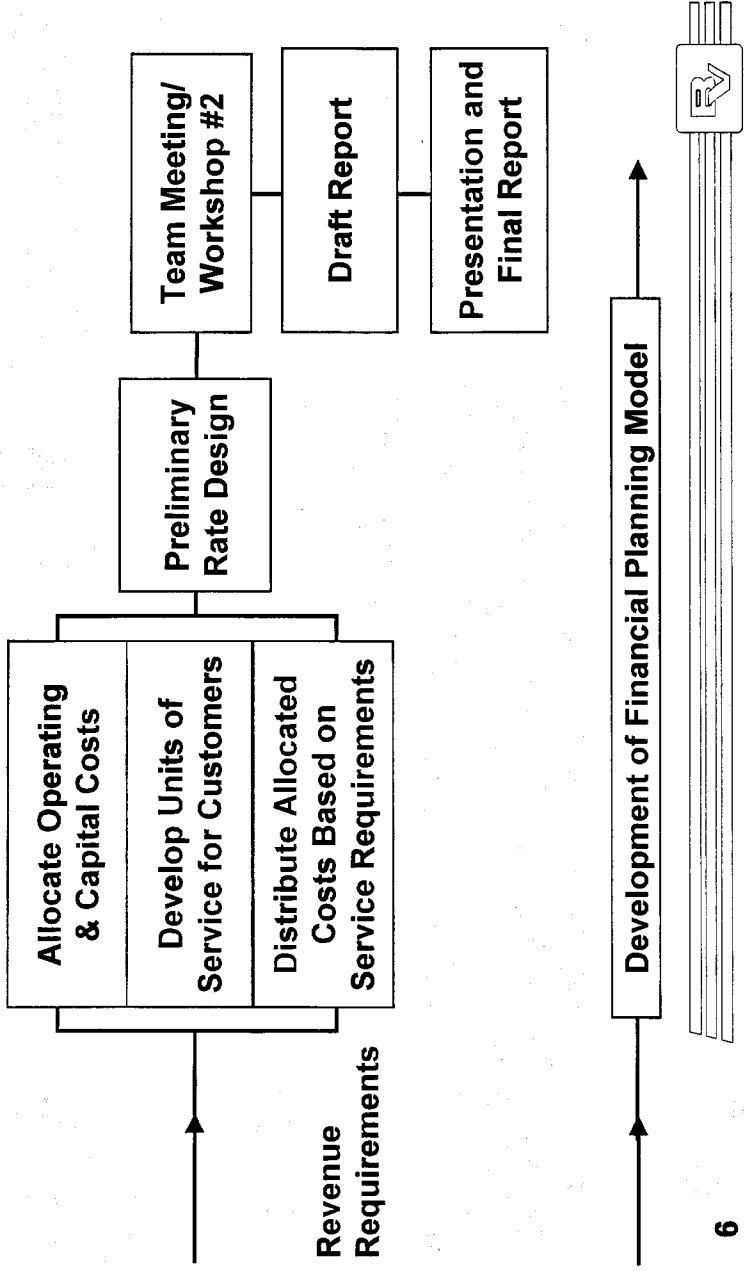
- Task force met to review interim findings and recommendations on the following dates:
 - March 6, 2002
 - April 29, 2002
 - June 24, 2002
 - July 22, 2002



Phase I - Financial Planning



Phase 2 - Cost of Service/Rate Design





What is Financial Planning?

- Identification of annual rate revenue required to satisfy capital funding needs, operating costs, debt covenants, and fiscal policies.
- Ultimately identifies the total rate revenue to be collected from utility customers; serves as platform for generating equitable rate structures that recover cost.
- 10-year study period (FY 2002-2011)





Economic Assumptions

- **Customer growth: 0.75%/year**
- **Inflation**
 - O&M – 3.0 %/year
 - Capital – 4.0 %/year
- **Interest earnings**
 - 3.0 % 2002-2005
 - 5.0 % 2006 – 2011
- **Debt financing (typical bond terms)**
 - 20 year revenue bonds
 - 5.5% interest rate (Bond Buyers Index)
 - 1.5 % issuance cost
 - reserve requirement: 1 year equal annual debt service
 - debt coverage: at least 125 % of annual debt service





Fiscal Policies

- **Separate operating and capital funds within water utility**
- **Maintain minimum operating fund balance - 60 days of O&M**
- **Maintain minimum capital fund balance - \$100,000**





Capital Improvement Program (CIP)

Financing Alternatives

- **Option 1 - cash-finance all CIP projects**
 - water user rates, cash reserves
 - system development charges (growth-related)
- **Option 2 - debt-finance all CIP projects**
 - revenue bonds, cash reserves
 - system development charges (growth-related)
- **Option 3 - combination cash and debt financing of CIP projects**
 - water user rates, revenue bonds, cash reserves
 - system development charges (growth-related)





System-Wide Revenue Adjustment Options

<u>Year</u>	<u>Opt.1</u>	<u>Opt.2</u>
2002	0.0 %	0.0 %
2003	50.0 %	3.0 %
2004	2.5 %	3.0 %
2005	1.5 %	3.0 %
2006	0.0 %	7.0 %
2007	0.0 %	7.0 %
2008	0.0 %	7.0 %
2009	0.0 %	7.0 %
2010	0.0 %	5.0 %
2011	0.0 %	1.5 %

<u>Opt.3</u>
0.0 %
18.0 %
4.5 %
4.0 %
4.0 %
5.0 %
5.0 %
3.5 %
1.5 %
1.0 %

Task Force Selected Option 3



Recommended Funding Strategy

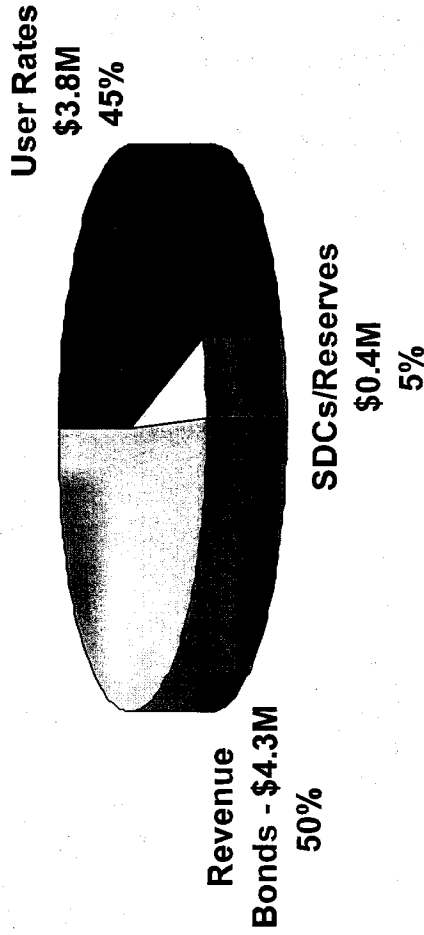
- **Combination cash and debt financing**
 - cash finance normal annual replacements, extensions, and improvements
 - » meters & services, vehicles, smaller equipment
 - » smaller mains
 - debt finance major capital improvements with longer useful lives
 - » wells
 - » pump stations/reservoirs
 - » larger mains
 - finance growth-related capital improvements with system development charges, to the extent available
 - provides balanced approach between existing and future customers



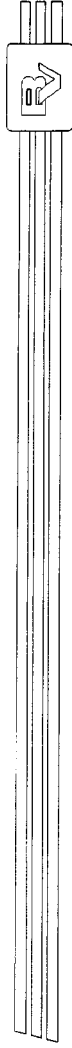


Capital Improvement Program Financing - Option 3 (Combination)

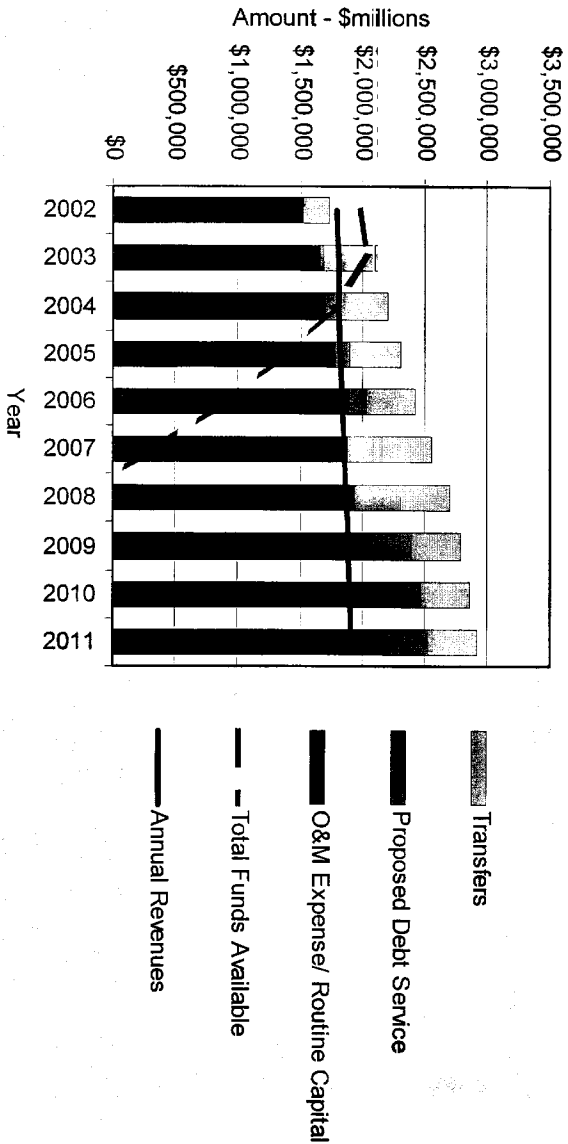
Total Cost = \$8.5 million (a)



(a) includes capital financing costs.



Comparison of Revenue and Revenue Requirements - Option 3 Under Existing Rates





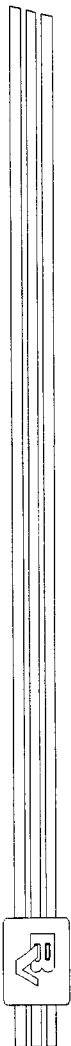
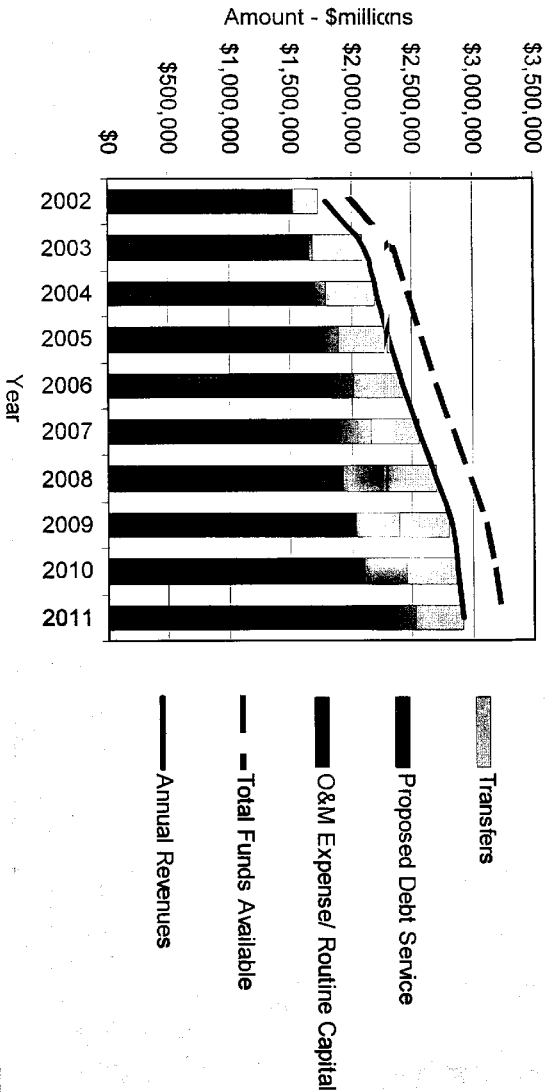
System-Wide Revenue Increases - Option 3

<u>Year</u>	<u>Increase</u>
2002	0.0 %
2003	18.0 %
2004	4.5 %
2005	4.0 %
2006	4.0 %
2007	5.0 %
2008	5.0 %
2009	3.5 %
2010	1.5 %
2011	1.0 %

(a) Increases Effective July 1



Comparison of Revenue and Revenue Requirements - Option 3 Under Proposed Rates





What is Cost of Service?

- **Total annual cost of providing water service to be recovered from water user rates**
 - operating costs
 - » salaries & benefits
 - » materials & supplies
 - capital costs
 - » debt financing of capital improvements
 - » cash-financing of capital improvements
 - » routine capital outlays
- **Recognizes differences in costs of providing service to different types of customers**
 - volume of water, peak rates of use, other factors





Cost of Service/ Rate Design Assumptions

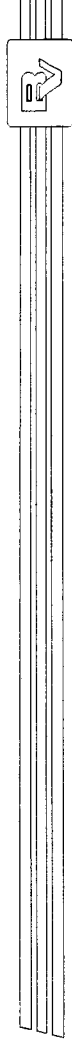
- Develop rates to incorporate proposed system wide revenue adjustments for opt. 3
- Design rates for FY 2002/2003
- No change to existing customer class designations
- Cost of service based on actual 2001 water usage/customer data by class
 - adjusted for growth
- Customer class peak capacity factors based on analysis of monthly water usage records and balanced to total water system



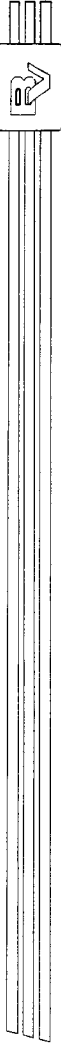
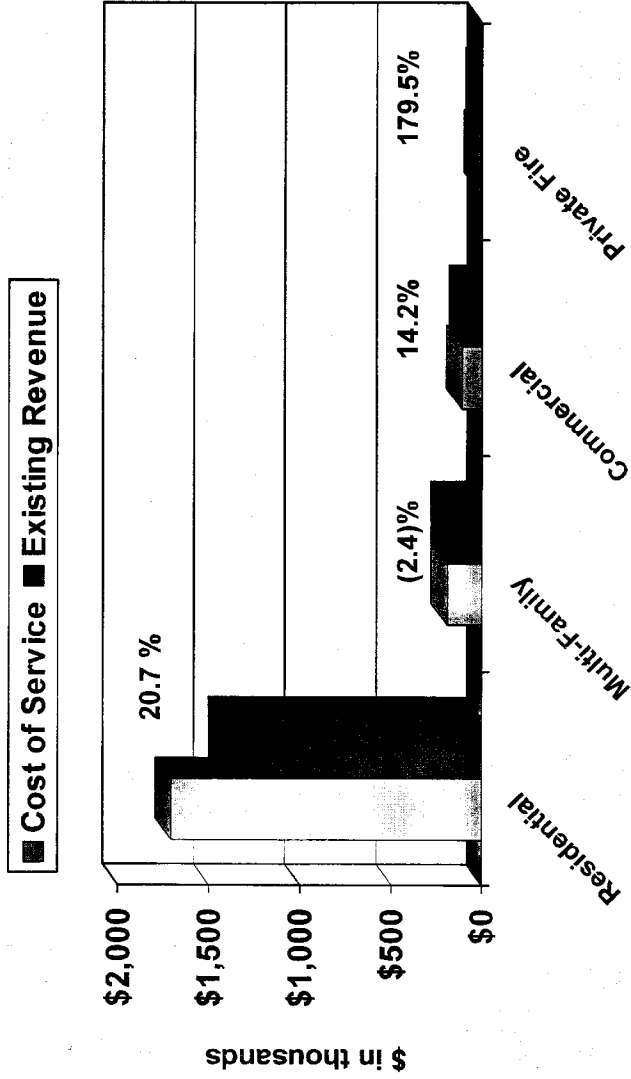


Re-Allocation of Public Fire Protection Cost of Service

- **Based on weighted average of assumed potential fire water use and no. of accounts**
 - **residential**
 - » **3,000 gpm for 2 hours (76%)**
 - **multiple family**
 - » **6,000 gpm for 4 hours (16%)**
 - **commercial**
 - » **6,000 gpm for 4 hours (8%)**



Comparison of Cost of Service with Projected Revenue Under Existing Rates - Fiscal Year 2003

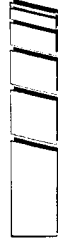




Alternative Rate Structures

- **Existing rate structure**
 - service charge by meter size, plus uniform volume charge (\$/ccf), same for all customer classes
- **Alternative rate structure**
 - service charge by meter size
 - » recovers customer-related cost of service and fire protection
 - uniform volume charge(\$/ccf), varying by customer class
 - » recognizes differentiation of customer class peaking demands





Comparison of Existing, Cost of Service, and Proposed Rates - Service Charge

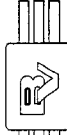
		Cost of	
		Existing	Service
		Proposed	
Meter Charge - \$/Meter/Bi-Monthly		\$	\$
Meter	Size		
5/8-3/4"		16.86	7.51
1"		31.71	15.22
1-1/2"		56.42	29.44
2"		85.99	46.52
3"		165.04	86.39
4"		253.97	143.34
6"		500.95	285.67
8"		797.30	570.40



Comparison of Existing, Cost of Service, and Proposed Rates - Other Charges

Cost of Service			
Existing		Existing	Alternative
		Structure	Structure (a)
Volume Rate - \$/ccf		\$	\$
Customer Class			
Single Family Residential		0.39	0.90
Multiple Family		0.39	0.90
Commercial		0.39	0.90
Private Fire Protection - \$/Hydrant/Bi-Month			
Hydrant Size			
4"		20.00	30.02
6"		30.00	83.39
8"		40.00	175.12
10"		70.00	300.20

Task Force Selected Alternative Structure



(a) recognizes differences in customer class peaking requirements.

Comparison of Year 2003 Residential Typical Monthly Bills Under Existing Structure

Existing Structure (a)

Meter Size	Monthly Usage	Existing Monthly Bill	Estimated Monthly Bill	% incr(decr) from Existing

inches (Ccf) \$ \$ %

5/8-3/4 0 8.43 3.75 -55.5%

5/8-3/4 5 10.38 8.25 -20.5%

5/8-3/4 9 11.94 11.85 -0.7%

5/8-3/4 13 13.50 15.45 14.5% **\$1.95**

5/8-3/4 20 16.23 21.75 34.0%

5/8-3/4 25 18.18 26.25 44.4%

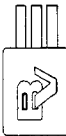
1 9 19.37 15.71 -18.9%

1 13 20.93 19.31 -7.7%

1 20 23.66 25.61 8.3%

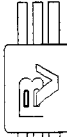
1 30 27.56 34.61 25.6%

1 40 31.46 43.61 38.6%



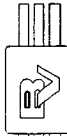
Comparison of Year 2003 Multi-Family Typical Monthly Bills Under Existing Structure

Meter Size	Monthly Usage	Existing Structure (a)			
		Existing		Estimated	
		Monthly Bill	\$	Monthly Bill	% incr(decr) from Existing
inches	(Ccf)		\$		%
5/8-3/4	0	8.43		3.75	-55.5%
5/8-3/4	10	12.33		12.75	3.4%
5/8-3/4	20	16.23		21.75	34.0%
5/8-3/4	30	20.13		30.75	52.8%
5/8-3/4	46	26.37		45.15	71.2%
5/8-3/4	50	27.93		48.75	74.6%
1 1/2	0	28.21		14.72	-47.8%
1 1/2	25	37.96		37.22	-2.0%
1 1/2	46	46.15		56.12	21.6%
1 1/2	75	57.46		82.22	43.1%
1 1/2	100	67.21		104.72	55.8%



Comparison of Year 2003 Commercial Typical Monthly Bills Under Existing Structure

Meter Size	Monthly Usage	<u>Existing Structure (a)</u>			Estimated Monthly Bill	Estimated Monthly Bill	% incr(decr) from Existing
		Existing Monthly Bill	Existing Monthly Bill	%			
inches	(Ccf)	\$	\$				
5/8-3/4	10	12.33	12.75	3.4%			
5/8-3/4	30	20.13	30.75	52.8%			
5/8-3/4	43	25.20	42.45	68.5%			
5/8-3/4	50	27.93	48.75	74.6%			
1	43	32.63	46.31	41.9%			
1	60	39.26	61.61	56.9%			
1	80	47.06	79.61	69.2%			
1 1/2	43	44.98	53.42	18.8%			
1 1/2	75	57.46	82.22	43.1%			
1 1/2	100	67.21	104.72	55.8%			



Comparison of Year 2003 Residential Typical Monthly Bills Under Alternative Structure

Alternative Structure(a)

Meter Size	Monthly Usage	Existing Monthly Bill	Estimated Monthly Bill	% incr(decr) from Existing
---------------	------------------	-----------------------------	------------------------------	----------------------------------

inches (Ccf) \$ \$ %

5/8-3/4 0 8.43 3.75 -55.5%

5/8-3/4 5 10.38 8.57 -17.5%

5/8-3/4 9 11.94 12.42 4.0%

5/8-3/4 13 13.50 16.27 20.5% \$2.77

5/8-3/4 20 16.23 23.01 41.8%

5/8-3/4 25 18.18 27.83 53.1%

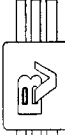
1 8 18.98 15.31 -19.3%

1 13 20.93 20.13 -3.8%

1 20 23.66 26.87 13.6%

1 30 27.56 36.50 32.5%

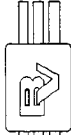
1 40 31.46 46.13 46.7%



Comparison of Year 2003 Multi-Family Typical Monthly Bills Under Alternative Structure

Alternative Structure(a)							
Meter Size	Monthly Usage	Existing Monthly Bill	Estimated Monthly Bill	% incr(decr) from Existing			
inches	(Ccf)	\$	\$	%			
5/8-3/4	0	8.43	3.75	-55.5%			
5/8-3/4	10	12.33	9.55	-22.5%			
5/8-3/4	20	16.23	15.35	-5.4%			
5/8-3/4	30	20.13	21.16	5.1%			
5/8-3/4	46	26.37	30.44	15.4%			
5/8-3/4	60	31.83	38.56	21.1%			
1 1/2	0	28.21	14.72	-47.8%			
1 1/2	25	37.96	29.22	-23.0%			
1 1/2	46	46.15	41.40	-10.3%			
1 1/2	75	57.46	58.23	1.3%			
1 1/2	100	67.21	72.73	8.2%			

(a) 0.58/ccf





Comparison of Year 2003 Commercial Typical Monthly Bills Under Alternative Structure

Meter Size	Monthly Usage	Alternative Structure(a)			%
		Existing Monthly Bill	Estimated Monthly Bill	% incr(decr) from Existing	
inches	(Ccf)	\$	\$		
5/8-3/4	0	8.43	3.75		-55.5%
5/8-3/4	10	12.33	11.39		-7.6%
5/8-3/4	30	20.13	26.68		32.5%
5/8-3/4	43	25.20	36.61		45.3%
5/8-3/4	50	27.93	41.96		50.2%
1	43	32.63	40.47		24.0%
1	60	39.26	53.46		36.2%
1	80	47.06	68.74		46.1%
1 1/2	43	44.98	47.57		5.8%
1 1/2	75	57.46	72.03		25.3%
1 1/2	100	67.21	91.13		35.6%

(a) 0.76/ccf





System Development Charge (SDC)

- One time fee imposed on new development or expansion of existing development, and assessed at the time of development
- Intended to promote equity between new and existing customers by recovering a proportionate share of the cost of existing and planned capital facilities that serve or will serve developing property
- Authorized by Oregon Revised Statutes (ORS) 223.297 -314





System Development Charge (SDC)

- **“Reimbursement fee”**

- designed to recoup historical costs of plant investment in proportion to reserve capacity available for new growth
 - » proceeds can be used to fund any water utility capital improvement or repayment of debt

- **“Improvement fee”**

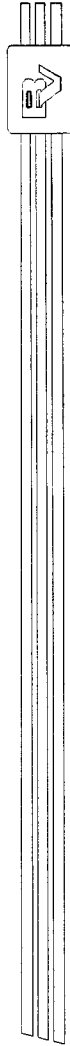
- designed to recover costs of future growth-related projects identified in adopted system planning documents
 - » proceeds can be used only to fund capacity increasing capital improvements or repayment of debt related to such improvement



System Development Charge (SDC)

Meter Size	Meter Capacity Ratio (a)	Existing SDC	Reimbursement		Improvement		Total Calculated SDC
			Fee	SDC	Fee	SDC	
"							
5/8-3/4	1.00	\$300	\$729		\$1,255		\$1,984
1	2.50	750	1,822		3,138		4,961
1 1/2	5.00	1,500	3,645		6,277		9,922
2	8.00	2,400	5,832		10,043		15,874
3	16.00	4,800	11,663		20,086		31,749
4	25.00	7,500	18,224		31,384		49,608
6	50.00	15,000	36,448		62,767		99,215
8	80.00	24,000	58,317		100,428		158,745
10	115.00	34,500	83,830		144,365		228,195

(a) AWWA Manual M6



 **Comparison of System
Development Charge Revenue
(Years 2003 - 2020)**

	Average <u>Annual</u>	<u>Total</u>
Existing Fee	\$ 18,000	\$ 321,400
Improvement Fee	\$ 75,000	\$1,344,700
Fully Calculated SDC	\$118,000	\$2,125,500



Task Force Recommendations

- **Concurrence with economic assumptions & fiscal policies**
 - growth, inflation, interest, debt financing terms
 - minimum O&M & capital fund balances
- **Option 3 CIP funding strategy**
 - combination cash & debt financing
 - 18% increase 2003
- **Alternative rate structure**
 - service charge by meter size; volume charge varies by customer class





Task Force Recommendations

- **Categorize duplex customers as residential**
 - currently categorized as multiple family
- **Implement “improvement fee” component of SDC**



ATTACHMENT D

City of Keizer

Cost of Service Rate Design Comparison (residential)

Prepared by Jared Grenya

SINGLE		Existing Rate Structure			Proposed Rate Structure #1			Proposed Rate Structure #2		
Read Date	Consumption	Base Rate @ 16.86	Cons in cf @ .39	TOTAL	Base Rate @ 7.51	Cons in cf @ 0.90	TOTAL	Base Rate @ 7.51	Cons in cf @ 0.96	TOTAL
3/15/2002	5	16.86	1.95	\$ 18.81	7.51	4.50	\$ 12.01	7.51	4.80	\$ 12.31
1/17/2002	7	16.86	2.73	\$ 19.59	7.51	6.30	\$ 13.81	7.51	6.72	\$ 14.23
11/14/2001	7	16.86	2.73	\$ 19.59	7.51	6.30	\$ 13.81	7.51	6.72	\$ 14.23
9/13/2001	23	16.86	8.97	\$ 25.83	7.51	20.70	\$ 26.41	7.51	22.08	\$ 29.59
7/13/2001	21	16.86	8.19	\$ 25.05	7.51	18.90	\$ 26.41	7.51	20.16	\$ 27.67
5/16/2001	11	16.86	4.29	\$ 21.15	7.51	9.90	\$ 17.41	7.51	10.56	\$ 18.07
3/13/2001	12	16.86	4.68	\$ 21.54	7.51	10.80	\$ 18.31	7.51	11.52	\$ 19.03
1/16/2001	13	16.86	5.07	\$ 21.93	7.51	11.70	\$ 19.21	7.51	12.48	\$ 19.99
11/14/2001	9	16.86	3.51	\$ 20.37	7.51	8.10	\$ 15.61	7.51	8.64	\$ 16.15
9/13/2000	17	16.86	6.63	\$ 23.49	7.51	15.30	\$ 22.81	7.51	16.32	\$ 23.83
7/19/2000	29	16.86	11.31	\$ 28.17	7.51	26.10	\$ 33.61	7.51	27.84	\$ 35.35
5/15/2000	16	16.86	6.24	\$ 23.10	7.51	14.40	\$ 21.91	7.51	15.36	\$ 22.87

MARRIED COUPLE WITH 1 TEENAGE SON		Existing Rate Structure			Proposed Rate Structure #1			Proposed Rate Structure #2		
Read Date	Consumption	Base Rate @ 16.86	Cons in cf @ .39	TOTAL	Base Rate @ 7.51	Cons in cf @ 0.90	TOTAL	Base Rate @ 7.51	Cons in cf @ 0.96	TOTAL
3/20/2002	17	16.86	6.63	\$ 23.49	7.51	15.30	\$ 22.81	7.51	16.32	\$ 23.83
1/22/2002	19	16.86	7.41	\$ 24.27	7.51	17.10	\$ 24.61	7.51	18.24	\$ 25.75
11/20/2001	19	16.86	7.41	\$ 24.27	7.51	17.10	\$ 24.61	7.51	18.24	\$ 25.75
9/18/2001	45	16.86	17.55	\$ 34.41	7.51	40.50	\$ 48.01	7.51	43.20	\$ 50.71
7/16/2001	42	16.86	16.38	\$ 33.24	7.51	37.80	\$ 45.31	7.51	40.32	\$ 47.83
5/15/2001	24	16.86	9.36	\$ 26.22	7.51	21.60	\$ 29.11	7.51	23.04	\$ 30.55
3/16/2001	21	16.86	8.19	\$ 25.05	7.51	18.90	\$ 26.41	7.51	20.16	\$ 27.67
1/16/2001	24	16.86	9.36	\$ 26.22	7.51	21.60	\$ 29.11	7.51	23.04	\$ 30.55
11/13/2000	21	16.86	8.19	\$ 25.05	7.51	18.90	\$ 26.41	7.51	20.16	\$ 27.67
9/19/2000	49	16.86	19.11	\$ 35.97	7.51	44.10	\$ 51.61	7.51	47.04	\$ 54.55
7/19/2000	45	16.86	17.55	\$ 34.41	7.51	40.50	\$ 48.01	7.51	43.20	\$ 50.71
5/16/2000	25	16.86	9.75	\$ 26.61	7.51	22.50	\$ 30.01	7.51	24.00	\$ 31.51

City of Keizer

Cost of Service Rate Design Comparison (residential)

Prepared by Jared Grenya

MARRIED COUPLE WITHOUT CHILD(REN)				Existing Rate Structure			Proposed Rate Structure #1			Proposed Rate Structure #2		
Read Date	Consumption	Base Rate @ 16.86	Cons in cf @ .39	TOTAL	Base Rate @ 7.51	Cons in cf @ 0.90	TOTAL	Base Rate @ 7.51	Cons in cf @ 0.96	TOTAL	Base Rate @ 7.51	Cons in cf @ 0.96
2/18/2002	13	16.86	5.07	\$ 21.93	7.51	11.70	\$ 19.21	7.51	12.48	\$ 19.99	7.51	12.48
12/27/2001	28	16.86	10.92	\$ 27.78	7.51	25.20	\$ 32.71	7.51	26.88	\$ 34.39	7.51	26.88
10/12/2001	37	16.86	14.43	\$ 31.29	7.51	33.30	\$ 40.81	7.51	35.52	\$ 43.03	7.51	35.52
8/15/2001	68	16.86	26.52	\$ 43.38	7.51	61.20	\$ 68.71	7.51	65.28	\$ 72.79	7.51	65.28
6/15/2001	52	16.86	20.28	\$ 37.14	7.51	46.80	\$ 54.31	7.51	49.92	\$ 57.43	7.51	49.92
4/18/2001	8	16.86	3.12	\$ 19.98	7.51	7.20	\$ 14.71	7.51	7.68	\$ 15.19	7.51	7.68
2/14/2001	6	16.86	2.34	\$ 19.20	7.51	5.40	\$ 12.91	7.51	5.76	\$ 13.27	7.51	5.76
12/19/2000	16	16.86	6.24	\$ 23.10	7.51	14.40	\$ 21.91	7.51	15.36	\$ 22.87	7.51	15.36
10/20/2000	46	16.86	17.94	\$ 34.80	7.51	41.40	\$ 48.91	7.51	44.16	\$ 51.67	7.51	44.16
8/15/2000	51	16.86	19.89	\$ 36.75	7.51	45.90	\$ 53.41	7.51	48.96	\$ 56.47	7.51	48.96
6/13/2000	13	16.86	5.07	\$ 21.93	7.51	11.70	\$ 19.21	7.51	12.48	\$ 19.99	7.51	12.48
5/22/2000	11	16.86	4.29	\$ 21.15	7.51	9.90	\$ 17.41	7.51	10.56	\$ 18.07	7.51	10.56

MARRIED COUPLE WITH 1 TEENAGE DAUGHTER				Existing Rate Structure			Proposed Rate Structure #1			Proposed Rate Structure #2		
Read Date	Consumption	Base Rate @ 16.86	Cons in cf @ .39	TOTAL	Base Rate @ 7.51	Cons in cf @ 0.90	TOTAL	Base Rate @ 7.51	Cons in cf @ 0.96	TOTAL	Base Rate @ 7.51	Cons in cf @ 0.96
3/20/2002	8	16.86	3.12	\$ 19.98	7.51	7.20	\$ 14.71	7.51	7.68	\$ 15.19	7.51	7.68
1/23/2002	10	16.86	3.90	\$ 20.76	7.51	9.00	\$ 16.51	7.51	9.60	\$ 17.11	7.51	9.60
11/16/2001	28	16.86	10.92	\$ 27.78	7.51	25.20	\$ 32.71	7.51	26.88	\$ 34.39	7.51	26.88
9/13/2001	75	16.86	29.25	\$ 46.11	7.51	67.50	\$ 75.01	7.51	72.00	\$ 79.51	7.51	72.00
7/17/2001	65	16.86	25.35	\$ 42.21	7.51	58.50	\$ 66.01	7.51	62.40	\$ 69.91	7.51	62.40
5/16/2001	27	16.86	10.53	\$ 27.39	7.51	24.30	\$ 31.81	7.51	25.92	\$ 33.43	7.51	25.92
3/19/2001	10	16.86	3.90	\$ 20.76	7.51	9.00	\$ 16.51	7.51	9.60	\$ 17.11	7.51	9.60
1/11/2001	9	16.86	3.51	\$ 20.37	7.51	8.10	\$ 15.61	7.51	8.64	\$ 16.15	7.51	8.64
11/13/2000	20	16.86	7.80	\$ 24.66	7.51	18.00	\$ 25.51	7.51	19.20	\$ 26.71	7.51	19.20
9/26/2000	118	16.86	46.02	\$ 62.88	7.51	106.20	\$ 113.71	7.51	113.28	\$ 120.79	7.51	113.28
7/20/2000	5	16.86	1.95	\$ 18.81	7.51	4.60	\$ 12.01	7.51	4.80	\$ 12.31	7.51	4.80
5/17/2000	10	16.86	3.90	\$ 20.76	7.51	9.00	\$ 16.51	7.51	9.60	\$ 17.11	7.51	9.60

City of Keizer
Cost of Service Rate Design Comparison (residential)
Prepared by Jared Grenya

FAMILY OF FOUR			Existing Rate Structure			Proposed Rate Structure #1			Proposed Rate Structure #2		
Read Date	Consumption		Base Rate @ 16.86	Cons in cf @ .39	TOTAL	Base Rate @ 7.51	Cons in cf @ 0.90	TOTAL	Base Rate @ 7.51	Cons in cf @ 0.96	TOTAL
2/12/2002	17		16.86	6.63	\$ 23.49	7.51	15.30	\$ 22.81	7.51	16.32	\$ 23.83
12/27/2001	24		16.86	9.36	\$ 26.22	7.51	21.60	\$ 29.11	7.51	23.04	\$ 30.55
10/11/2001	39		16.86	15.21	\$ 32.07	7.51	35.10	\$ 42.61	7.51	37.44	\$ 44.95
8/13/2001	55		16.86	21.45	\$ 38.31	7.51	49.50	\$ 57.01	7.51	52.80	\$ 60.31
6/28/2001	32		16.86	12.48	\$ 29.34	7.51	28.80	\$ 36.31	7.51	30.72	\$ 38.23
4/13/2001	7		16.86	2.73	\$ 19.59	7.51	6.30	\$ 13.81	7.51	6.72	\$ 14.23
2/9/2001	16		16.86	6.24	\$ 23.10	7.51	14.40	\$ 21.91	7.51	15.36	\$ 22.87
12/11/2000	16		16.86	6.24	\$ 23.10	7.51	14.40	\$ 21.91	7.51	15.36	\$ 22.87
10/13/2000	27		16.86	10.53	\$ 27.39	7.51	24.30	\$ 31.81	7.51	25.92	\$ 33.43
8/10/2000	49		16.86	19.11	\$ 35.97	7.51	44.10	\$ 51.61	7.51	47.04	\$ 54.55
6/29/2000	6		16.86	2.34	\$ 19.20	7.51	5.40	\$ 12.91	7.51	5.76	\$ 13.27
2/19/2002	12		16.86	4.68	\$ 21.54	7.51	10.80	\$ 18.31	7.51	11.52	\$ 19.03

RETIRED COUPLE			Existing Rate Structure			Proposed Rate Structure #1			Proposed Rate Structure #2		
Read Date	Consumption		Base Rate @ 16.86	Cons in cf @ .39	TOTAL	Base Rate @ 7.51	Cons in cf @ 0.90	TOTAL	Base Rate @ 7.51	Cons in cf @ 0.96	TOTAL
3/13/2002	7		16.86	2.73	\$ 19.59	7.51	6.30	\$ 13.81	7.51	6.72	\$ 14.23
1/16/2002	9		16.86	3.51	\$ 20.37	7.51	8.10	\$ 15.61	7.51	8.64	\$ 16.15
11/14/2001	14		16.86	5.46	\$ 22.32	7.51	12.60	\$ 20.11	7.51	13.44	\$ 20.95
9/12/2001	31		16.86	12.09	\$ 28.95	7.51	27.90	\$ 35.41	7.51	29.76	\$ 37.27
7/12/2001	43		16.86	16.77	\$ 33.63	7.51	38.70	\$ 46.21	7.51	41.28	\$ 48.79
5/14/2001	8		16.86	3.12	\$ 19.98	7.51	7.20	\$ 14.71	7.51	7.68	\$ 15.19
3/12/2001	8		16.86	3.12	\$ 19.98	7.51	7.20	\$ 14.71	7.51	7.68	\$ 15.19
1/12/2001	8		16.86	3.12	\$ 19.98	7.51	7.20	\$ 14.71	7.51	7.68	\$ 15.19
11/13/2000	9		16.86	3.51	\$ 20.37	7.51	8.10	\$ 15.61	7.51	8.64	\$ 16.15
9/19/2000	27		16.86	10.53	\$ 27.39	7.51	24.30	\$ 31.81	7.51	25.92	\$ 33.43
7/19/2000	38		16.86	14.82	\$ 31.68	7.51	34.20	\$ 41.71	7.51	36.48	\$ 43.99
5/12/2000	9		16.86	3.51	\$ 20.37	7.51	8.10	\$ 15.61	7.51	8.64	\$ 16.15

City of Keizer
Cost of Service Rate Design Comparison (residential)
 Prepared by Jared Grenya

FAMILY OF FOUR			Existing Rate Structure			Proposed Rate Structure #1			Proposed Rate Structure #2		
Read Date	Consumption	Base Rate @ 16.86	Cons in cf @ .39	TOTAL	Base Rate @ 7.51	Cons in cf @ 0.90	TOTAL	Base Rate @ 7.51	Cons in cf @ 0.96	TOTAL	
2/19/2002	14	16.86	5.46	\$ 22.32	7.51	12.60	\$ 20.11	7.51	13.44	\$ 20.95	
12/17/2001	14	16.86	5.46	\$ 22.32	7.51	12.60	\$ 20.11	7.51	13.44	\$ 20.95	
10/11/2001	32	16.86	12.48	\$ 29.34	7.51	28.80	\$ 36.31	7.51	30.72	\$ 38.23	
8/13/2001	40	16.86	15.6	\$ 32.46	7.51	36.00	\$ 43.51	7.51	38.40	\$ 45.91	
6/13/2001	27	16.86	10.53	\$ 27.39	7.51	24.30	\$ 31.81	7.51	25.92	\$ 33.43	
4/16/2001	16	16.86	6.24	\$ 23.10	7.51	14.40	\$ 21.91	7.51	15.36	\$ 22.87	
2/15/2001	16	16.86	6.24	\$ 23.10	7.51	14.40	\$ 21.91	7.51	15.36	\$ 22.87	
12/18/2000	17	16.86	6.63	\$ 23.49	7.51	15.30	\$ 22.81	7.51	16.32	\$ 23.83	
10/18/2000	29	16.86	11.31	\$ 28.17	7.51	26.10	\$ 33.61	7.51	27.84	\$ 35.35	
8/15/2000	56	16.86	21.84	\$ 38.70	7.51	50.40	\$ 57.91	7.51	53.76	\$ 61.27	
6/16/2000	18	16.86	7.02	\$ 23.88	7.51	16.20	\$ 23.71	7.51	17.28	\$ 24.79	
4/18/2000	16	16.86	6.24	\$ 23.10	7.51	14.40	\$ 21.91	7.51	15.36	\$ 22.87	

MARRIED COUPLE WITH 1 TEENAGE SON		Existing Rate Structure			Proposed Rate Structure #1			Proposed Rate Structure #2					
		Read Date	Consumption	Base Rate @ 16.86	Cons in cf @ .39	TOTAL	Base Rate @ 7.51	Cons in cf @ 0.90	TOTAL	Base Rate @ 7.51	Cons in cf @ 0.96	TOTAL	
2/18/2002	17	16.86	6.63	\$ 23.49	7.51	15.30	\$ 22.81	7.51	16.32	\$ 23.83	7.51	16.32	\$ 23.83
12/13/2001	11	16.86	4.29	\$ 21.15	7.51	9.90	\$ 17.41	7.51	10.56	\$ 18.07	7.51	10.56	\$ 18.07
10/15/2001	14	16.86	5.46	\$ 22.32	7.51	12.60	\$ 20.11	7.51	13.44	\$ 20.95	7.51	13.44	\$ 20.95
8/16/2001	23	16.86	8.97	\$ 25.83	7.51	20.70	\$ 28.21	7.51	22.08	\$ 29.59	7.51	22.08	\$ 29.59
6/18/2001	18	16.86	7.02	\$ 23.88	7.51	16.20	\$ 23.71	7.51	17.28	\$ 24.79	7.51	17.28	\$ 24.79
4/16/2001	17	16.86	6.63	\$ 23.49	7.51	15.30	\$ 22.81	7.51	16.32	\$ 23.83	7.51	16.32	\$ 23.83
2/8/2001	11	16.86	4.29	\$ 21.15	7.51	9.90	\$ 17.41	7.51	10.56	\$ 18.07	7.51	10.56	\$ 18.07
12/21/2000	14	16.86	5.46	\$ 22.32	7.51	12.60	\$ 20.11	7.51	13.44	\$ 20.95	7.51	13.44	\$ 20.95
10/17/2000	14	16.86	5.46	\$ 22.32	7.51	12.60	\$ 20.11	7.51	13.44	\$ 20.95	7.51	13.44	\$ 20.95
8/16/2000	27	16.86	10.53	\$ 27.39	7.51	24.30	\$ 31.81	7.51	25.92	\$ 33.43	7.51	25.92	\$ 33.43
6/19/2000	15	16.86	5.85	\$ 22.71	7.51	13.50	\$ 21.01	7.51	14.40	\$ 21.91	7.51	14.40	\$ 21.91
4/17/2000	11	16.86	4.29	\$ 21.15	7.51	9.90	\$ 17.41	7.51	10.56	\$ 18.07	7.51	10.56	\$ 18.07

City of Keizer
Cost of Service Rate Design Comparison (multiple)
 Prepared by Jared Grenya

MULTI-FAMILY		Existing Rate Structure			Proposed Rate Structure #1			Proposed Rate Structure #2		
15 UNITS		Base Rate	Cons in cf	TOTAL	Base Rate	Cons in cf	TOTAL	Base Rate	Cons in cf	TOTAL
Read Date	Consumption	@ .85.99	@ .39		@ 46.52	@ 0.90		@ 46.52	@ 0.58	
2/19/2002	151	85.99	58.89	\$ 144.88	46.52	135.90	\$ 182.42	46.52	87.58	\$ 134.10
12/19/2001	164	85.99	63.96	\$ 149.95	46.52	147.60	\$ 194.12	46.52	95.12	\$ 141.64
10/17/2001	178	85.99	69.42	\$ 155.41	46.52	160.20	\$ 206.72	46.52	103.24	\$ 149.78
8/17/2001	207	85.99	80.73	\$ 166.72	46.52	186.30	\$ 232.82	46.52	120.06	\$ 166.58
6/13/2001	152	85.99	59.28	\$ 145.27	46.52	136.80	\$ 183.32	46.52	88.16	\$ 134.68
4/18/2001	186	85.99	72.54	\$ 158.53	46.52	167.40	\$ 213.92	46.52	107.88	\$ 154.40
2/8/2001	140	85.99	54.60	\$ 140.59	46.52	126.00	\$ 172.52	46.52	81.20	\$ 127.72
12/20/2000	157	85.99	61.23	\$ 147.22	46.52	141.30	\$ 187.82	46.52	91.06	\$ 137.58
10/13/2000	151	85.99	58.89	\$ 144.88	46.52	135.90	\$ 182.42	46.52	87.58	\$ 134.10
8/10/2000	169	85.99	65.91	\$ 151.90	46.52	152.10	\$ 198.62	46.52	98.02	\$ 144.54
6/8/2000	147	85.99	57.33	\$ 143.32	46.52	132.30	\$ 178.82	46.52	85.26	\$ 131.78
4/19/2000	178	85.99	69.42	\$ 155.41	46.52	160.20	\$ 206.72	46.52	103.24	\$ 149.76

MULTI-FAMILY		Existing Rate Structure			Proposed Rate Structure #1			Proposed Rate Structure #2		
56 UNITS		Base Rate	Cons in cf	TOTAL	Base Rate	Cons in cf	TOTAL	Base Rate	Cons in cf	TOTAL
Read Date	Consumption	@ 165.04	@ .39		@ 86.39	@ 0.90		@ 86.39	@ 0.58	
2/14/2002	792	165.04	308.88	\$ 473.92	86.39	712.80	\$ 799.19	86.39	459.36	\$ 545.75
12/17/2001	1,102	165.04	429.78	\$ 594.82	86.39	991.80	\$ 1,078.19	86.39	639.16	\$ 725.55
10/12/2001	1,514	165.04	590.46	\$ 755.50	86.39	1,362.60	\$ 1,448.99	86.39	878.12	\$ 984.51
8/15/2001	673	165.04	262.47	\$ 427.51	86.39	605.70	\$ 692.09	86.39	390.34	\$ 476.73
6/13/2001	1,013	165.04	395.07	\$ 560.11	86.39	911.70	\$ 998.09	86.39	587.54	\$ 673.93
4/13/2001	1,016	165.04	396.24	\$ 561.28	86.39	914.40	\$ 1,000.79	86.39	589.28	\$ 675.67
2/13/2001	1,225	165.04	477.75	\$ 642.79	86.39	1,102.50	\$ 1,188.89	86.39	710.50	\$ 796.89
12/13/2000	1,226	165.04	478.14	\$ 643.18	86.39	1,103.40	\$ 1,189.79	86.39	711.08	\$ 797.47
10/13/2000	1,159	165.04	452.01	\$ 617.05	86.39	1,043.10	\$ 1,129.49	86.39	672.22	\$ 758.61
8/15/2000	1,529	165.04	596.31	\$ 761.35	86.39	1,376.10	\$ 1,462.49	86.39	886.82	\$ 973.21
6/15/2000	1,224	165.04	477.36	\$ 642.40	86.39	1,101.60	\$ 1,187.99	86.39	709.92	\$ 796.31
4/20/2000	1,312	165.04	511.68	\$ 676.72	86.39	1,180.80	\$ 1,267.19	86.39	760.96	\$ 847.35

City of Keizer
Cost of Service Rate Design Comparison (multiple)
 Prepared by Jared Grenya

MULTI-FAMILY		Existing Rate Structure			Proposed Rate Structure #1			Proposed Rate Structure #2		
18 UNITS		Base Rate	Cons in cf	TOTAL	Base Rate	Cons in cf	TOTAL	Base Rate	Cons in cf	TOTAL
Read Date	Consumption	@ 56.42	@ .39		@ 29.44	@ 0.90		@ 29.44	@ 0.58	
2/19/2002	427	56.42	166.53	\$ 222.95	29.44	384.30	\$ 413.74	29.44	247.66	\$ 277.10
12/19/2001	329	56.42	128.31	\$ 184.73	29.44	296.10	\$ 325.54	29.44	190.82	\$ 220.26
10/17/2001	327	56.42	127.53	\$ 183.95	29.44	294.30	\$ 323.74	29.44	189.66	\$ 219.10
8/17/2001	402	56.42	156.78	\$ 213.20	29.44	361.80	\$ 391.24	29.44	233.16	\$ 262.60
6/13/2001	412	56.42	160.68	\$ 217.10	29.44	370.80	\$ 400.24	29.44	238.96	\$ 268.40
4/18/2001	426	56.42	166.14	\$ 222.56	29.44	383.40	\$ 412.84	29.44	247.08	\$ 276.52
2/8/2001	329	56.42	128.31	\$ 184.73	29.44	296.10	\$ 325.54	29.44	190.82	\$ 220.26
12/20/2000	502	56.42	195.78	\$ 252.20	29.44	451.80	\$ 481.24	29.44	291.16	\$ 320.60
10/13/2000	417	56.42	162.63	\$ 219.05	29.44	375.30	\$ 404.74	29.44	241.86	\$ 271.30
8/14/2000	536	56.42	209.04	\$ 265.46	29.44	482.40	\$ 511.84	29.44	310.88	\$ 340.32
6/12/2000	331	56.42	129.09	\$ 185.51	29.44	297.90	\$ 327.34	29.44	191.98	\$ 221.42
4/19/2000	372	56.42	145.08	\$ 201.50	29.44	334.80	\$ 364.24	29.44	215.76	\$ 245.20

MULTI-FAMILY		Existing Rate Structure			Proposed Rate Structure #1			Proposed Rate Structure #2		
36 UNITS		Base Rate	Cons in cf	TOTAL	Base Rate	Cons in cf	TOTAL	Base Rate	Cons in cf	TOTAL
Read Date	Consumption	@ 85.99	@ .39		@ 46.52	@ 0.90		@ 46.52	@ 0.58	
2/18/2002	848	85.99	330.72	\$ 416.71	46.52	763.20	\$ 809.72	46.52	491.84	\$ 538.36
12/17/2001	899	85.99	350.61	\$ 436.60	46.52	809.10	\$ 855.62	46.52	521.42	\$ 567.94
10/12/2001	1,217	85.99	474.63	\$ 560.62	46.52	1095.30	\$ 1,141.82	46.52	705.86	\$ 752.38
8/15/2001	1,570	85.99	612.30	\$ 698.29	46.52	1413.00	\$ 1,459.52	46.52	910.60	\$ 957.12
6/15/2001	848	85.99	330.72	\$ 416.71	46.52	763.20	\$ 809.72	46.52	491.84	\$ 538.36
4/18/2001	777	85.99	303.03	\$ 389.02	46.52	699.30	\$ 745.82	46.52	450.66	\$ 497.18
2/14/2001	730	85.99	284.70	\$ 370.69	46.52	657.00	\$ 703.52	46.52	423.40	\$ 469.92
12/18/2000	775	85.99	302.25	\$ 388.24	46.52	697.50	\$ 744.02	46.52	449.50	\$ 496.02
10/20/2000	1,259	85.99	491.01	\$ 577.00	46.52	1133.10	\$ 1,179.62	46.52	730.22	\$ 776.74
8/15/2000	2,150	85.99	838.50	\$ 924.49	46.52	1935.00	\$ 1,981.52	46.52	1247.00	\$ 1,293.52
6/13/2000	917	85.99	357.63	\$ 443.62	46.52	825.30	\$ 871.82	46.52	531.86	\$ 578.38
4/18/2000	752	85.99	293.28	\$ 379.27	46.52	676.80	\$ 723.32	46.52	436.16	\$ 472.68

City of Keizer
Cost of Service Rate Design Comparison (commercial)
 Prepared by Jared Grenya

SERVICE STATION		Existing Rate Structure			Proposed Rate Structure #1			Proposed Rate Structure #2		
		Base Rate @ 31.71	Cons in cf @ .39	TOTAL	Base Rate @ 15.22	Cons in cf @ 0.90	TOTAL	Base Rate @ 15.22	Cons in cf @ 0.76	TOTAL
Read Date	Consumption									
3/18/2002	2	31.71	0.78	\$ 32.49	15.22	1.80	\$ 17.02	15.22	1.52	\$ 16.74
1/23/2002	3	31.71	1.17	\$ 32.88	15.22	2.70	\$ 17.92	15.22	2.28	\$ 17.50
11/16/2001	4	31.71	1.56	\$ 33.27	15.22	3.60	\$ 18.82	15.22	3.04	\$ 18.26
9/14/2001	2	31.71	0.78	\$ 32.49	15.22	1.80	\$ 17.02	15.22	1.52	\$ 16.74
7/18/2001	6	31.71	2.34	\$ 34.05	15.22	5.40	\$ 20.62	15.22	4.56	\$ 19.78
5/18/2001	3	31.71	1.17	\$ 32.88	15.22	2.70	\$ 17.92	15.22	2.28	\$ 17.50
3/14/2001	2	31.71	0.78	\$ 32.49	15.22	1.80	\$ 17.02	15.22	1.52	\$ 16.74
1/18/2001	3	31.71	1.17	\$ 32.88	15.22	2.70	\$ 17.92	15.22	2.28	\$ 17.50
11/17/2000	4	31.71	1.56	\$ 33.27	15.22	3.60	\$ 18.82	15.22	3.04	\$ 18.26
9/19/2000	5	31.71	1.95	\$ 33.66	15.22	4.50	\$ 19.72	15.22	3.80	\$ 19.02
7/20/2000	4	31.71	1.56	\$ 33.27	15.22	3.60	\$ 18.82	15.22	3.04	\$ 18.26
5/18/2000	4	31.71	1.56	\$ 33.27	15.22	3.60	\$ 18.82	15.22	3.04	\$ 18.26

FAST FOOD		Existing Rate Structure			Proposed Rate Structure #1			Proposed Rate Structure #2		
		Base Rate @ 56.42	Cons in cf @ .39	TOTAL	Base Rate @ 29.44	Cons in cf @ 0.90	TOTAL	Base Rate @ 29.44	Cons in cf @ 0.76	TOTAL
Read Date	Consumption									
3/20/2002	79	56.42	30.81	\$ 87.23	29.44	71.10	\$ 100.54	29.44	60.04	\$ 89.48
1/17/2002	81	56.42	31.59	\$ 88.01	29.44	72.90	\$ 102.34	29.44	61.56	\$ 91.00
11/15/2001	115	56.42	44.85	\$ 101.27	29.44	103.50	\$ 132.94	29.44	87.40	\$ 116.84
9/18/2001	204	56.42	79.56	\$ 135.98	29.44	183.60	\$ 213.04	29.44	155.04	\$ 184.48
7/12/2001	179	56.42	69.81	\$ 126.23	29.44	161.10	\$ 190.54	29.44	136.04	\$ 165.48
5/14/2001	94	56.42	36.66	\$ 93.08	29.44	84.60	\$ 114.04	29.44	71.44	\$ 100.88
3/20/2001	110	56.42	42.90	\$ 99.32	29.44	99.00	\$ 128.44	29.44	83.60	\$ 113.04
1/18/2001	127	56.42	49.53	\$ 105.95	29.44	114.30	\$ 143.74	29.44	96.52	\$ 125.96
11/9/2000	176	56.42	68.64	\$ 125.06	29.44	158.40	\$ 187.84	29.44	133.76	\$ 163.20
9/14/2000	386	56.42	150.54	\$ 206.96	29.44	347.40	\$ 376.84	29.44	293.36	\$ 322.80
7/26/2000	44	56.42	17.16	\$ 73.58	29.44	39.60	\$ 69.04	29.44	33.44	\$ 62.88
7/14/2000	213	56.42	83.07	\$ 139.49	29.44	191.70	\$ 221.14	29.44	161.88	\$ 191.32

City of Keizer
Cost of Service Rate Design Comparison (commercial)
 Prepared by Jared Grenya

GROCERY STORE		Existing Rate Structure			Proposed Rate Structure #1			Proposed Rate Structure #2		
		Base Rate @ \$5.99	Cons in cf @ .39	TOTAL	Base Rate @ \$6.52	Cons in cf @ 0.90	TOTAL	Base Rate @ \$6.52	Cons in cf @ 0.76	TOTAL
Read Date	Consumption									
3/15/2002	165	85.99	64.35	\$ 150.34	46.52	148.50	\$ 195.02	46.52	125.40	\$ 171.92
1/15/2002	262	85.99	102.18	\$ 188.17	46.52	235.80	\$ 282.32	46.52	199.12	\$ 245.64
11/13/2001	369	85.99	143.91	\$ 229.90	46.52	332.10	\$ 378.62	46.52	280.44	\$ 326.96
9/12/2001	142	85.99	55.38	\$ 141.37	46.52	127.80	\$ 174.32	46.52	107.92	\$ 154.44
7/14/2001	218	85.99	85.02	\$ 171.01	46.52	196.20	\$ 242.72	46.52	165.68	\$ 212.20
5/15/2001	173	85.99	67.47	\$ 153.46	46.52	155.70	\$ 202.22	46.52	131.48	\$ 178.00
3/12/2001	294	85.99	114.66	\$ 200.65	46.52	264.60	\$ 311.12	46.52	223.44	\$ 289.96
1/16/2001	440	85.99	171.60	\$ 257.59	46.52	396.00	\$ 442.52	46.52	334.40	\$ 380.92
11/9/2000	301	85.99	117.39	\$ 203.38	46.52	270.90	\$ 317.42	46.52	228.76	\$ 275.28
9/11/2000	246	85.99	95.94	\$ 181.93	46.52	221.40	\$ 267.92	46.52	186.96	\$ 233.48
7/21/2000	278	85.99	108.42	\$ 194.41	46.52	250.20	\$ 296.72	46.52	211.28	\$ 257.80
5/18/2000	151	85.99	58.89	\$ 144.88	46.52	135.90	\$ 182.42	46.52	114.76	\$ 161.28

AUTO REPAIR		Existing Rate Structure			Proposed Rate Structure #1			Proposed Rate Structure #2		
		Base Rate @ \$6.86	Cons in cf @ .39	TOTAL	Base Rate @ \$7.51	Cons in cf @ 0.90	TOTAL	Base Rate @ \$7.51	Cons in cf @ 0.76	TOTAL
Read Date	Consumption									
3/19/2002	2	16.86	0.78	\$ 17.64	7.51	1.80	\$ 9.31	7.51	1.52	\$ 9.03
1/23/2002	1	16.86	0.39	\$ 17.25	7.51	0.90	\$ 8.41	7.51	0.76	\$ 8.27
11/16/2001	2	16.86	0.78	\$ 17.64	7.51	1.80	\$ 9.31	7.51	1.52	\$ 9.03
9/17/2001	1	16.86	0.39	\$ 17.25	7.51	0.90	\$ 8.41	7.51	0.76	\$ 8.27
7/18/2001	2	16.86	0.78	\$ 17.64	7.51	1.80	\$ 9.31	7.51	1.52	\$ 9.03
5/21/2001	2	16.86	0.78	\$ 17.64	7.51	1.80	\$ 9.31	7.51	1.52	\$ 9.03
3/14/2001	1	16.86	0.39	\$ 17.25	7.51	0.90	\$ 8.41	7.51	0.76	\$ 8.27
1/19/2001	2	16.86	0.78	\$ 17.64	7.51	1.80	\$ 9.31	7.51	1.52	\$ 9.03
11/17/2000	2	16.86	0.78	\$ 17.64	7.51	1.80	\$ 9.31	7.51	1.52	\$ 9.03
9/19/2000	2	16.86	0.78	\$ 17.64	7.51	1.80	\$ 9.31	7.51	1.52	\$ 9.03
7/21/2000	0	16.86	-	\$ 16.86	7.51	0.00	\$ 7.51	7.51	0.00	\$ 7.51
5/19/2000	10	16.86	3.90	\$ 20.76	7.51	9.00	\$ 16.51	7.51	7.60	\$ 15.11

City of Keizer

Cost of Service Rate Design Comparison (commercial)

Prepared by Jared Grenya

CHURCH		Existing Rate Structure			Proposed Rate Structure #1			Proposed Rate Structure #2		
Read Date	Consumption	Base Rate @ 56.42	Cons in cf @ .39	TOTAL	Base Rate @ 29.44	Cons in cf @ 0.90	TOTAL	Base Rate @ 29.44	Cons in cf @ 0.76	TOTAL
3/18/2002	27	56.42	10.53	\$ 66.95	29.44	24.30	\$ 53.74	29.44	20.52	\$ 49.96
1/23/2002	32	56.42	12.48	\$ 68.90	29.44	28.80	\$ 58.24	29.44	24.32	\$ 53.76
1/16/2001	97	56.42	37.83	\$ 94.25	29.44	87.30	\$ 116.74	29.44	73.72	\$ 103.16
9/14/2001	340	56.42	132.60	\$ 189.02	29.44	306.00	\$ 335.44	29.44	258.40	\$ 287.84
7/18/2001	284	56.42	110.76	\$ 167.18	29.44	255.60	\$ 285.04	29.44	215.84	\$ 245.28
5/18/2001	35	56.42	13.65	\$ 70.07	29.44	31.50	\$ 60.94	29.44	26.60	\$ 56.04
3/14/2001	29	56.42	11.31	\$ 67.73	29.44	26.10	\$ 55.54	29.44	22.04	\$ 51.48
1/18/2001	27	56.42	10.53	\$ 66.95	29.44	24.30	\$ 53.74	29.44	20.52	\$ 49.96
11/17/2000	77	56.42	30.03	\$ 86.45	29.44	69.30	\$ 98.74	29.44	58.52	\$ 87.96
9/19/2000	325	56.42	126.75	\$ 183.17	29.44	292.50	\$ 321.94	29.44	247.00	\$ 276.44
7/20/2000	215	56.42	83.85	\$ 140.27	29.44	193.50	\$ 222.94	29.44	163.40	\$ 192.84
5/18/2000	34	56.42	13.26	\$ 69.68	29.44	30.60	\$ 60.04	29.44	25.84	\$ 55.28

SERVICE FEE (FORMERLY KNOWN AS SET-UP FEE):

The current charge is \$10.00.

The City currently process over 300 Service Requests a month. The number of requests each month (based on October 2001) is:

81	Set-Up Fees on brand new accounts
24	Account Transfers
16	Vacation Accounts
35	Landlords
41	Residents who have previously lived in Keizer
120	Move Outs
317	Total Service Requests

To recover costs, the task force and staff recommends the following fees:

\$5.00 Vehicle Cost
 \$5.00 Field Staff Cost*
\$5.00 Office Staff Cost*
\$15.00 Total Fee

*Costs are based on an average of 15 minutes of time

Currently, this fee applies only to brand new accounts. It is recommended that this fee be assessed to all accounts: **brand new, account transfers, landlord/rentals and vacation accounts.**

SHUT-OFF FEE:

The City shuts off approximately 200 customers per month for nonpayment.

Staff recommends changing the verbiage from "Shut-Off Fee" to "Shut-Off Processing Fee". We hope this will eliminate the argument that some customers make when they pay the past due amount on shut-off day just before they are physically shut off. The task force and staff believe that the fee should still apply since staff has already done much of the work to prepare the account for shut off.

The current shut-off fee is \$10.00.

To recover our costs and provide a deterrent to nonpayment, the task force and staff recommends the following fees:

\$17.00 Actual costs (includes office staff and field staff time and vehicle costs)
\$13.00 Deterrent fee
\$30.00 Total Fee

The task force consensus was increase the fee, from \$10.00 to \$30.00, with the stipulation that the fee would be revisited if the \$30.00 charge does not decrease the number of shut-offs processed. If the trend does not decline, the task force and staff recommend increasing the fee to \$50.00.

AFTER HOURS FEE:

The task force and staff are in favor of the City continuing to offer this service. This fee does not apply to emergency calls, only to calls requesting water turn-on after hours.

The current charge is \$15.00.

To cover costs, the task force and staff recommends the following fees:

\$60.00 Field Staff Fee (based on 2 hour of overtime, the minimum)

\$15.00 Vehicle Fee

\$75.00 Total Fee

TAMPERING FEE:

The City charges a tampering fee to all customers that have had their water shut-off for nonpayment who then turn their water back on themselves.

The current charge is \$10.00 for the first offense. Field staff places a padlock on the meter after the first offense.

The current charge is \$15.00 if the customer cuts the lock. Note: there is no additional tampering fee charged for cutting the lock.

The current charge is "cost plus 15%" if the City has to pull the meter. The meter is pulled if the customer continues to tamper with the meter without having paid the past due balance. Again, there is no additional tampering fee charge at this point.

The task force and staff recommend that the City increase the charge from \$10.00 to \$30.00, which is consistent with the recommended shut-off processing fee increase. In addition, the task force and staff recommend that the City charge a \$30.00 tampering fee for each offense.

Recommendation was made that these fees be reviewed every three years.

TRIP FEE:

1. Turn-On: Customer has never been a Keizer customer before.
2. Turn-On: Customer has been a Keizer customer in the past.
3. Turn-Off: Customer is moving out of Keizer.
4. Transfer: Customer is transferring from one Keizer residence to another.

5. **Vacation:** Customer has their water turned off while they are on vacation and turned back on when they return.
6. **Landlord:** Landlord puts the water in their name until their property is rented to a new tenant.

To recover costs, the task force and staff suggest the following fees:

Service	Current Charge	Proposed Charge
Turn-On: Brand new to Keizer	\$10.00	\$15.00
Turn-On: Past Keizer resident	\$0.00	\$15.00
Turn-Off: Customer is moving out of Keizer	\$0.00	\$15.00*
Transfer: Customer is transferring within Keizer	\$0.00	\$30.00 – \$15.00 Turn-Off Fee* plus \$15.00 Turn-On Fee
Vacation: i.e.: extended winter absences	\$0.00 – in addition, all “basic charges” are suspended during this time	\$30.00 – \$15.00 fee to turn water off plus \$15.00 fee to turn water back on
Landlord	\$0.00	\$15.00 – turn water on for interim billing

*Staff recommends the Council consider the following factors as they relate to the “Turn Off” fees:

1. Customers who call to turn off service provide a benefit to the City because the call prompts the City to prepare for the next customer.
2. Customers who move within Keizer will be charged \$30 total. Customers who move into Keizer will only be charged \$15.
3. The Turn-Off fee will be cumbersome to administer and inequitable. For example, if an outgoing customer calls the same day as the incoming customer there will only be one trip into the field to read the meter. Which customer should be charged the trip fee?
4. Other utilities (PGE, Salem Electric, NW Natural) do not charge Turn Off fees.

Staff recommends the City not charge Shut-off fees.

Staff recommends the Council review all fees identified above every three years, if adopted.

Water

City	Water Set Up/Turn On	Water After Hours Turn On	Shut Off for Non-Payment
Albany	\$15.00	\$50.00	\$20.00 To Restore
Lake Oswego	Information not provided	\$80.00	\$30.00 To Shut-off \$30.00 To Restore
McMinnville	N/A	N/A	N/A
Milwaukie	Information not provided	\$50.00	\$25.00
Newberg	\$15.00	Don't do after hours service	\$10.00 Late Notice \$10.00 Shut-off
Oregon City	No Charge	No Charge	\$25.00 To Restore \$50.00 for Meter Pull \$6.00 to Cut Padlock
Salem	No Charge	No Charge	\$5.00 to deliver shut-off notice \$5.00 to go back and actually shut off
Tigard	Information not provided	\$100.00	\$50.00
Woodburn	Information not provided	\$50.00	\$20.00 To Shut-Off \$20.00 To Restore
Keizer	\$10.00	\$15.00	\$10.00



September 16, 2002

AGENDA ITEM 5d

KEIZER BUDGET COMMITTEE APPOINTMENTS

CITY COUNCIL MEETING: September 16, 2002

AGENDA ITEM NUMBER: _____

TO: MAYOR CHRISTOPHER AND CITY COUNCIL MEMBERS

**THROUGH: CHRIS EPPLEY
CITY MANAGER**

**FROM: TRACY L. DAVIS, CMC *Tracy*
CITY RECORDER**

SUBJECT: BUDGET COMMITTEE APPOINTMENTS

ISSUE:

Under the guidelines of ORS 294.336, all municipal corporations shall establish a budget committee to assist the Council in examining and analyzing proposed budgets for the City. The Committee consists of the governing body and an equal number of electors of the municipal corporation. Each appointed member shall serve a three-year term.

On August 30, 2002 the budget committee terms of Mark Caillier, Roy Duncan, and Pat Sparks-Tewell expired. Ms. Sparks-Tewell and Mr. Caillier expressed their desire to be reappointed to another term. Mr. Duncan requested he not be reconsidered for reappointment.

At the September 12th meeting of the Volunteer Coordinating Committee five applications were reviewed for recommendations. The Committee voted to recommend the appointment of Sheila Martinak to fill the vacancy on the Budget Committee. In addition, the Volunteer Coordinating Committee voted to recommend the reappointment of Mark Caillier and Pat Sparks-Tewell to the Budget Committee.

RECOMMENDATION:

It is recommended the City Council accept the recommendation of the Volunteer Coordinating Committee and appoint Sheila Martinak to fill the vacancy on the and reappoint Mark Caillier and Pat Sparks-Tewell for additional three year terms on the Keizer Budget Committee.



September 16, 2002

AGENDA ITEM 6b

**OLD BUSINESS – GUBSER NEIGHBORHOOD TRAFFIC
MANAGEMENT PLAN – STATUS REPORT**

CITY COUNCIL MEETING: _____

AGENDA ITEM NUMBER: _____

TO: MAYOR CHRISTOPHER AND CITY COUNCIL MEMBERS

**THROUGH: CHRIS EPPLEY
CITY MANAGER**

**FROM: ROB KISSLER
DIRECTOR OF PUBLIC WORKS**

SUBJECT: GUBSER NEIGHBORHOOD TRAFFIC MANAGEMENT PLAN

DATE: SEPTEMBER 12, 2002

BACKGROUND:

Council made a motion directing staff to investigate the possibility of widening Trail Ave with full improvements similar to McLeod Lane. Staff has not been able to meet with the affected property owner as of this date and has not finalized cost estimates. A scheduled meeting is planned the week of September 16 with the property owner. Staff will provide the requested information at the October 7, 2002 Council meeting.



September 16, 2002

AGENDA ITEM 7a

TEXT AMENDMENT CASE NO. 02-21 (PRIVATE STREETS)

Memo To: Mayor Christopher and City Council
From: Maria Meier, Planning Director
Date: September 12, 2002
Re: Text Amendment Case No. 02-21; Private Streets

BACKGROUND

In December 2001, the City Council adopted the **Infill and Redevelopment Master Plan**, including text amendment to both the Keizer Development Code and the Comprehensive Plan. Through Ordinance 2001-466, the City Council repealed 2.302.07 of the Code, which previously allowed the construction of private streets.

On March 18, 2002, the Keizer City Council initiated a text amendment review to repeal Section 2.311.03H and any other references that allow the development of private streets. "Private" streets are referenced with different intent throughout the code. Staff conducted a word search throughout the entire code and analyzed the use of the word in each circumstance. Staff then identified the proposed deletions and language recommendations for the Planning Commission to consider to recommend to the Council.

ISSUE

It was described to the Planning Commission that the City Council's decision to eliminate private streets was to not allow future construction of such streets. The Planning Commission evaluated the need for potential development of private streets within the City of Keizer. The Commission recommends to generally disallow private streets for standard developments, however to allow existing private streets to be extended at the same width as existing on any connecting private street. The recommended language for the Development Code that identifies the provisions for the development of private streets is on page 3 of the attached code revisions (Section 2.302.02.F Scope. Private Streets).

On September 3, 2002, the City Council conducted a public hearing for Text Amendment Case No. 02-21, proposed amendments to the Keizer Development Code relating to private streets. The Planning Commission recommendation was included in full in the September 3rd Council packet.

RECOMMENDATION

Staff recommends the City Council consider the Planning Commission recommendation and deliberate on the issues that relate to private streets. Staff is available to answer any questions. Thank you.



September 16, 2002

AGENDA ITEM 8a

**RESOLUTION – INITIATING RICKMAN CROSSING STREET
LIGHTING DISTRICT**

COUNCIL MEETING: September 16, 2002

AGENDA ITEM NUMBER: _____

TO: MAYOR CHRISTOPHER AND CITY COUNCIL MEMBERS

**THROUGH: CHRIS EPPLEY
CITY MANAGER**

**FROM: TRACY L. DAVIS, CMC
CITY RECORDER** *Tracy*

**SUBJECT: INITIATING RICKMAN CROSSING SUBDIVISION STREET
LIGHTING LOCAL IMPROVEMENT DISTRICT**

ISSUE:

Shall the City Council initiate Rickman Crossing Subdivision Street Lighting Local Improvement District?

DISCUSSION:

A petition was filed on August 29, 2002 by the developer of Rickman Crossing Subdivision to form a local improvement district for street lights in this area of Keizer. The petition contained the required signatures of the property owner as outlined by City of Keizer Ordinance 94-278.

RECOMMENDATION:

It is recommended that the City Council approve the Resolution initiating Rickman Crossing Subdivision Street Lighting Local Improvement District and direct the City Engineer to prepare a survey of the area.

CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

Resolution R2002-_____

**DECLARING THE CITY'S INTENT TO INITIATE A STREET LIGHTING
LOCAL IMPROVEMENT DISTRICT (RICKMAN CROSSING SUBDIVISION) AND
DIRECTING THE CITY ENGINEER TO MAKE A SURVEY AND FILE A
WRITTEN REPORT WITH THE CITY RECORDER**

WHEREAS, the City Council of the City of Keizer has received a petition from the
developer to initiate a street lighting district in Rickman Crossing Subdivision in the City
of Keizer, Oregon; and

WHEREAS, pursuant to City of Keizer Ordinance 94-278, the necessary signatures
of land owner comprising two-thirds of the property to be included within Rickman
Crossing Subdivision Street Lighting District have requested the formation of the
district; NOW, THEREFORE,

BE IT RESOLVED by the City Council of the City of Keizer that:

1. The City Council declares its intent to initiate Rickman Crossing
Subdivision Street Lighting Local Improvement District;
2. The map attached hereto, marked Exhibit "A", and by this reference
incorporated herein sets forth the proposed boundaries of the district;
3. The City Engineer is hereby directed to make a survey of the District;
4. The City Engineer shall file a written report with the City Recorder to be
considered by the City Council on October 21, 2002.

PASSED this ____ day of _____, 2002.

SIGNED this ____ day of _____, 2002.

Mayor

City Recorder

PETITION TO FORM LOCAL IMPROVEMENT DISTRICT FOR STREET LIGHTING

To the City Council for the City of Keizer:

The undersigned being the owner or contract purchaser of the described property hereinafter set opposite my or its name, hereby petition the Keizer City Council to form a STREET LIGHTING LOCAL IMPROVEMENT DISTRICT for:

Rickman Crossing Pkwy

within the City of Keizer.

The legal description of the proposed district is:

Sec 2 T 9 S R 3 W W M

PLEASE ATTACH A MAP OF THE AREA

This petition to form this district is in conformity with the charter, ordinances and regulations of the City of Keizer.

PETITION SUBMITTED BY:

NAME: PAUL FIDLER

ADDRESS: 1400 Broadway NE - Ste. 206, Salem 97303

PHONE NUMBER: 503-363-3355

DATE	DEED HOLDER/CONTRACT BUYER	SIGNATURE	ADDRESS OF PROPERTY (IF VACANT - LOT NUMBER/SECTION)
8/29/02	BASIC HOMES, INC. By: PAUL FIDLER, PRES.	 PAUL FIDLER	



September 16, 2002

AGENDA ITEM 8b

**RESOLUTION – AMENDING COUNCIL PROCEDURES TO CHANGE
AGENDA**

COUNCIL MEETING: September 16, 2002

AGENDA ITEM NUMBER: _____

TO: MAYOR CHRISTOPHER AND CITY COUNCILOR MEMBERS

THROUGH: CHRIS C. EPPLEY
CITY MANAGER

FROM: TRACY L. DAVIS, CMC *TD*
CITY RECORDER

SUBJECT: CITY COUNCIL RULES OF PROCEDURE
REVISION TO SECTION 5 – ORDER OF BUSINESS AND AGENDA

ISSUE:

At the September 3, 2002 meeting, the City Council unanimously agreed to change the order of the agenda. The public hearing section of the agenda was moved up to follow public testimony. The order of business is outlined in the City Council Rules of Procedure, Section 5. Therefore, the attached Resolution amends the procedures to change the order of the agenda.

RECOMMENDATION:

It is recommended the City Council adopt the attached Resolution amending the City Council Rules of Procedure, Section 5.

CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

Resolution R2002-_____

ADOPTING THE CITY COUNCIL RULES OF PROCEDURE

(AMENDING R2000-1191)

WHEREAS, the City Charter of the City of Keizer grants the authority for the City Council to adopt Rules of Procedure;

WHEREAS, on July 17, 2000 the City Council adopted Resolution R2000-1191 Adopting the City of Keizer Rules of Procedure;

WHEREAS, on September 3, 2002 the City Council agreed to change the order of the agenda as outlined in Section 5 of the City Council Rules of Procedure:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Keizer that Section 5 of the City Council Rules of Procedure are hereby amended to change the order of the agenda as outlined in the attached exhibit, and by this reference made a part hereof.

PASSED this ____ day of _____, 2002.

SIGNED this ____ day of _____, 2002.

Mayor

City Recorder

4.4 Decorum - The Presiding Officer shall enforce the rules of the Council. In addition, the Presiding Officer has the authority to preserve order, prevent attacks on personalities or impugning members' motives, and keep those in debate to the question under discussion. Any persons making personal, impertinent, or slanderous remarks during the meeting, or who becomes boisterous while addressing the members of the Council or staff will forthwith be barred from further audience before the Council, unless permission to continue is granted by a majority vote of the Council. The Presiding Officer may direct the Sergeant at Arms to prevent further interruption by such person by any action necessary including the removal of that individual.

SECTION 5 – ORDER OF BUSINESS AND AGENDA

5.1 Order of Business - The general rule to the order of business at regular meetings of the City Council will be:

- a) **Call to Order** – The Mayor/Presiding Officer shall call the meeting to order.
- b) **Roll Call** – The City Recorder shall call the name of each Councilor and note each Councilor's attendance or absence in the record.
- c) **Public Testimony** – An opportunity for members of the audience shall be given to address the Council on any matter, other than those issues on the agenda scheduled for public hearing, during this portion of the meeting. Participants must use a microphone and state their name and address for the record prior to addressing Council. Testimony will be limited to five minutes, unless additional time is granted by the presiding officer.
- d) **Public Hearings** – A public hearing shall be held on each matter required by state law or City policy. Written and oral testimony shall be heard prior to Council action. (Procedures for public hearings are addressed in Section 6 of these procedures.)
- e) **Committee Reports** – Special reports from various boards, commissions, or neighborhood associations can be given at this time. In addition, an oath of office, award, proclamation, or council liaison reports may also be presented.
- f) **Other Business** – Time provided for members of the Council or City staff to bring new or old matters before the Council. These matters need not be specifically listed on the agenda, but formal action on these matters will be deferred until a subsequent Council meeting unless this rule is suspended as outlined in Section 2. However, a motion to reconsider a previous motion may be acted upon without suspension of the rules, as outlined in Section 9.6.
- g) **Administrative Action** – Items that require formal action or Council direction on issues presented by staff.
- h) **Consent Calendar** – The consent agenda shall consist of a list of routine,

non-controversial matters, not typically requiring discussion, presented for Council approval by a single motion. Council members who wish to remove an item from the consent calendar shall do so prior to the motion to approve the items. Any item removed from the consent calendar shall be discussed and acted upon following approval of other consent agenda items.

- i) **Written Communications** – Opportunity to inform the Council on significant written communications and petitions.
- j) **Agenda Input** – Issues for upcoming Council meetings shall be announced by the presiding officer.
- k) **Adjournment** – Following completion of all matters listed on the agenda, the presiding officer shall declare the meeting adjourned.

5.2- Recess – The Presiding Officer may recess any meeting of the Council upon the consensus of the majority of the members present. The Presiding Officer shall announce the time in which the meeting shall reconvene.

5.3 Agenda Distribution – Copies of agendas of regular meetings shall be distributed to members of the Council, staff, news media, neighborhood associations and interested citizens who have requested the agenda, at least 48 hours prior to the meeting.

5.4 Placing or Removing an Item on the Agenda – Any member of the Council wishing to place an item on the agenda will advise the City Manager no later than seven (7) days prior to the regular meeting at which the item is to be considered. To remove an item requires consent of the City Manager or Council member who placed the item on the agenda.

5.5 Special Accommodations – All Council meeting agendas shall contain proper notice of the City's intent to conduct the meeting in accordance with the Americans With Disabilities Act and that persons needing accommodations may contact the City Recorder 48 hours prior to the meeting time to request the necessary accommodations. Such notice shall provide the telephone number at which the City Recorder may be contacted.

SECTION 6 – PUBLIC HEARINGS

6.1 Public Hearings - A public hearing shall be held on each matter required by state law or City policy. The Mayor (or Council President, in the absence of the Mayor) shall preside over the hearing and announce the type of hearing and the guidelines for the hearing. The presiding officer shall declare the hearing to be open and invite the City Manager or member of the staff to present the application or staff report together with any petitions, letters, or written comments on the matter.



September 16, 2002

AGENDA ITEM 8C

**RESOLUTION – RATIFYING REFERRED CHARTER AMENDMENT
AND EXPLANATORY STATEMENT**

CITY COUNCIL MEETING: September 16, 2002

AGENDA ITEM NUMBER: _____

TO: MAYOR CHRISTOPHER AND COUNCIL MEMBERS
THROUGH: CHRISTOPHER C. EPPLEY, CITY MANAGER
FROM: JOHN A. LIEN, CITY ATTORNEY 
SUBJECT: AMENDED BALLOT TITLE AND EXPLANATORY STATEMENT

At your August 19, 2002 meeting, you discussed the proposed Charter amendment and ballot title language. At that meeting, you changed the proposed Charter amendment language to reflect that both dwelling units and commercial units may be subject to the specific tax for parks. You instructed staff to change the Charter amendment language and ballot title language as appropriate to reflect that decision. Those revisions were made and this resolution simply ratifies those changes.

When the ballot title and explanatory statement information was submitted to county elections officials, they recommended one change in the explanatory statement language. The elections department suggested that the language "A vote yes on" may be viewed as advocacy. Consequently, that phrase was omitted and "Passage of" was substituted for it. This resolution also ratifies that change.

RECOMMENDATION:

Adopt the enclosed Resolution.

If you have any questions in this regard, please contact me. Thank you.

JAL/tmh
attachment

1 CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

2 Resolution R2002-_____

3 RATIFYING REFERRED CHARTER AMENDMENT
4 AND EXPLANATORY STATEMENT LANGUAGE

5 WHEREAS, The Keizer City Council at its meeting on August 19, 2002 adopted
6 Resolution No. R2002-1354 after directing staff to change the proposed Charter
7 amendment and ballot title language to show that dwelling units and commercial units
8 may be subject to the specific tax benefitting parks; and,

9 WHEREAS, at the suggestion of county elections officials, before submission to
10 them, the language of the explanatory statement was further revised slightly to remove
11 "A vote yes on" and replace it with "Passage of";

12 NOW, THEREFORE,

13 BE IT RESOLVED by the City Council of the City of Keizer that the proposed
14 Charter amendment and ballot title attached as Exhibit "A" to Keizer Resolution R2002-
15 1354 and the revised explanatory statement submitted to the elections officials (a copy
16 of which is attached hereto) are hereby ratified.

17 PASSED this _____ day of _____, 2002.

18 SIGNED this _____ day of _____, 2002.

19 _____
20 Mayor

21 _____
22 City Recorder

AMENDED
EXPLANATORY STATEMENT

This measure is a Charter amendment referred to the voters by the Keizer City Council. If approved, this measure would add Section 45 to the Keizer City Charter in Chapter X - Miscellaneous Provisions as follows:

Section 45. PARKS TAX. The City Council by Ordinance may establish and collect a specific tax (not ad valorem tax) per dwelling and commercial unit as that term is defined by the ordinance establishing the specific tax. The revenue raised by this specific tax will be used to maintain, operate, improve and acquire municipal parks.

Passage of this measure approves of the Keizer City Council establishing and collecting a specific tax. A specific tax is a tax imposed as a fixed sum on each article or item or property of a given class or kind, without regard to its value. A specific tax is not an ad valorem tax. The Keizer City Council sets the specific tax by adopting an ordinance at a city council meeting. This specific tax is imposed upon a dwelling and commercial unit as that term is defined in the ordinance establishing the specific tax. The ordinance also establishes the collection procedure for the specific tax. Pursuant to this Charter amendment, the revenue raised by this specific tax will be used by the City of Keizer to maintain, operate, improve and acquire municipal parks.



September 16, 2002

AGENDA ITEM 8d

APPROVAL OF AUGUST 19, 2002 REGULAR SESSION MINUTES

MINUTES
KEIZER CITY COUNCIL
Monday, August 19, 2002
Keizer City Hall
Robert L. Simon Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Christopher called the regular meeting to order at 7:02 p.m. Roll Call was taken as follows:

Present:

Lore Christopher, Mayor
Michel Gaynor, Councilor
Charles E. Lee, Councilor
Jerry McGee, Councilor
Judy K. Smith, Councilor
Richard Walsh, Councilor

Absent:

Jacque Moir, Council President (excused)

Staff:

Chris Eppley, City Manager
Rob Kissler, Public Works Director
Maria Meier, Senior Planner
Shannon Johnson, City Attorney
Kent Barker, Captain
Keith Liden, Consultant
Tracy L. Davis, City Recorder

PUBLIC TESTIMONY

None

**COMMITTEE
REPORTS**

None

OTHER BUSINESS

a. New Business

Thank You

Councilor Smith expressed her thanks for the cards and flowers received due to a death in her family.

45th Parallel Focal Point

Councilor Walsh reported that the Chamber Visitor's Association would be pursuing the possibility of this focal point.

Standing Committee

Councilor McGee noted that in the near future he would be proposing a standing committee to address significant sites in the city.

b. Old Business

- All Terrain Vehicles Dust/Noise Issue-Kinglet Way

Planning Director Maria Meier reported on July 15, 2002 staff was directed to research existing Ordinances and determine applicability of adopted ordinances that relate to noise and dust from All Terrain Vehicles. Mrs. Meier indicated that there were no Ordinances that applied to the impact of dust onto one's property, but that Ordinance 93-269 addressed noise issues. Noted were discussions with DEQ's Quality Manager and the likelihood that this would not be considered a priority due to staff availability.

City Manager Eppley indicated that Neighborhood to Neighbor Mediation could be one option for the area to consider. Also the option of forwarding this issue to C.O.P.S was addressed.

Mayor Christopher moved a motion for the issue to be presented to the Community Orientated Policing Committee (C.O.P.S) for review and a recommendation. Councilor Gaynor seconded the motion.

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, McGee, Smith and Walsh (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Moir (1)

Keizer Explorer Post

City Manager Eppley reported that the 20th Birthday Celebration committee had donated \$922 to the Explorer Post.

PUBLIC HEARINGS

a. Gubser Neighborhood

City Manager Eppley provided a brief history regarding

Traffic Management Plan

the development of a traffic management plan by the Traffic Safety Commission.

City Manager Eppley requested that the topic be postponed until September 3rd to give staff the opportunity to discuss the details of the plan with the Commission.

Mayor Christopher opened the public hearing.

Public Testimony:

Tony Moore, 1226 Harmony Drive, Keizer-provided a brief history of the traffic problems along Harmony. Mr. Moore shared his active participation at the Traffic Safety Commission meetings to provide input regarding the plan. He stressed his support of closing Trail Avenue at Manzanita to eliminate cut-through traffic to the area.

Mayor Christopher thanked Mr. Moore for his testimony.

With no additional testimony Mayor Christopher continued the public hearing until September 3, 2002.

b. La Poblana Liquor License Application

City Manager Eppley reported on July 24, 2002 Bartolo and Bernarda Gutierrez submitted an application for an Off Premises Sales liquor license for the La Poblana Store located at 3443 River Road North, Keizer, Oregon.

As required by City Ordinance 95-318 a public hearing was scheduled and notice of the hearing was posted as required, as well as a notice being sent to property owners within 200 feet of the establishment. It was noted that one letter of opposition was received.

Staff recommended that the public hearing be conducted with the Council recommending approval of the application to the Oregon Liquor Control Commission.

Mayor Christopher opened the public hearing.

With no one wishing to testify Mayor Christopher closed the public hearing.

Councilor Smith moved a motion that the Council not to forward a recommendation to OLCC. Councilor McGee seconded the motion.

Councilor Smith indicated that in light of the owner of the building speaking against the application she believed it was important for the Council to remain neutral.

Councilor McGee agreed with Councilor Smith's recommendation.

Responding to questions City Attorney Johnson indicated that the Council did have the ability to issue a "No recommendation" to OLCC.

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, McGee, Smith and Walsh (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Moir (1)

**c. RESOLUTION-
Designating Portion of
Alder Drive as No Parking
Area**

Public Works Director Rob Kissler reported since the Alder improvement that vehicles in the area were parking in existing right-of-way creating vision hazards for pedestrians, bicyclists and vehicles.

Staff recommended a "no parking" zone in this area to alleviate this issue, as well as to stop the damage taking place to the city's drainage system. It was indicated that the Southeast Keizer Neighborhood Association supported a "no parking" zone along Alder. Mr. Kissler indicated that residents were contacted by letter regarding the recommendation.

Responding to questions regarding the current lack of parking space Mr. Kissler indicated that the over flow parking were coming from the apartment complex. He noted that there was an adjacent parcel to the complex, which might be used for parking purposes if the owner of the complex wished to review this alternative.

Mr. Kissler indicated that he would notify the

apartment complex owner of the city's intention.

Councilor Walsh moved a motion Designating a "No Parking" Zone Along Alder Drive NE From Cherry Avenue to Pleasantview Avenue and Approximately 200 Feet North on Filbert Avenue NE. Councilor Smith seconded the motion.

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, McGee, Smith and Walsh (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Moir (1)

ADMINISTRATIVE ACTION

a. Deliberation-Chemawa Activity Center/Keizer Station Plan-Text Amendment/Comprehensive Plan Change/Zone Change Case no. 01-50

Planning Director Maria Meier reported that staff had prepared a checklist as a guideline for deliberation for the Amendment to the Chemawa Activity Center Plan for the proposed Keizer Station Plan. She summarized the checklist, which included issues for the Council to consider.

Mayor Christopher outlined the idea of a Keizer Commerce Corridor in an effort to bring the two primary commercial developments in Keizer together. She asked the Council to keep this information in mind as the plan was addressed.

Councilor McGee moved a motion that there was a need to change the 1997 Chemawa Activity Center Plan. Councilor Walsh seconded the motion.

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, McGee, Smith and Walsh (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Moir (1)

Councilor Lee asked if it was possible to move some of the special sessions pertaining to this topic to afternoon

meetings.

Councilor McGee expressed his optimism that a great deal of the process could be reviewed this evening.

Mayor Christopher asked if there were any questions regarding the fundamental understanding of the different comprehensive plan designations and zones.

Councilor McGee moved to accept the guidelines currently in place by City, State and Federal ordinances/regulations on noise, noxious emissions, hazardous materials, street construction standards, traffic mitigation, etc to understand what protections and regulations already exist. Councilor Smith seconded the motion.

Councilor McGee believed the guidelines in place met the needs of the City and he urged the Council to vote for the motion.

Councilor Walsh acknowledged the issues under city, state and federal law and the reliance upon staff to provide the Council with information pertaining to these issues.

Responding to questions City Manager Eppley indicated the intent of the information was to inform the Council of the rules and regulations already in place to protect the city from issues such as emissions and noise and clean water standards.

City Manager Eppley answered questions pertaining to noise restrictions with industrial versus residential.

City Attorney Johnson noted that there was no decibel limit from industrial to industrial.

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, McGee, Smith and Walsh (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Moir (1)

Mayor Christopher requested consensus from the Council to remain with the designations of the areas within the Keizer Station Plan as areas A,B,C and D. It was the consensus of the Council to do this.

Mayor Christopher read from Exhibit 108, *Transportation Review Procedures*. Current language was noted on second paragraph; page II-11 stating, "The transportation requirements of the Keizer Station Plan include an underpass of Chemawa Road. The underpass is an important element of the overall transportation system needed to provide safe access to and from the developing areas of the Keizer Station Plan. Provisions for construction of that underpass shall also be in place so as not to allow the intersection of Radiant Drive with Chemawa Road to fall below a volume to capacity ratio of 0.87 as calculated by the critical movement analysis methodology as development occurs."

Staff proposed the language to read as follows: "The transportation requirements of the Keizer Station Plan may include an underpass of Chemawa Road. The underpass is one of several optional elements of the overall transportation system needed to provide safe access to and from the developing areas of the Keizer Station Plan/Chemawa Activity Center. Provisions for construction of the underpass and/or other improvements shall be in place so as not to allow the intersection of Radiant Drive with Chemawa Road to fall below a volume to capacity (VC ratio) of 0.87 as calculated by the critical movement analysis methodology as development occurs."

Mayor Christopher moved a motion to replace the first paragraph read with the second paragraph. Councilor McGee seconded the motion.

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, McGee, Smith and Walsh (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Moir (1)

Mayor Christopher noted Exhibit A107 pertaining to

Comprehensive Map Designations. She indicated that there was no designation for an EG zone and this motion would direct staff to draft language for this zone to be added to the plan.

Mayor Christopher moved a motion to direct staff to draft language for the new Comprehensive Plan Map Designation of an EG Zone. Councilor McGee seconded the motion.

Planning Director Maria Meier noted that the motion would pertain to Exhibit A-107 as language proposed by staff. Mayor Christopher read this memo into the record.

Mrs. Meier advised in addition to the Comprehensive Plan Text proposed that the remaining part of the memo described the text amendments necessary in the Development Code.

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, McGee, Smith and Walsh (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Moir (1)

The Council worked towards determining a designation zone for each sub-area within in the plan and the specific desired uses allowed within each sub-area.

Area A was addressed with a Special Planning District and a proposed zone designation of EG (Employment General).

Councilor McGee moved a motion to accept the Village Center/ Area A with the 25/75 designation.

Due to the lack of a second the motion died.

Mayor Christopher moved a motion to accept the EG (Employment General) Zone as recommended by the Planning Commission as the zoning designation for Area A, the Village Center portion. Councilor McGee

seconded the motion.

Councilor Smith suggested a friendly amendment to add the Potential Uses to Eliminate from EG Zone as listed on page 2 of the Keizer Station Deliberation Checklist. Mayor Christopher accepted the friendly amendment.

Councilor McGee recommended that the list of plastic products be left on the list at this time. He also questioned why timber products were being included on this list.

Responding to these questions City Manager Eppley indicated that staff's recommendations followed along the lines of taking the particular uses that combined raw materials through a process to create something else.

Councilor Smith noted her amendment was the list not including timber products.

For the benefit of the Council Mayor Christopher read the elements for elimination as referred to by Councilor Smith's friendly amendment. This included:

For Environmental/Health Purposes:

- *Manufacturing of Grain Mill Products (SIC 204)*
- *Manufacturing of Biological Products, Except Diagnostic Substances (SIC 2836)*
- *Soaps, detergents, and cleaning preparations, perfumes, cosmetics and other toilet preparations (SIC 284)*

For Transportation Impact Purposes:

- *Motor Freight Transportation and Warehousing (SIC 42)*

Mayor Christopher reiterated her motion including some additions.

Mayor Christopher moved her motion with the friendly amendment to accept the EG zone for Area A in the Village Center portion less the five exceptions listed, less the ten percent limitation on attachment A of the Planning Commission alternative, adding back items J (Retail Trade), L (Services), M (Transit Stop Shelters) and N (Flexible Spaces Uses). Councilor McGee agreed

with the friendly amendment.

City Manager Eppley reminded the Council that the intent of the EG zone was to create a mix of uses that included industrial and retail types of uses. He urged the Council not to review this section as IBP and Commercial but rather as the EG zone as itself with components as outlined.

Mayor Christopher read the components of the EG zone and urged the Council to vote accordingly.

Councilor's Smith, McGee and Walsh spoke in favor of the motion with the friendly amendments.

Responding to questions City Attorney Shannon Johnson indicated that these amendments were within the purview of the Council but noted the issue of SKAPAC should be analyzed.

Mr. Johnson also questioned Mayor Christopher if in Section N sub II if she wanted these limitations as part of the motion. She agreed that she wished these limitations to be part of the motion.

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, McGee, Smith and Walsh (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Moir (1)

Council addressed Area A-Entertainment and Sports Center

Councilor McGee moved a motion to change what is currently zoned Public (P) to Industrial Business Park (IBP) and to eliminate the five uses as listed. Councilor Smith seconded the motion.

Councilor Walsh suggested a friendly amendment that in the IG zone paper mills be an excluded activity. Councilor McGee accepted the friendly amendment.

Councilor Walsh suggested an additional friendly amendment to eliminate the IG zone. Councilor McGee did not accept this amendment.

The motion passed as follows:

AYES: Christopher, Gaynor, McGee and Smith (4)

NAYS: Lee and Walsh (2)

ABSTENTIONS: None (0)

ABSENT: Moir (1)

City Manager Eppley suggested that the Council consider adding the use of RV Parks into the IBP portion of Area A.

Councilor Walsh moved a motion to add RV Parks into the IBP designation for Area A-Entertainment and Sports Center. Mayor Christopher seconded the motion.

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, McGee, Smith and Walsh (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Moir (1)

Retail Service Center-Area B

Councilor McGee moved a motion to accept the CM-LU zone as proposed by the Planning Commission recommendation. Mayor Christopher seconded the motion.

For the benefit of the Council, Planning Director Maria Meier outlined the Planning Commission's recommendation pertaining to this zone.

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, McGee, Smith and Walsh (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Moir (1)

Area C

Councilor McGee moved to accept the MU Zone in Area C as recommended by the Planning Commission. Mayor Christopher seconded the motion.

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, McGee, Smith and Walsh (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Moir (1)

Area D

Councilor McGee moved to accept the IBP zone as recommended by the Planning Commission. Mayor Christopher seconded the motion.

Planning Director Maria Meier noted in Area C that there was 1.5 acres and in Area B 1.1 acres proposed to be commercial retail. She requested that the Council address these issues under separate motion.

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, McGee, Smith and Walsh (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Moir (1)

Area B

Mayor Christopher moved a motion to change the 1.1 acres currently listed as Commercial Office (CO) to Single Family Residential-Low Family Residential. Councilor McGee seconded the motion.

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, McGee, Smith and Walsh (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Moir (1)

Area C

Mayor Christopher moved a motion to change the 1.5 acres currently zoned Mixed Use (MU) to Commercial Retail (CR). Councilor McGee seconded the motion.

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, McGee, Smith and Walsh (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Moir (1)

Mrs. Meier noted the memo from the Tribes (Exhibit A-88) which included recommendations to the IBP zone. The following changes were recommended by the Tribes:

- Adding to Section 2.113.02N1 the use of general merchandise stores.
- Delete Section 2.113.02N2 of the following three restrictions; No single building shall be more than 25,000 square feet in area with no more than 10,000 square feet to be utilized for any individual use in subsection I-I(5).
- Adding to Section 2.113.02L Services to allow Gasoline Service Stations.

Councilor discussed the Tribes requests. Planning Director Maria Meier noted that a traffic impact analysis would be required to determine if transportation considerations were required for these uses in this area.

Mayor Christopher moved a motion to allow in Area D-IBP Zone the addition of General Merchandise Stores and Gasoline Service Stations after a traffic impact analysis. Councilor McGee seconded the motion.

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, McGee, Smith and Walsh (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Moir (1)

Mayor Christopher recessed the meeting at 8:35 p.m., reconvening at 8:45 p.m.

Design Guidelines for Each Sub-Area

Mayor Christopher read from the Keizer Station Deliberation Checklist the documents containing the detailed information regarding design and master plan review requirements.

Councilor McGee moved a motion for Pedestrian Orientated Development, Crime Prevention & Security Through Design, Transit Oriented Development and Human Scale Design is addressed during the Master Planning Process. Councilor Walsh seconded the motion.

Responding to questions Councilor McGee indicated that his intent was that the development includes those four items.

For clarification purposes Planning Director Maria Meier indicated that the proposal was attachment C (memo dated June 26, 2002), which includes additional language to be added to the master plan portion of the Keizer Station Plan Master Plan review.

Mayor Christopher suggested a friendly amendment to attachment C, page four; item C (1)(a) Pedestrian Access Safety and Comfort to eliminate the language " within 20-feet of the primary entrance". Councilor McGee accepted this as a friendly amendment.

Mayor Christopher suggested an additional friendly amendment that Crime Prevention and Security Items A-E be eliminated, substituting with Adequate Crime Prevention and Security.

Council and staff discussed the friendly amendments.

City Attorney Shannon Johnson answered questions from the Council pertaining to standards.

Councilor Walsh urged a motion containing a more general response from staff that would allow more flexibility.

Councilor Smith believed it was important to set standards and guidelines prior to the master planning process.

Councilor Lee concluded that discussions regarding design standards, at this stage, would be preliminary and not an effective use of the Council's time.

Mayor Christopher addressed item three under Crime Prevention and Security. She suggested that the fifth bullet stating, "*The proposal contains an equally good or superior way to achieve the above criteria and guidelines,*" be added to each section as an "escape valve".

Councilor Walsh suggested the wording, "*to meet the general intent,*" as part of Mayor Christopher's suggestion.

City Manager Eppley reminded the Council that the proposed standards would allow the development to look more like Orenco Station as opposed to Jantzen Beach. He urged the Council to include the proposed standards.

Mayor Christopher addressed item three under Crime Prevention and Security. She suggested a friendly amendment to the fifth bullet stating, "The proposal contains an equally good or superior way to achieve the above criteria and guidelines." Councilor McGee accepted the friendly amendment.

At the request of Counsel Mayor Christopher restated the complete motion as follows:

To accept the first four Pedestrian Oriented Development, Crime Prevention and Security through design, Transit Oriented Development and Human

Scale Design, eliminating the language, "Within 20-feet of the primary entrance", from C (1)(a), adding to every section, "The proposal contains an equally good or superior way to achieve the intent of the above criterion and guidelines."

Councilor Smith spoke against the use of the word "intent" in the motion. Council debated and discussed this issue further.

City Attorney Johnson clarified that the motion included Sections C1, C3, and C6.

The motion passed as follows:

AYES: Christopher, Gaynor, McGee and Walsh (4)

NAYS: Lee and Smith (2)

ABSTENTIONS: None (0)

ABSENT: Moir (1)

Mayor Christopher addressed the memo dated June 26, 2002, page four, item two-Vehicular Movement. She read this portion of the memo which read as follows, "Encourage a traffic design to loop or turn around at the north end of Radiant Drive to encourage traffic to return south to interchange access rather than through Tepper Lane". She suggested the addition of language, "The proposal contains an equally good or superior way to achieve the intent of the above criterion and guidelines."

Mayor Christopher moved a motion to accept the above language as part of the Master Plan Process. Councilor Smith seconded the motion.

After a brief discussion City Manager Eppley suggested language for the motion to read, "To encourage traffic to exit the development rather than through Tepper Lane."

Mayor Christopher and Councilor Smith accepted this suggestion as part of the motion.

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, McGee, Smith and Walsh (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Moir (1)

Mayor Christopher read the guidelines pertaining to reduced parking. It was listed as follows: "Reduce or waive minimum off-street parking standards. The applicant may request a reduction to, or waiver of parking standards based on a parking impact study. The study allows the applicant to propose a reduced parking standard based on estimated peak use. Reductions due to easy pedestrian accessibility, availability of transit service and likelihood of car-pool use and adjacent on-street parking. The parking study is subject to review and approval or modification by the city and the proposal contains an equally good or superior way to achieve the intent of the criterion or guidelines."

Mayor Christopher moved a motion to accept the above language, including the language, "The proposal contains an equally good or superior way to achieve the intent of the above criterion and guidelines." Councilor Smith seconded the motion.

Responding to questions City Manager Eppley indicated that the intent of the language was to encourage potentially alternative modes of transportation, thus allowing for the possibility of a reduction of parking lot size.

The Council discussed this standard and its intent.

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, McGee, Smith and Walsh (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Moir (1)

Mayor Christopher read the standard pertaining to Creating and Protecting Public Spaces it read as follows. "The development provides at least 20 square feet of public space in addition to the required sidewalks, in addition to the required sidewalks for every ten (10) off-street surface parking spaces, or 1,000 square feet of floor space, whichever is greater. (B) Public space may be landscaped open-spaced or plaza with pedestrian amenities as approved by the City

Council." Mayor Christopher also suggested adding the language, "The proposal contains and equally good or superior way to achieve the intent of the above criterion or guidelines."

City Attorney Johnson recommended that the final sentence not be added to the motion. He indicated this could cause the standard to become too subjective.

The restrictive nature of this standard was discussed.

Consultant Keith Liden indicated that the standard was generally establishing ratios.

Councilor Smith spoke in favor of the standard and she made the following motion.

Councilor Smith moved a motion to accept Section Five, Creating and Protecting Public Spaces.

Due to the lack of a second the motion died.

The Council briefly discussed the Planning Commission's recommendation and the following motion was made.

Mayor Christopher moved a motion to accept the Planning Commission's recommendation of staff's alternative Keizer Station Plan. Councilor McGee seconded the motion.

Planning Director Maria Meier briefly addressed the two components of the Planning Commission's recommendation.

The Council discussed the recommendation of the name of the development and further issues that needed to be addressed. The majority of the Council agreed that this issue should be brought back during the next Council meeting.

Councilor Gaynor believed it would be appropriate to change the name of the development and he made the following motion.

Councilor Gaynor moved a motion to call the development the Keizer Station Plan. Councilor Smith seconded the motion.

Councilor McGee requested that staff be directed to readdress the decisions made by the Council

Mayor Christopher withdrew her motion. Councilor McGee withdrew his second.

Councilor Gaynor withdrew his motion. Councilor Smith withdrew her second.

Councilor Smith believed that the Council had already moved a motion to approve the use of the staff alternative Keizer Station Plan and name.

After a brief debate staff agreed to review this for discussion during the next meeting.

It was the consensus of the Council to conduct business pertaining to this plan at the next regularly scheduled Council meeting.

Mayor Christopher expressed appreciation of the work done by staff.

**b. RESOLUTION-Placing
Ballot Measure on
November 5, 2002
Election- Charter
Amendment/Parks Tax**

City Attorney John Lien reported that the recommended changes had been made to the proposal for the Council's review.

Responding to questions, Counselor Lien indicated the more limitation placed in the Charter Amendment that the more restrictive the ordinance would be.

Councilor Lee believed it would be appropriate to outline in the amendment whether apartment dwellers would be affected by this amendment.

Councilor Walsh and McGee agreed with Councilor Lee's comments.

City Attorney Lien indicated that the Measure Five tax limitations may or may not apply depending upon how "dwelling" was defined. He indicated to avoid the limitations that there would be a need to refer to the

issue as a "fee" opposed to a "tax".

City Manager Eppley urged the Council to discuss whether they wished to limit the specific use tax to residential rather than commercial and/or industrial.

City Attorney Lien indicated if the Council made the decision to include other areas beside residential that the use of the word "dwelling unit" would need to be refined. He outlined that the adoption of a general charter amendment with details being formed within the Ordinance scheduled for adoption after the election.

The Council debated the issue of whether to include businesses as part of this tax and how a definition of "occupied" could raise a number of issues. Also the collection of this tax from apartment dwellers was raised.

Councilor Walsh moved a motion that the City of Keizer refer a city charter amendment as set fourth in Exhibit A attached hereto by this reference incorporated herein to be filed with City's Election Officer to be referred to a vote of the people by placing the city charter amendment on the ballot at the next available election date, in accordance with the law. Be it resolved that the City Council of the City of Keizer that the Keizer City Charter amendment as set fourth in Exhibit "A", attached hereto and by this reference incorporated herein, be filed with the City Elections Officer to be referred to a vote of the people by placing the Keizer City Charter amendment on the ballot at the next available election date in accordance with Oregon Law. Be it further resolved that the City Council of the City of Keizer that the Ballot Title set forth in Exhibit "B", attached hereto and by this reference incorporated herein, be filed with the City Elections Officer. Be it further resolved by the City Council of the City of Keizer that the explanatory statement set forth in Exhibit "C", attached hereto and by this reference incorporated herein be filed with the city elections officer for use in the Voter's Pamphlet. Also adding the following amendments: under Exhibits "A", "B" and "C" to include the language "per dwelling or commercial unit".

CONSENT CALENDAR

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, McGee and Walsh (5)

NAYS: Smith (1)

ABSTENTIONS: None (0)

ABSENT: Moir (1)

- a. RESOLUTION-Certification of Street Lighting
District Assessments
- b. RESOLUTION-Authorizing City Manager to Enter
Agreement for Community Development Code
Enforcement Vehicle

Councilor Walsh moved to approve the Consent
Calendar. Councilor McGee seconded the motion.

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, McGee, Smith and
Walsh (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Moir (1)

None

WRITTEN COMMUNICATIONS

AGENDA INPUT

August 26, 2002

6:00 p.m. City Council Special Session

- Chemawa Activity Center/Keizer Station Plan-Text
Amendment/Comp Plan Change/Zone Change
Case No. 01-50

September 3, 2002 (Tuesday)

7:00 p.m. city Council Meeting

- Air Quality Final Report
- Text Amendment Case No. 02-21 Public Hearing-
Private Streets
- Gubser Neighborhood Traffic Management Plan

September 9, 2002

6:00 p.m. City Council Special Session

- Chemawa Activity Center/Keizer Station Plan-Text
Amendment/Comp Plan Change/Zone Change
Case No. 01-50

Davis, Tracy

From: William Galligan [w.galligan@worldnet.att.net]
Sent: Monday, September 16, 2002 4:08 PM
To: City Councilors
Cc: allkeizer@citycouncil.org
Subject: Testimony on Trail/Lockhaven/VerdaLane

To: Keizer City Council
From: Patricia and William Galligan
Verda Lane Property Owners
September 16, 2002

Re: Public Testimony on September 16, 2002

We wish to contribute to the public testimony on the widening of Trail and an intersection with Lockhaven but are unable to attend this meeting. We are owners of two properties on Verda Lane, 5223 and 5185. Please accept the following summary of our position.

We oppose any effort to bring Trail through to Lockhaven that is not coupled with a commitment to reduce and control the traffic on Verda between Lockhaven and Chemawa.

This is a residential area that includes families with small children. We have too much highspeed traffic *now* on our section of Verda. It is also used by trucks even though it is posted otherwise. To control the growing traffic, we need circles at Kalmia and at Larchwood and speed bumps between Kalmia and Chemawa. If the proposed traffic light and intersection change is made at Lockhaven and Verda, the additions of these structural speed control devices will be essential. We need a commitment that will keep this street residential!

Thank you.

9/24/2002

Davis, Tracy

From: Parts [parts@colvinauto.com]
Sent: Monday, September 16, 2002 7:56 PM
To: City Councilors
Subject: TRAIL REALIGNMENT

IT HAS COME TO MY ATTENTION THAT THE CITY OF
KEIZER IS THINKING ABOUT REALIGNING TRAIL AVE WITH
VERDA LANE. THIS WOULD NOT BE ACCEPTABLE. VERDA
LANE ALREADY HAS TOO MUCH TRAFFIC DRIVING WAY TO
FAST AS IT IS. WE DO NOT NEED ANY MORE TRAFFIC ON
VERDA LANE!!!

THANK YOU:
GORDON L. JOHNSON
5080 VERDA LANE N.E.
KEIZER, OREGON 97303
503 393-4292

9/24/2002

PUBLIC TESTIMONY

IF YOU ARE INTERESTED IN ADDRESSING THE COUNCIL ON AN ISSUE NOT LISTED ON THE AGENDA OR AN ITEM ON THE AGENDA NOT SCHEDULED FOR A PUBLIC HEARING, PLEASE FILL OUT THE INFORMATION BELOW AND GIVE TO THE CITY RECORDER OR STAFF GREETER PRIOR TO THE START OF THE MEETING. THE MAYOR WILL RECOGNIZE YOU AND ASK FOR YOUR TESTIMONY AT EITHER THE PUBLIC TESTIMONY SECTION OF THE MEETING OR THE APPROPRIATE AGENDA ITEM.

EACH PERSON'S COMMENTS WILL BE LIMITED TO FIVE MINUTES.

Name: Rick Weddle

Address: 1245 Harmony Dr. N3
583 390 3330

Subject or Agenda Item Number: Cousser TX

Your Comments:

Proponent _____ Opponent _____ General _____

Date 9-16-02

PUBLIC TESTIMONY

IF YOU ARE INTERESTED IN ADDRESSING THE COUNCIL ON AN ISSUE NOT LISTED ON THE AGENDA OR AN ITEM ON THE AGENDA NOT SCHEDULED FOR A PUBLIC HEARING, PLEASE FILL OUT THE INFORMATION BELOW AND GIVE TO THE CITY RECORDER OR STAFF GREETER PRIOR TO THE START OF THE MEETING. THE MAYOR WILL RECOGNIZE YOU AND ASK FOR YOUR TESTIMONY AT EITHER THE PUBLIC TESTIMONY SECTION OF THE MEETING OR THE APPROPRIATE AGENDA ITEM.

EACH PERSON'S COMMENTS WILL BE LIMITED TO FIVE MINUTES.

Name: VICTOR Garlock

Address: 1025 Harmony Dr. NE
Keizer, OR 97303

Subject or Agenda Item Number: Trail Ave
and closing

Your Comments:

Proponent _____ Opponent _____ General _____

Date 9-16-02

PUBLIC TESTIMONY

IF YOU ARE INTERESTED IN ADDRESSING THE COUNCIL ON AN ISSUE NOT LISTED ON THE AGENDA OR AN ITEM ON THE AGENDA NOT SCHEDULED FOR A PUBLIC HEARING, PLEASE FILL OUT THE INFORMATION BELOW AND GIVE TO THE CITY RECORDER OR STAFF GREETER PRIOR TO THE START OF THE MEETING. THE MAYOR WILL RECOGNIZE YOU AND ASK FOR YOUR TESTIMONY AT EITHER THE PUBLIC TESTIMONY SECTION OF THE MEETING OR THE APPROPRIATE AGENDA ITEM.

EACH PERSON'S COMMENTS WILL BE LIMITED TO FIVE MINUTES.

Name: SUSAN LETT

Address: 1355 HARMONY DR

Subject or Agenda Item Number: Bus stop
through traffic

Your Comments:

Proponent _____ Opponent _____ General _____

Date _____

PUBLIC TESTIMONY

IF YOU ARE INTERESTED IN ADDRESSING THE COUNCIL ON AN ISSUE NOT LISTED ON THE AGENDA OR AN ITEM ON THE AGENDA NOT SCHEDULED FOR A PUBLIC HEARING, PLEASE FILL OUT THE INFORMATION BELOW AND GIVE TO THE CITY RECORDER OR STAFF GREETER PRIOR TO THE START OF THE MEETING. THE MAYOR WILL RECOGNIZE YOU AND ASK FOR YOUR TESTIMONY AT EITHER THE PUBLIC TESTIMONY SECTION OF THE MEETING OR THE APPROPRIATE AGENDA ITEM.

EACH PERSON'S COMMENTS WILL BE LIMITED TO FIVE MINUTES.

Name: _____

DEBBIE KENNEDY

Address: _____

5253 VERDA LANE

KEIZER

Subject or Agenda Item Number: _____

VERDA TRAIL

~~DEBB~~ DEBBLE

Your Comments:

Proponent _____

Opponent _____

General _____

Date _____

9-16-02

PUBLIC TESTIMONY

IF YOU ARE INTERESTED IN ADDRESSING THE COUNCIL ON AN ISSUE NOT LISTED ON THE AGENDA OR AN ITEM ON THE AGENDA NOT SCHEDULED FOR A PUBLIC HEARING, PLEASE FILL OUT THE INFORMATION BELOW AND GIVE TO THE CITY RECORDER OR STAFF GREETER PRIOR TO THE START OF THE MEETING. THE MAYOR WILL RECOGNIZE YOU AND ASK FOR YOUR TESTIMONY AT EITHER THE PUBLIC TESTIMONY SECTION OF THE MEETING OR THE APPROPRIATE AGENDA ITEM.

EACH PERSON'S COMMENTS WILL BE LIMITED TO FIVE MINUTES.

Name: DAVE Worthington

Address: 5253 Verda Lane

Keizer

Subject or Agenda Item Number: Trail St.

Your Comments:

Proponent _____ Opponent ☒ General _____

Date 9-16

PUBLIC TESTIMONY

IF YOU ARE INTERESTED IN ADDRESSING THE COUNCIL ON AN ISSUE NOT LISTED ON THE AGENDA OR AN ITEM ON THE AGENDA NOT SCHEDULED FOR A PUBLIC HEARING, PLEASE FILL OUT THE INFORMATION BELOW AND GIVE TO THE CITY RECORDER OR STAFF GREETER PRIOR TO THE START OF THE MEETING. THE MAYOR WILL RECOGNIZE YOU AND ASK FOR YOUR TESTIMONY AT EITHER THE PUBLIC TESTIMONY SECTION OF THE MEETING OR THE APPROPRIATE AGENDA ITEM.

EACH PERSON'S COMMENTS WILL BE LIMITED TO FIVE MINUTES.

Name: ANNE O'RAURKE

Address: 1266 HARMONY DR

Subject or Agenda Item Number: _____

Trail Ave

Your Comments:

Proponent _____ Opponent ☒ General _____

Date _____

PUBLIC TESTIMONY

IF YOU ARE INTERESTED IN ADDRESSING THE COUNCIL ON AN ISSUE NOT LISTED ON THE AGENDA OR AN ITEM ON THE AGENDA NOT SCHEDULED FOR A PUBLIC HEARING, PLEASE FILL OUT THE INFORMATION BELOW AND GIVE TO THE CITY RECORDER OR STAFF GREETER PRIOR TO THE START OF THE MEETING. THE MAYOR WILL RECOGNIZE YOU AND ASK FOR YOUR TESTIMONY AT EITHER THE PUBLIC TESTIMONY SECTION OF THE MEETING OR THE APPROPRIATE AGENDA ITEM.

EACH PERSON'S COMMENTS WILL BE LIMITED TO FIVE MINUTES.

Name: Donna Basler

Address: 59501 rail ave N.E.

Subject or Agenda Item Number: _____

Your Comments:

Proponent _____ Opponent _____ General _____

Date _____