



**KEIZER BIKEWAYS COMMITTEE
MINUTES
Wednesday, September 15, 2010
Keizer Civic Center**

David Dempster called the meeting to order at 6:09 p.m. In attendance were:

Present:

Cheri Christenson
David Dempster
Rick Jorgensen
Jim Merrill

Absent:

Jeremy Jensen, Chair
Robert Fox, Vice Chair
Jerry Lelack
James Taylor, Council Liaison

Staff:

Bill Lawyer, Public Works Superintendent
Debbie Lockhart, Deputy City Recorder

PUBLIC COMMENTS ~ None

APPROVAL OF MINUTES – Rick Jorgensen moved to approve the August 2010 Minutes. Cheri Christenson seconded. Motion passed as follows: Christenson, Dempster and Jorgensen in favor; Merrill abstaining and Jensen, Lelack and Fox absent.

COUNCILOR JIM TIME – Councilor Taylor: Absent

PUBLIC WORKS UPDATE – Bill Lawyer reported that

- All resurfacing work is complete.
- Wheatland Road project was approved by Council with work to begin according to the PGE schedule and November completion anticipated.
- Planning Commission approved the Keizer Station Area B Master Plan; it will now go to Council for approval. There will be a pedestrian path through the development roadway system and through the proposed park in the Dennis Ray area.
- The Keizer Bikeways Committee was mentioned for their summer bike rodeo in the latest ACTS Oregon newsletter.
- He found a computer disc with information about the Scenic Bikeways and offered to share it with interested committee members.
- The City applied for a grant to complete paving on Wheatland Road to the northern city limits and needs a letter from the Bikeways Committee supporting that project. Jim Merrill volunteered to write the letter.
- Helmets have been delivered.

OLD/NEW BUSINESS

- **Lowe's Bicycle Safety Classes:** David Dempster noted that he would be out of town for these but added that he would be available to set up sessions with the Boys

& Girls Club and their after school program this winter. Members agreed to hold off on any action until Mr. Dempster is back in town in October. Mr. Dempster also suggested that the helmet giveaways in conjunction with area schools begin again.

- **ACTS Oregon Grant:** Bill Lawyer noted that the report for the current grant needs to be submitted by October 1. David Dempster volunteered to work on the report and to call Jeremy Jensen regarding whether or not purchasing a canopy was appropriate use of the grant funds. Rick Jorgensen volunteered to follow up with Jeremy if David is unable to reach him before he leaves and to let Jeremy know that he needs to file the report and coordinate the new application.
- **Liability Waivers:** The waiver used by Salem Bicycle Club was distributed for review. Bill Lawyer suggested that it be reviewed by the City Attorney and possibly incorporated into something that would work as an overall waiver.

OTHER BUSINESS: None

ADJOURN: Meeting adjourned at 6:30 p.m.

Next meeting – October 20, 2010 - Keizer Civic Center, Room A

Minutes Approved: 10-20-10