



**Keizer RIVER**  
**(Regional Intergovernmental Visions Enhancing River Resources)**  
**Task Force Meeting**  
**Minutes**

**Wednesday, September 15, 2004 at 5:30 p.m.**  
**Keizer City Hall ~ Conference Room B**

**1. Call to Order:**

Chair Richard Walsh called the meeting to order at 5:42 pm.

**2. Roll Call:**

Roll call was taken as follows:

**Present:**

Richard Walsh, Chair  
Mark Brown, Willamette Navigator  
Kasia Quillinan, Salem City Councilor  
Christine Dieker, Keizer Chamber of Commerce  
Janet Carlson, Marion County Commissioner  
Matt Thorburn, Marion County (For Tanya Beard)  
Ron Campbell, Oregon State Parks  
David Loudon, Citizen-at-large

**Absent:**

Tanya Beard, Marion County Public Works

**Staff:**

Nate Brown, Community Development Director  
Debbie Lockhart, Recording Secretary

**3. Approval of Minutes ~ June 16, 2004**

Kasia Quillinan moved to approve the minutes from the August 18, 2004, meeting. Matt Thorburn seconded. The motion passed unanimously as follows:

AYES: Walsh, Brown, Campbell, Loudon, Quillinan, Dieker, Thorburn, and Carlson (8)

NAYS: None (0)

ABSENT: Williams (1)

ABSTENTIONS: None (0)

**4. Appearance of Interested Citizens ~ None**

**5. Old Business/New Business**

- ❖ **Old Business** ~ Richard Walsh reported that the Oregon State Parks grant was presented by the Governor to Mayor Christopher and Janet Carlson. The Governor basically kicked off the Water Trail and underlined the relationship between the Water

Trail and the Keizer Rapids Project from the perspective of the State. Chair Walsh thanked everyone on the committee for their group effort towards this goal. Nate explained the conditions of the grant. It is a 28% matching grant; meaning 1.3 million dollars must be spent **over and above** the \$500,000 to receive the entire amount, and it must be done within one year. Mark Brown added that every case is different and that if we work closely with Oregon Parks (Marilynn Lippincott), asking their advice and keeping in touch with them, they will likely be flexible on the time constraints.

It was noted that there is more money available. The committee has applied for and received 4 grants and now that the Oregon State Parks Grant has been received, this project is considered a "safe project"; since there is already funding, others feel like joining in so that their money will blend with other money and be more effective.

- ❖ **New Business** ~ Mark Brown reported that there are a number of grants that will be coming up adding that previously the group has addressed each grant individually and voted on whether or not to apply for them. Mr. Brown noted however, that it would be more effective to allow a more informal procedure by delegating the process to an ad hoc group who would proceed independently and share information at the monthly meetings. The group would consist of Mark Brown, Nate Brown, Matt Thorburg, and Debbie Lockhart.

Janet Carlson moved to delegate authority to an ad hoc grant group to apply for grants on behalf of RIVERR Task Force with approval of Keizer City Manager and report back as appropriate. Kasia Quillinan seconded. The motion passed unanimously as follows:

AYES: Walsh, Brown, Campbell, Loudon, Quillinan, Dieker, Thorburn, and Carlson (8)

NAYS: None (0)

ABSENT: Williams (1)

ABSTENTIONS: None (0)

The Ad Hoc Grant Group agreed to meet on Tuesday, September 21 at 1 pm to develop a list of issues that need to be addressed.

Janet Carlson added that in an effort to increase the possibility of receiving Title 3 monies that might be available, it might be helpful to have a letter to the Board of Commissioners from the Task Force requesting that the Board consider awarding any remaining Title 3 funds and any other unspent funds to this project. Nate Brown suggested that it might also be helpful to include the fact that the State grant is a matching grant and there is a need to acquire additional funding.

Chair Walsh requested a similar letter to Richard Schmid regarding SKATS funding. Nate Brown offered to contact him and work out appropriate language for the letter.

Nate Brown brought up a Marine Board grant opportunity that had come up. Conversation followed regarding the criteria of the grant and master planning.

Following lengthy discussion Nate agreed to call the Marine Board and let them know that there is no Master Plan for the park and the recreational needs of the community are as yet undetermined and to maintain dialogue with the board in hopes of receiving funding for whatever is determined in the future. Mr. Walsh pointed out that the Marine Board was a major partner in building the bike path along the esplanade along the Willamette River in Portland.

Kasia Quillinan noted that she is considering asking Salem to pass a resolution authorizing continued support for Keizer Rapids Park. She will be leaving her position with the Task Force in January. Nate volunteered to explore the policy holders for replacing her.

- ❖ **Outreach Workgroup Report** ~ Mark noted that the next scheduled meeting for this group is September 29 at Ming's. A logo was distributed that is very close to the final choice. Bookkeeping details: Nate was reminded that the invoice which Denise sent has not been paid. She was not concerned but wanted to make sure a system was in place so the next bill would be paid. Members brainstormed on possible printers who would be willing to print up the outreach documents. David Loudon and Ron Campbell volunteered to follow up on this and Nate Brown offered to contact Christine Deiker and Richard Schmid for assistance in printing efforts. Members agreed to hold off on contacting sources until after the meeting on the 29<sup>th</sup> so they would have an example to show prospective contributors.

Mark Brown suggested that all members have some quotes "in the can" so that if media contact was made, quotes could be furnished immediately. He asked all members to give this some thought and submit these to Mark for polishing so he can keep them for use as needed. Richard Walsh interjected that this method is a good way to deal with reporters as it prevents negative press. Mark added that it is convenient for the reporters as well.

- ❖ **Budget Workgroup Report** ~ This report was postponed to next meeting. Nate will have a Power Point presentation of the budget at the next meeting.
- ❖ **Land & Water Conservation Fund Grant.** ~ Mark Brown reported that this grant is due November 12. He showed the committee the instruction manual and noted that the grant will require quite an effort to put together, not just from the Ad Hoc Grant Group, but from other members of the committee. He went over several items discussing various aspects of the grant and the scoring system. Possible contact persons were discussed for assistance in getting necessary information on the grant: T.J. Newman, Trails and Natural Resource person for Salem and Jeff Hamm, Head of the Transit District. Kasia agreed to contact Mr. Hamm in an effort to obtain some sort of preliminary commitment from the Transit District that bus routes would be available to serve the West Keizer park. She agreed to ask Mr. Hamm to contact Nate Brown to work out the details. Discussion followed regarding "special population" (minority, handicapped, youth, elderly, etc.) and including language such as "It is envisioned that there will be a 3-mile ADA accessible trail" in the grant application. Janet Carlson agreed to track down census data, and the CDC information. She suggested that

someone talk to the Willamette Valley Senior Services Agency for a letter of support and agreed to find out if the County has adopted an ADA Transition Plan.

All members agreed to write new letters of support for this grant.

Discussion followed regarding the Fee Title Reports for the two parcels that are being purchased for the park project. Nate reported that Chris Eppley has not received anything back and agreed to check with Chris on this issue.

Nate reported that there has been no environmental assessment done on the properties. Richard Walsh agreed to check with Rinee Merritt on this matter and Nate Brown agreed to check with Chris Eppley. Mr. Walsh added that he thought if expenditures were going to have to be made for the assessment, TPL should be willing to pay a portion of the costs.

**6. Adjourn ~ Meeting adjourned at 7:23 p.m.**

***Next Meeting ~ Scheduled for Tuesday, October 26, 2004, 5:30 pm.***