

MINUTES
Volunteer Coordinating Committee
Thursday,
September 15, 2011
Keizer Civic Center – Community Room A

David Fifer, Chair of the Volunteer Coordinating Committee called the meeting to order at 6:31 p.m. In attendance were:

Members:

David Fifer
Bee Anderson (arrived at 6:40 p.m.)
Vicki Brammeier
Kim Freeman
Shellie Griffin
Marlene Quinn (arrived at 6:35 p.m.)
Tracy Davis – Staff Liaison

Absent

Trish Crenshaw
Lore Christopher – City Council Liaison

PUBLIC TESTIMONY

There was no public testimony to come before the Committee.

APPROVAL OF MINUTES

Vicki Brammeier moved for approval of the April 21, 2011 Volunteer Coordinating Committee minutes. Kim Freeman seconded the Motion.

The Motion passed 4-0-3 with Bee Anderson, Trish Crenshaw, and Marlene Quinn absent.

KEIZER BUDGET COMMITTEE APPOINTMENT

Chair Fifer reported the Keizer Budget Committee terms of David Dempster (position #3), Joseph Gillis (position #4) and Sandi King (position #5) expired in August 2011. A media release was distributed and three applications have been received; Joseph Gillis, Ron Hart, and Jeff Lewis. Chair Fifer noted Jeff Lewis was unable to attend the meeting, however submitted a letter explaining his desire to serve on the Committee. The other applicants, Ron Hart and Joseph Gillis were in attendance.

Marlene Quinn moved to close the nominations and bring forth the names of Ron Hart, Joseph Gillis, and Jeff Lewis for consideration for appointment to the Keizer Budget Committee. Kim Freeman seconded the Motion.

The Motion passed 6-0-1 with Trish Crenshaw absent.

Each of the applicants, Joseph Gillis and Ron Hart gave brief presentations and fielded questions from the Committee.

The Committee voted by written ballot. The results were announced as follows:

Keizer Budget Committee Position #4

	Anderson	Brammeier	Fifer	Freeman	Griffin	Quinn
Gillis	X	X	X	X	X	X
Hart						
Lewis						

The tally was:

- Gillis – 6 votes
- Hart – 0 votes
- Lewis – 0 votes

Keizer Budget Committee Position #3

	Anderson	Brammeier	Fifer	Freeman	Griffin	Quinn
Hart	X	X	X	X	X	X
Lewis						

The tally was:

- Hart – 6 votes
- Lewis – 0 votes

Keizer Budget Committee Position #5

	Anderson	Brammeier	Fifer	Freeman	Griffin	Quinn
Lewis	X	X	X	X	X	X

The tally was:

- Lewis – 6 votes

Kim Freeman moved to forward a recommendation to the Keizer City Council for the appointments of Joseph Gillis to position #4, Ron Hart to position #3, and Jeff Lewis to position number #5 on the Keizer Budget Committee Shellie Griffin seconded the Motion.

The Motion passed 6-0-1 with Trish Crenshaw absent.

KEIZER PLANNING COMMISSION APPOINTMENTS

Chair Fifer reported the Planning Commission terms of John Rizzo (position #4) and Doug Schneider (position #5) will expire on September 30, 2011. A media release was distributed and three volunteer applications were received; Matthew Chappell, Jeff Lewis, and John Rizzo.

Marlene Quinn moved to close the nominations and bring forth the names of Matthew Chappell, Jeff Lewis, and John Rizzo for consideration for appointment to the Keizer Planning Commission. Kim Freeman seconded the Motion.

The Motion passed 6-0-1 with Trish Crenshaw absent.

Matthew Chappell and John Rizzo each gave a brief presentation and fielded questions from the Committee.

The Committee voted by written ballot. The results were announced as follows:

Keizer Planning Commission Position #4

	Anderson	Brammeier	Fifer	Freeman	Griffin	Quinn
Chappell						
Lewis						
Rizzo	X	X	X	X	X	X

The tally was:

- Chappell – 0 votes
- Lewis – 0 votes
- Rizzo – 6 votes

Keizer Planning Commission Position #5

	Anderson	Brammeier	Fifer	Freeman	Griffin	Quinn
Chappell	X	X	X	X	X	X
Lewis						

The tally was:

- Chappell – 6 votes
- Lewis – 0 votes

Kim Freeman moved to forward a recommendation to the Keizer City Council for the appointments of John Rizzo to position #4 and Matthew Chappell to position number #5 on the Keizer Planning Commission. Marlene Quinn seconded the Motion.

The Motion passed 6-0-1 with Trish Crenshaw absent.

VOLUNTEER OF THE QUARTER NOMINATION

Chair Fifer reported a nomination was received recommending Barb Smith-Henke for a Volunteer of the Quarter award. In addition to the letters of support submitted for this nomination, Rick Hammerquist of the Keizer Tennis Association appeared to voice his support for this nomination.

Kim Freeman moved to recognize Barb Smith-Henke as the recipient of the Volunteer of the Quarter award for first quarter 2011. Marlene Quinn seconded the Motion.

The Motion passed 6-0-1 with Trish Crenshaw absent.

Tracy Davis, Staff Liaison noted the award will be presented to Ms. Smith-Henke at a City Council meeting in November. In addition, Ms. Davis reported funding for the volunteer clocks was eliminated from the 2011-2012 budget, therefore no additional funding is available for future awards.

OTHER BUSINESS

There was no other business to come before the Committee.

NEXT MEETING DATE

Chair Fifer announced the next meeting is scheduled for Thursday, October 20, 2011.

ADJOURNMENT

The meeting was adjourned at 7:10 p.m.

Tracy L. Davis, MMC
City Recorder/Staff Liaison